Diocesan Convention 2025 – What You Need to Know

Dear Clergy, Delegates, and Alternates,
We look forward to seeing you at our upcoming Diocesan Convention! Below are some helpful details to help you prepare — including what to bring, when to arrive, and what to expect throughout the weekend.

Before You Arrive

Do I need to print anything before I come?

No. At check-in, you'll receive a folder with your name badge and a mini packet containing:

- Agenda
- House Rules
- Consent Calendar
- Governance Nominations
- Resolutions and Petitions
- Worship booklet

Everything you need will be provided for you.

Meals and Breaks

How will I receive my lunch each day?

- Inside your name badge, you'll find **lunch tickets** for each day.
- Lunch boxes can be picked up from the **station at the back of the main floor.**
- **Drinks** will be available throughout Convention on tables in the rear of the main floor.
- If you are attending the **Sr. Warden's, Retired Clergy, or Clergy/Spouse lunches,** those will be held upstairs on the second floor. A map in your mini-packet will show locations.

Access and Seating

Who is allowed on the main floor?

Only **Clergy, Delegates, Seat & Voice members, and Volunteers** may be on the main floor during business sessions.

- The main floor will be **open seating** for lunch and for the **Friday, 5:00 p.m. Eucharist.**

Changing from Alternate to Delegate

Where do I go if I am changing from Alternate to Delegate during convention?

If you need to switch from **Alternate to Delegate** during Convention:

- Visit the **Help Table**, located on the **ground floor directly to your left when you walk in.**
- **Michelle** will be there to provide you with the form(s) needed for completion and signature.
- Once your form is complete, she will print you a **new badge** and give you your **voting ID number.**

Voting Process

How will voting work?

All voting will be done **electronically.**

- You'll receive an email with your **unique voter ID number** (assigned to you only).
- ID numbers are provided to **Canonical and Resident Clergy** as well as **Delegates**.
- Votes are submitted via a **JotForm link** requiring your voter ID, name, and order (Clergy or Lay).
- The **JotForm voting link** will be on each table as well as the screen.
- You may use **any smartphone or device** — multiple people at a table can share one device, as each person's vote is tied to their ID.
- **Duplicate ID entries** will disqualify those votes.
- Need help? Hold up the **yellow card** at your table, and an IT team member will assist you.

Speaking on Resolutions or Petitions

How will I speak during debate?

There will be **four floor microphones (numbered 1–4):**

- **Microphones 1 and 3:** marked **GREEN** – speak *for* a resolution/petition.
- **Microphones 2 and 4:** marked **RED** – speak *against*.

When you wish to speak:

1. Go to the appropriate microphone.
2. Line up behind others to enter the queue.
3. The Bishop will call on microphones in order, alternating between "for" and "against."
4. Each speaker has **two minutes** — after that, the microphone will be muted.

Language Access

Will there be translations or interpreters?

Yes!

- **Spanish interpreters** will be available throughout Convention.
- Printed materials (mini packet and worship bulletins) will also be available in **Spanish.**

Exhibits

What will the exhibits be like?

The exhibit hall will feature:

- Diocesan Commissions and Ministries
- Camps and Conference Centers
- Bexley-Seabury Seminary
- Rockin' Rosaries
- Columbarium vendors
  ...and more!

Expect giveaways, engaging displays, and some items available for purchase.

I'm an Exhibitor — when can I set up my booth?

- The doors of the Civic Auditorium will be open on Thursday, Nov. 6, from 1:00–5:00 p.m. for exhibitor setup.
- Exhibitors may also set up on Friday, Nov. 7, between 7:00–8:00 a.m.
- Exhibits officially open on Friday, Nov. 7, at 8:00 a.m.

Church Banners

When can I drop off my church banner and stand?

- Drop-off for church banners (and stands — don't forget the stand!) will be available on
  Thursday, Nov. 6, from 1:00–5:00 p.m. and
  Friday, Nov. 7, from 7:00–10:00 a.m.

Comfort and Practical Tips

Can I bring a water bottle or snacks?

Absolutely!

- Please **bring your own water bottle.**
- You're also welcome to **bring snacks to share** at your table.

Is there a café nearby?

Yes — there's a **café on the second floor** serving specialty drinks and light snacks.

What will the weather be like?

Expect **light morning showers** with **partly cloudy afternoons, highs around 70°F and lows near 48°F.**
Bring **layers!** The convention center temperature can vary — some find it too warm, others too cool.

Schedule at a Glance

Thursday, November 6 – Pre-Convention (All Saints' Redding, [address])

- **1:00 p.m.** – Bishop Spiegel: *Theology of Joy* (Sanctuary)
- **3:00 p.m.** – Eucharistic Minister Training (Sanctuary)
- **3:00 p.m.** – Eucharistic Visitor Training (Classroom)
- **5:00 p.m.** – Evensong (Sanctuary)
- **12:00–6:00 p.m.** – *Free Live Scan* (Parish Hall)
- **Evening Banquet – Redding Civic Auditorium (address)**
    - Doors open: **5:45 p.m.**
    - Dinner: **6:30 p.m.** (*Ticketed event*)

Friday, November 7 – Convention Day 1 (Redding Civic Auditorium)(address)

- **8:00 a.m.** – Registration opens (pick up badge and packet)
- **8:00 a.m.** – Exhibits open
- **9:30 a.m.** – Sierra & Wingfield Deanery Caucuses (2nd floor)
- **10:00 a.m.** – Convention begins!
- **4:30 p.m.** – Convention recess
- **5:00 p.m.** – Eucharist

Saturday, November 8 – Convention Day 2 (Redding Civic Auditorium)

- **7:30 a.m.** – Registration & Exhibits open
- **8:30 a.m.** – Convention resumes
- **3:30 p.m.** – Convention concludes
- **12:00–5:00 p.m.** – *Free Live Scan available*

We look forward to seeing you! Please don't hesitate to reach out if you have any questions or concerns!! Convention@norcalepiscopal.org