

# PHCC Los Angeles Training Program Registration Form

(one per student per year)

Application is hereby made for the following named student to participate in the PHCC Los Angeles Training Program during the \_\_\_\_\_ to \_\_\_\_\_ school year.

Student Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Social Security # \_\_\_\_\_ I am a  new student  returning student

I wish to enroll in:  1<sup>st</sup> Year  2<sup>nd</sup> Year  3<sup>rd</sup> Year  4<sup>th</sup> year  Journeyman Plumbing  HVAC  Backflow

Sponsoring Company \_\_\_\_\_ Contact \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

Tuition to be billed to  Sponsoring Company  Student

Payment Terms:  Discounted Pre-Pay  Deposit & 10 Monthly Payments

Backflow:  Payment in Full due upon registration.

Are you a Local PHCC Member?  YES  NO If yes, which chapter? \_\_\_\_\_

I agree as a sponsoring company or student paying tuition – please read carefully and sign – **this establishes your financial responsibility.**

- 1) Be responsible for payment of registration of \$\_\_\_\_\_ for the current school year, due 10 days prior to class start date (Backflow class is due in full upfront).
- 2) Pay monthly tuition of \$\_\_\_\_\_ due on the 10<sup>th</sup> of each month or pay the full years tuition prior to class start date for a special discounted rate. (Backflow payments are due in full 10 days prior to class start date).
- 3) Notify the Training Program office, in writing, if and when a student ceases to be employed or is otherwise ineligible to continue company sponsorship. Sponsor will continue to be responsible for tuition until PHCC Los Angeles is notified in writing. Student will be billed for the remainder of school year. If student left employment of a member company for a non-member company, tuition will be increased accordingly to the non-member rate.
- 4) I further agree, to be responsible for all class fees for the current school year regardless if the student attends the full year.
- 5) I understand that there will be no refunds given after the start of the first class. If a student drops prior to start date there will be a \$150.00 service charge. Employers wanting to change a student may do so within 30 days of start date. Employer must submit a new registration form with new student information. If employer does not have the books from previous student, the books will be charged to employer.
- 6) Arrange student work schedule to permit regular on-time attendance of classes.
- 7) All accounts over 60 days past due are subject to a \$29.00 late fee per month.
- 8) NSF Fees \$30.00. If multiple NSF Fees account will be turned over for small claims.

Sponsoring Company Signature

Title

Date

Student Signature

Date

Registering Student – Please read carefully and sign.

As a student in the PHCC Los Angeles Training Program, I agree to:

- 1) Attend classes regularly unless unavoidable prevented from doing so.
- 2) Adhere to all rules and regulations of the training program
- 3) Should I leave the employ of my sponsoring contractor during the current school year, I will immediately inform the admissions office
- 4) I understand that if I leave my employ I will be responsible for the balance due for the school year regardless if I attend the full year.
- 5) I understand that my attendance and grades will be released to my sponsoring employer.

Student Signature

Date

Enclosed is a registration deposit of \$\_\_\_\_\_

\$50 application fee \$\_\_\_\_\_ (waived for PHCC members)

Total Enclosed \$\_\_\_\_\_

Signature below indicates authorization for PHCC Los Angeles Training Program to process credit card charges for registration fee and monthly tuition payments for the school year.

Check one:  Visa  MasterCard  AmEx

Credit Card Number \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Sec. Code: \_\_\_\_\_

Name on Credit Card \_\_\_\_\_ Cardholder \_\_\_\_\_

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature \_\_\_\_\_