Steele & Rice County
EMPLOYMENT SEEKER RESOURCES
Weeks of Feb 16 - 22, 2025

In Honor of President's Day, WDI offices will be closed on Monday, February 17th.

The Workforce Development FARIBAULT office
ADDRESS: 201 LYNDALE AVE SOUTH, STE #1, FARIBAULT, MN 55021

The computers in our resource area will be available for walk-in use Mondays, Tuesdays, Wednesdays, and Thursdays from 8:30 am – 4:30 pm. Closed on Fridays. If you will require assistance on the computer (ex: need one-on-one help using computers), you will need to make an appointment by calling **(507) 333-2088**. Fridays the resource area will be closed for walk-ins and reserved for appointments only. Follow us on Facebook, Instagram, Twitter, YouTube, LinkedIn, visit our website at: www.workforcedevelopmentinc.org for more information.

The Workforce Development OWATONNA office
ADDRESS: 1850 AUSTIN ROAD, STE 101 & 102 OWATONNA, MN 55060

ARE YOU CURRENTLY RECEIVING UNEMPLOYMENT INSURANCE? You may be eligible for the **Dislocated Worker program**. For more information on the program and to see if you might qualify…The office is open for walk-in use **Tuesdays and Thursdays, 9:00 AM to 4:30 PM**. Other times, on **Monday, Wednesday, and Friday, available by appointment only.** Follow us on Facebook, Instagram, Twitter, YouTube, LinkedIn, visit our website at: www.workforcedevelopmentinc.org for more information call **507.333.2088.**

CareerForce and Workforce Development In the Faribault office, is offering a **Job Seeker class** at **the Faribault WDI office.** The job class will take place every 1st and 3rd Tuesday of the month. 1st Tuesday will cover resume's and how to search for jobs; the 3rd Tuesday will be mock interviews and interview skills. The class will be held at the Faribault office, or via zoom for those who wish to join virtually. This will be an informative class and individuals who would like more one on one support can make an appointment with a career planner. This class is open to everyone. The next class is **coming on Feb 19th at 12:30 – 1:30 pm**

Join Zoom Orientation Meeting for Dislocated Workers

If you have lost your job through no fault of your own, you may be eligible for Dislocated Worker services. We invite you to join our Rochester, MN Dislocated Worker Career Planners for a free **virtual orientation** to the Dislocated Worker program via Zoom. These weekly sessions are held every **Thursday at 10am**. Interested individuals only need to attend one of these free sessions to learn more about the resources available through the Dislocated Worker Program Please join Jody Schaber and Anjanette Bills by accessing the link below!
Click here to Join DW Teams Session **Meeting ID**: 289 040 648 162 & **Passcode**: LQ6cE9No

WDI Essential Skills Video Library

Go to: https://www.youtube.com/channel/UC_hTZOk4QGAD07DA3d9tLXA

Career Pathways Infographics: https://workforcedevelopmentinc.org/resources/

Live CareerForce Workshops

Attend Live Online Workshops, Explore Careers, & attend Virtual Career Fairs for FREE! These online workshops and events are presented through WebEx or Teams. Registration is required. Participants will receive an email prior to the event with a link to join the webinar and instructions.

- **Creative Job Search: Job Search Over 50: February 18, 10:00 - 11:00 AM** This workshop focuses on practical, proven advice for workers over 50 looking to resume an established career or try something brand new! We'll discuss how resumes and interviewing techniques have changed recently, mistakes that can trip up older workers and how recent global events have actually made mature workers highly valuable.

- **Resume Writing Workshop: February 19, 1:00 – 2:30 PM** Through this workshop, we cover best practices for how to create a resume that meets the specific requirements of a position. We will also demonstrate the different types of resumes and when to use them, as well some common mistakes to avoid.
- **Career Assistance for Veterans:** Resources are available to help U.S. Military Veterans and current Service Members with achieving their career goals. Contact the Veterans Employment Specialist that covers your county or complete the MN Veterans Questionnaire to request one-on-one assistance and learn about upcoming events.
- **Past Events:** You can view our previously recorded at **CareerForce workshops and classes** to learn how to job search, write your resume, network, use Microsoft Office, network on LinkedIn and more. Some of these classes are also recorded in Somali.

CareerForce regularly holds career fairs to help connect people who need work with employers hiring now, both in-person and online. Online participation requires internet access and the ability to stream video and audio. Please register at least 30 minutes before the event begins, so the coordinator can send you a link to join.

- **View a list of statewide Job Fairs and Hiring Events by date.**
- **Explore Careers Series:** Explore Careers focused on a different industry and the positions found within it. Employers from around the state provided a range of perspectives on what it takes to work in these industries, and what they look for in a resume. You can view our previously recorded CareerForce Virtual Career Fairs and Explore Careers to hear how companies are recruit in-demand workers for health care and senior care, broadband/communications, security services, and other businesses.

CareerOneStop Find a broad range of job search resources on this U.S. Department of Labor website.

For Personal Assistance

- **English: Email or call** your local CareerForce location team. Find contact information for staff at a CareerForce location near you at www.careerforcemn.com/locations. Our staff can help you connect to job search resources, provide assistance with interviewing and resume writing, and help you navigate various government benefits.
- **For all other languages, including, but not limited to, Spanish, Hmong, and Somali**- Please contact us by phone or email - 651-259-7500 or careerforce@state.mn.us
- **For help with information specific to people with a criminal record**, please contact Luis Brown-Pena 651-539-4120 luis.brown-pena@state.mn.us, or Jeremiah Carter 651-539-4121 jeremiah.carter@state.mn.us
- **If you have trouble connecting with your local CareerForce location,** call the CareerForce Help Desk at 651-259-7500 or email careerforce@state.mn.us.

Health Access MN for MNsure-Certified Navigator Assistance

Health Access MN's expert navigators provide free help to people seeking health coverage. They can help with Applying for new coverage, assisting with problems, reviewing insurance, and answering questions. For more information or to apply: Denise Robertson, Health Access MN, denise@healthaccess.mn. For appts or questions about health coverage and renewals, contact info@healthaccess.mn, 507-589-8649. You can also help your clients apply for an appointment online through our website: https://healthaccess.mn/contact-us/make-an-appointment/. Our services are free!

Refugee and Immigrant COVID-19 Help Line

Multilingual navigators and the Minnesota Resettlement network can answer and help with questions in your language about staying safe during COVID-19, COVID-19 testing/vaccine, quarantine, isolation, safety, and support when a person has COVID-19 and COVID-19, and safety at work. They can also assist with household needs and navigating health care services and programs, basic needs, employment, and help for kids struggling in school. Please call the Statewide helpline at 651-318-0989 Monday through Friday, from 9 AM-5 PM

Do you know of a client in need of assistance with past due rent that is not eligible for HomeHelp MN?

Three Rivers currently has funding available to assist eligible households. Funds can be used to assist clients in subsidized housing. Funds can be used to assist with past-due amounts and Security Deposits. Please have the client contact Three Rivers at 507-316-0610 or 800-277-8418 and request a referral for assistance with past-due rent.

Workforce Development Inc Resources

WDI provides many different services and connects individuals with other relevant services and resources in Southeast Minnesota. Each individual and industry is unique; that's why WDI takes the time to understand and work with each person and their situation.

Services for Employment Seekers

- **Career Planning**
- **Personalized Assessments**
- **Education and Training**
- **Job Search Skills Development**
- **Academic Skill Testing**
- **Networking & Employer Connections**
- **Hands-on Computer Classes**
- **GED Preparation**
- **College Research**
- **Creating Resume's and Cover Letters**
- **Preparing for Interviews**
- **Life Skills Training**

CLOTHING: ROCHESTER WDI OFFICE: We have a **full professional clothing closet** ready for anyone who needs clothing for work or upcoming interviews. The clothing is *FREE,* and no appointments are needed. We are *NOW* accepting women's & men's professional clothing donations, until further notice.

WDI Roads to Career: CDL Training!

Qualifying credentials include the CDL Class A, Class B, Hazmat Endorsement, Tanker Endorsement, and School Bus Endorsement. Must have a 4th grade reading level and a 6th grade math level. Must be able to pass a drug screen at the time of employment offer. Proof of a valid driver's license with a clean driving record. Class dates vary by training provider, providers are our usual suspects (RCTC, Riverland, Southeast Tech, South Central, 160 Driving Academy, and Interstate Truck Driving School, Above and Beyond Truck Driving School in Northfield). For more information contact: Tara Behr at 507.280.3582 or email: tbehr@wdimn.org.

WDI- Trades Readiness Training Program!

The Trades Readiness Program was designed to offer high-quality, apprentice-level content to individuals interested in construction, preparing them for careers in the built environment. Upon completing the program, learners will be equipped to work effectively as members of a construction crew. They will enhance their essential and interviewing skills, create polished resumes, build connections with industry representatives, and gain the confidence to pursue employment within the skilled trades. This 4-week program includes: OSHA 30 Construction Math Essential Skills Training Introductions to & presentations from industry representatives and hiring managers Mock interviews & industry-specific interviews Graduation and certification of completion at the end of the program. For more information or to find out if you are eligible contact: Stephan Hansen at 507.512.6920 or email: built@wdimn.org

WDI Bridges to Healthcare – Looking to **g**et into healthcare careers? **Train for the following:**

- **CNA and CNA Prep**
- **LPN/RN**
- **Trained Medication Aide**
- **Medical Assistant Classes**

Speak to a career navigator today to begin. Classes offered in Austin, Albert Lea, Owatonna and Faribault in conjunction with Riverland and South-Central College. Contact Jill Vandenheuvel at: jvandenheuvel@wdimn.org, or call 507.383.0251

WDI Administrative Office Professional Preparation Course

This 10-week course is designed to prepare students for work in retail and office environments. The training will focus on two areas:

- Monday and Wednesday classes will leverage Northstar Digital Literacy to foster development of computer skills, proficiency in commonly used office software, and various employability skills.
- Tuesday and Thursday classes work toward earning a professional certificate from the National Retail Federation, which provides foundational employability skills to help people land jobs and get promoted in retail and beyond. This is an online course – computers are available to use.

WDI Roads to Career: Manufacturing Training!
Qualifying credentials include Low Pressure Boiler Certification, High Pressure Boiler, OSHA 10, OSHA 30, Accelerated Welding, and Forklift training. Must have a 4th Grade reading level and a 6th grade math level. Class dates vary by training provider, providers are our usual suspects (RCTC, Riverland, Southeast Tech, and South Central). For more information contact: Tara Behr at 507.280.3582 or email: tbehr@wdimn.org

IBM SkillsBuild: FREE Learning Platform
It can be overwhelming trying to figure out what do to with your life. We get it and we want to help! So WDI has partnered with IBM to offer a free learning platform, called IBM SkillsBuild to all our clients along with our other career services. IBM SkillsBuild provides free courses, badges, and certifications that help you acquire new skills needed for careers today and careers of tomorrow. It provides an invaluable selection of in-demand technical skills plus a wide range of soft skills that can be applied to almost any job. Recently added Udemy training! Free on SkillsBuild!! Come and discover new skills and/or new career options -- all free -- inside IBM SkillsBuild. Start today by emailing Jenna Overland at joverland@wdimn.org so we can register you in the WDI portal. You can then explore the course catalog or contact me to learn more about the site. Hope to see you soon utilizing IBM SkillsBuild!

TRAINING RESOURCES

South Central College **//southcentral.edu/workforce**

Riverland Community College **https://www.riverland.edu/academics/programs/**

IT Certifications Training. Options include: **HTML Fundamentals, CompTIA A+, CompTIA Network, and CompTIA Security.** Virtual, self-paced. For further information, or to register, please contact MTFS ***Learn*** Recruitment & Retention Manager Jared Fessler at jfessler@techforsuccess.org or (612) 383-2394.

VCA's Apprenticeships programs: Data Analyst, Cyber Security Support Technician, Software Application Developer. Talk to your WDI Career Navigator for more information.

The Building Strong Communities program is a multi-trade apprenticeship preparatory program that will prepare you for a career in the construction industry. This program offers individuals the opportunity to receive Union endorsed training, exposure, and a "foot in the door" to a career in the trades. Program graduates will have an opportunity to interview participating Construction Trade Unions and Contractors. To learn more, contact Stephan Hansen, *Trades/Built Environment Coordinator,* P: 507.512.6920 | shansen@wdimn.org

Minnesota State Commercial Driver Academy (CDL). Interested in earning your **Commercial Driver's License (CDL)?** This is a program which can help individuals obtain their CDL license. Industry partners will interview and possibly hire successful graduates as well as provide additional training to pick up where this training left off given the academy's condensed structure. This is a great opportunity to gain access to an in-demand career that pays a living wage. For more information please visit: **https://www.minnstate.edu/ws/cdlacademy/index.html**

Owatonna Community Education - Roosevelt School - 122 East McKinley St. Owatonna, MN | (507) 444-7925. **https://communityed.isd761.org/adult-basic-ed .** Pre-registration is required for all **GED, ESL, College Prep, Computer Skills, Online Learning or Career Training classes. Free MN Driver's Permit Prep, Math Tutoring and NorthStar Digital Literacy is available; Minnesota Driver's Permit Prep class for Spanish Speaking individuals** will begin on January 13th. **Citizenship Preparation class** begins early February. To enroll, contact Kim Reyant at 507.444.7925

Free Community Ed Training Classes in Faribault **https://faribault.ce.eleyo.com/**

Northstar Digital Literacy Access free online assessments and lessons on common computer, software, and technology skills, including Word, PowerPoint, email, internet, social media, and more.

River Bend Nature Center is offering a **12-week Paid Winter Career Training** at River Bend Nature Center. Skiing Trail Grooming; MN Master Naturalist Certification; Earn Chainsaw Certification; Trail Restoration/Maintenance Training; Career Coaching and Job Search Assistance; other outdoor and safety certificates and credentials. Apply at: https://tinyurl.com/59mc87v2

Are you interested in starting a business? Great resources available at: **E1 Entrepreneurs First**

TRANSPORTATION

- **SMART BUS.** Public transportation for Albert Lea, Austin, **Owatonna**, and Waseca. https://smartbusmn.org/. or call 855.762.7821.
- **Hiawathaland Transit.** Public transportation for **Rice County**. https://www.threeriverscap.org/hiawathaland-transit/ or call 866.623.7505.
- **Route map for Faribault**: https://www.threeriverscap.org/wp-content/uploads/FaribaultXBrochureXEnglishX2024X10.24X.pdf
- **Route Map for Northfield:** https://www.threeriverscap.org/wp-content/uploads/NorthfieldXBrochureXEnglishX10.2024X.pdf
- **Faribault – Northfield Connect Service Route:** https://www.threeriverscap.org/wp-content/uploads/FBO-NFXConnectX2024X10.24X.pdf

HIRING EVENTS

Teachers on Call - Are you home on winter break and looking for flexible, meaningful work with no nights or weekends?! Are you just about to graduate and looking for work in your transition? No need to have an education degree to work with us or be an education major--must want to work with kids and make a difference! Maybe you are an education major though or are just about to graduate as an education major and receive your teaching license -- this would be the absolute perfect opportunity for you to begin networking in various schools in the area to prepare for full-time employment in the future! **Apply now: https://www.teachersoncall.com/**

Express Employment Professionals is hiring: https://www.expresspros.com/us-minnesota-owatonna

- **NEW – Machine Operator/Maintenance**
- **Greenhouse Workers**
- **Assembly**
- **Production**
- **Packaging**
- **Forklift**
- **Custodian**
- **Maintenance Techs**
- **Welders**
- **Administrative Assistants**
- **Entry Level Assembly Workers**

All shifts and experience levels available. Average pay is $18-22/hour! We are located at 812 S Elm Ave in Owatonna. Walk ins welcome! Call/text: 507-455-3002.

Spherion Staffing

We are excited to announce that Spherion Staffing is currently seeking individuals for various clerical and manufacturing positions. Whether you are an entry-level candidate or possess specific skills, we have opportunities that could be the perfect fit for you! Give us a call at (507)-451-3400 or stop in the office to see us! Positions Available:

- **Assemblers**
- **Warehouse Associates**
- **Forklift Operators/ Material Handlers**
- **Customer Service**
- **Welders**
- **Machine Operators**
- **CNC Machine Operators**
- **Metal Fabrication**
- **Human Resources ($60K - $80K)**
- **CDL & Non CDL Drivers ($54K- $62,400K)**
- **Manufacturing Leads/Supervisors ($47K-$72K)**
- **AutoCAD/SolidWorks Drafters ($32/HR-$35/HR).**
- **Hiring Capacities:** Temporary, Temp-to-Hire, and Direct-Hire. Offering an average hourly wage of $18-$25+/HR.

Doherty Staffing Hiring Events. Every Wednesday from 9 AM – 3 PM at 146 W. Broadway Street. Hiring for **Warehouse Drivers, Machine Operators, Cable Technicians, Assemblers. 12-hour day and night shifts available** 1st, 2nd, and 3rd shifts. Earn 15.95 - $24.69 per hour, depending on shift, position. Direct Hire opportunities available. 507.444.9088. **Servicing the Following Counties:** Steele, Dodge, Rice, Freeborn, Mower, and Waseca counties

Other Minnesota Career Fairs: **https://www.careerforcemn.com/attend-career-fairnetworking-event**

Employers Who Have Contacted WDI Seeking Candidates

OPEN POSITIONS AVAILABLE IN CLAREMONT

NEW – Claremont Insurance Agency is hiring a **FT Senior Personal Lines Customer Service Representative (CSR)** to join our team with the primary focus being personal lines and farm accounts. **Required:** High school diploma or equivalent; some college preferred. Property and Casualty insurance license. $55,000 - $65,000. https://bit.ly/4hPAc5e

NEW - Al-Corn Clean Fuel, LLC in Claremont is hiring **FT Ethanol Plant Operators and Product Logistics Operator.** Competencies/Preferred Job Experience: 1. High school diploma or equivalent required 2. 2 years' experience in plant operations or equivalent industrial environment preferred. No experience necessary. 3. Ability to read and understand safety data sheets (SDS) and chemical labels 4. Knowledge in Microsoft Office Suite and ability to learn new software applications 5. Possess a valid driver's license and be able to drive. $26 - $35/hour. https://www.indeed.com/cmp/Al--corn-Clean-Fuel-1/jobs

OPEN POSITIONS AVAILABLE IN BLOOMING PRAIRIE

NEW – Express Pressure Washers, Inc is hiring a **FT Outside Sales and Service Specialist. https://bit.ly/41dLjPQ**
This role is essential in driving outside sales and providing exceptional customer service to our customers. The ideal candidate will have a drive for sales, a keen understanding of customer needs, and the ability to maintain strong relationships. As an Outside Sales Specialist, you will be responsible for promoting our products and services while ensuring a positive experience for every customer. From $40,000 plus benefits.

NEW - Metal Services of Blooming Prairie is hiring: https://tinyurl.com/4s8z3mxp

- **Production Planning Clerk/Scheduler**

Tandem Products is hiring the following:

- **NEW – Production Supervisor – Weekend Shift**
- **Fabricator (Brake Press Experience Required) – 1st shfit**

How to Apply: In-person at our facility, on Indeed by searching Tandem Products with a location of Blooming Prairie, MN or by sending an email with your resume to hrbp@tandemproducts.com

Casey's General Store is hiring **Full & Part-time Team Members**. **https://www.indeed.com/cmp/Casey's-1/jobs**
The good news is that we will teach you everything you need to know to succeed on the job. Previous customer service or cashier experience is a plus but if you have the will, we'll teach the skill. The things we look for are: You're at least 16 years old, you treat people the way they want to be treated, you work hard to be the best & have a good time doing it!

Leo Augusta Children's Academy is hiring for several positions: Infant Lead Teacher, Toddler Lead Teacher, Preschool Lead Teacher, School-age Lead Teacher, Program Assistants and Teacher assistants. Our Grow Your Own program will cover the cost for employees to get their credentials. Please email cover letter, application, transcripts, and 2 letters of reference to: Jessica Kremer at 824 Center Ave N, Blooming Prairie, 55917. **info@leoaugusta.com**; 507-572-2062. https://leoaugusta.com/

OPEN POSITIONS AVAILABLE IN ELLENDALE

Casey's General Store is hiring **Full & Part-time Team Members**. **https://www.indeed.com/cmp/Casey's-1/jobs**
The good news is that we will teach you everything you need to know to succeed on the job. Previous customer service or cashier experience is a plus but if you have the will, we'll teach the skill. The things we look for are: You're at least 16 years old, You treat people the way they want to be treated, You work hard to be the best & have a good time doing it!

Whispering Oak Place in Ellendale is currently hiring for **CAREGIVER/RESIDENT ASSISTANTS- (2Pm -10Pm, 10Pm-6Am), Housekeeper, and COOK/CULINARY AIDE 4 pm – 7 pm,** This position includes every other weekend and holiday. For more information on positions, stop at 903 Calverley Court, Ellendale MN 56026 or call 507-684-3026. Or apply at: https://www.cornerstonemgmt.com/careers/ View All Jobs and choose a category and look for the Ellendale site. **Caregivers/Resident Assistants do not need to be CNA certified.**

OPEN POSITIONS IN WASECA

SMART Transit has openings for **FT or PT Transit Bus Drivers for Waseca**. Responsibilities - transporting the public, following a set schedule, & maintaining vehicle report. Requires good driving record, above average communication and people skills, the ability to work independently and meet the physical demands of the job. High school diploma or GED. Must have or obtain a Class C CDL and passenger endorsement. Will train & pay to obtain endorsements if needed. Must pass necessary MnDOT testing & requirements. Daytime and evening hours available. Full benefits for full-time employees and some benefits for part-time employees. Drug test/background check required. Send resume to mshippy@cedarvalleyservices.org.

Cinch Connectivity Solutions is hiring: https://www.jobs.net/jobs/bel-fuse/en-us/

- **NEW – Modeling and Tooling Technican**
- **NEW – Sr Production Planner Analyst**
- **NEW - Sr Manufacturing Support Tech**
- **NEW - CNC Machinist – Weekend Shift**
- **CNC Machine Operator**
- **Material Handler**
- **Assembler**
- **Assembler J**
- **Sr. Material Handler**
- **Plater**
- **Sr. Modeling & Tooling Technician**
- **Quality Intern**
- **Quality Engineering Technician**
- **Finisher**

Day & Weekend Shifts available! Must be 18 years old, must be a US Citizen or Permanent Resident, Drug Screen, and Background check.

OWATONNA - GOVERNMENT

STATE OF MINNESOTA jobs. GO TO: https://mn.gov/mmb/careers/search-for-jobs/

Steele County is hiring: **https://bit.ly/30ZuBXV**

- **NEW – FT or PT Sheriff's Deputy**
- **Engineering Technician for Public Works/Highway**

City of Owatonna is hiring: Job Opportunities | Sorted by Job Title ascending | Career Pages (governmentjobs.com)

- **NEW – Police Officer**
- **NEW – PT Community Service Officer**
- **NEW – Coordinator – Programs**
- **NEW – Engineering Intern**
- **NEW – FT Engineering**
- **Coordinator – Aquatics**
- **NEW – Custodian**
- **Lifeguards – Summer season**
- **Lifeguard Training Instructor**
- **Lead Guest Services**
- **Lead Programmer – Log Rolling**

OWATONNA - FACTORY / WAREHOUSE / MANUAL LABOR

NEW – Manke's Outdoor Equipment is hiring **FT Sales Representative**. 2 years inside sales or other sales experience preferred; Clean driving record and valid driver's license required. $50 - $75,000/yr. https://bit.ly/41e4bOD.

Cargill is hiring: FT Production Technician //careers.cargill.com/owatonna-mn
Night and Day shifts available. Compensation: starting at $22.00/hr and up depending on experience. Sign-On bonus of $2,500

TGK Automotive is hiring a **FT General Service Technician**. The General Service Technician is responsible for conducting non-technical automotive service repairs such as oil changes, tire and wheel-related services as well as driving customers, picking up parts, and maintaining the cleanliness of the shop as needed. Requires **1 year of previous experience required,** High School Diploma or equivalent, A valid, clean driver's license, or obtain a valid driver's license within 30 days of hire date, possesses a general understanding of under-the-hood, mechanical and under carriage assemblies, Ability to work a minimum of five days per week, rotating Saturdays. https://tinyurl.com/4wpmhd6t
COMPENSATION: $20.00/Hr. - $ 25.00/Hr.

GPC Beverage (previously known as Gillette Pepsi) is hiring: www.GPCbeverage.com

- **Account Representatives**
- **PT Merchandisers**

Be part of a family-owned business that cares about its employees. Our employees are why we succeed! We recruit motivated people, reward them and help develop them to reach their full potential while achieving our mission: To be the best supplier of refreshing beverages….period. If you are a motivated self-starter, we want you to join our GPC Team

Turning Point Real Estate is hiring a **FT Lead Painter**. Someone who has experience in Residential interior and exterior painting to lead our painting crew. Variety of projects and tasks creates an opportunity to grow...Demo, Cleaning, Landscaping, Drywall patching, Finishing and Staging. Enjoy the outdoors when we can and indoors when we can't. Must be able to lift 50 lbs, clean driving record, work from ladders and lifts, run spraying equipment and power tools, and be familiar with the construction process. Compensation $22 to $30 per hour. Apply: send resume to Eric@turningpointrealestate.biz or text/call Eric at 507-456-1662

Rayven is hiring:

- **NEW – Maintenance Technician – 2nd shift**
- **1st & 2nd Shift Machine Operators**
- **Process Engineer**

Rayven manufactures coated films, release liners, transfer tapes, and pressure sensitive adhesive products, while also doing toll coating and converting. Benefits start 1st of the month following hire date. Benefits include medical, dental, vision, life insurance, STD, 401K & PTO accrual day 1. Preemployment drug screen and background check, must have valid driver's license. Apply online: https://rayven.com/about/careers/

Wenger Corporation, 555 Park Drive NW is hiring: https://www.wengercorp.com/careers.php
A privately held, leading manufacturer of high-quality music education, performing arts & athletic products. Minimum requirements include solid work history, ability to work independently. hiring 16 yrs and over. Shift: 4-day work week. 5 AM – 3:30 PM; 3:30 PM – 3 AM

- **NEW – Project Engineering Manager**
- **Maintenance Technician**
- **Product Technician – Standard Shell, 1st shift**
- **Metal Machine Operator, 1st shift**
- **Machine Operator – Cabinets, 1st shift**
- **Product Technician – Staging, 1st shift**
- **Driver/Installer**
- **Welder – 2nd shift**
- **Product Technician – riser Assembly, 1st & 2nd shift**
- **Distribution/Warehouse Clerk, 2nd shift**
- **Material Handler, 1st shift**
- **Truck Driver**
- **Product Technician – Athletic Assembly, 1st shift**

Rise Modular LLC is hiring the following positions: **Apply here: https://risemodular.com/hireme/**

- **NEW - Painter**
- **Cabinet Installer**
- **Drafting Team Manager**
- **Finish Carpenter**
- **Framer**
- **Interior Trim Installer**
- **Plumber**

Qualifications: Reliable and safety conscious. Must have experience in using hand tools, power tools, and other construction equipment. Must be comfortable working at different heights and able to read blueprints and measuring tape. Candidates should demonstrate a strong work ethic, exhibit excellent workmanship, and work well in a team environment. Hours: 7 am - 3:30 pm, Monday-Friday.

Life Fitness is hiring: https://www.lifefitness.com/en-us/careers

- **NEW – Shipping supervisor – 1st shift**
- **NEW – Production Supervisor – 3rd shift**
- **Assembler – 1st shift**
- **Steel Bay Coordinator**
- **Paint Line Operator – 1st shift**
- **Machine Operator – weekend shift**
- **Robotic Weld Operator – 1st & 3rd shift**
- **Welder – 1st shift**
- **Machine Operator – 1st shift**
- **Assembler – 3rd shift**

Working knowledge of metal working, 1 year of experience in a production environment. Any shift available as of right now, minimum age is 18, physical exertion would be standing for 10+ hours a day, lifting of no more than 35lbs.

Owatonna Heating & Cooling is hiring multiple **FT HVAC Installers and HVAC Service Technicians. Work Hours**: 40+ hours per week, Monday through Friday; some overtime may be required occasionally; bi-monthly on-call required. **Pay**: Up to $30.00 per hour depending on experience + Benefits. Must pass drug and background screens. Qualifications: Valid driver's license and insurable driving record; HVAC installation experience; EPA certification preferred. https://tinyurl.com/3hhs9m24

The Costco Distribution Center, 3601 SW 10th Street in Owatonna is hiring: https://bit.ly/2Zt8JDu
CDL Truck Drivers and Power Equipment Operators. Operates and maintains power equipment such as, clamp, slip-sheet, or fork sit-down lift truck, manual and electric pallet jacks, cigarette stamping machine, floor scrubber, battery exchanger, and power tools to move and prepare goods in/out of depot. Great jobs, great pay, and a great place to work.

Lakeside Foods is hiring: https://bit.ly/3PPAavL

- **NEW – Production Supervisor**
- **NEW – Quality Assurance Manager**
- **Plant Maintenance**
- **Agriculture Field Mechanic**
- **Agriculture Field Mech Intern**
- **Assistant Manager – Operations**
- **Cooker Operator**
- **Utility 2**
- **Spotter Truck Driver**
- **Agriculture Harvest Operator**
- **General Labor**
- **Forklift Driver**
- **Field Scout Intern Summer 2025**
- **Master Electrician**

High school or GED required. Valid Driver's License. Prior experience is preferred, but on the job training provided.

Mohs Contracting is hiring: https://bit.ly/3tSqoyj

- **Carpenters and experienced Foreman for duties including wood framing light steel framing, finish carpentry, window and door installation and some demolition.**

Qualifications: Framing and finish carpentry, Dependable, Practices safety, Knowledge and experience using hand tools, power tools and various construction equipment, Ability to work at various heights, read blueprints, Candidate must maintain the highest quality of workmanship; possess a strong work ethic, the ability to communicate effectively & professionally. Call or text (507) 686-0777 for more information.

Crown Cork & Seal **https://crowncork.hua.hrsmart.com/hr/ats/JobSearch/search**
Voted as Best Places to Work in 2022 & 2023. Hiring factory positions**:**

- **Lacquer Spray Machine Operator**
- **Manufacturing/Mntnc Manager**
- **Front End Preventative Maintenance - nights**
- **Back End Mechanic - Nights**

4 days on 4 days off. Must read and understand English, safety awareness Attitude. High school or GED. Pre-employment drug test. 18 yrs +, provides on the job training**, FREE** employee Health, Dental, Vision and Life Insurance. 401K, up to 10% bi-annual plant gainsharing.

Climate by Design Climate by Design International. Careers (cdihvac.com)
Positions include:

- **Mechanical Engineer**
- **CAD Programmer**
- **Welder**
- **Drafter**
- **Application Engineer**
- **Sales Engineer**
- **Field Service Technician**
- **Electrical Wiring Assembler**
- **Assembly/construction**
- **Electrical Wiring and Test**

Awesome team and employee friendly work environment with great amenities like: • On-Site Workout Facilities on-site fitness center. • Picnic Area • Sport Court • Outdoor Walking Path – Flexible scheduling options, including: • 4- and 5-Day Workweeks: Choose a schedule that suits your lifestyle. • Flex Shifts: Customize your work hours to match your needs. • Overnights: We offer overnight shifts for those who thrive during the late hours.• 401(k) with Generous Company Match • Profit Sharing Program • PTO Starting Day 1 • Paid Holidays • Company-Sponsored Activities and Recognition. And the best part? Competitive compensation that starts between $19.25 and $22.25 per hour, PLUS a significant shift differential to reward your commitment and dedication.

Seykora Asphalt Maintenance and Paving is hiring for several positions:

- **CDL Drivers – Starting at $25 an hour**
- **Laborers – Starting at $20 an hour**
- **Equipment Operators – Skid Loader**
- **Asphalt roller, Paver – Starting at $25 an hour**

No experience necessary, will train. Drug and alcohol screening, background checks, must have valid driver's license. **Contact Barb at 507.455.3342** for an application and interview for your new career.

AmesburyTruth - 700 W Bridge Street, Owatonna www.amesburytruth.com/careers

AmesburyTruth- An industry leader in window and door component manufacturing is seeking to expand our Tool Room and Maintenance Departments. Pay ranges from $24-31.40/hr based off experience. Benefits include a $1,500 sign-on bonus, gym/wellness reimbursement, $2.50 shift premium, PTO accrual from day 1, tuition reimbursement, quarterly incentive bonuses. Please visit at

Available positions include:

- **NEW – Safety and Health Coordinator**
- **Production Supervisor**
- **Maintenance Technician**
- **Unlicensed Electrician**
- **Stamping Manufacturing Engineer**
- **Maintenance Supervisor**
- **Tool Room Technician**
- **Maintenance Mechanic**
- **Coating Process Technician**
- **Facilities Engineer**
- **Tool Room Machinist**
- **Painter**

Viracon Apply at: http://tinyurl.com/y934bmxh

- **NEW – Credit Account Specialist**
- **Maintenance –Nights**
- **Plumber – HVac -1st shift**
- **Electrician**

Minimum Requirements: High school diploma/GED required. Vocation Technical training in related field plus 8 years' experience in related field, Ability to read, write and understand work instructions (English). Familiar with operating power tools. Must be flexible in work hours.

OWATONNA - RETAIL

NEW – Alexander Lumber is hiring a **FT Sales Assistant.** The Sales Assistance position closely resembles the Front Counter Sales position. It's an extension of the front counter but also allows the Sales Assistant to work closely with the outside salespeople and help learn the sales process through data entry and special orders so that the Sales Department is more efficient. $19 - $22/hour. Apply in person at 419 N Cedar, Owatonna.

NEW – Lowe's Home Improvement is hiring for several positions. https://www.indeed.com/cmp/Lowe's-Home-Improvement/jobs. Requires High School diploma or equivalent; 1 year customer facing experience.

Owatonna Fleet Farm is hiring several FT and PT positions**:** **careers.fleetfarm.com**

Candidates must be 16+, able to learn a POS system, and know how to communicate in a friendly, effective manner. We offer a 20% discount, flexible scheduling, and opportunities for growth in our company. 401k for all employees 21+ years of age. Benefits depend on part time/full time status.

Kwik Trip is hiring for several Owatonna locations: **https://bit.ly/3mTIzSK**

Customer-Food Service, Guest Service, Assistant Managers. Full and Part-time. 16+ years old, lots of advancement opportunities.

Casey's General Store is hiring **Full & Part-time Team Members**. **https://www.indeed.com/cmp/Casey's-1/jobs**

The good news is that we will teach you everything you need to know to succeed on the job. Previous customer service or cashier experience is a plus but if you have the will, we'll teach the skill. The things we look for are: You're at least 16 years old, you treat people the way they want to be treated, You work hard to be the best & have a good time doing it

Target, 301 Park Drive, in Owatonna is hiring: **https://jobs.target.com/search-jobs/owatonna**

Benefits at date of hire include: 10% Team Member discount, accrued sick time, CirrusMD (telehealth app), Dream to Be- education assistance. Benefits at 90 Days: Medical/Dental/Vision, Life insurance, vacation, and 401(k)

Cabela's is hiring: **Search results | Available job openings at Bass Pro Shops**
Requires high school or GED, ability to communicate in a friendly, professional manner, ability to use Point of Sale register system. Extensive walking, lifting, bending.

Lighthouse Owatonna is hiring **PT Overnight Guest Advocates.** Guest Advocates are responsible for ensuring the safety security and support of the house, it's guests, and operations during assigned shifts. Advocates follow and administer house policies, rules, and procedures while contributing to a supportive environment for guests. Minimum requirements: Minimum18 years of age, valid driver's license, excellent verbal and written communication skills, knowledge of Microsoft Office products, Ability to effectively relate to people of different ages, diverse ethnic backgrounds, and with those who have substance abuse or mental health issues. Pay Range 14.00 to 16.00 per hour.
How to apply – https://www.hospitalityhouseofowatonna.org/employment
Fill out the employment application and email it to info@hospitalityhouseowatonna.org

OWATONNA - OFFICE/CLERICAL

NEW – Wayne Norrid Wetmore Wealth Management is hiring a **FT Financial Planning Assistant**. A bachelor's degree in finance, business administration, or a related field is often preferred. Relevant certifications or coursework in financial planning may also be advantageous. https://bit.ly/4iOd34b

NEW – Culligan Ultrapure inc is hiring a **FT Generalist** **https://www.indeed.com/cmp/Culligan-Ultrapure,-Inc/jobs**

- BS degree with an emphasis in Management, Operations or Marketing preferred along with 5+ years of management / leadership experience.
- Experience in the Water Treatment Industry strongly preferred.
- Experience with Commercial and Industrial water purification applications preferred.

NEW – Shopko Optical is hiring a **FT Office Assistant/Receptionist.** High school diploma or GED. https://bit.ly/4aZNqKe

NEW – Travel Leaders Galaxy Travel is hiring a **FT Leisure Travel Advisor**. High school or General Education Degree (GED) required. Travel School and/or 1 year Travel Agency experience preferred but not required; Minimum of 1 year consecutive retail sales and/or customer service experience required; Well-traveled individuals are a plus; Valid passport required. Travel Leaders Galaxy Travel Job in Owatonna, MN | Indeed.com

Courtyard Owatonna Downtown– Guest Services Agent. Minimum requirements for the job – High school graduate for cook, guest service agent and house attendant. Guest services manager needs 3 year guest service hotel experience or 3 years hotel housekeeping experience. Pay scale - TBD on experience. How to apply – https://www.paycomonline.net/v4/ats/web.php/jobs?clientkey=D06185ADF27591C015BAA32876574430 (Please select Owatonna)

Federated Insurance is hiring. Fantastic Opportunities abound. Candidates must be legally authorized to work in US. Check out their full list of openings: **http://tinyurl.com/yf2brp6h**

Semcac is seeking a **Head Start Paraprofessional**. Requires high school or GED, experience working with children with disabilities preferred, valid driver's license. **APPLY at** www.semcac.org, Barb Thompson, 507-864-8202, email: barb.thompson@semcac.org

Our Home South is hiring **Full-time Resident Counsellors.** **www.ourhomesouth.com**
Our Homes South, Inc provides services to individuals with disabilities. You will assist them with Activities of Daily Living including going to movies, events, etc.; plus companionship, meal preparation, cleaning, medication administration and at times assisting with personal cares. Must be 18, pass a MN Background check, and have a valid drivers license.

Accessible Space, Inc is hiring a **Part-time Service Coordinator**. **https://bit.ly/3gvgWfj**
The ideal candidate will serve as a liaison between residents and the community resources and services. Will develop & deliver programs and services related to physical, social, & mental well-being to assist residents in maintaining the highest level of independence and self-sufficiency possible. Candidate must have bachelor's degree in related field.

Cedar Kids is looking for **FT Childcare Teachers, Aides, and PT Assistant Teachers** to lead the way instilling into children basic learning essentials with an encouraging spiritual foundation. Full-time, part-time or flex time hours available. To apply, go online to: **https://cedarkidsmn.com/careers/**

HomeTown Credit Union is hiring for **Full-Time positions**. For more information regarding our openings please visit and apply online at **https://hometowncu.isolvedhire.com/jobs/.** Employment offers will be contingent upon successful completion and favorable results of a credit review, background check and drug screen. HomeTown Credit Union has been a member-owned financial institution for 50 years with branches located in Owatonna, Faribault, and Northfield MN. Today we serve over 21,000 members.

OWATONNA - HEALTHCARE

Benedictine Living Community **https://www.benedictineliving.org/owatonna-mn/careers/**

- **NEW – Clinic Reimbursement Manager**
- **NEW – Culinary Services Manager**
- **NEW – Social Services Designee**
- **FT or PT RNs**
- **FT or PT evening CNAs & LPNs**
- **FT Certified Occupational Therapist**

Meaningful work, competitive pay and benefits, tuition reimbursement and sign on/retention bonuses for all positions. Our dedicated staff work to enhance the lives of our residents every day with respect, compassion, and trust. Come be a part of a place where you make a difference every day!

Aging Services for Communities is hiring **Homemakers.** We are looking for caring and responsible people to do general housekeeping and run errands for senior citizens in their homes. Competitive salaries! Schedules are flexible! Must have reliable transportation. Call 507-364-5663 or apply at www.aging-services.org

Beyond Brink & WEcovery center is urgently hiring **Housing support personnel and Certified Peer Recovery Specialists.** 3003 Hoffman Drive NW, Owatonna. Call 507-779-7091 for more information.

Birchwood Cottages is hiring: **Resident Assistant / CNA – Flexible PT and FT hours, Dining / Cook Assistant – PT or FT.** Flexible scheduling, PTO for full and part-time staff, Free meals on shift, casual dress code. **Apply online at: https://birchwoodcottagesmn.com/careers/**

Cedar Valley Services is hiring **FT Designated Employment Specialist.** Send Resume: mshippy@cedarvalleyservices.org M-F, days. The Designated Employment Specialist is responsible for development of community job sites for persons with disabilities. Will maintain a caseload and be responsible for completing reports and documentation, will maintain strong working relationships with community employers. Bachelor's degree preferred along with one-year similar experience. Full-time. Requires valid MN driver's license along with acceptable driving record. Background check required. **Also hiring: Community Site Supervisor** – Responsible for evaluating, training and supervision of persons-served in a variety of tasks in a community/production setting. Maintains records on persons-served including documentation of performance. Transports or assists with transportation of persons served to and from facility and/or site to site. M-F, day shift. HS diploma/GED and experience preferred. Requires valid MN driver's license and vehicle insurance along with acceptable driving record and background check.

Mayo Clinic Health System in Owatonna is hiring: **https://jobs.mayoclinic.org/**
All new hires to be fully vaccinated for COVID-19, unless there is an approved exemption. New hires will be required to have at least one dose of the vaccine prior to starting employment, with a second dose scheduled, or submit proof of previous vaccination.

Ecumen - Brooks and Countryside is hiring **Resident Assistants, CNA's, and Cooks!** We have a variety of shift times in both Part-Time and Full-Time capacity. Ecumen offers competitive pay and benefits, flexible scheduling, and engaging training plans. No experience or certification needed. Apply at Ecumen.org/Careers. Call Alex at 651-346-8613 with questions.

Cedar Valley Services is hiring: **FT or PT Direct Care Professionals, Residential Assistants** -Will assist adults with developmental disabilities in a group home setting with daily living skills. Requires above average people skills. HS diploma/GED and experience preferred. Requires valid MN driver's license with acceptable driving record. Background check required on all positions. Excellent benefits package with generous 401k employer match. Send resume to: mshippy@cedarvalleyservices.org

Freedom Home Care, LLC is seeking: **https://www.freedomhomecarellc.com/caregiver/**
Professional Caregivers - individuals who are eager to make a difference in the lives of those they serve while having the opportunities for career growth! NOW OFFERING - Increased Starting Hourly Pay! Flexible Scheduling: Part or Full Time - Employee Referral Bonus Program - Caregiver Mentorship Program - Compatibility Matching with Clients. Follow the customized care plan specific to each client, which may include companionship, meal preparation, laundry & light housekeeping, shopping services, and more as required.

SPERO (previously known as South Central Human Relations Center) **https://schrc.com/career-opportunities/** is actively searching to fill the following positions within our team. The recent transition of becoming a Certified Community Behavioral Health Clinic (CCBHC) has resulted in the creation of new positions. The Spero team has delivered professional, comprehensive mental health services in the communities of Steele, Dodge and Waseca counties for more than 45 years. We offer competitive, regular (not based on production) salaries and an excellent benefits package.

- Mental Health Practitioner-Evenings, Weekend and Holidays
- Children's Mental Health Professional – Program Supervisor
- Adult Mental Health Rehab Worker
- CTSS Mental Health Practitioner
- Outpatient Mental Health Therapist-LICSW
- Patient Coordinator Front Desk Owatonna
- Daytime Mobile Crisis Practitioner
- Children's Mental Health Case Manager-Steele County
  Project Home Case Manager
- Adult Mental Health Targeted Case Manager
- Mental Health Outpatient Therapist LICSW, LPCC, LMFT- Kasson, MN
- Outpatient Therapist-LMFT
- ARMHS/Mental Health Practitioner
- Outpatient Mental Health Therapist-LPCC

OWATONNA – DRIVING / TRANSPORTATION

NEW – Alexander Lumber is hiring a FT **Driver – Starting Pay $18/hour.** The Driver position will report directly to the Yard Foreman or Assistant Yard Foreman. Alexander Lumber Drivers will maintain a valid driver's license. If the driver does not have a valid driver's license, or if their driving record deems the employee uninsurable by Alexander Lumber's insurance company, the driver will be terminated. Drivers can drive all vehicles off the premises, including forklifts, unless a particular vehicle requires a license they do not have. The Driver's duties will include but are not limited to: Helping retail and contractor customers in yard area; Delivering material to jobsites and putting material where the customer wants it; Receiving, loading and unloading trucks; Pull loads for drivers and put away returns; Help keep yard organized and clean; Must be able-bodied to carry sheetrock and other heavy building materials; Keep trucks clean and report maintenance issues to Yard Foreman. Apply in person at 419 N Cedar, Owatonna.

Owatonna Bus Company is hiring **Part time School Bus Aides and Drivers.**
Aides ride along on the bus to help the driver with students. Drivers are responsible for getting the students safely to and from school. We have many different driving options available. Paid on site training to get your CDL Class B for School bus. No experience necessary. Must be 16 to be an Aide and 18 to drive. Background check and drug test required. Attendance bonus available. Apply at owatonnabuscompany.com. Stop in at 1145 Park Drive Owatonna, MN or call 507.451-5262

SMART Transit has openings for **full and part-time Transit Bus Drivers for Owatonna**. Responsibilities - transporting the public, following a set schedule, & maintaining vehicle report. Requires good driving record, above average communication and people skills, the ability to work independently and meet the physical demands of the job. High school diploma or GED. Must have or obtain a Class C CDL and passenger endorsement. Will train & pay to obtain endorsements if needed. Must pass necessary MnDOT testing & requirements. Daytime and evening hours available. Full benefits for full-time employees and some benefits for part-time employees. Drug test/background check required. Apply online at www.smartbusmn.org and click on Employment Opportunities, or send resume to mshippy@cedarvalleyservices.org.

OWATONNA – FOOD SERVICE

Godfather's Pizza is hiring a **FT Assistant Manager.** https://www.indeed.com/cmp/Godfather's-Pizza/jobs

Border Foods is hiring **FT Assistant Managers/General Managers** https://www.indeed.com/cmp/Border-Foods/jobs

Frito-Lay North America is hiring **Merchandisers.** https://www.indeed.com/cmp/Frito--lay/jobs

POSITIONS AVAILABLE IN FARIBAULT

GOVERNMENT POSITIONS

State of Minnesota is hiring for a number of Departments. For information on these positions, please go to: **https://mn.gov/mmb/careers/search-for-jobs/**

Rice County is hiring for number of positions. For more information on these positions, please go to: **https://www.governmentjobs.com/careers/rice**

The City of Faribault is hiring for a variety of positions. Please visit: **https://bit.ly/3AEE3NQ**

United States Postal Service is currently hiring: **APPLY ONLINE @ USPS.COM/CAREERS**

- **Rural Carrier Associate (RCA) - $20.38 -** Cases, delivers, and collects mail along a prescribed rural route using a vehicle; provides customers on the route with a variety of services. May only work 1-2 days per week. Vehicle may be needed.
- **Assistant Rural Carrier (ARC) - $20.38 -** Using dynamic route descriptions, delivers packages on Sundays and observed holidays. May case, deliver, and collect mail and packages on Saturday along a prescribed rural route using a vehicle. Works only weekends and observed holidays.

Employment Requirements: • 18 years old at the time of appointment or 16 years old with a high school diploma, United States citizen, permanent resident, or citizen of American Samoa or other U.S. territory • Recent employment history • Ability to pass a criminal background check, drug screening, and medical assessment • 5 YEAR residency within United States or territory of US is needed for background investment. • Safe driving record (if applicable to the position) must have two years of safe, unsupervised documented driving experience in the United States. • Must be registered with Selective Service if male born after December 31, 1959.

FARIBAULT – TRANSPORTATION

NEW – Truck Center Companies is hiring a **FT Parts Manager, and FT Diesel Tech** https://bit.ly/3B4aR7S

RC Bliss Inc is hiring a **FT Automotive Technician.** Requires MN Driver's License. $15 - $18/hour.
Duties include recalls, vehicle diagnostics, brakes, engine and transmission repair, steering and suspension, etc. Must have own tools! We also offer Ford training! https://bit.ly/4fj8Cvw

Penske Truck Leasing and Logistics Now hiring drivers! **- Local Class A** Join us today for this exciting opportunity!

- **$105,000 Average Annually, $20,000 Retention Bonus, Local, home daily**

CDL Class A required, currently hold or ability to obtain a non-excepted interstate DOT medical car, 1-year documented tractor-trailer experience, 3 years with 2 or fewer moving violations.
Apply online or come visit us in person to apply. Walk-in's welcome! on-the-spot interviews and job offers to those who qualify. Please come prepared for a road test. Apply at: Penske Jobs/Careers - Jobs

Faribault Transportation is hiring **Bus Drivers and Aides.** Paid CDL training and testing. Must be 18 yrs and above. Valid drivers license, with good driving record. Proof of Citizenship or work visa, DOT physical, Pre-employment background and drug test. **Stop in to 2165 1st Ave NW to apply or come to the Faribault WDI office.**

Holden Foods is hiring a **FT CDL Truck Driver. Hours:** Monday-Friday 5:30 am-3:00 pm; times may vary based on business needs; opportunities for overtime. **Required Qualifications:*** Valid Class A CDL with a good driving record, Current DOT medical card. **Physical Requirements:** Candidate must be able to stand and sit for prolonged periods, Ability to frequently bend, reach, squat, and kneel, Ability to lift to 55lbs, Ability to work in various conditions (heat, cold, dust, etc.) Apply at: Careers | Holden Farms

FARIBAULT – FOOD SERVICE

NEW – Taco Bell is hiring a **FT General Manager, Assistant General Managers, Team Members**. Top pay in the industry. Trip to Mexico! Every year, we reward our top performers on our Best of the Best trip to Mexico. In 2023, we'll be taking more than 85 General Managers! For more information, or to apply: https://bit.ly/4hPIyK8

NEW: **Caribou Coffee** is hiring a **FT Assistant Manager** https://bit.ly/3X17vdA
Perkins Restaurant is hiring **PT cook, FT Service Manager** **https://bit.ly/4ihyfib**
Allina Health is hiring a **FT Cook** **https://bit.ly/40YqMgO**
Domino's is hiring a **FT Assistant Manager** **https://bit.ly/4gKkgQH**
Shattuck is hiring a **FT Cook** https://bit.ly/4i0XAMP

FARIBAULT - MANUFACTURING / WAREHOUSE / MANUAL LABOR

NEW – Sage Glass is hiring:

- **NEW – Staff Accountant**
- **NEW – Warehouse Associate**

Outstanding work environment with first in class benefits, compensation, training opportunities and a bright, clean, and temperature-controlled facility! Call 507.339.3685 for more information. https://www.sageglass.com/careers

K&G Manufacturing is hiring: **http://kgmfg.com/employment/**

- **NEW – Assembly Bench Operator**
- **NEW – Tool Room Machinist**
- **CNC Horizontal Mill Machinist**
- **CNC Programmer**

Work 4 – 10's shift schedule Monday to Thursday and get 15% shift differential. K&G Manufacturing takes pride in partnering with our customers offering a well-trained team of professionals with a goal of greater than 95% on time delivery and less than 200 DPM quality to our customers. We have over 75 years of proven experience and expertise in the precision CNC machining industry. We empower our people to come up with innovative and effective solutions to your manufacturing needs. **Voted as one of the "Best Places to Work" in 2023.**

Faribault Foods has several positions open: www.faribaultfoods.com/careers

- **NEW – Forklift Operator – 1st & 3rd shift**
- **NEW - Production Supervisor – 2nd shift**
- **NEW – S&D Labeling Specialist**
- **Engineering Manager**
- **Truck Driver – CDL local**
- **Maintenance Tech – 1st shift**
- **Controls Tech – 2nd shift**

NEW – Faribault Public Schools is hiring multiple positions: **Apply: https://www.faribault.k12.mn.us/**

NEW – Simple and Grand . Help make beautiful, seasonal planters for homes and businesses. If you like to get your hands dirty, we have positions for you: **Planter Production, Delivery Driver, and Production Loader/Support**. Must be able to lift up to 50 lbs. We will train. Our drivers must have a clean driving record. To apply, call 507.**330.5493 or email hiring@simpleandgrand.com. You can also apply on our website www.simpleandgrand.com**

MRG Tool and Die is hiring: https://www.mrgtoolanddie.com/career-opportunities.html

- **NEW - Manufacturing Project Manager**
- **CNC Machinist**

We are looking for talented, motivated, and energetic individuals to join the team. Competitive pay and attractive benefit package.

Jennie-O Turkey store: **http://www.jennieo.com/careers**
Talk to a recruiter about starting your new career. Call 320.214.5888. **Free 2-year community/technical college tuition for children of employees.**

Balchem Corporation is seeking the following:

- **FT Overnight Maintenance Technician**
- **Food Service Intern - Extrusion**
- **Food Service Intern - Agglomeration**

High School, strong math, verbal and oral communication skills. $28 + an hour. Apply online at: Careers at Balchem (hrmdirect.com)

Crown Cork - Faribault is hiring: **https://crowncork.hua.hrsmart.com/hr/ats/JobSearch/search**

- **NEW – Electrician**
- **NEW – Maintenance Assistant**
- **FT Machinist**
- **FT Maintenance Mechanic**

No high school required. Must be 18 yrs +, able to stand 8+ hours a day, able to read, write, speak, analyze, interpret English language, able to work in varying temperatures and noise levels. Competitive pay and extensive benefits package.

Trystar has a number of positions open**:** Careers | Trystar

- **NEW – Packer/Shipper**
- **NEW – Critical Risk & Physical Security Manager**
- **Cable Print Operator**
- **Production & Supply Planning Manager**
- **Electromechanical Assembler**
- **Staff Mechanical Engineer**
- **Distro Assembler – 2nd shift**
- **Field Service Technician**
- **Production Supervisor**
- **Brake Press Operator**
- **Production Supervisor – 2nd shift**
- **Customer Technical Support - Engineering**
- **Fabrication Post Processing Team Lead – 2nd shift**

Daikin Applied **https://www.indeed.com/cmp/Daikin-Applied/jobs**

- **NEW – Production Supervisor**
- **Test Stand Operator – 2nd shift**
- **Environmental Health & Safety Intern**
- **Maintenance Technician**
- **Production Supervisor – 2nd shift**
- **Rooftop Assembler Brazer**
- **Material Stock Handler**
- **Unit Clean UP – 2nd shift**
- **Test Stand Operator – 2nd shift**

Immediate hiring! Daikin is the world's leading air-conditioning company. If you're looking for an engaging career and growth opportunities in a supportive environment, Daikin Applied is hiring for the ALL positions**.**
Daikin Applied Americas Inc. is an equal opportunity employer and encourages applications from minorities, woman, the disabled, protected veterans, and other qualified applicants.

Crane Creek Asphalt is hiring: **https://bit.ly/3B8lLHg**
A Construction Quality Control "QC" Technician. On the job training will provide the employee the specific knowledge to obtain a Company sponsored Quality Control Technician Certification from the Department of Transportation. This is a full-time seasonal, year-round benefits eligible position, working April/May through November. This position requires working overtime and some Saturdays.

FARIBAULT - OFFICE / CLERICAL

HealthFinders is hiring **3 – 4 FT or PT School-Based Therapists**. Bilingual in Spanish/English, or Somali/English. Compensation is dependent on degree and experience. For more information, please contact:
Nichole Day Diggins daydiggins.nichole@healthfindersmn.org

Community Action Center of Faribault has is hiring a **Housing Advocate – Spanish Speaking.** Visit our website for more details: **www.communityactioncenter.org/employment**

Shattuck-St. Mary's School, located in Faribault, Minnesota, is hiring **PT Servers and FT Cook.**
Great team, community working environment. For more information on these positions, go to: https://www.s-sm.org/employment. **TO APPLY:** Send resume to the HR Director - Shattuck-St. Mary's School, 1000 Shumway Avenue, Faribault, MN 55021 – or by Email to: HR@s-sm.org. Requirements: Candidates must be authorized to work in the US, hold a valid driver's license and have a clean driving record.

Faribault Lutheran School is seeking a **Morning School Care Lead.** If you are interested in joining the FLS family and support our mission with our students, please consider applying to a position at FLS. **To apply, send your cover letter and resume to** administrator@flsweb.org**. For more details:** https://flsweb.org/employment/

FARIBAULT - MEDICAL / DENTAL

Aging Services for Communities is hiring **Homemakers.** We are looking for caring and responsible people to do general housekeeping and run errands for senior citizens in their homes. Competitive salaries! Schedules are flexible! Must have reliable transportation. Call 507-364-5663 or apply at www.aging-services.org

Moments Hospice is hiring a **FT Hospice CNA**. QUALIFICATIONS for Certified Nursing Assistant (CNA): Must have reliable vehicle, 12 months of caregiving experience required (Home Care, Assisted Living/Memory Care, Skilled Nursing/Nursing Home, Hospital or Hospice), Hospice experience preferred, Excellent customer service skills, Current CPR Certified, Valid driver's license and auto insurance, Valid CNA License Moments Hospice Careers and Employment | Indeed.com

Aging Services for Communities is now hiring **Home-Care Staff**. looking for caring and responsible people to do general housekeeping and run errands for senior citizens in their homes in Rice, Dakota, Le Sueur, Scott, & Waseca Counties. Positions start at $15 per hour, and schedules are flexible! Must have reliable transportation. Here is how to apply: Call Aging Services at 507-364-5663. Download an application at Aging-Services.org. Visit them at 212 First Street South in Montgomery.

Rison Homes MN, Inc is hiring **Home Health Aides full-time and part-time positions** 7 AM – 3 PM, 3 PM to 11 PM and overnight shift 11 PM to 7 AM. **Sign on bonus.** Responsibilities: med passing, charting, reporting, cooking meals, cleaning, bath/laundry schedules, transportation, training & meetings. Contact Marcia at 507-332-0547 or email risonhomesinc@gmail.com.

FARIBAULT - RETAIL

NEW – Valvoline Instant Oil Change is hiring a **FT Assistant Manager**. Perform oil changes and additional car maintenance services; Assist the Service Center Manager (SCM) in the daily operation and oversight of the service center. **Paid on-the-job training –** No previous automotive experience is required. $22/hour. https://bit.ly/4hXDO53

Casey's General Store is hiring **Full & Part-time Team Members**. **https://www.indeed.com/cmp/Casey's-1/jobs**
The good news is that we will teach you everything you need to know to succeed on the job. Previous customer service or cashier experience is a plus but if you have the will, we'll teach the skill. The things we look for are: You're at least 16 years old, you treat people the way they want to be treated, You work hard to be the best & have a good time doing it!

Walmart of Faribault is hiring for a number of positions:
Apply online at: **https://careers.walmart.com/stores-clubs/walmart-store-jobs**
Benefits include Free College tuition, 401k, Medical, Vision and Dental Ins, Stock option, bonus (quarterly or annually depending on role) %10 Discount on Fresh and GM merchandise. Link to create an account and submit applications to any Walmart Store or Distribution Center

POSITIONS AVAILABLE IN NORTHFIELD

GOVERNMENT POSITIONS

City of Northfield is hiring **PT Library Clerk and PT Library Clerk Bilingual** www.northfieldmn.gov/jobs

NORTHFIELD - HEALTHCARE

NEW – Three Links Health Services: A Senior Living Community with Spirit and Compassion - is hiring for positions at our Care Center and Assisted Living Communities. At Three Links Health Services, you'll find healthcare, housing, and services that center on community. Our caring and comfortable living communities provide our residents with the respect and support they deserve. Employees receive competitive compensation and great benefits including free health insurance and a 401a retirement pension. To view a complete list of openings and qualification requirements, please visit: **https//.tlhs.sfhs.org** **Home - Three Links Health Services**

Aging Services for Communities is hiring **Homemakers.** We are looking for caring and responsible people to do general housekeeping and run errands for senior citizens in their homes. Competitive salaries! Schedules are flexible! Must have reliable transportation. Call 507-364-5663 or apply at www.aging-services.org

HealthFinders is hiring: Careers of Purpose | HealthFinders (healthfindersmn.org)

- **Recovery Outreach Coordinator**
- **School-based Therapists**
- **PT Human Resources Specialist**
- **FT or PT Dentist**
- **Dental Therapist**

Northfield Hospital is hiring. See open positions: **https://bit.ly/2ZYUI0x**
At Northfield Hospital & Clinics, we are committed to serving our patients through personal attention and excellent care. We provide rewarding work and competitive benefits in a professional and fun work environment.

River Valley Eye Professionals is hiring **a FT Patient Relations Specialist, Optometric/Ophthalmic Technician, and Optician**. Required Qualifications: High school diploma, or equivalent, Computer skills, general computer knowledge. This job operates in a professional office environment and routinely uses standard office equipment such as computers, phones, photocopiers and filing cabinets. This is largely a sedentary role, requiring long periods of sitting. However, occasional movement around the clinic and office is required. Must be able to lift up to 20 pounds. To apply, please submit your resume or visit our website www.rvep.com to download an application. Applications are also available in person by visiting our clinic at 2019 Jefferson Road, Northfield.

Laura Baker Services has a few openings: **https://bit.ly/3PiRWbi**
16 + yrs old, flexible scheduling, competitive wage, generous benefits, free meals, paid training

- **Sleep Overnights Direct Support**
- **Direct Support Professional**
- **Awake overnight**

NORTHFIELD – TRANSPORTATION

Upper Lakes Foods is hiring: **CDL Trainee, CDL over the road long haul drivers.** Visit: **http://tinyurl.com/tsdpvewp** for information about opportunities.

Benjamin Bus Inc. is hiring **School & Activity Bus Drivers, Non-CDL Van Drivers**
Minimum requirements: CDL & Non-CDL driving positions available. Flexible hours & ability to bring kids to work with you. On-site paid training & testing to obtain CDL. Must be 18 yrs and above. Valid drivers license, with good driving record. Proof of Citizenship or work visa, DOT physical. Pre-employment background check & drug test. **Apply in person at 32611 Northfield Blvd, Northfield, MN or online** Benjamin Bus

Waste Management is still in need of filling positions for **Diesel/Heavy Equip Mechanics and CDL Drivers in Burnsville and Northfield, MN.** Here are the direct application links for each position ..

- Senior Heavy Equipment Mechanic - WM Careers (oraclecloud.com)CDL Truck Driver - WM Careers (oraclecloud.com) 2318710 Burnsville, MN
- Senior Diesel Mechanic - WM Careers (oraclecloud.com) 2316704 Burnsville, MN

Waste Management offers exceptional, unmatched benefits, and career advancement opportunities.
Veterans are a great fit in our organization – in fact, one in twelve of our employees are former military. We encourage any and all qualified veterans to apply online, https://wm.com/careers [wm.com] [wm.com]

McLane Company is hiring a **FT Transportation Coordinator,** and **FT Truck Driver Trainees**. $22.75 per hour while in training. Requirements: High School Diploma or GED preferred, Be at least 21 years of age, Meet eligibility requirements in the McLane Transfer and Promotion Policy, Complete training and receive Class A CDL in 6 months or less, Ability and willingness to select/load/unload and/or deliver ALL products that may be ordered by McLane customers, Stand, walk, sit, climb, reach, bend, squat, and stoop to accomplish the essential job functions; Read and comprehend labels, instructions, and bills of lading., Perform mathematical calculations to verify quantities of product, Communicate with customers, management, and other teammates, Safely drive a tractor-trailer, use a 2-wheeled dolly, ramp, and on board PeopleNet devices. Careers | McLANE COMPANY, INC. | Boldly Leading the Way

Taylor Truckline is hiring a number of positions**:** Taylor Truck Line Inc Careers and Employment | Indeed.com

- **Administrative Assistant**
- **Fleet Manager Assistant**
- **Trailer Technician**
- **CDL Class A Driver - Local**

NORTHFIELD - OFFICE / CLERICAL

Northfield Montessori is hiring a **FT Preschool Teacher** **https://tinyurl.com/vvb6r9vh**. Positive teacher qualified (according to MN state licensing) applicant to join our Toddler Program. Prefer applicants with experience working in a childcare center. This position requires being able to work until 5:30p.m. some days. Compensation based on qualifications and experience. Come join our team and make a difference in the lives of our children and families while helping to create an environment that encourages development and growth for all children.

Little Village Early Learning Center is hiring **FT or PT Lead Teacher, and Assistant Teacher**. Must be 18 or older, must pass a background check, have reliable transportation, must enjoy children (6 wk – 6 yrs old). Will train the right staff, as well as pay for their training and hours. For more information www.littlevillageelc.com

YMCA of Northfield is hiring several positions**:** **https://northfieldymca.org/employment**

- **Group Exercise Instructor**
- **PT Wellness Center Staff**
- **PT Swim Instructor**
- **PT Member Services Rep**
- **Day Camp Counselor**
- **PT Lifeguard**
- **PT Personal Trainer**
- **PT Child Watch Staff**

St. Olaf College positions: is hiring a for a number of positions – both for faculty and non-faculty positions. For a complete list of openings, go to: Careers – Human Resources (stolaf.edu)

Carleton College is hiring a for a number of positions – both for faculty and non-faculty positions. For a complete list of openings, go to: **Jobs at Carleton – Carleton College**

NORTHFIELD - RETAIL

Northfield Flying J Travel Center is hiring for multiple positions: **www.jobs.pilotflyingj.com**

- All shifts starting at $16.50 + per hour
- **Free Meals and Beverages, PTO, Weekly Pay, Fuel Discount, Tuition assistance, Flexible schedule, 401K savings plan, Professional Development, and more.**

NORTHFIELD - FACTORY / WAREHOUSE / MANUAL LABOR

NEW – Valvoline Instant Oil Change is hiring multiple **FT Assistant Managers.** As an Assistant Service Center Manager (ASCM), you are the right hand of the Service Center Manager. You are responsible for taking the lead in helping build a high-performance team capable of differentiating Valvoline Instant Oil Change's (VIOC) service experience from all other providers. In addition to working on cars and taking care of our guests, you will advise, train, and supervise hourly employees. https://www.indeed.com/cmp/Valvoline-Instant-Oil-Change/jobs

NEW – Northfield Ford Chrysler is hiring a **FT Automotive Detailer.** https://www.indeed.com/cmp/Dokmo-Ford-Chrysler-3/jobs. Great atmosphere, hours 11am to 7pm Monday-Thursday and 9am to 5pm on Saturday; Prior experience is preferred, but not required. $17 - $20 an hour.

NEW – Aurora Pharmaceutical is hiring for several positions: Careers | Aurora Pharmaceutical

- **FT Production Technician**
- **Animal Health Manufacturer Sales Representative**
- **Engineering Technician**

Post is hiring: **Apply online at: https://tinyurl.com/3vxudnww**

- **NEW – Forklift Operator**
  NEW – Manufacturing Engineer
- **Manufacturing Production Workers – Day & Night Shifts**
- **Operations Supervisor – Night Shift**
- **Mechatronic Maintenance Technician**
- **Continuous Improvement Engineer**

NORTHFIELD - FOOD SERVICE

The Robin's Egg Bakery is hiring the following:
Baker: 9pm -3am.; operating oven and donut fryer, using scale and mixers, mixing, shaping, and forming dough Topping and icing baked goods., **Baker assistant: 4 am to 10am**, using scale and mixers, mixing, shaping, and forming dough, Topping and icing baked goods, sweeping and mopping work area, **Food retail: 6am -2pm**, Topping and icing baked goods, bagging and selling pastries, cashiering skills, sweeping and mopping work area. **PT Cashier Attendant: 6 AM – 2 PM Wed – Sunday; PT Dishwasher Prep: 6 AM – 2 PM Wed – Sunday; PT Short Order Cook: 6 AM – 2 PM Wed – Sunday.** All jobs are spent on their feet. lifting ability of 50lbs, Experience helpful but willing to train, 18+. to apply send a resume to robinsegg410@gmail.com with a subject line of the position interested in.

Bon Appetit at Carleton College in Northfield, MN is hiring: **https://bit.ly/3w2pMcJ**

- **NEW - Barista**
- **NEW – Pantry Lead**
- **NEW - FT or PT Dining card scanner hall checker**
- **Line Servers**
- **Catering Attendant FT or PT**
- **Pantry**
- **Grill Cook**
- **Prep cook.**
- **Grill Cook Full & Part-time**

Must be 18 years old; ability to sit or stand. Great for retiree or someone just looking for a PT position with great interaction. Will training. For more information, contact **Eric Rasmussen at 507.222.4875.**

WORKFORCE DEVELOPMENT INC CENTERS www.wdimn.org

Albert Lea	507-821-1010	2200 Riverland Drive
Austin	507.460-5020	1600 8th Ave NW
Caledonia	507.724-5231	110 East Grove Street
Faribault	507.333-2088	201 Lyndale Street, Ste 1
Kasson	507.512.6205	504 S. Mantorville Ave S.
Owatonna	507.333.2088	1850 Austin Road, Ste 102
Rochester	507.292-5152	2070 College View Road East
Preston	507.765-2476	100 South Main Street
Red Wing	651-385-6402	1606 West 3rd Street
Wabasha	651-565-2635	222 West Main Street

MCDA > Job Seeker Tools > Career Exploration & Job Search Tools
Are you looking for career direction or searching for a new job? Check out these helpful online resources recommended by members of the Minnesota Career Development Association.

- CareerOneStop careeronestop.org
- CAREERwise Education https://careerwise.minnstate.edu
- Job-Hunt.org job-hunt.org
- Minnesota Works.Net minnesotaworks.net
- My Next Move mynextmove.org
- O* NET Online onetonline.org
- Occupational Outlook Handbook bls.gov/ooh/
- The Savvy Intern youtern.com/thesavvyintern/

Workforce Development, Inc. is an Equal Opportunity Employer/Service Provider. This information is available in alternative formats for people with disabilities by calling 507.292.5152 or by using your preferred relay service.