Steele & Rice Counties
JOB SEEKER RESOURCES
Week of May 5th – 11th, 2024

The Workforce Development FARIBAULT office
ADDRESS: 201 LYNDALE AVE SOUTH, STE #1, FARIBAULT, MN 55021

The computers in our resource area will be available for walk-in use Mondays, Tuesdays, Wednesdays, and Thursdays from 8:30 am – 4:30 pm. Closed on Fridays. If you will require assistance on the computer (ex: need one-on-one help using computers), you will need to make an appointment by calling **(507) 333-2088**. Fridays the resource area will be closed for walk-ins and reserved for appointments only. Follow us on Facebook, Instagram, Twitter, YouTube, LinkedIn, visit our website at: www.workforcedevelopmentinc.org for more information.

The Workforce Development OWATONNA office
ADDRESS: 1850 AUSTIN ROAD, STE 102 OWATONNA, MN 55060

ARE YOU CURRENTLY RECEIVING UNEMPLOYMENT INSURANCE? You may be eligible for the **Dislocated Worker program**. For more information on the program and to see if you might qualify…The office is open for walk-in use **Tuesdays and Thursdays, 9:00 AM to 4:30 PM**. Other times, on **Monday, Wednesday, and Friday, available by appointment only.** Follow us on Facebook, Instagram, Twitter, YouTube, LinkedIn, visit our website at: www.workforcedevelopmentinc.org for more information call **507.333.2088.**

CareerForce and Workforce Development In – Faribault office, is offering a **Job Seeker class** at:
On the **second Tuesday of each month at the Faribault WDI office.** Learn about services that are offered at CareerForce locations and how to access them. From resume' reviews, to getting Connected with Dislocated Worker Services, Rehabilitation Counselors, and Veteran's Employment Representatives, this introduction to the CareerForce system will give you the information you need to get the help you want. Following the orientation, there will be rotating topics presented on different aspects of the job search, including resume's, interviews, and online applications. The next class is **coming on May 15th at 9 AM – 10:30 AM.**

Join Zoom Orientation Meeting for Dislocated Workers

If you have lost your job through no fault of your own, you may be eligible for Dislocated Worker services. We invite you to join our Rochester, MN Dislocated Worker Career Planners for a free **virtual orientation** to the Dislocated Worker program via Zoom. These weekly sessions are held every **Thursday at 10am**. Interested individuals only need to attend one of these free sessions to learn more about the resources available through the Dislocated Worker Program. Please join Jody Schaber and Angie Kostreba by accessing the link below!
https://us02web.zoom.us/j/86548161756?pwd=MWMvbEx2YVhlaWpnQkdRUlNncWxUUT09
Meeting ID: 865 4816 1756 Passcode: 430558

Live CareerForce Workshops

Prepare for a successful job search with free, live online workshops and events. Register now!
Job Search Appointments: In-Person, Phone, or Online: Meet in person, over the phone, or online to get help in your job search. Available services include resume reviews, mock interviewing, interest assessments, career exploration, and other job search assistance. Once registered, you will be contacted by staff to determine how you will meet. Please register at: **https://www.careerforcemn.com/virtual-interactive-services-career-seekers**

WDI Essential Skills Video Library

Go to: https://www.youtube.com/channel/UC_hTZOk4QGAD07DA3d9tLXA

Workforce Development, Inc. is an Equal Opportunity Employer/Service Provider. This information is available in alternative formats for people with disabilities by calling 507.292.5152 or by using your preferred relay service.

Online Resources

Creative Job Search: If you are looking for work, you will want to participate in one of these webinar workshops to help you learn how to be successful in your job search in today's economy, get advice, and develop new strategies. Here are upcoming topics:

Connecting to Online Workshops and Events
These online workshops and events are presented through WebEx or Teams. Participation requires internet access and the ability to stream video and audio. Registration is required. Register now so you get the link in time to participate! Registered participants will receive an email prior to the event with a link to join the webinar and instructions on how to participate. Reasonable accommodations requests should be made before the online event. **Please contact CareerForce@state.mn.us or 651-259-7500 for other assistance.**

CareerForce can help you prepare for and find good jobs now! Visit CareerForceMN.com/GoodJobsNow to get help finding the opportunity that fits your needs. Whether that's matching your skills to a job that's available right now or connecting you to short-term training opportunities that lead to in-demand jobs on promising career paths, we can connect you to the tools and training you need. Get personal assistance by phone or email with CareerForce specialists. Find contact information for staff at a CareerForce location near you at **CareerForceMN.com/locations.**

CareerForce Online Tools Access interest and skills assessments, listings of jobs currently in demand, a resume-builder and more.

Training Program Finder for Career Seekers: **https://www.careerforcemn.com/training-programs**

Prepare for a successful job search with free, live online workshops & events. Register now!

- **Creative Job Search: Career Planning and Preparing for the Job Hunt: May 7, 10:00 AM - 11:00 AM**
- **Interview Skills Workshop: May 8, 1:00 PM - 2:30 PM Approach your next interview with increased confidence.**
- **Resume Writing Workshop: May 15, 1:00 PM - 2:30 PM Craft a resume that will get you noticed.**
- **New Leaf Online: May 15, 10:00 AM - 11:30 AM This workshop provides tailored information for job seekers who have a criminal record and are looking for work.**
- **Past Events:** You can view our previously recorded at **CareerForce workshops and classes** to learn how to job search, write your resume, network, use Microsoft Office, network on LinkedIn and more. Some of these classes are also recorded in Somali.

CareerForce regularly holds career fairs to help connect people who need work with employers hiring now, both in-person and online. Online participation requires internet access and the ability to stream video and audio. Please register at least 30 minutes before the event begins, so the coordinator can send you a link to join.

- **View a list of statewide Job Fairs and Hiring Events by date.**
- **Explore Careers Series:** Explore Careers focused on a different industry and the positions found within it. Employers from around the state provided a range of perspectives on what it takes to work in these industries, and what they look for in a resume. You can view our previously recorded CareerForce Virtual Career Fairs and Explore Careers to hear how companies are recruit in-demand workers for health care and senior care, broadband/communications, security services, and other businesses.

CareerOneStop Find a broad range of job search resources on this U.S. Department of Labor website.

For Personal Assistance

- **English: Email or call** your local CareerForce location team. Find contact information for staff at a CareerForce location near you at www.careerforcemn.com/locations. Our staff can help you connect to job search resources, provide assistance with interviewing and resume writing, and help you navigate various government benefits.
- **For all other languages, including, but not limited to, Spanish, Hmong, and Somali**- Please contact us by phone or email - 651-259-7500 or careerforce@state.mn.us
- **For help with information specific to people with a criminal record**, please contact Luis Brown-Pena 651-539-4120 luis.brown-pena@state.mn.us, or Jeremiah Carter 651-539-4121 jeremiah.carter@state.mn.us
- **If you have trouble connecting with your local CareerForce location,** call the CareerForce Help Desk at 651-259-7500 or email careerforce@state.mn.us.

Northstar Digital Literacy Access free online assessments and lessons on common computer, software, and technology skills, including Word, PowerPoint, email, internet, social media, and more.

Workforce Development Inc Resources

Catholic Charities will be distributing free diapers for families in need on Thursday, May 9 from 1pm-3pm at the Center for Family Unity, 1820 Hartle Ave, Owatonna. This pop-up diaper distribution is free and open to any family in need of diapers. Please note that families must provide a copy of a birth certificate or crib card to receive diapers for their child(ren). Electronic copies accepted. Attached is a flyer to share, or you can share our facebook post! We want to reach as many families as possible. Call 507-287-2047 with questions.

ROCHESTER WDI OFFICE: We have a **full professional clothing closet** ready for anyone who needs clothing for work or upcoming interviews. The clothing is *FREE,* and no appointments are needed. We are *NOW* accepting women's & men's professional clothing donations, until further notice.

Trades Readiness Training – FREE to eligible individuals

The Trades Readiness Certificate was created to provide high quality, apprentice-level content to people interested in construction, to prepare them for careers in the industry. Upon completion of the Trades Readiness Certificate at RCTC, learners will be enabled to work as a productive member of a construction crew and build character and gain confidence to seek employment within the skilled trades. **Eligibility** - Be 18 years or older; If you are a person of color and/or a woman, you are encouraged to apply; Have a valid MN driver's license; Meet at least minimum scores on math and English assessments; This year-long program can be entered at fall, spring, or summer semester. Classes are Tuesday/Thursday evenings, typically 5:30 – 8:30 p.m. **If demand is present**, this can also be offered as a six-week intensive training M-F, 8-4 p.m. For more information, or to register, contact: Stacy Brumfield - 507.252.5159 - sbrumfield@wdimn.org. Training provided by Rochester Community and Technical College in Rochester.

Interested in exploring a technology career? IBM SkillsBuild: FREE Learning Platform

It can be overwhelming trying to figure out what do to with your life. We get it and we want to help! So WDI has partnered with IBM to offer a free learning platform, called IBM SkillsBuild to all our clients along with our other career services. IBM SkillsBuild provides free courses, badges, and certifications that help you acquire new skills needed for careers today and careers of tomorrow. It provides an invaluable selection of in-demand technical skills plus a wide range of soft skills that can be applied to almost any job. Recently added Udemy training! Free on SkillsBuild!! Come and discover new skills and/or new career options -- all free -- inside IBM SkillsBuild. Start today by emailing Jenna Overland at joverland@wdimn.org so we can register you in the WDI portal. You can then explore the course catalog or contact me to learn more about the site. Hope to see you soon utilizing IBM SkillsBuild!

TRAINING RESOURCES

IT Certifications Training. Options include: **HTML Fundamentals, CompTIA A+, CompTIA Network, and CompTIA Security.** Virtual, self-paced. For further information, or to register, please contact MTFS ***Learn*** Recruitment & Retention Manager Jared Fessler at jfessler@techforsuccess.org or (612) 383-2394.

The Building Strong Communities program is a multi-trade apprenticeship preparatory program that will prepare you for a career in the construction industry. This program offers individuals the opportunity to receive Union endorsed training, exposure and a "foot in the door" to a career in the trades. Program graduates will have an opportunity to interview with participating Construction Trade Unions and Contractors. Now taking applications for 2023. Apply – Building Strong Communities

Free Community Ed Training Classes in Owatonna, offering: **communityed@isd761.org**

- **GED Test Preparation**
- **Introduction to Computers**
- **Math Tutoring**
- **MN Driver's Permit Prep**
- **Northstar Digital Literacy Certificate**

English Language Class is a program for adults seeking to improve reading, speaking, and writing the English language. **Owatonna Community Ed** offers **FREE multi-level ESL classes.** Classes typically meet four mornings a week. Classes are also available in the evening. Adults learn using both print and digital curriculum tools that help improve language skills. New language skills allow adults to make successful employment transitions, prepare for the GED, and prepare for taking college programs. https://communityed.isd761.org/adult-basic-ed/esl-classes

Minnesota State Commercial Driver Academy (CDL). Interested in earning your **Commercial Driver's License (CDL)?** This is a program which can help individuals obtain their CDL license. Industry partners will interview and possibly hire successful graduates as well as provide additional training to pick up where this training left off given the academy's condensed structure. This is a great opportunity to gain access to an in-demand career that pays a living wage. For more information please visit: **https://www.minnstate.edu/ws/cdlacademy/index.html** or contact Stacy Brumfield at: sbrumfield@wdimn.org.

Are you or is someone you know interested in working in Customer Service or as an Administrative Office Professional? Call Hawthorne Learning Center today to learn about these ***free training opportunities***. Call: 507-328-4486 for more information.

Are you interested in starting a business? Great resources available at: **E1 Entrepreneurs First**

HIRING EVENTS

Teachers on Call - Are you home on winter break and looking for flexible, meaningful work with no nights or weekends?! Are you just about to graduate and looking for work in your transition? No need to have an education degree to work with us or be an education major--must want to work with kids and make a difference! Maybe you are an education major though or are just about to graduate as an education major and receive your teaching license -- this would be the absolute perfect opportunity for you to begin networking in various schools in the area to prepare for full-time employment in the future! **Apply now: https://www.teachersoncall.com/**

Long Term - Full-Time Posting: https://www.teachersoncall.com/talent/current-openings

Strive Staffing works with the 2nd Chance population is hiring Stadium Cleaner, Assemblers / Production Workers, Machine Operators – 1st, 2nd and 3rd shifts. Please contact: Cynthia.L.Cook@outlook.com.

Doherty Staffing Hiring Events. Every Wednesday from 9 AM – 3 PM at 146 W. Broadway Street. Hiring for **Warehouse Drivers, Machine Operators, Cable Technicians, Assemblers. 12-hour day and night shifts available** 1st, 2nd, and 3rd shifts. Earn 15.95 - $24.69 per hour, depending on shift, position. Direct Hire opportunities available. 507.444.9088.

Crown Cork & Seal in Faribault is having "**Walk-in Wednesdays**" interviews on the spot.

Visit us at **Spherion Staffing in Owatonna, MN**! The friendly award-winning Recruiters at SPHERION STAFFING are passionate about helping people find the perfect job! We work with fantastic companies in Albert Lea, Austin, Owatonna, Faribault, Waseca, Blooming Prairie, and beyond! And a vast majority of our positions are Direct Hire, which means you work directly for these companies' day one and enjoy their benefits. We offer ENTRY-LEVEL, SKILLED and PROFESSIONAL positions! **View all openings and job details by zip code at www.Spherion.com or call 507-451-3400** stop in our office at 134 E Vine Street, Suite 1, Owatonna, MN 55060 for an IMMEDIATE INTERVIEW! **#LETSGETTOWORK**

Express Employment Professionals is hiring:

- **Greenhouse Workers**
- **Assembly**
- **Production**
- **Packaging**
- **Forklift**
- **Custodian**
- **Maintenance Techs**
- **Welders**
- **Administrative Assistants**
- **Entry Level Assembly Workers**

All shifts and experience levels available. Average pay is $18-22/hour! We are located at 812 S Elm Ave in Owatonna. Walk ins welcome! Call/text: 507-455-3002. Apply online at:
https://www.expresspros.com/OwatonnaMN/Job-Openings.aspx

VOLT Workforce Solutions is hiring for **Machine Operators** positions in Northfield. Requires High school or GED, background check. Whether you want to move further in your current field or get started in a new career, **Volt can help you find a job you love. Contact: Chad Viens, Volt Workforce Solutions, 651-633-0013 | cviens@volt.com**

Other Minnesota Career Fairs: **https://www.careerforcemn.com/attend-career-fairnetworking-event**

Employers Who Have Contacted WDI Seeking Candidates

OPEN POSITIONS AVAILABLE IN BLOOMING PRAIRIE

NEW – Tandem Products is hiring **FT HR Generalist**. In this position reporting to the Plant Manager, you will be responsible for the local delivery and execution of core HR services to employees and managers in accordance with Tandem products principles, corporate policies and procedures, and plant operations. In this position you will perform a variety of employment related functions for the ultimate purpose of enhancing employee engagement, safety and health, productivity and ensuring employee compliance with company policies of the manufacturing facility. https://tinyurl.com/3yzwnu88

NEW – Pirkl Painting Co is hiring **FT and PT Painters.** We are seeking students, laborers, and people of all experience levels to join our team. As a Painter/Laborer, you will be responsible for performing tasks to support our painting projects. This is a full-time position with competitive pay, MULTIPLE bonuses, and opportunities for career growth. - NO EXPERIENCE NECESSARY. Training is provided, experience is valued. $17.50 - $22/hour. https://tinyurl.com/y7kh3cch

Casey's General Store is hiring **Full & Part-time Team Members**. **https://www.indeed.com/cmp/Casey's-1/jobs** The good news is that we will teach you everything you need to know to succeed on the job. Previous customer service or cashier experience is a plus but if you have the will, we'll teach the skill. The things we look for are: You're at least 16 years old, you treat people the way they want to be treated, you work hard to be the best & have a good time doing it!

Leo Augusta Children's Academy is hiring for several positions: Infant Lead Teacher, Toddler Lead Teacher, Preschool Lead Teacher, School-age Lead Teacher, Program Assistants and Teacher assistants. Our Grow Your Own program will cover the cost for employees to get their credentials. Please email cover letter, application, transcripts, and 2 letters of reference to: Jessica Kremer at 824 Center Ave N, Blooming Prairie, 55917. **info@leoaugusta.com**; 507-572-2062. https://leoaugusta.com/

OPEN POSITIONS IN AUSTIN MN

NEW - Outreach Specialist - Full Time (Mower and Freeborn). Workforce Development, Inc. is looking for a friendly, professional, and experienced Outreach Specialist to join our Freeborn/Mower County team. Workforce Development, Inc. is a non-profit organization dedicated to developing and advancing the workforce of SE MN. We are a customer-focused, action-oriented team of professionals dedicated to the principles of Respect, Integrity, Innovation, Education and Community. We value the creativity that comes from having a diverse mix of talented employees. **Bachelor's degree preferred*.* The right candidate will make a difference in people's lives daily by connecting with customers, community organizations, and employers to provide outreach, information, access to programs and resources, and assistance with workforce needs. We will rely on this person to have experience speaking to and working with individuals, small and large groups to provide information about available programs and resources; assisting employers in meeting their workforce needs; working with culturally diverse populations; utilizing technology and computer skills in managing support databases, communication tools, and Windows/MS Office. Knowledge of area resources and bilingual skills are appreciated. This position will cover all of Freeborn and Mower counties. Salary: $49,000.00 - $54,000.00 annually. If you are interested in a dynamic work environment at an organization dedicated to helping job seekers and employers, please submit your resume and letter of interest to be received by 4:30pm on April 5, 2024, to: Hiring Committee Workforce Development, Inc., 2070 College View Road East, Rochester, MN 55904, Or Fax: 507.292.5173 Or E-mail: via Indeed.com. **WDI is an Equal Opportunity Employer/Service Provider.**

NEW – CEDAR VALLEY SERVICES is hiring a HUMAN RESOURCES MANAGER, Responsible for all aspects of HR, including work comp. Key responsibilities include develop and implement HR strategies, policies, and procedures, benefits administration, manage employee relations, and recruitment/onboarding. Must have knowledge on all Federal/State HR compliance and regulatory laws. Strong organizational and problem-solving abilities and the ability to handle sensitive and confidential information with integrity a must. Bachelor's degree in HR or related field and minimum five years HR experience required. Compensation DOQ. Submit resume to hnewman@cedarvalleyservices.org. CVS is an EOE.

OPEN POSITIONS AVAILABLE IN ELLENDALE

NEW – BioPlastic Solutions is hiring **FT 2nd shift Operator – Plastic Extrusion**. Plastic Extrusion Shift Supervisor/Operator candidate who has extensive technical experience (5-plus years minimum) with simple to complex plastic profile extrusions. We're looking for a hands-on expert in the arts of process set-up, process control and correction, process problem-solving, and understanding of electrical controls. Additionally, the Plastic Extrusion Shift Supervisor/Operator candidate will have applicable experience (5 years minimum) with supervisory and leadership skills to handle the responsibilities of employee supervision, training, performance, guidance, and appraisal. The Plastic Extrusion Shift Supervisor/Operator will be responsible for the effective and efficient operation of plastic extrusion production lines and for the coordination of all plant operations during 3rd shift along while following our company's core values and mission statement Schedule: 10 hour shift [M-Th], 8 hour shift [M-F]. Experience: Plastic Profile Extrusion: 5 years (Required, more is even better). Pay: $20 - $30 per hour. https://tinyurl.com/4ha8hc84

Casey's General Store is hiring **Full & Part-time Team Members**. **https://www.indeed.com/cmp/Casey's-1/jobs**
The good news is that we will teach you everything you need to know to succeed on the job. Previous customer service or cashier experience is a plus but if you have the will, we'll teach the skill. The things we look for are: You're at least 16 years old, You treat people the way they want to be treated, You work hard to be the best & have a good time doing it!

Whispering Oak Place in Ellendale is currently hiring for **CAREGIVER/RESIDENT ASSISTANTS- (2Pm -10Pm, 10Pm-6Am), Housekeeper, and COOK/CULINARY AIDE 4 pm – 7 pm,** This position includes every other weekend and holiday. For more information on positions, stop at 903 Calverley Court, Ellendale MN 56026 or call 507-684-3026. Or apply at: https://www.cornerstonemgmt.com/careers/ View All Jobs and choose a category and look for the Ellendale site. **Caregivers/Resident Assistants do not need to be CNA certified.**

OPEN POSITIONS IN WASECA

NEW – Bus Driver for SMART Transit – Hiring part-time drivers – INCLUDES PAID VAC/SICK/HOLIDAYS AND 401K!
Responsible for transportation of employees and the general public in a safe manner. Will coordinate daily transportation schedule and route to insure efficient operation and will perform scheduled inspections to insure safe and lawful operation of the bus. Will maintain vehicle logs, shipping manifests, and making sure vehicle is clean at all times. Days/hours will vary – we are flexible. Must have or obtain class C CDL with passenger endorsement. **CVS will provide full paid training and will cover the cost of obtaining class C CDL**. Positions require above-average customer service skills, acceptable driving record, valid driver's license, vehicle insurance, background and criminal record check along with drug test required. Send resume to hnewman@cedarvalleyservices.org.

NEW – Woodridge Interiors is hiring a **FT Installer / finish carpenter.** $25 - $30 / hr depending on experience. Performs skilled and semi-skilled carpentry work to install cabinets, floorings, tile, and closets in homes or commercial building spaces. Assists in the removal and installation of materials in customer homes. Maintains shop tools and equipment in safe working order (tools are provided). Install systems independently or with team members depending on the size of the job. Provides a high level of customer service for in-home installations – always maintaining safety standards. Loads and unloading products from delivery trucks and picking up and delivering supplies as needed. Measures, cuts, and installs various fixtures and millwork. Performs finish and trim carpentry work according to plans and specifications. Perform other duties and responsibilities as assigned by the supervisor. https://tinyurl.com/5t54haj9

Cinch Connectivity Solutions is hiring: https://www.jobs.net/jobs/bel-fuse/en-us/

- **CNC Machinist**
- **CNC Machine Operator**
- **Assembler**
- **Assembler J**
- **Sr. Material Handler**
- **Plater**
- **Sr. Modeling & Tooling Technician**
- **Quality Intern**
- **Quality Engineering Technician**
- **Sr. Quality Engineering Technician**
- **Finisher**

Day & Weekend Shifts available! Must be 18 years old, must be a US Citizen or Permanent Resident, Drug Screen, and Background check.

NEW – Mediacom is hiring Broadband Specialists. No experience needed. Visit: **https://mediacomcable.com/careers/**

OPEN POSITIONS IN DODGE CENTER

NEW – Freerksen Trucking Inc is hiring a **FT Diesel Truck Shop Manager.** The Shop Manager will be responsible for the overall management of the shop and its personnel. The ideal candidate will be a well-organized and passionate for running a tight ship. Must have experience with Cummins engines and current emissions. Experience: Service technician: 2 years (Preferred). Apply online at: https://tinyurl.com/495vb7ns

McNeilus is looking for full time roles for both first and second shift for:

- **Welders**
- **Industrial Painters**
- **Paint Blasters**
- **Assemblers**
- **Machine Operators**
- **Material Handlers**

Salary: $18.00 - $22.25 per hour. We offer a full range of benefits, including: Eligibility for medical, prescription and vision insurance after 30 days, Paid Time Off (PTO), Company Bonus Plan, 401k plan with company match, $.50 for every dollar up to 6%, Health Savings Account (HSA). No training or limited education? No problem. We're committed to helping you reach your goals – whether that's earning your GED, pursuing higher education (Up to $10,000 per year) or growing into a new role within our team. We want you to succeed and we'll support your journey to get there. For a limited time only, earn a sign on bonus! Additionally, these roles have new, increased pay. Background check and drug screening is required. Please also know that we work with 2nd chance orgs and do hire candidates with a record. Here is the link to apply - **Careers - McNeilus (mcneiluscompanies.com)**

OWATONNA - GOVERNMENT

STATE OF MINNESOTA jobs. GO TO: https://mn.gov/mmb/careers/search-for-jobs/

- **NEW – Transportation Generalist**
- **NEW – Designated Manager – Behavior Modification Assist**
- **NEW – Parks and Trails Laborer**
- **Direct Care Behavioral Specialist – Behavior Modification Assistant**

Steele County is hiring: **https://bit.ly/30ZuBXV**

- **NEW – GIS Technician**
- **NEW – Seasonal Highway Worker**
- **NEW - County Attorney**
- **NEW – Probation Officers**
- **NEW - County Administrator**
- **Home Health Aide/Homemaker**
- **Mounted Posse**
- **PT and FT Sheriff Patrol Deputy**
- **Correctional Officer**

City of Owatonna is hiring: Job Opportunities | Sorted by Job Title ascending | Career Pages (governmentjobs.com)

- **NEW – Wastewater Operator**
- **NEW – Police Officer Cadet**
- **Seasonal Park & Rec Maintenance**
- **Lifeguards**
- **Guest Services Lead – River Springs Water Park**
- **Police Officer**

OWATONNA - FACTORY / WAREHOUSE / MANUAL LABOR

NEW – Christian Brothers Cabinets is hiring a **FT Project Coordinator**. The Project Coordinator plays a pivotal role in overseeing the various aspects of custom cabinet projects from inception to completion. Christian Brothers Cabinets specializes in custom and standard cabinetry for commercial and home use. The Project Coordinator serves as a liaison between clients, design teams, craftsmen, and installation crews to ensure smooth project execution while maintaining Christian Brothers' high-quality standards and meeting deadlines. Responsibilities encompass project planning, coordination, communication, and problem-solving to deliver exceptional results. The Project Coordinator is vital support to the operations, sales, and finance departments. This position is onsite in Owatonna, MN. Requires 2 – 3 years project management experience. Pay: $50 - $55,000 per year.

NEW – High Bar Brands is hiring a **FT Manufacturing Operator**. High School or BED. Basic computer skills; attention to detail and safety; good time management skills and self-management skills. $18 - $20 an hour. https://www.highbarbrands.com/career-opportunities/

NEW – Clearview Window Cleaning is hiring **FT and PT Window Cleaning Technicians**. We are currently seeking a Cleaning Technician to join our team. As a Cleaning Technician, you will be responsible for maintaining cleanliness in various commercial and residential settings. This is a great opportunity for individuals who are detail-oriented and take pride in their work. Requirements: Previous experience in custodial or commercial cleaning is preferred but not required; Ability to work independently and efficiently; Strong attention to detail; Excellent time management skills; Ability to lift heavy objects (up to 50 pounds); Reliable transportation to travel to shop - from there you take a company vehicle $22 - $25 an hour.

NEW – J & J Cabinet Works is hiring a **FT Cabinet Finisher**. We are seeking a skilled Cabinet Finisher to join our team. As a Cabinet Finisher, you will be responsible for applying finishes such as stain or paint to cabinets and other woodworking projects. This is a hands-on position that requires attention to detail and a strong understanding of woodworking techniques. Experience in cabinet finishing or wood-working is preferred but not mandatory. $18 - $25 an hour. https://tinyurl.com/yc4x9hv3

NEW – Turtle Creek Nursery and Landscaping is hiring **FT Seasonal Landscaper/Laborer.** We are seeking a hardworking, energetic and reliable Landscape Laborer to join our team. As a Landscape Laborer you will be required to work well with other team members and assist the team lead with various tasks to complete the desired projects. This is a great opportunity for someone who enjoys working outdoors and has a passion for creating beautiful landscapes. This is a full time seasonal position from Late March thru Mid November. (flexible). Previous experience preferred but not required. Ability to lift 50 Lbs. Must have valid MN driver's license. Strong attention to detail. https://tinyurl.com/y4hyur8s

NEW – Morton Buildings is hiring **FT Construction Worker / Carpenter.** $21 - $23 / hr. Qualifications:

- Building construction (post-frame), carpentry or framing experience preferred (on the job or in school)
- Willingness to participate in and complete a training program
- A valid driver's license is preferred; Class A CDL is highly desired.
- Available to work 9-10 hours during peak construction season.
- This position requires 15% travel, which includes overnight travel possibly up to two weeks at a time.

For more information or to apply: https://tinyurl.com/32arpazr. *https://vimeo.com/277723916 - click here to learn more about our Construction Crew opportunity!*

NEW - Rayven is hiring 2nd Shift Machine Operators $18.50 per hour plus $1.25 shift Differential
Rayven manufactures coated films, release liners, transfer tapes, and pressure sensitive adhesive products, while also doing toll coating and converting. Benefits start 1st of the month following hire date. Benefits include medical, dental, vision, life insurance, STD, 401K & PTO accrual day 1. Preemployment drug screen and background check, must have valid driver's license. Apply online: https://rayven.com/about/careers/

Olympic Fire Protection is hiring a **FT Assistant Shop Manager**. The Assistant Shop Manager is to learn to provide the necessary leadership to plan, direct, organize, coordinate, and control the fabrication and warehousing functions of Olympic Fire Protection. Education/Experience: Operators License for motor vehicle is required; 3 years' experience in a shop environment is required. Threading and welding are a plus. For information: http://tinyurl.com/6ejzvtsp

Dagry Tooling, Inc is urgently hiring: **a CNC Machinist with 1 year experience – 2nd shift.** High school or equivalent, Experience with Prototype, CNC lathes and mills, M & G codes, Fanuc controls, operation and use of inspection, measuring and test equipment. Set up and off set, operate shop equipment, interpret and program, tooling set-up and adjustment. Machine simple and complex parts. Read and understand blue prints. Able to lift 50-75 lbs on a regular basis. Manual equipment operation a bonus. 10 hour shifts. Pay: $28 - $33 per hour. To apply: Call Shari at 507.451.2626 or send resume' and cover letter to office@dagry.com.

Gopher Sport is hiring a:

- **NEW – Systems and applications Analyst**
- **NEW – Inside Sales Representatives**
- **Order Specialist (hybrid)**

Apply online: https://bit.ly/3CjCAwn

- **Customer Care Representative (hybrid)**
- **Customer Care Expert (hybrid)**
- **Digital Experience Manager**

Revol Greens is hiring: https://www.revolgreens.com/contact

- **Packhouse Associates**
- **Greenhouse associate**
- **FS Sanitation Technician – Evenings**

High school or GED, ability to work in small teams, Able to work in cold or warm environments. Pay: $19 an hour.

The Costco Distribution Center, 3601 SW 10th Street in Owatonna is hiring: https://bit.ly/2Zt8JDu
Shipping and Receiving, CDL Truck Drivers and Power Equipment Operators. Operates and maintains power equipment such as, clamp, slip-sheet, or fork sit-down lift truck, manual and electric pallet jacks, cigarette stamping machine, floor scrubber, battery exchanger, and power tools to move and prepare goods in/out of depot. Great jobs, great pay, and a great place to work.

Cargill is hiring a FT Production Technician //careers.cargill.com/owatonna-mn
This role is for applicants 18 years of age or older. **Shift(s) Available:** Night and Day
Compensation: Starting $20.00/hr. and up depending on experience. **Sign-On Bonus**: Up to $5,000*
Pay While You Wait Bonus:Earn wages while you go through the pre-employment process!Ability to perform physical job duties which may include bending, lifting up to 50lbs., kneeling, climbing, crawling, and twisting, with or without reasonable accommodation.

Life Fitness is hiring: http://tinyurl.com/52e5pc8m

- **NEW - Packaging Engineer – hybrid –** Required: bachelor's degree in package engineering, mechanical engineering, or 5 years of equivalent experience; Experience within a manufacturing or engineering organization; Experience with SolidWorks or similar CAD design tools.

Mohs Contracting is hiring: https://bit.ly/3tSqoyj

- **General Labor**
- **Carpenters and Foreman for duties including wood framing light steel framing, finish carpentry, window and door installation and some demolition.**

Qualifications: Framing and finish carpentry, Dependable, Practices safety, Knowledge and experience using hand tools, power tools and various construction equipment, Ability to work at various heights, read blueprints, Candidate must maintain the highest quality of workmanship; possess a strong work ethic, the ability to communicate effectively & professionally. Call or text (507) 686-0777 for more information.

Lakeside Foods is hiring: https://bit.ly/3PPAavL

- **NEW – Master Electrician**
- **Assistant Agriculture Manager**
- **Agricultural Field Maintenance Technician**
- **Seasonal Field Scout Intern**

High school or GED required. Valid Driver's License. Prior experience is preferred, but on the job training provided.

Crown Cork & Seal **https://crowncork.hua.hrsmart.com/hr/ats/JobSearch/search**
Voted as Best Places to Work in 2022 & 2023. Hiring factory positions**:**

- **Back End Relief – 6 AM-6PM**
- **Electrician (Entry level)**

4 days on 4 days off. Must read and understand English, safety awareness Attitude. High school or GED. Pre-employment drug test. 18 yrs +, provides on the job training**, FREE** employee Health, Dental, Vision and Life Insurance. 401K, up to 10% bi-annual plant gainsharing.

Daikin Applied is looking for: https://bit.ly/3Bg8wAJ

- **Vision Assembler**
- **Senior Custom Engineer**
- **Brake Press Operator**
- **Damper Assembler**
- **Panel Assembler**
- **Production Trainer**
- **HR Rep - Contract**
- **Maintenance Tech**
- **CNC Programmer**

Open on a variety of shifts. Daikin Applied Americas Inc. is an equal opportunity employer and encourages applications from minorities, woman, the disabled, protected veterans, and other qualified applicants. $2,000 sign-on bonus. High school or GED, previous manufacturing. Experience preferred but not required, able to operate hand tools, ability to read and understand English.

Viracon Apply at: http://tinyurl.com/y934bmxh

- **NEW – Maintenance**
- **NEW – Process Technician – MTW nights**
- **Plumber, HVAC 1st shift**
- **Maintenance Positions – WTF nights**
- **APS Collection Specialist**

Minimum Requirements: High school diploma/GED required. Vocation Technical training in related field plus 8 years' experience in related field, Ability to read, write and understand work instructions (English). Familiar with operating power tools. Must be flexible in work hours.

Bosch is also hiring: https://indeedhi.re/3znWlnG

- **NEW – 1st Shift Machinist**
- **2nd shift Machine Operator**
- **2nd shift Warehouse Associate**
- **Warehouse Associate/shuttle driver 2nd shift**

Full benefits that start on day one. Lots of growth and advancement potential. Annual bonus.

Seykora Asphalt Maintenance and Paving is hiring for several positions:

- **CDL Drivers – Starting at $25 an hour**
- **Laborers – Starting at $20 an hour**
- **Equipment Operators – Skid Loader**
- **Asphalt roller, Paver – Starting at $25 an hour**

No experience necessary, will train. Drug and alcohol screening, background checks, must have valid driver's license. Contact Barb at 507.455.3342 for an application and interview for your new career.

Owatonna School District is hiring: For full listing of opportunities: **https://tinyurl.com/3vubsyp2**

- **FT Custodians**
- **teaching assistants**
- **nutrition services**
- **teachers**
- **coaches**

Climate by Design Climate by Design International. Careers (cdihvac.com)

Positions include:

- **NEW – Parts Specialist**
- **HR Director**
- **Rotor Cassette Fabricator**
- **Electrical Wiring Assembler**
- **Sales Engineer**
- **Welder**
- **Application Engineer**
- **Assembly/construction**
- **Fabrication**
- **Electrical Wiring and Test**
- **Field Service Technician**

We just moved into our NEW building, are you ready for a new MOVE with an awesome team and employee friendly work environment with great amenities like:
• On-Site Workout Facilities on-site fitness center. • Picnic Area • Sport Court • Outdoor Walking Path
Flexible scheduling options, including: • 4- and 5-Day Workweeks: Choose a schedule that suits your lifestyle. • Flex Shifts: Customize your work hours to match your needs. • Overnights: We offer overnight shifts for those who thrive during the late hours.• 401(k) with Generous Company Match • Profit Sharing Program • PTO Starting Day 1 • Paid Holidays • Company-Sponsored Activities and Recognition. And the best part? Competitive compensation that starts between $19.25 and $22.25 per hour, PLUS a significant shift differential to reward your commitment and dedication.

AmesburyTruth - 670 24th Ave NW, Owatonna **https://bit.ly/3Eealjs**

An industry leader in window and door component manufacturing is seeking qualified candidates to fill a variety of production roles. Benefits include a $1,500 sign-on bonus, gym/wellness reimbursement, PTO accrual from day 1, tuition reimbursement, and quarterly incentive bonuses. Pay starts at $17-$27.25 per hour. Available positions include:

- **NEW – Health, Safety, Sustainability Manager**
- **NEW – Manufacturing Engineer**
- **NEW – HR Administrative Assistant**
- **NEW – Continuous Improvement Engineer**
- **NEW – Intern positions: Design Engineer, HR, Product Manager and Pricing Interns**
- **NEW – Production Supervisor – 2nd shift**
- **Material Handler/Forklift Operator**
- **Die Cast Team Lead**
- **Buyer**
- **Hobbing Machinist**
- **Material Handler/Forklift Operator**
- **Tool & Die Machinists**
- **Assembler**
- **Industrial Maintenance Technician**

Bushel Boy is hiring: http://tinyurl.com/24wp74cw

- **Greenhouse Technician**
- **Maintenance Manager**
- **Greenhouse lead**
- **Maintenance Technician**
- **Packhouse Technician**
- **Packhouse Scale Operator**
- **PT – General Labor**
- **IPM Supervisor**

Year-round indoor work. Mon – Saturday 6 AM – 2:30 PM schedule with overtime available. Great pay and benefits, generous 401K. You'll need high school diploma, Ability to work holidays and overtime, ability to lift 35 lbs regularly, ability to work in wet/humid conditions, Attention to detail.

Wenger Corporation, 555 Park Drive NW is hiring: https://www.wengercorp.com/careers.php
A privately held, leading manufacturer of high-quality music education, performing arts & athletic products. Minimum requirements include solid work history, ability to work independently. hiring 16 yrs and over. Shift: 4-day work week. 5 AM – 3:30 PM; 3:30 PM – 3 AM

- **NEW – HR Operations Manager**
- **NEW – Project Manager**
- **NEW – Strategic Account Representative**
- **NEW – Automation Design Engineer**
- **NEW – Metal Machine Operator, 1st shift**
- **Global Commodity Lead**
- **Welder- 1st Shift, 2nd shift**
- **Supplier Quality Engineer**

OWATONNA - RETAIL

Casey's General Store is hiring **Full & Part-time Team Members**. **https://www.indeed.com/cmp/Casey's-1/jobs**
The good news is that we will teach you everything you need to know to succeed on the job. Previous customer service or cashier experience is a plus but if you have the will, we'll teach the skill. The things we look for are: You're at least 16 years old, you treat people the way they want to be treated, You work hard to be the best & have a good time doing it!

Owatonna Fleet Farm is hiring several positions**:** **careers.fleetfarm.com**

- **Full time: NEW – Logistics Manager, Sporting Goods Lead position**
- **Part Time: NEW – Sales Floor Team member, Convenience Store Team Member, Auto Tech, Auto Advisor, Loss Prevention Investigator, Firearms Specialist, Daytime Cashier, Logistics Team Member, Store Facilities**

Candidates must be 16+, able to learn a POS system, and know how to communicate in a friendly, effective manner. We offer a 20% discount, flexible scheduling, and opportunities for growth in our company. 401k for all employees 21+ years of age. Benefits depend on part time/full time status.

Cabela's is hiring: **Search results | Available job openings at Bass Pro Shops**
Inventory Control Specialist, Sales Consultant – Boats &ATVs, Clothing Processor, Retail Department Manager. Requires high school or GED, ability to communicate in a friendly, professional manner, ability to use Point of Sale register system. Extensive walking, lifting, bending.

Walmart is hiring **Retail Associates, Team Leads** **https://www.indeed.com/cmp/Walmart/jobs**
Benefits include Free College tuition, 401k, Medical, Vision and Dental Ins, Stock option, bonus (quarterly or annually depending on role) %10 Discount on Fresh and GM merchandise. Link to create an account and submit applications to any Walmart Store or Distribution Center-

LOWES, 1280 21st Ave NW, Owatonna is hiring for multiple positions: **https://indeedhi.re/3kVpbUJ**
Part-time Cashier, FT Sales Associate – windows and walls, Full and part-time retail sales, Full-time Merchandising Service Associate, PT Warehouse, merchandising associate. Full and Part-time positions available. Must be 18 +, able to lift up to 25 lbs, possess 6 months operating common retail technology.

Target, 301 Park Drive, in Owatonna is hiring: **https://jobs.target.com/search-jobs/owatonna**

- **Specialty Sales Team Leader**
- **Service & Engagement Team Leader**
- **Food Service Team Leader**
- **Target Security Specialist**
- **6am Inbound/ stocking (Days/Weekends)**
- **Guest Advocate (Days/Nights/Weekends)**

Benefits at date of hire include: 10% Team Member discount, accrued sick time, CirrusMD (telehealth app), Dream to Be- education assistance. Benefits at 90 Days: Medical/Dental/Vision, Life insurance, vacation, and 401(k)

Kwik Trip is hiring for several Owatonna locations: **https://bit.ly/3mTIzSK**
Customer-Food Service, Guest Service, Assistant Managers. Full and Part-time. 16+ years old, lots of advancement opportunities.

OWATONNA - OFFICE/CLERICAL

NEW - Bridges to Healthcare Career Instructor: Austin, Albert Lea, Faribault, Owatonna
Workforce Development, Inc is seeking a friendly and professional Bridges to Healthcare Career Instructor. The Bridges to Healthcare Expansion is a partnership between Workforce Development Inc., Mayo Clinic, Southeast Minnesota Adult Learning, Riverland Community College and South-Central College designed to provide adults with access to a variety of ways to enter and move up a healthcare career ladder. Knowledge of the healthcare industry is helpful, although not required. We encourage all qualified applicants, including minorities, women, veterans, individuals in the LGBTQIA+ community, and individuals with disabilities to apply.
Responsibilities Include:

- Providing classroom instruction and support for individuals in the program.
- Recruiting, assisting with the elimination of barriers, and helping people make successful transitions into employment.
- Working closely and collaborating with Adult Learning and Higher Education on a daily basis.

Requirements:

- Teaching License required.
- Experience in teaching and working with culturally diverse populations.
- Ability to maintain confidentiality and data privacy, work cooperatively in a team setting, pay attention to detail, and possess strong verbal and written communication skills.
- Ability to commute to Austin, Albert Lea, Faribault, Owatonna, and Rochester.
- Bilingual skills would also be helpful but not required.

Salary Range: $47,840 to $52,000 annually
If you are interested in a dynamic work environment at an organization dedicated to helping job seekers and employers, please submit your resume and letter of interest to be received by 4:30pm on May 3, 2024,to: Jenna Overland, Workforce Development, Inc., 2070 College View Road East, Rochester, MN 55904, Or E-mail: hiring@wdimn.org

NEW – Exchange Center for Family Unity is seeking **FT parent mentor coordinator**. This position will oversee our parent mentors and also help expand the parent mentor program. Outreach and education will be another job duty for the FT position. I need someone who is outgoing and not afraid to cold call potential donors. Person also needs to be adaptable, have good communication skills as well as being familiar with excel. Contact Beth Hortop at 507-455-1190 for more information.

NEW - HomeTown Credit Union is hiring for Full-Time positions: Real Estate Loan Processor and Accounting Assistant.
Employment offers will be contingent upon successful completion and favorable results of a credit review, background check and drug screen. For more information regarding this opening(s) please visit and apply online at https://hometowncu.isolvedhire.com/jobs/ HomeTown Credit Union has been a member-owned financial institution for 50 years with branches located in Owatonna, Faribault, and Northfield MN. Today we serve over 21,000 members.

NEW – Cemstone is hiring a **FT Dispatcher/Customer Service.** Requires High school or GED. Three to five years related customer service experience, and/or training or equivalent combination of education and experience; Basic computer skills for entering orders; Communicate in a positive and helpful manner with a variety of customers; Ability to read and understand maps; Required to be able to read, write, and speak English; Speaking Spanish is preferred; Basic math required – addition, subtraction, multiplication, and division; Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. $20 - $25 an hour. https://tinyurl.com/3u8ec258

HomeTown Credit Union is hiring for Full-Time positions: **Member Services Representative, Operations Specialist, and Accounting Assistant.** Employment offers will be contingent upon successful completion and favorable results of a credit review, background check and drug screen. For more information regarding this opening(s) please visit and apply online at https://hometowncu.isolvedhire.com/jobs/ HomeTown Credit Union has been a member-owned financial institution for 50 years with branches located in Owatonna, Faribault, and Northfield MN. Today we serve over 21,000 members.

NEW – Cedar Valley Services is hiring a FT Designated Coordinator - The Designated Coordinator is responsible for the development of individual service plans based on a thorough assessment of persons served interests and abilities; coordinating this plan with other staff and outside team members. Caseload is potentially comprised of Waiver and EE participants and may also include seniors. Will assure quality programming which meets DHS, DEED, and CARF requirements and other applicable regulations. Provides direction and support for direct care staff both in the facility and in the community. Qualifications include: Bachelor's degree (preferred) in Human Services related field and one year of full-time work experience providing direct care services to persons with disabilities; **OR** A.A. Degree in Human Services related field and two years of full-time work experience providing direct care services to persons with disabilities; **OR** Diploma in Human Services related field from an accredited postsecondary institution and three years of full-time experience providing direct care services to persons with disabilities; **OR** Minimum of 50 hours of education and training related to human services and disabilities; **AND** Four years of full-time work experience providing direct care services to persons with disabilities under the supervision of a staff person who meets one of the first three qualifications.
Designated Employment Specialist - The DES is responsible for development of community job sites for persons served with disabilities. Will maintain a caseload and be responsible for completing reports and documentation, will maintain strong working relationships with community employers. Bachelor degree preferred, minimum 1 year similar experience required. Background check required. Please send your resume to hnewman@cedarvalleyservices.org.
Community Site Supervisor – Responsible for evaluating, training and supervision of persons-served in a variety of tasks in a community/production setting. Maintains records on persons-served including documentation of performance. Transports or assists with transportation of persons served to and from facility and/or site to site. M-F, day shift. HS diploma/GED and experience preferred. Requires valid MN driver's licence and vehicle insurance along with acceptable driving record and background check. Please send resume to hnewman@cedarvalleyservices.org.

Federated Insurance - Fantastic Opportunities abound. Candidates must be legally authorized to work in US. Check out their full list of openings: **http://tinyurl.com/yf2brp6h**

Cedar Kids is looking for **FT Childcare Teachers, Aides, and PT Assistant Teachers** to lead the way instilling into children basic learning essentials with an encouraging spiritual foundation. Full-time, part-time or flex time hours available. To apply, go online to: **https://cedarkidsmn.com/careers/**

Semcac is seeking a **Head Start Paraprofessional**. Requires high school or GED, experience working with children with disabilities preferred, valid driver's license. **APPLY at** www.semcac.org, Barb Thompson, 507-864-8202, email: barb.thompson@semcac.org

Teachers on Call is hiring **Substitute Teachers, & Paraprofessionals**. **https://www.teachersoncall.com** Free online training. Flexible schedule. Competitive weekly pay.

Our Home South is hiring **Full-time Resident Counsellors.** **www.ourhomesouth.com**
Our Homes South, Inc provides services to individuals with disabilities. You will assist them with Activities of Daily Living which include going to movies, events, etc.; plus providing companionship, meal preparation, cleaning, medication administration and at times assisting with personal cares. Must be 18, pass a MN Background check, and have a valid drivers license.

Accessible Space, Inc is hiring a **Part-time Service Coordinator**. **https://bit.ly/3gvgWfj**
The ideal candidate will serve as a liaison between residents and the community resources and services. Will develop & deliver programs and services related to physical, social, & mental well-being to assist residents in maintaining the highest level of independence and self-sufficiency possible. Candidate must have bachelor's degree in related field.

OWATONNA - HEALTHCARE

Benedictine Living Community **https://www.benedictineliving.org/owatonna-mn/careers/**
We are now hiring: **RN's, LPN's and CNA's** Benedictine Living Community offers meaningful work, competitive pay and benefits, tuition reimbursement and sign on/retention bonuses for all positions. Our dedicated staff work to enhance the lives of our residents every day with respect, compassion, and trust. Come be a part of a place where you make a difference every day!

Sevita/REM Woodvale is hiring: **Caregivers/Direct Support Professionals.** $15 - $19/hour
Education: No High School Diploma required; **Experience:** No experience required; **Skills:** Communication, adaptability, multi-tasking, teamwork, time-management; **Behaviors:** Patient, compassionate, reliable, responsible
https://jobs.sevitahealth.com/us/en/job/185559/Caregiver

Birchwood Cottages is hiring: **Resident Assistant / CNA – Flexible PT and FT hours, Dining / Cook Assistant – PT or FT.** Flexible scheduling, PTO for full and part-time staff, Free meals on shift, casual dress code. **Apply online at: https://birchwoodcottagesmn.com/careers/**

Ecumen - Brooks and Countryside is hiring:
Resident Assistants / Caregivers ($2500 Sign on bonus) in Owatonna! We have **Part-Time, Full-Time, and On-Call** availability on day, evening, and overnight shifts. Ecumen offers competitive pay and benefits, flexible scheduling, and engaging training plans. Apply at Ecumen - Jobs - Business Journal Best Places to Work - Job Listings at Ecumen (icims.com), call Alex at 651-346-8613. -**Walk-in Wednesdays: walk-in interviews take place each Wednesday from 2-5pm. Stop by either Ecumen Brooks or Ecumen Countryside**!

Traditions II of Owatonna is hiring: **https://bit.ly/36eXEcx**
Resident Assistants – evening and overnight shifts ($17.50 - $20/hour)

REM Woodvale is hiring: **https://jobs.sevitahealth.com/us/en/job/185559/Caregiver**
CareGivers - Education: No High School Diploma required, No experience required, Required Skills: Communication, adaptability, multi-tasking, teamwork, time-management; Behaviors: Patient, compassionate, reliable, responsible.
https://jobs.sevitahealth.com/us/en/job/187286/Direct-Support-Program-Supervisor

Mayo Clinic Health System in Owatonna is hiring: **https://jobs.mayoclinic.org/**
All new hires to be fully vaccinated for COVID-19, unless there is an approved exemption. New hires will be required to have at least one dose of the vaccine prior to starting employment, with a second dose scheduled, or submit proof of previous vaccination.
Owatonna Hospital - Allina Health System check out their openings at: **http://tinyurl.com/bduyhe27**

PossAbilities, we have about 20 homes that are **looking for staff (as young as 16)** to come into their house a few hours a week and provide homemaker services. The services vary. Some just need companionship, house cleaning & laundry, shopping assistance, meal prep tec. Most of the jobs are located in Owatonna but we also have some in Kasson and Dodge Center. PossAbilities is helping the families look for staff to fill the jobs they need. It's great very part-time work for students if they are looking for a paid job. Is there a program or someone out there that we can connect with to help fill these positions? https://possabilities-of-southern-minnesota.breezy.hr/

Bridgewater at Owatonna **http://www.bridgewatermn.net/employment**
is an Independent & Assisted Living community in Owatonna where we care for up to 50 elders. We are hiring:
Assisted Living Aide/Trained Medication Aide/CNA, Nurse - RN, Cook. Enjoyment of working with the elder population is a must! Previous experience working in senior care, preferred, but not required.

Cedar Valley Services is hiring: **FT or PT Direct Care Professionals, Residential Assistants** - **$500.00 Hiring Bonus** - Will assist developmentally disabled adults in a group home setting with daily living skills. Requires above average people skills. HS diploma/GED and experience preferred. Requires valid MN driver's license with acceptable driving record. Background check required on all positions. Excellent benefits package with generous 401k employer match

Freedom Home Care, LLC is seeking: **https://www.freedomhomecarellc.com/caregiver/**
Professional Caregivers - individuals who are eager to make a difference in the lives of those they serve while having the opportunities for career growth! NOW OFFERING - Increased Starting Hourly Pay! Flexible Scheduling: Part or Full Time - Employee Referral Bonus Program - Caregiver Mentorship Program - Compatibility Matching with Clients. Follow the customized care plan specific to each client, which may include companionship, meal preparation, laundry & light housekeeping, shopping services, and more as required.

South Central Human Relations Center https://schrc.com/career-opportunities/
is actively searching to fill the following positions within our team. The recent transition of becoming a Certified Community Behavioral Health Clinic (CCBHC) has resulted in the creation of new positions. The SCHRC team has delivered professional, comprehensive mental health services in the communities of Steele, Dodge and Waseca counties for more than 45 years. We offer competitive, regular (not based on production) salaries and an excellent benefits package.

- **NEW – Human Resources Director**
- **Adult Mental Health Rehab Worker**
- **Case Manager Project Home**
- **Children's Mental Health Case Manager**
- **Children's Mental Health Professional – Program Supervisor**
- **CTSS Mental Health Practitioner**
- **Front Desk Staff**
- **Mental Health Practitioner**
- **Mental Health Professional**
- **Outpatient Mental Health Therapist**
- **Patient Coordinator Front Desk Owatonna**
- **Psychologist**
- **Mobile Crisis Response Member**
- **School Linked Behavioral Health Therapist Wilson Elementary**

OWATONNA – DRIVING / TRANSPORTATION

Michaletz Trucking is **hiring EXPERIENCED OVER THE ROAD DRIVER**. Dry van operations, Home weekly. 20 Midwest states. New pay scale! 401K, 6 holidays, life insurance and disability. Call Pete at 507-451-8950.

Furniture Mart USA is hiring the following: https://indeedhi.re/3RxRs2x
Furniture Repair Technician, Sales Associate. Competitive wages, growth opportunities, excellent benefits package, great employee discounts.

Cedar Valley Services is hiring **Truck Drivers –** Local driving, M-F/day shift only. Full or part time. Responsibilities: maintaining vehicle logs, assist in developing and maintaining schedule of deliveries, pick-up & safe operation of the vehicle. Shipping manifests, inspections, and forklift operation. Requires prolonged periods of sitting/driving with ability to perform heavy manual tasks – 40 pound maximum. Experience preferred. All positions require HS diploma/GED, valid MN driver's license, proof of current vehicle insurance, acceptable driving record and background check. Please send resume: hnewman@cedarvalleyservices.org, or come & complete an application at 415 N. Grove Ave, Owatonna.

SMART Transit has openings for **full and part-time Transit Bus Drivers for Owatonna**. Responsibilities - transporting the public, following a set schedule, & maintaining vehicle report. Requires good driving record, above average communication and people skills, the ability to work independently and meet the physical demands of the job. High school diploma or GED. Must have or obtain a Class C CDL and passenger endorsement. Will train & pay to obtain endorsements if needed. Must pass necessary MnDOT testing & requirements. Daytime and evening hours available. Full benefits for full-time employees and some benefits for part-time employees. Drug test/background check required. Apply online at www.smartbusmn.org and click on Employment Opportunities, or call Dispatch at 1-855-762-7821 to request an application.

POSITIONS AVAILABLE IN FARIBAULT

GOVERNMENT POSITIONS

State of Minnesota is hiring for a number of Departments. For information on these positions, please go to:

Faribault Corrections is seeking: https://mn.gov/mmb/careers/search-for-jobs/

- **NEW - Plumber**
- **NEW – Manufacturing Specialist – Wood**
- **Sentencing to Service Crew Leaders**
- **Education Director**
- **Chemical Dependency Therapist**
- **Corrections Officer and Trainee**
- **LPN or Medical Assistant, RN, Dentist**

Department of Human Services – Faribault is seeking: https://mn.gov/mmb/careers/search-for-jobs/

- **NEW – Medical Record Technician**
- **Job Coach – Work Therapy Technician**
- **Skills Development Specialist**
- **Direct Care Behavioral Specialist**

MN State Academies: https://mn.gov/mmb/careers/search-for-jobs/

- **Substitute teacher**
- **Paraprofessionals**
- **Recreation Program Assistant**
- **Residential Educator - MSAB**
- **Special teacher – orientation and mobility**

Rice County is hiring the following positions**:** https://www.governmentjobs.com/careers/rice

- **NEW – Record Services Specialist**
- **NEW – Principal Analyst**
- **Director of Parks and Facilities**
- **Administrative Coordinator – Solid Waste**
- **Bilingual Community Health Worker**
- **Child Support Enforcement Aide**
- **Assistant County Attorney**
- **Crime Victim Services Coordinator**
- **Correctional Officer**
- **Seasonal Parks worker**
- **Eligibility Worker**
- **Probation Officer**
- **Public Safety Telecommunicator**
- **Public Safety Supervisor**
- **Maintenance Operator - Highway**
- **Registered Nurse or Social Worker**
- **Design/Construction Engineer – Highway**
- **Election Judge**
- **Seasonal Water patrol Deputy**
- **Sheriff Patrol Deputy**
- **Social Worker – Intake**
- **Social Worker – MN Choices Assessor**

The City of Faribault is hiring for a variety of positions: https://bit.ly/3AEE3NQ

- **NEW – PT Receptionist Park and Rec**
- **NEW – Senior Accountant**
- **NEW – PT Light Duty Custodian 20 hrs/wk**
- **NEW – Community School Coordinator**
- **NEW – Recreation Program Coordinator**
- **NEW – Library Circulation Aide**
- **Highway Maintenance Worker**
- **FT or PT Community Services Officer**
- **Police Officer**

FARIBAULT – TRANSPORTATION

NEW – Penske Truck Leasing and Logistics Now hiring drivers! - **Local Class A** Join us today for this exciting opportunity!

- **$105,000 Average Annually, $20,000 Retention Bonus, Local, home daily**

CDL Class A required, currently hold or ability to obtain a non-excepted interstate DOT medical car, 1-year documented tractor-trailer experience, 3 years with 2 or fewer moving violations.
Apply online or come visit us in person to apply. Walk-in's welcome! on-the-spot interviews and job offers to those who qualify. Please come prepared for a road test. Apply at: Penske Jobs/Careers - Jobs

NEW - Faribault Transportation is hiring **Bus Drivers and Aides.** Paid CDL training and testing. Must be 18 yrs and above. Valid drivers license, with good driving record. Proof of Citizenship or work visa, DOT physical, Pre-employment background and drug test. **Stop in to 2165 1st Ave NW to apply or come to the Faribault WDI office.**
NEW – Holden Foods is hiring a **FT Truck Driver. Hours:** Monday-Friday 5:30 am-3:00 pm; times may vary based on business needs; opportunities for overtime. **Required Qualifications:*** Valid Class A CDL with a good driving record, Current DOT medical card. **Physical Requirements:** Candidate must be able to stand and sit for prolonged periods, Ability to frequently bend, reach, squat, and kneel, Ability to lift to 55lbs, Ability to work in various conditions (heat, cold, dust, etc.) Apply at: Careers | Holden Farms

FARIBAULT - MANUFACTURING / WAREHOUSE / MANUAL LABOR

NEW - C&S Vending is hiring: https://csvending.applicantpro.com/
Vending Route Driver (Hiring Bonus) - requires a clean, valid driver's license, early morning start time and receives on the job training. Visit www.csvending.com – Now Hiring for more details.

Simple and Grand makes beautiful, seasonal planters for home or business. If you like to get your hands dirty, we have positions for you: **Planter Production, Delivery Driver, and Production Loader/Support.** Must be able to lift up to 50 lbs. We will train. Our driver must have a clean driving record. To apply, call 507.334.6220 or email info@simpleandgrand.com

Shattuck-St. Mary's School, located in Faribault, Minnesota, is hiring several positions:

- **Maintenance Electrician**
- **PT Van Drivers**
- **School Store Manager**
- **Full-time Salad chef/food server**
- **PT Food Servers**

Great team, community working environment. For more information on these positions, go to: https://www.s-sm.org/employment. **TO APPLY:** Send resume to the HR Director - Shattuck-St. Mary's School, 1000 Shumway Avenue, Faribault, MN 55021 – or by Email to: HR@s-sm.org. Requirements: Candidates must be authorized to work in the US, hold a valid driver's license and have a clean driving record.

K&G Manufacturing is hiring a **CNC Horizontal Mill Machinist, CNC Lathe Machinist, CNC Programmer, & Shift Inspector** **http://kgmfg.com/employment/** Work 3 days, off 4 days, and get 15% shift differential. K&G Manufacturing takes pride in partnering with our customers offering a well-trained team of professionals with a goal of greater than 95% on time delivery and less than 200 DPM quality to our customers. We have over 75 years of proven experience and expertise in the precision CNC machining industry. We empower our people to come up with innovative and effective solutions to your manufacturing needs.

Balchem Corporation is seeking **Quality Tech – nights (12-hour shift), FT Overnight Maintenance Technician**. High School, strong math, verbal and oral communication skills. $28 + an hour. Apply online at: Careers at Balchem (hrmdirect.com)

MRG Tool and Die is hiring: **https://www.mrgtoolanddie.com/career-opportunities.html**
Quality Control Technician, CNC Machinist, CNC Machinist Apprentice. We are looking for talented, motivated and energetic individuals to join the team. Competitive pay and attractive benefit package.

Faribault Foods has several positions open: www.faribaultfoods.com/careers

- **NEW – QA Tec – 3rd shift**
- **NEW – Manufacturing Manager**
- **NEW – Cost Analyst**
- **NEW – Staff Accountant**
- **NEW – Continuous Improvement tech**
- **Boiler Operator – 2nd shift**
- **Warehouse lead – 2nd shift**
- **Packaging Development Coordinator**
- **Maintenance Tech – 2nd shift**
- **Learning & Development Manager**
- **Forklift operator –2nd shift**
- **Order Selector/Forklift Operator – 1st shift**
- **Production Planning Specialist**
- **Internship – Summer 2024**

Crane Creek Asphalt is hiring: **https://bit.ly/3B8lLHg**
A Construction Quality Control "QC" Technician. On the job training will provide the employee the specific knowledge to obtain a Company sponsored Quality Control Technician Certification from the Department of Transportation. This is a full-time seasonal, year-round benefits eligible position, working April/May through November. This position requires working overtime and some Saturdays.

Trystar has a number of positions open: **https://tinyurl.com/mrxcvw7d**

- **Fab Team Leaders – weekend shift**
- **Metal Prep Assistant – weekend shift**
- **Material Handler – Weekend Shift**
- **Sr. Material Coordinator – Weekend shift**
- **Brake Press Operator – weekend shift**
- **Powder Coat – Painter – Weekend shift**
- **UV Print Operator – Weekend shift**
- **Material Coordinator – weekend shift**
- **Punch Press Operator – weekend shift**
- **Manufacturing Engineering Sr Manager**
- **Electromechanical Assembler**
- **Distro – Skilled Assembler**
- **Welder – 1st and 2nd shift**
- **Production Supervisor**

Crown Cork - Faribault is hiring: **https://crowncork.hua.hrsmart.com/hr/ats/JobSearch/search**
Material Handler. No high school required. Must be 18 yrs +, able to stand 8+ hours a day, able to read, write, speak, analyze, interpret English language, able to work in varying temperatures and noise levels. Competitive pay and extensive benefits package.

Daikin Applied https://www.indeed.com/cmp/Daikin-Applied/jobs

Immediate hiring! Daikin is the world's leading air-conditioning company. If you're looking for an engaging career and growth opportunities in a supportive environment, Daikin Applied is hiring for the ALL positions**.**

Daikin Applied Americas Inc. is an equal opportunity employer and encourages applications from minorities, woman, the disabled, protected veterans, and other qualified applicants.

Jennie-O Turkey store: http://www.jennieo.com/careers

Talk to a recruiter about starting your new career. Call 320.214.5888. **Free 2-year community/technical college tuition for children of employees.**

FARIBAULT - OFFICE / CLERICAL

NEW – WDI Career Planner (Primarily MFIP/DWP) – Faribault, MN

Workforce Development, Inc. is looking for a friendly, professional, and experienced Career Planner to join our team in Faribault, MN. We encourage all qualified applicants, including minorities, women, veterans, individuals in the LGBTQIA+ community, and individuals with disabilities to apply.

Responsibilities include:

- Assisting customers with the elimination of barriers, helping them make successful transitions between educational programs, and connecting them with employers within and outside of Rice County.
- Providing Career Planning services.
- Developing employment and training plans.
- Administering and interpreting assessments.
- Providing job search and placement services.
- Delivering case management services.
- Sharing information about workforce development programs and local community resources.
- Utilizing excellent communication skills.
- Working with diverse populations.

Requirements:

- Bachelor's Degree.
- Experience in career planning/case management.
- Detail-oriented individual with excellent communication skills.
- Proficiency in computer usage.
- Ability to maintain confidentiality and data privacy.
- Bilingual skills appreciated but not required.
- Hybrid scheduling available.

About Us:

Workforce Development, Inc. is a non-profit organization dedicated to advancing the workforce of SE MN. We are a customer-focused, action-oriented team committed to the values of Respect, Integrity, Innovation, Education, and Community. We value diversity among our talented employees.

Salary Range: $47,840 to $52,000 annually

If you are interested in a dynamic work environment at an organization dedicated to helping job seekers and employers, please submit your resume and cover letter to be received by 4:30 pm on Friday, May 17th to:

Jenna Overland, Workforce Development, Inc., 2070 College View Road East, Rochester, MN 55904,

Or E-mail: hiring@wdimn.org

Community Action Center of Faribault has several openings:

- **NEW – Full-Service Community School Coordinator**
- **Community Advocate**
- **Employment Advocate**

Visit our website for more details: **www.communityactioncenter.org/employment**

Faribault School District is hiring for several positions:

- **Special Education Paraprofessional positions** - Pay is $18.40 per hour.
- **On-call Substitute Teacher -** Substitute teaching allows flexibility in your individual schedule. Subs must have a BA degree. The daily rate is $200.
- **On-call Substitute Paraprofessional** -Subbing as a para allows you flexibility with what days and hours you work. Paras must have a HS Diploma or GED. Pay is $17.50 per hour.
- **Substitute Custodian -** We are looking for full-time and part-time custodians. Part-time pay is $18. Full-time pay is $21.80 per hour. Learn more and apply at https://www.applitrack.com/faribault/onlineapp/default.aspx

Cannon Valley Special Education is hiring **FT Educational Assistants**. This position is accountable for providing assistance to licensed staff with instructional support and the general supervision and management of students. Under the direction of licensed staff this position will assist one or more students in accomplishing activities of daily living, health related functions, redirection and intervention of behavior, instructional activities, and other tasks as identified in student IEPs. Requires High school diploma or equivalent, valid MN driver's license, maintain certification in CPR and 1st Aid certification, & must pass background check. Apply at:
https://www.applitrack.com/cannonvalleyspecialed/onlineapp/

FARIBAULT - MEDICAL / DENTAL

Moments Hospice is hiring a **FT Hospice CNA**. QUALIFICATIONS for Certified Nursing Assistant (CNA): Must have reliable vehicle, 12 months of caregiving experience required (Home Care, Assisted Living/Memory Care, Skilled Nursing/Nursing Home, Hospital or Hospice), Hospice experience preferred, Excellent customer service skills, Current CPR Certified, Valid driver's license and auto insurance, Valid CNA License Moments Hospice Careers and Employment | Indeed.com

Pleasant View is hiring **FT PCA**s. Qualifications: Resilience: ability to welcome constructive feedback, course correct and not take it personally, Personability; ability to get along with all personality types and inspire trust with tenants, staff, and family, High emotional intelligence (EQ). ***Preferred:*** Experience in the healthcare industry; experience in long-term care or assisted living preferred. Monarch Healthcare Management Careers and Employment | Indeed.com

Aging Services for Communities is now hiring **Home-Care Staff**. looking for caring and responsible people to do general housekeeping and run errands for senior citizens in their homes in Rice, Dakota, Le Sueur, Scott, & Waseca Counties. Positions start at $15 per hour, and schedules are flexible! Must have reliable transportation. This is a great position for the recently retired who need a little extra cash. Here is how to apply: Call Aging Services at 507-364-5663. Download an application at Aging-Services.org. Visit them at 212 First Street South in Montgomery.

Monarch Healthcare Management are hiring for 2 Faribault locations**:**

- **Pleasant View Estates** is **hiring a Full-time RN, LPN, Culinary Services Aide**
- **RN Contract - $35/hr, Coordinator and LPN Care Coordinator.**

They are all full-time positions that offer full benefits, competitive pay, and tuition reimbursement
Call **Kayla** at 651.502.1110 or go to: **https://monarchmn.com/monarch-careers**

Rison Homes MN, Inc is hiring **Home Health Aides full-time and part-time positions** 7 AM – 3 PM, 3 PM to 11 PM and overnight shift 11 PM to 7 AM. **Sign on bonus.** Responsibilities: med passing, charting, reporting, cooking meals, cleaning, bath/laundry schedules, transportation, training & meetings. For more info contact Marcia at 507-332-0547 or email risonhomesinc@gmail.com.

FARIBAULT - RETAIL

O-Reilly Auto Parts is urgently hiring **FT and PT Retail Sales Specialist, Retail Counter Sales**. Qualifications: Ability to provide outstanding, friendly, and professional customer service, Retail sales experience, preferably in auto parts is desired but not required, Automotive systems and repair knowledge is desired but not required, ASE certification preferred. Apply online: Build your resume with Retail jobs in Faribault, MN | Indeed.com

Casey's General Store is hiring **Full & Part-time Team Members**. **https://www.indeed.com/cmp/Casey's-1/jobs**
The good news is that we will teach you everything you need to know to succeed on the job. Previous customer service or cashier experience is a plus but if you have the will, we'll teach the skill. The things we look for are: You're at least 16 years old, you treat people the way they want to be treated, You work hard to be the best & have a good time doing it!

Walmart of Faribault is hiring for a number of positions:

Stocking:

- **First Shift, 7am-4pm $15/hr (Must be available 7a-4pm)**
- **Second Shift, 2pm-11pm $15/hr (Can be available anytime within the hours of 2pm-11pm)**
- **Overnight Shift 10am-7pm (Must be available 10pm-7am)**

We are also hiring for:

- **Temporary Second Shift Stocking Team Lead**
- **Food and Consumables Team Lead**
- **Liquor Store Department Manager**

Apply online at: **https://careers.walmart.com/stores-clubs/walmart-store-jobs**

Benefits include Free College tuition, 401k, Medical, Vision and Dental Ins, Stock option, bonus (quarterly or annually depending on role) %10 Discount on Fresh and GM merchandise. Link to create an account and submit applications to any Walmart Store or Distribution Center

POSITIONS AVAILABLE IN NORTHFIELD

GOVERNMENT POSITIONS

City of Northfield is hiring for several seasonal positions: www.northfieldmn.gov/jobs

- **NEW – FT Water Quality Specialist**
- **NEW – PT Library Shelver**
- **NEW – Chief of Police**
- **NEW – Lifeguard**
- **NEW – Seasonal Street Laborer**
- **NEW – Seasonal Gardener**

NORTHFIELD - HEALTHCARE

NEW - Three Links Health Services is hiring:

Ignite your spirit by becoming a vital part of a passionate healthcare team, where dedicated employees embody compassion and integrity. Immerse yourself in the profound experience of making a transformative impact on the lives of residents and their families, all while elevating and enriching your own life journey. We offer a variety of positions in **Nursing, Culinary, Administration, and Environmental Services**. Apply online at Careers | Three Links or contact Human Resources at 507-664-8862 for more information.

NEW – River Valley Eye Professionals is hiring **a FT Patient Relations Specialist, Optometric/Ophthalmic Technician, and Optician**. Required Qualifications: High school diploma, or equivalent, Computer skills, general computer knowledge. This job operates in a professional office environment and routinely uses standard office equipment such as computers, phones, photocopiers and filing cabinets. This is largely a sedentary role, requiring long periods of sitting. However, occasional movement around the clinic and office is required. Must be able to lift up to 20 pounds. To apply, please submit your resume or visit our website www.rvep.com to download an application. Applications are also available in person by visiting our clinic at 2019 Jefferson Road, Northfield.

The Northfield Retirement Community is hiring: https://northfieldretirementcommunity.applytojob.com/apply

- **Housekeepers**
- **Cook**
- **Line Cook**
- **Staffing Coordinator**

Laura Baker Services has a few openings: **https://bit.ly/3PiRWbi**

16 + yrs old, flexible scheduling, competitive wage, generous benefits, free meals, paid training

- **Sleep Overnights Direct Support**
- **Direct Support Professional**
- **Awake overnight**

Northfield Hospital is hiring. See open positions: **https://bit.ly/2ZYUI0x**

At Northfield Hospital & Clinics, we are committed to serving our patients through personal attention and excellent care. We provide rewarding work and competitive benefits in a professional and fun work environment. We invite you to see if your next opportunity is with us!

NORTHFIELD – TRANSPORTATION

NEW – Upper Lakes Foods is hiring: **General Manager, FT Shipping/Receiving Clerk, CDL Trainee, CDL over the road long haul drivers.** Visit: http://tinyurl.com/tsdpvewp for information about opportunities.

NEW – Taylor Truckline is hiring **CDL Class A Drivers for Local driving**. This position will be a start time of 0400-0500, Monday through Friday. Talk to recruiting for more details! Local delivering and Spotting. Home Daily! Requirements: are **at least** 23 years of age, have **1 year** of Tractor Trailer experience (preferred, but not required), have **no** DOT reportable/preventable accidents within the **last 3 years,** have **no** DOT-defined major traffic convictions within the **last 3 years. Pay $25.20 per hour plus benefits.** Taylor Truck Line Inc Careers and Employment | Indeed.com

NEW – McLane Company is hiring a **FT Truck Driver Trainee**. $22.75 per hour while in training. Requirements: High School Diploma or GED preferred, Be at least 21 years of age, Meet eligibility requirements in the McLane Transfer and Promotion Policy, Complete training and receive Class A CDL in 6 months or less, Ability and willingness to select/load/unload and/or deliver ALL products that may be ordered by McLane customers, Stand, walk, sit, climb, reach, bend, squat, and stoop to accomplish the essential job functions; Read and comprehend labels, instructions, and bills of lading., Perform mathematical calculations to verify quantities of product, Communicate with customers, management, and other teammates, Safely drive a tractor-trailer, use a 2-wheeled dolly, ramp, and on board PeopleNet devices. Careers | McLANE COMPANY, INC. | Boldly Leading the Way

Benjamin Bus Inc. is hiring **School & Activity Bus Drivers, Non-CDL Van Drivers**
Minimum requirements: CDL & Non-CDL driving positions available. Flexible hours & ability to bring kids to work with you. On-site paid training & testing to obtain CDL. Must be 18 yrs and above. Valid drivers license, with good driving record. Proof of Citizenship or work visa, DOT physical. Pre-employment background check & drug test. **Apply in person at 32611 Northfield Blvd, Northfield, MN or online** Benjamin Bus

NORTHFIELD - OFFICE / CLERICAL

NEW – Guth Electric is hiring **a PT Office Assistant (20 to 24 Hours a week).** Prefers someone with Office Management associate degree; basic office skills, 2 or more years' experience. Send resume' to: Zulma.beniquez@guthelectric.com

Northfield Montessori is hiring a **FT Preschool Teacher** **https://tinyurl.com/vvb6r9vh**.
Positive teacher qualified (according to MN state licensing) applicant to join our Toddler Program. Prefer applicants with experience working in a childcare center. This position requires being able to work until 5:30p.m. some days. Compensation based on qualifications and experience. Come join our team and make a difference in the lives of our children and families while helping to create an environment that encourages development and growth for all children.

Little Village Early Learning Center is hiring **FT or PT Lead Teacher, and Assistant Teacher**. Must be 18 or older, must pass a background check, have reliable transportation, must enjoy children (6 wk – 6 yrs old). Will train the right staff, as well as pay for their training and hours. For more information www.littlevillageelc.com

YMCA of Northfield is hiring several positions**:** **https://northfieldymca.org/employment**

- **Group Exercise Instructor**
- **PT Wellness Center Staff**
- **PT Swim Instructor**
- **PT Member Services Rep**
- **Day Camp Counselor**
- **PT Lifeguard**
- **PT Personal Trainer**
- **PT Child Watch Staff**

St. Olaf College positions: is hiring a for a number of positions – both for faculty and non-faculty positions. For a complete list of openings, go to: Careers – Human Resources (stolaf.edu)

Secure Base Counseling Center is an out-patient mental health facility supporting mental health in children, adolescents and adults. SBCC cultivates growth and wellness in individuals, couples, families and our community. We are hiring for entry level to professional level mental health positions:

- **Mental Health Behavioral Aides**
- **Mental Health Practitioners**
- **Mental Health Therapists (pre-licensed and licensed professionals)**

Those who are interested can visit our employment page at https://securebasecounselingcenter.com/employment/ for more information. Applicants can send their resume and cover letter to careers@securebasecounselingcenter.com

Carleton College is hiring a for a number of positions – both for faculty and non-faculty positions. For a complete list of openings, go to: **Jobs at Carleton – Carleton College**

NORTHFIELD - RETAIL

Northfield Flying J Travel Center is hiring for multiple positions: **www.jobs.pilotflyingj.com**

- **Retail Shift Manager / Guest Services Leader**
- **3rd shift cashiers** 10-6 are the hours ($16 + per hour)
- **1st and 2nd shift maintenance positions** 6-2 & 2-10 ($16 + per hour)
- **1st and 2nd shift deli team positions** – open to 16 years and up
- **1st and 2nd shift subway positions** – open to 16 years and up
- **Management positions** all shifts starting at $16.50 + per hour
- **Free Meals and Beverages, PTO, Weekly Pay, Fuel Discount, Tuition assistance, Flexible schedule, 401K savings plan, Professional Development, and more.**

NORTHFIELD - FACTORY / WAREHOUSE / MANUAL LABOR

NEW – LJY Services is hiring **FT Temporary Construction cleanup workers.**
Pay starts at $17/hour (We have a probation period of 2/3 weeks time at $16/HR.) We will work with those that have felonies. This is a temporary position to continue until the project is complete. The work includes A LOT of cleaning, could lead to possibilities of a Lead position ($20/hour) Apply at: www.Ljyservices.net

NEW – Aurora Pharmaceutical is hiring a **FT Quality Control Lab Analyst, Production Technicians, Analytical Chemist, and Regulatory Affairs Specialist.** Apply online: Careers | Aurora Pharmaceutical

NEW - Taylor Truck Line, Inc is **hiring a FT Fleet Manager Assistant.** High school Diploma or GED with previous office experience. Requires Strong team player with the ability to stay calm and function in a high call volume, fast paced and challenging environment; Preferred computer skills in MS Outlook and Excel. Experience with TMW Suite and Samsara preferred; Superior verbal, written and interpersonal communication skills with the ability to calm an upset driver and relate to drivers on a personal level; Strong listening skills with the ability to differentiate driver issues and decipher problems vs. complaints. Taylor Truck Line Inc Jobs and Careers | Indeed.com

NEW – Post is hiring: **Apply online at: https://tinyurl.com/3vxudnww**

- **Manufacturing Production Workers**
- **Operations Leadership Development Program**
- **Quality Food Safety Techs, Supervisors**
- **Coordinator – Engineering Dept**

Some of the great things about working at Post include...

- Abundant growth opportunities
- 401k with 6% dollar-for-dollar match
- Top-notch Medical/Dental/Vision benefits
- Generous paid time off and paid holidays
- of take home cereal per shift
- Company-paid life insurance
- Wellness & mental health support
- 3 boxes/bags

VOLT Workforce Solutions is hiring for **Machine Operator positions and Manufacturing Cost Accountant in Northfield.** Machine Operator requires a High school diploma or GED and a background check. Manufacturing Cost Accountant requires a Bachelor Degree in Finance/Accounting, a background check, and 3+ years of accounting experience in the Manufacturing Industry. Whether you want to move further in your current field or get started in a new career, Volt can help you find a job you love. Contact: Shane Clack, Volt Workforce Solutions, 803-2574-2598, sclack@volt.com, Natalie Martinez, 630-971-9711, namartinez@volt.com, or Nancy Yuridia Sanchz, nsanchez@volt.com

ALLFLEX has a number of open positions in Northfield **https://www.allflexinc.com/job-listings/**

- **Material Coordinator – 2nd shift**
- **Production Specialist – 3rd shift**
- **Senior chemical Engineer**
- **Production Supervisor – 3rd shift**
- 2nd shift pay rate is $18.00+1.50 shift premium
- 3rd shift pay rate is $18.00+2.50 shift premium
- Any position in our chemical processing side, is an additional $2.50/hr
- **HR Business Partner**
- **Marketing Specialist**
- **Maintenance Technician – 3rd shift**

McLane Company, Northfield **https://www.indeed.com/cmp/Mclane-Company/jobs**
Is hiring **Truck Driver Trainee – Full CDLA School paid for, on-site - $22.75/hr**

Aerotek is looking to hire several **Machine/Lamination operators** to work at a major technologies manufacturer. The pay rate ranges from $20.70-$22.70 an hour and you can start immediately. Standing for 8 hours, must be able to lift up to 30 lbs, hardworking and positive. **If you are interested, please contact Schmidt via email sseme@aerotek.com or cell 213-262-8978.**

NORTHFIELD - FOOD SERVICE

NEW – Keepsake Cidery We are hiring for:

- **Food prep/cook** (think line cook - simple food menu). Ideally this person would work Sat and Sun and potentially Friday for prep when/if needed with flexibility on when you start the season and shift times, especially in the slower time of our season. Hourly pay is dependent on experience but would start at $13-15/hr depending on experience, plus tips (which add $10–$25+ per hour depending on shift).
- **General Tasting Room Staff** - duties to include running Square register, serving and talking cider and our other beverages, busing/cleaning/dishes, stocking, etc. The ideal person(s) is a quick learner, motivated worker, and good with people. Starting wage $11-12/hr plus tips (as above).

At Keepsake, you will be trained to be able to help in any role (register, serving beverages, busing/cleaning/dishes, talking about our cider processes, food service) but you may have a focus. This is a terrific way to learn more about a farm based rural on-site business with sustainable practices and help it succeed. The ideal candidate for any of roles here is a quick learner, hard worker, and enjoys being around people and working on a team in a sometimes fast-paced environment. There is room for growth within our business as well. Service industry experience a plus. Age 18+ preferred. Contact us with any questions and/or send a resume to the email address below. Thank you.
Nate and Tracy, Keepsake Cidery, 413-504-3000, keepsakecidery@gmail.com

Café Bon Appetit at Carleton College in Northfield, MN is hiring: **https://bit.ly/3w2pMcJ**

- **Line Servers**
- **Catering Attendant FT or PT**
- **Pantry**
- **Grill Cook**
- **Prep cook**
- **Grill Cook Full & Part-time**

For more information, contact **Eric Rasmussen at 507.222.4875.**

WORKFORCE DEVELOPMENT INC CENTERS www.wdimn.org

Albert Lea	507-821-1010	2200 Riverland Drive
Austin	507.460-5020	1600 8th Ave NW
Caledonia	507.724-5231	110 East Grove Street
Faribault	507.333-2088	201 Lyndale Street, Ste 1
Kasson	507.512.6205	504 S. Mantorville Ave S.
Owatonna	507.333.2088	1850 Austin Road, Ste 102
Rochester	507.292-5152	2070 College View Road East
Preston	507.765-2476	100 South Main Street
Red Wing	651-385-6402	1606 West 3rd Street
Wabasha	651-565-2635	222 West Main Street

MCDA > Job Seeker Tools > Career Exploration & Job Search Tools
Are you looking for career direction or searching for a new job? Check out these helpful online resources recommended by members of the Minnesota Career Development Association.

- CareerOneStop careeronestop.org
- CAREERwise Education https://careerwise.minnstate.edu
- Job-Hunt.org job-hunt.org
- Minnesota Works.Net minnesotaworks.net
- My Next Move mynextmove.org
- O* NET Online onetonline.org
- Occupational Outlook Handbook bls.gov/ooh/
- The Savvy Intern youtern.com/thesavvyintern/