



|| ENGLISH LONG-TERM SUBSTITUTE ||

St. Teresa's Academy 2020-2021 Academic Year

The Academy is seeking a full time substitute English instructor to work with the Principal for Academic Affairs and English Department colleagues. This educator will support and integrate the values of St. Teresa's Academy and the Sisters of St. Joseph of Carondelet into the daily work and curriculum, igniting a passion for rigor and excellence. This is an approximately 8 week assignment.

St. Teresa's is a Catholic, college preparatory high school accredited by the North Central Association/AdvancED. Committed to excellence in the education of young women, the Academy offers a rigorous academic curriculum combined with the latest technology, competitive athletic teams, award-winning fine arts programs, and a wide variety of extracurricular opportunities. St. Teresa's Academy educates young women to think critically, encourages them through Catholic values to love the dear neighbor without distinction, and empowers them to change the world.

RESPONSIBILITIES

- The duties of a long term substitute English teacher include creating lesson plans, preparing classroom activities, organizing teaching materials, evaluating student performance, maintaining classroom records, meeting with parents, teachers and other professionals, and participating in campus events
- Teach English required courses and electives
- May include honors, college dual credit courses and/or advanced placement courses
- Support the school's mission and the mission of the Sisters of St. Joseph of Carondelet

REQUIRED KNOWLEDGE, SKILLS, and EXPERIENCE

- A bachelor's degree in English or other discipline with significant study of English preferred
- Secondary or Post-Secondary teaching experience preferred
- An understanding of best practices in education and service learning
- A demonstrated passion for inspiring young women through excellent instruction
- Ability to integrate technology into the curriculum
- Collaborative spirit in developing cross-curricular experiences for students
- Flexibility, optimism, creativity, high expectations, and an emphasis on student-centered learning
- Enthusiastic involvement in the school community outside the classroom
- Proven organizational skills
- Understanding of the Catholic faith, single-sex schools, and the mission of the Sisters of St. Joseph of Carondelet preferred

St. Teresa's Academy is an Equal Opportunity Employer

January 2020