



Pulpit Supply Guidelines and List

The Pulpit Supply List assists congregations in finding an individual to temporarily fill the pulpit for worship services. Pulpit Supply is intended as a Sunday-by-Sunday temporary relationship. If the church is intending to invite the same supply preacher for more than 3 consecutive weeks or enter into an ongoing relationship, Presbytery approval is required¹ through the Commission on Transitional Ministries (CTM).

What is the purpose of this list?

The worship leaders below have been approved by CTM. Utilizing ministers from our pulpit supply list or the lists of our denominational partners linked below does not require CTM permission. While it is strongly encouraged that congregations utilize the approved Pulpit Supply List, sessions may invite ministers of other denominations to lead in worship occasionally with CTM approval.

Whether from this list or outside of this list, CTM approval is needed when the worship leader preaches 3 or more times in a month, or on a repeating basis.

What Can Be Expected

When contacting the pulpit supply, indicate their responsibilities, i.e.

- Sermon title & text
- Additional scriptures
- Prayers
- Children's sermon
- Hymns
- Additional bulletin information
- Communion, baptism, new member, etc.
- Bulletin deadline & contact persons.

Be sure to specify the time of worship, directions to site, key contact information and any other helpful information such as coffee hour, meals, etc. Arrange for a person who will greet them and answer any questions.

Who May Serve Communion

Only PC(USA) Ministers of Word & Sacrament, ruling elders authorized by the Presbytery to serve communion, and ministers from our "full communion partners" may serve communion (denoted below in bold and with an asterisk (*)). Other ecumenical partner ministers may administer the sacraments only with approval of CTM, or with the concurrence of CTM moderator(s) and one of the following staff: Stated Clerk, Presbytery Executive, or Presbytery Associate for Ministry Vitality.

Compensation

Supplying the pulpit involves significant preparation time by the supply preacher. Estimates of the time spent for one supply preaching date range from $\frac{3}{4}$ of a day to 1.5 days. Compensation for a supply preacher is \$250 for one service and an additional \$75 for two services, plus mileage reimbursement at the current IRS rate. Congregations should discuss ahead of time with the pulpit supply additional compensation for non-traditional technological services, such as recording or editing or online worship. (See KEY at the bottom for description of electronic worship icons.) Ordinarily, compensation is given on the day which services are rendered. If this is not possible, payment should be made within the following week. Within the week following the service, a letter of appreciation is sent to the pulpit supply from the session of the church.

Milwaukee Presbytery Pulpit Supply List



Sara Miles
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An elder of First Presbyterian Church (Kenosha) and their pastor for visitation, Sara is commissioned by the Presbytery's Commission on Pastoral Ministries to officiate communion. A past Presbytery Moderator, Sara has served on numerous Presbytery commissions and committees. Sara and her husband John served as missionaries in the Democratic Republic of the Congo, and in the US were highly involved in Christian Higher Education. She actively participates in the Presbyterian Assoc. on Science, Technology, and the Christian Faith and has written numerous articles for their journal and has spoken on the subject at numerous churches in Milwaukee and Giddings-Lovejoy Presbyteries.



Catherine Neal
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Rev. Catherine A. Neal, BCC, Honorably Retired Presbyterian Minister with PCUSA, continues to be involved with the Milwaukee Presbytery serving in pulpit supply and serving on the Partnership Commission and the Disaster Preparedness and Response Task Force. Before retirement she served as a Board Certified Hospital Chaplain and continues to support others through her volunteer work with the Association of Professional Chaplains and as a member of the Southeast Wisconsin Red Cross on their Disaster Assistance Team.

Catherine lives part-time in SC, and is available for online worship remotely or in person when she is in WI.



Fiona Nicolaisen
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Fiona Nicolaisen was born in Scotland, attended college and seminary in upstate New York, and then moved to Wisconsin to accept her first call to ministry. Currently she is working as the Parent Coordinator at Reagan IB High School in Milwaukee. There is much which fills her life with joy, most especially her family, with whom she loves to spend time at home, at church, at college events, at the theatre, and on trips together to explore the world.



Bill Petterson
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Bill is a second-time Wisconsinite, having first lived here in 1969 as a student at Lawrence University in Appleton (where he met his wife, Fe). Since then he has lived in Illinois, northern Idaho (as a "student pastor"), Colorado (for his first career as a furniture- and cabinet-maker), Illinois again (as Associate Pastor of First Federated Church in Peoria for 11 years), and back to Wisconsin in 2000 – where he served as pastor at Brookfield Presbyterian Church until 2007. Bill has done a couple of short-term interims, session moderating, pulpit supply – and thoroughly enjoys the travel benefits of retirement.



Carol Wickersham
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Carol has an M.Div. from Pacific School of Religion. Prior to joining the faculty at Beloit College, Carol served local congregations, at the World Council of Churches and as an adjunct faculty member in field education at San Francisco Theological Seminary. She is currently involved in attempts to secure humane treatment for US detainees as founder of No2Torture and as a board member of the National Religious Coalition Against Torture.



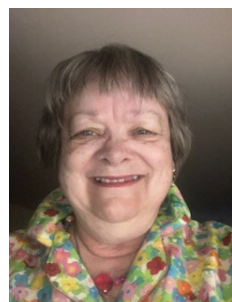
Bill Leonard
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Bill is a lifelong Wisconsinite and a lifelong Presbyterian. He was baptized and grew up in Linn Presbyterian Church in Lake Geneva, WI where he remains an Elder to this day. A dairy farmer by trade, much of his time is spent working with cows or behind the wheel of a tractor (perhaps you've even seen him attending a Zoom meeting from the tractor!) Bill has served in many capacities throughout the church and Presbytery, from being on the erstwhile COM, Racial Equity and Justice Task Force, Presbytery Council, and most recently as Moderator of the Presbytery.



Sue Smith
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Sue Smith is a graduate of the University of Dubuque, and has been an elder at Greenfield Avenue Presbyterian Church in West Allis for many years. She was Administrative Assistant there for almost 38 years and taught the Adult Sunday School. Sue was active as a Storyteller for a number of years, incorporating that talent in her preaching. "God has blessed me with an enthusiasm for sharing the stories of the Bible that I have loved for so many years." Sue & her husband Larry love to travel and enjoy spending time with their adult children and grandchildren.



Dottie Halverson
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Originally from Columbus Ohio, Dottie Halverson has been ordained for thirty-one years, serving in Indiana, Illinois, and Iowa before retiring and moving to Wisconsin. She has two sons, two daughters-in-love, and six grandchildren. Dottie works part-time at Office Depot and recently served First Presbyterian Church, Janesville as a Temporary Supply Pastor. She lives in Kenosha. "Serving the Lord Jesus Christ is my passion. I hope it's yours too!"



Kristin Ansari
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(feel free to text)

Before she moved to Wisconsin, Kristin taught high school English (M.Ed. Secondary Education, University of Nebraska at Omaha) and completed three semesters of seminary (Calvin Theological Seminary). She has been married to Jacob since 2006 and they have four school-age children, which is her primary occupation. After spending four decades deeply involved in evangelical churches, Kristin found that her faith had shifted significantly toward a progressive, inclusive, and affirming gospel, and as a result, she and Jacob became enthusiastic members of Covenant Presbyterian Church in Racine in 2022. That same year, the pastors of Covenant encouraged Kristin to preach, which she has since been doing on an occasional basis.



Michelle Monroe-
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Rev. Michele Monroe-Clark is currently doing ministry as a chaplain at Cedar Community Senior Living in West Bend. She primarily works with residents with a dementia/cognitive decline diagnosis and their families. She also works closely with the hospice team helping with anticipatory grief. She is a graduate of Western Theological Seminary in Holland, MI and has served the church as a chaplain, as a solo pastor and as a social worker. She recently moved to Milwaukee from Nebraska and is enjoying the Lakefront and learning her way around town.



Lance Jones
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Lance is a candidate under care of the Milwaukee Presbytery and a ruling elder at Good Shepherd Trinity Church (PCUSA & ELCA), where he has served as a Worship Team member and regular pulpit supply minister. His legal degree and background have led to his current work in child welfare, training those appointed by the courts to advocate for abused and neglected children and to speak to students and community groups about foster and kinship care. He and his wife, Sandra, live in Milwaukee, which is too cold for her and doesn't have enough snow for him.



Mark Brodaczynski
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Mark is a life long Presbyterian having served as an Elder, Deacon and Sunday school teacher in addition to providing pulpit supply for his home church (Greenfield Ave. PCUSA) for several years. "I believe my career in health care is part of my mission to serve others and I look forward to sharing God's word with area congregations. "

In addition to these, below is the list of our regional full communion partners and links to their pulpit supply lists:

UCC- Southeast Association Pulpit supply

<https://www.wcucc.org/wp-content/uploads/2022/01/SWA-Pulpit-Supply-Listing-January-2022.pdf>

South Central Synod ELCA Pulpit Supply

<https://scsw-elca.org/wp-content/uploads/2022/01/Pulpit-Supply-COVID-protocol-etc.pdf>

Greater Milwaukee Synod ELCA Pulpit Supply

<https://milwaukee-synod.org/pulpit-supply/>

Ecumenical Partners

This list is always being updated. Always ask the Stated Clerk to make sure the PC(USA) is still in correspondence with these denominations BEFORE approving a pulpit supply relationship.

African Methodist Episcopal Church	Korean Presbyterian Church Abroad (KPCA)*
The African Methodist Episcopal Zion Church	Korean Presbyterian Church in America*
Christian Church (Disciples of Christ) in the United States and Canada	Moravian Church in America, Northern and Southern Provinces*
Christian Methodist Episcopal Church	National Baptist Convention of America, Inc.
Cumberland Presbyterian Church	National Baptist Convention, USA, Inc.
Cumberland Presbyterian Church in America	Progressive National Baptist Convention, Inc.
The Episcopal Church (USA)	Reformed Church in America*
Evangelical Lutheran Church in America*	United Church of Christ*
Hungarian Reformed Church in America*	The United Methodist Church
International Council of Community Churches	