

Director of Children, Youth, and Family Ministry 2019-2020

Tippecanoe Presbyterian Church

Proposed Position Description

We hold the Director into the light of our prayer as we worshipfully work together to support all God's children...youth, and families. As a congregation, it is our intention to work in mutually supportive ways to answer God's call....and our Baptismal Vows.

Given description of programming below, key is the spiritual gift of coming alongside to listen to and support the expressed needs of our children, youth, and families....with a shared sense of responsibility with Pastor and congregation. We seek to integrate children, youth, and families into the whole life of the congregation and grow the congregation's call to be present in their lives concurrently.

Also, key is the demonstration of "progressive theological perspectives," active listening skills, compassion (including toward self), experience with children that allows easy conversation and trust building and emotional support. Children learn what they live! Also key, the ability to work collaboratively with Pastor, members, and parents. A full inclusion of all God's people is expected. We are open and affirming.

Crucial for success in this position is the joy of working with others in ministry. Good "people skills" are essential with ability to contact volunteers in ministry via phone and email and text as well as interfacing with others in our space. Self-motivation, foresight, team work, and prioritizing and completion of tasks are key (with input and support from the Pastor).

There is flexibility in this job description based upon the gifts and schedule needs of the person called to fill it. We are open to 2 to 4 weeks of presence on a Sunday morning, at least one family outing every other month and other program/times that meet needs.

Responsibilities will include these listed below and others to be determined with Pastor and FAP (Finance, Administration, Personnel), with oversight by Session. Work hours will be mutually determined per program needs September – May and compensation adjusted.

Children's Wisdom Circle:

2nd and 4th Sundays monthly (Suggested, but open to other or additional Sundays), arrive early for set-up with all materials readied, attend worship those Sundays 9:30am and lead the Children's Wisdom Circle after Kids' Time in worship. We will provide curriculum and are willing to explore other resources needed. Imparting Bible Wisdom Teachings is key. (Most of our children at this time are aged 3- 10.) *However*, children learn what they live and so relationship and group dynamics are so important. Our preschoolers will begin with us but most probably go to the nursery with Natalia as is age appropriate. Older children can be invited to assist.

Additionally, guide the exploration of pre or post worship time for members to share a skill or interest with the children to further develop relationship. (Alternatively, this could be offered on Sundays when Director is not personally able to be present to expand the ministry, as agreed upon with Head of Staff.)

We launch our program year and Children's Wisdom Circle Sept. 22 running through May 17. We ask you email parents a reminder of gatherings and to share lessons and insights for each gathering so they can follow up and build upon the wisdom shared. Open to your ideas for this; emails and cell numbers provided.

Family Fellowship:

Every other month (beginning in October) schedule, organize, and lead/guide a Family Fellowship Time with a heart for connection to our shared wisdom teachings. These dates and activities will be mutually determined with families and Pastor. Pastor and you may share leadership, sometimes you may guide on your own. New families welcome. May include mission outreach such as serving dinner at DI. We hope so!

We ask you meet with Pastor monthly at a mutually agreed upon time. We ask you meet with the parents fall and spring to further develop our ministry to include input from kids, youth, families, and FAP.

With FAP, we will also have an annual time of assessment/dreaming/growing the position and ministry. Most likely this will occur in June.

Based on 2 Sundays a month, compensation of \$2,000 September – May
(negotiable depending upon skills and gifts), paid monthly.

Additionally, FICA and Medicare will be paid monthly.
No other benefits are offered with this position.

This contract can be voided by either party with minimum 2 weeks' notice.

A satisfactory background check is required for this position.

To find out more, please contact Pastor Karen Hagen at pastor.tippechurch@gmail.com