

To: Salisbury Academy Parents

From: Habeeb Catering

Subject: Lunches

Date: August 10, 2017

We are looking forward to serving your students' lunches again this year. We just want to clarify a few items.

Our monthly menu comes out online in the Jag Weekly. It usually comes out two weeks before the due date. All you have to do is print it out, fill in the days your student wants lunch and their drink choice (drink is included in lunch price), and send in to the school with your payment by the due date. We need the orders before the beginning of the month to plan quantities of supplies we will need, and to pre-order the milks and juice. Last school year we had a problem with receiving orders late. Depending on the month, we had between 35% and 70% turned in late. This makes it very hard for us to estimate the right amount of food to prepare. The students are allowed to have seconds, and we do not want to run out of food for the later lunches due to a large number of emergency lunches in the earlier lunch periods. We are happy to take late orders, but it makes it much easier for us if the largest majority of orders are handed in on time. Also, emergency lunches will get water as we have to have in our drink order by the end of the prior week. We will allow two emergency lunches per student before payment is made, but cannot serve any more until these are paid for.

We appreciate your cooperation. If you have any questions, please feel free to email Nancy Gokey (nsebastiangokekey@yahoo.com) anytime. Also, if you know your child will need an emergency lunch on a certain day, you can email Nancy that morning before 9:00, and we will make sure to bring food to cover it. You can also tell Tracey Peoples at drop-off, and she will get the message to us. This will make a big difference.

Our priorities are to make sure no child goes hungry and to serve healthy meals. We look forward to working together.

Again, thank you for trusting us to feed your child hot, nutritious lunches. We hope you enjoy the rest of your summer break!

See you soon-

Habeeb Catering

Nancy Gokey, Valerie and Mark Habeeb