



MCDONOGH SCHOOL

8600 McDonogh Road, Owings Mills, Maryland 21117
443-544-7000 www.mcdonogh.org

Dear Families,

We hope your children have enjoyed a restful summer and that they are looking forward to the new school year. As we prepare for the first day of classes, please note the important transportation and carpool information below.

Special Dismissal Schedule: Monday, August 31 to Thursday, September 3

- During the first week of school, morning arrival times will be the same, but afternoon dismissal times on Monday through Thursday will be altered.
- Monday, August 31: buses will depart at 1:30 p.m. (Middle and Upper School students only); late buses (Upper School students only) will depart at 4:15 p.m.
- Tuesday, September 1 through Thursday, September 3: buses will depart at 3:30 p.m. (30 minutes early), and late buses will depart at 6:15 p.m. (regularly scheduled time).
- Friday, September 4: buses will depart at 3:30 p.m. (the regularly scheduled Friday time), and late buses will depart at 5:30 p.m. (the regularly scheduled Friday time).

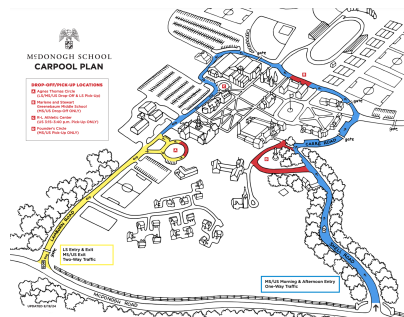
Beginning Tuesday, September 8, buses will depart at the regularly scheduled times:

- Monday through Thursday at 4:00 p.m. and Friday at 3:30 p.m.
- Late buses (for Upper School Students only) will depart Monday through Thursday at 6:15 p.m. and Friday at 5:30 p.m.

Carpool Plan

For everyone's safety and to ensure the smooth and efficient arrival and dismissal of students, the following carpool plan will be in effect for families who will be driving their children to and from school. Please read the plan carefully and view the [traffic pattern diagram](#) before the first day of school.

There will be signs and staff directing traffic. It is imperative for all drivers to proceed slowly and be aware of foot traffic; parents of student drivers, please remind your teens!



Lower School Morning Drop-Off (Middle and Upper School siblings may also be dropped off here)

- Drop-off begins at 7:55 a.m.

- Enter via Lamborn Road.
- Drop off students at Agnes Thomas Circle in front of the Edward St. John Student Center.
- Drop-offs will not be permitted in front of the Naylor Building or the R-L Center.
- Exit via Lamborn Road.
- For safety reasons, students in prekindergarten and kindergarten who arrive after 8:20 a.m. must be walked to their classroom door. Students in prefirst through fourth grade who arrive after 8:20 a.m. may not be dropped off at the carpool circle. Late students must be accompanied by a parent and sign in at the Lower School office.

Middle School and Upper School Morning Drop-Off

- Middle School students may begin arriving at 7:55 a.m. Upper School students may begin arriving at 7:45 a.m.
- Enter via Shell Road.
- From Shell Road, drop-off will be behind the Marlene and Stewart Greenebaum Middle School building. Students will not be permitted to exit vehicles on Shell Road or Carre Road; students must disembark behind the Middle School building.
- All traffic will be directed to exit via the traffic light at Lamborn Road. Cars will not be permitted to exit via Shell Road.
- Student Drivers: Younger students should park in the Eagle Lot. Seniors should park in the last two rows of the Woods Lot.
- Students (grades 5-12) who arrive late should be dropped off at the Agnes Thomas Circle in front of the Edward St. John Student Center. Late students must check in with the division office before going to class.

Lower School Afternoon Dismissal (Middle and Upper School siblings may also be picked up here)

- Dismissal begins at 3:45 p.m. Monday through Thursday and 3:15 p.m. on Friday
- Enter via Lamborn Road.
- Pickup at Agnes Thomas Circle in front of the Student Center.
- Students may not be picked up in front of the Naylor Building or the R-L Center.
- Parents arriving before 3:40 p.m. (Monday through Thursday) and 3:10 p.m. (Friday) should wait in the Woods Lot.
- Exit via Lamborn Road.

Middle School and Upper School Afternoon Dismissal

- Middle School dismissal is at 3:50 p.m. Monday through Thursday and 3:15 p.m. on Friday; Upper School dismissal is at 3:15 p.m. Monday through Friday.
- Enter via Shell Road.
- From Shell Road, pick-up will be in front of the Allan Building at the circle around the statue.
- Drivers will then exit via Shell Road.
- Stopping or standing is not permitted on Lamborn Road near the R-L Center or the Naylor Building. Drivers must park and await any pickups from the Woods Lot or the Eagle Lot.

Bus Transportation

- Bus stop information will be emailed to families who signed up for bus service. If you did not complete the survey emailed earlier this summer and did not receive a bus assignment, please consult the [list of bus stops](#) and indicate your stop request via the [Manage Records](#) page.
- Bus riders will find their bus parked in a marked parking space on the bus lot at dismissal. McDonogh buses are easily identifiable due to “MCDONOGH SCHOOL” being printed between the side rails on both sides of each bus. The route number your child is assigned to will not match the vehicle number on the side of the bus.
- **According to School policy, Lower School students may not get off the bus without an adult to greet them.** Due to traffic conditions, bus arrival and departure times at stops can be uncertain. Therefore, parents are encouraged to arrive at their child's bus stop five minutes early.
- Upper School students are permitted to ride the late bus following athletics or other extracurricular activities. View the late bus/group stops [here](#).

If you have any questions about bus service, please contact the Transportation Department at transportation@mcdonogh.org or 443-544-7090.

Lower School families, please ensure [dismissal orders](#) are updated on the website before 2:00 p.m. each day. The system will not permit online changes after that time, and you'll have to call the Lower School office at 443-544-7200 to make any last-minute changes. You can read more about the dismissal system in our [guide for parents](#).

Please note that carpool directions and bus routes are subject to change as the School continually adapts to improve the experience for all involved. Future changes will be communicated via email and in *Parent News*.

Thank you in advance for your patience and compliance as we work to keep everyone safe during arrival and dismissal.

Jack Hardcastle '02
Chief Operating Officer

August 26, 2026