



Events Department

CAREER OPPORTUNITY

A rewarding and challenging career opportunity exists within the Corporation of Hamilton for a Marketing Coordinator.

Working under the general direction of the Events Project Manager the Marketing Coordinator will be responsible for the execution of City marketing initiatives from inception to implementation as directed by the Event Project Manager. The Marketing Coordinator will also manage all City social media platforms and support the maintenance of the City of Hamilton website. Additionally, the Marketing Coordinator will be required to work collaboratively with the Events and Communications team on strategies for all City marketing efforts as well as provide general and on-site support for City events.

Requirements:

- University degree in Marketing, Communications, Business or related field or equivalent experience
- Strong knowledge of digital marketing practices and social media platforms
- Proficiency in MS Office programs and design software considered an asset (such as Illustrator and Photoshop)
- Demonstrated ability to prioritize and organize in a demanding environment
- Good physical condition to be able to cope with the demands of the job
- Excellent oral and written communication skills
- Driver's license required

Closing date is May 16, 2019

Please submit résumé along with references through our website at www.cityofhamilton.bm and apply through the Careers link at the bottom of the home page.

The Corporation of Hamilton is an Equal Opportunity Employer and a Drugfree Workplace

Have ideas on how we can improve our city?
Visit www.cityofhamilton.bm - we'd love to hear them!

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