

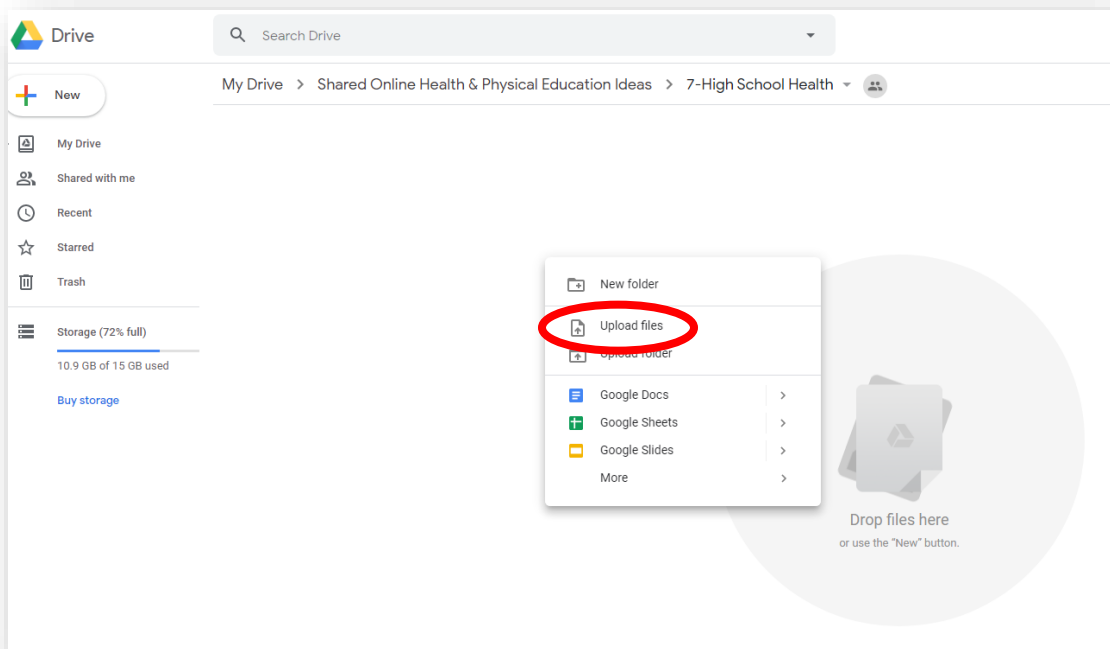
To upload a file in one of the Google Drive Folders, follow the directions below.

1-Click the link for the Google Drive Folder:

<https://drive.google.com/drive/folders/1e9WcLy4qe-sMv7lkeHajGN1AXcbOjOdu?usp=sharing>

2-Double click the folder you want to open.

3-Right click in the middle of the screen and choose **Upload Files**



4-Find the file you want to share and double click.

Note, you may want to add your name/email to your shared document for credit and questions.