

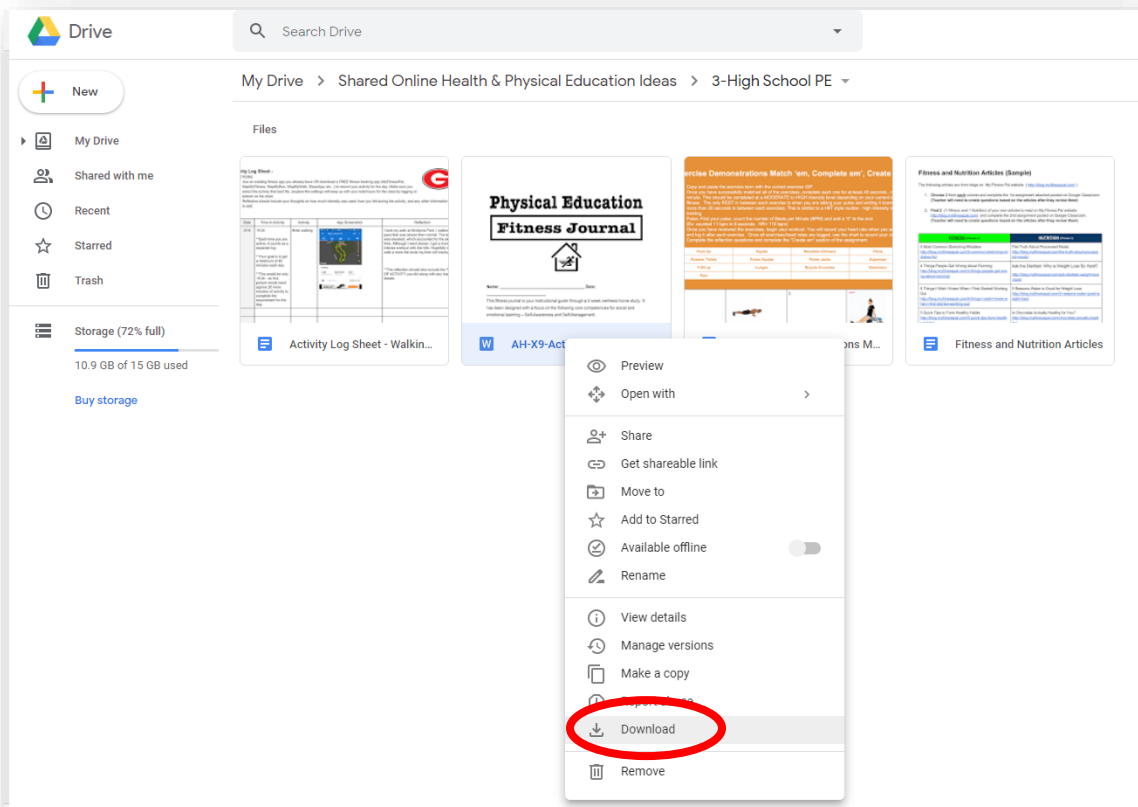
To download a file for use and/or editing from Google Drive Folder, follow the directions below.

1-Click the link for the Google Drive Folder:

<https://drive.google.com/drive/folders/1e9WcLy4qe-sMv7lkeHajGN1AXcbOjOdu?usp=sharing>

2-Double click the folder you want to open.

3-Right click on the file you want and select **download**.



4-Open the download folder on your computer (if you are using a PC, you will open File Explorer) to access the downloaded file.

Note, if you open the file in Google Drive, do not click the Request Edit Access button in the upper right screen. In order to edit, you need to download the file. See above.