K&M Tire seeking Full-Time Route Driver:

Location:

Mustang, OK

Pay:

$16.75-$18.75

Position Summary:

The ROUTE TRUCK DRIVER works under the direction of the Warehouse Manager, Assistant Manager or Team Leader; Responsible for providing our customers with dependable, safe, consistent, professional and friendly service.

Responsibilities:

- Provide excellent customer service, answering questions and handling complaints professionally. Utilize ELog Pre-trip interface to conduct daily pre-route vehicle inspections. Transport and deliver items to customers on assigned route in a safe, timely manner. Responsible for unloading truck efficiently, accurately and in organized manner. Maintain ongoing communication with supervisor on any issues or concerns.
- Responsible for making sure all loads are secure and locked until reaching destination.
- Responsible for obeying all traffic laws, and K&M specific Cell Phone and driving policies.
- Responsible for using Signature Capture phone to verify and collect COD payments, and attaining a proof of delivery signature at the time of delivery. Responsible for maintaining complete ELog compliance on a daily basis according to regulations.
- Adhering to assigned route travel path established to satisfy customer needs and efficiency. Responsible for working safely and in a professional manner at all times.
- Responsible for keeping inside of truck clean. Must support management decisions and company goals. Must be willing to assist with warehouse duties if needed or requested.
- Perform other duties as appropriate and assigned. Support company goals and uphold K&M Values.

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

Able seeking Full-Time Direct Care Staff:

Location:

Norman, OK

Responsibilities:

- The DCS supports individuals with developmental disabilities in ABLE's vocational/residential programs, enabling them to lead healthy, independent and productive lives as fully as possible, promoting full community inclusion and the full exercise of their rights as citizens of their communities, state, and country. DCS supports day-to-day operations of the Vocational/Residential programs provided in accordance with ABLE's policies and procedures and all monitoring agencies, such as the Department of Human Services (DHS), Developmental Disabilities Services (DDS), Oklahoma health Care Authority (OHCA), Occupational Safety Health Administration (OHSA) Equal employment Opportunity Commision (EEOC) and other federal, state and local governing bodies.

Qualifications:

- Must be 18 years of age, have a valid driver's license without restrictions, have satisfactory reference checks (OSBI, DDS Community Services Registry, and previous employment), satisfactory drug screening, and the ability to follow written and oral instructions.

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

Wes Watkins Technology Center seeking Full-Time Administrative Assistant Floater:

Location:

Wetumka, OK

Pay:

$16.24

Position Summary:

- Accepting applications for an Administrative Assistant Floater. Provide administrative support for program areas, instructors and support services, or serve as an assistant to, or provide administrative support to an administrator. Must be flexible and adaptable and have qualifications and skills to perform a variety of job duties.

Responsibilities:

Responsibilities include covering a position or classroom and/or floating between locations or between departments. Minimum requirements consist of a High School Diploma or High School Equivalency.

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

Cohesive Healthcare seeking Full-Time Hospice/Home Health LPN Field Nurse:

Location:

Lincoln County, OK

Position Summary:

The Driver transports students to various cities by bus for recreational and educational purposes, transports students/staff to various medical Centers, and transports students for other various reasons. Must be available to work any shift and day of the week due to a 24/7 operation.

Responsibilities:

- Provides skilled nursing care under the direct supervision of the Registered Nurse. Performs selected skilled actions in the provision of curative, rehabilitative, palliative or preventative nursing care and is accountable for making decisions that are based on the individual's nursing experience and educational preparation.Position Summary Expanded: Under the Oklahoma Medical Marijuana and Patient Protection Act, ("The Unity Bill") this position is considered a "Safety-sensitive position. "Safety-sensitive" is defined to include "any job that includes tasks or duties that could affect the safety and health of the employee performing the task or others." Employees working in "safety-sensitive" roles are subject to this exception and subject to disciplinary action in the event of a positive test for marijuana or its metabolites.

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

Bizzell seeking Full-Time Driver CDL:

Location:

Guthrie, OK

Position Summary:

The Driver transports students to various cities by bus for recreational and educational purposes, transports students/staff to various medical Centers.

Responsibilities:

- Transports students to various cities by bus for recreational and educational purposes.
- Transports students to various medical centers.Transports equipment and/or commodities by vehicle to the Center. Transports students for other various reasons.
- Transports staff to and from commercial carriers. Transports students to various community relations work projects. Operates Center bus as required. Cleans vehicles and reports mechanical conditions. Transports vehicles to various maintenance centers.
- Ensures acceptable student behavior is demonstrated. Works towards meeting performance standard goals. Follows CDSS plan and Code of Conduct system daily.
- Adheres to required property control policies and procedures. Complies with all DOL guidelines, OFCCP regulation, Quality Assurance Plan (QAP), Bizzell's policies and procedures, Job Corps notices and bulletins, and Center policies and procedures.
- Maintains good housekeeping in all areas and complies with safety practices.
- Demonstrates and abides by The Bizzell Group's core values and operating principles. Models, mentors, and monitors appropriate Career Success Standards.

Qualifications:

- TAble to perform each essential duty satisfactorily. Computer Literacy with basic computer functions, email, internet, and basic programs such as Adobe Acrobat. High level of time management skills; punctual with routes. Ability to demonstrate safe driving habits and practices; following all state and national safety regulations and standards. Ability to pass DOT medical exam. Minimum of one year of driving multiple passengers experience. High School Diploma or equivalent is required.

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

City of Okemah seeking Full-Time Public Works Technician:

Location:

Okemah, OK

Position Summary:

- Applications may be picked up at Okemah City Hall, 502 W. Broadway, Okemah, Oklahoma 74859 between the hours of 8 a.m. and 4:30 p.m. Applications will be accepted until position is filled. The City of Okemah is an equal opportunity employer.

Responsibilities:

- Performs intermediate skilled trades work, maintaining and repairing water and sewer lines, operating equipment, reading meters, performing various manual labor tasks in the maintenance and repair of streets, rights of way, building and related facilities, performing general plant and grounds

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

State of Oklahoma seeking Full-Time Business Support Specialist:

Location:

OKC, OK

Pay:

$36,400

Position Summary:

The Business Support Specialist is assigned duties and responsibilities involving document production and management through a variety of manual or technological processes. This may include preparing correspondence, reports or other documents, maintaining various filing systems, including computer records of various activities, reviewing and processing applications for permits or licenses, assisting agency customers with inquiries or problems concerning an assigned program area, processing various types of claims, requisitions, purchase orders and invoices for payment, and similar duties.

Responsibilities:

- Maintains a variety of records, such as perpetual inventories of supplies and materials and statements of expenditures; reconciles departmental records with central records; prepares correspondence, forms, and reports. Initiates and handles correspondence relating to a special field or program regarding agency or program rules, policies, procedures, or requirements. Performs a variety of sorting and filing tasks; answers the phone, takes messages, and disseminates information; opens, sorts, distributes, collects, and delivers mail; performs multiple tasks, such as posting and recording data.
- Adheres to local, state, and federal laws and policies. Produces documents of various levels of complexity, ranging from plain copy typing to the manipulation of data to create complex presentations. Receives, retrieves, and enters information using assigned computer or other data processing equipment; receives and reviews coded and uncoded source documents; proofs previously entered data and makes routine corrections. Examines, checks, and verifies reports and other documents for completeness, appropriateness, adequacy, and conformity to established requirements.

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

State of Oklahoma 290 Employment Security Commission seeking Full-Time Career Coordinator:

Location:

OKC, OK

Pay:

$40,980

Responsibilities:

- Manage & promotes career assessment/vocational counseling via applicant interview & qualification evaluation to determine needs for employment, job skills, placement, training, referral, etc. under a case management system ensuring the optimal delivery of the multiple employment services provided at the center within the business hours of operation focused on priority services to special-needs clients and ensuring required information is obtained and recorded into EmployOklahoma. Utilize EmployOklahoma for registering customers for employment, unemployment services and additional education and training services. Establishes claims for Unemployment Insurance benefits, which may include providing an interpretation of & conformity to the benefit provisions of multi-state unemployment insurance laws to claimants and employers, analyzing claims for accurate and complete information, fact-finding, and maintaining Unemployment Insurance files focused on priority service to all categories of special-needs clients. Communicates with management, employers, applicants, claimants, and coworkers, concerning job orders, referrals, job developments, and unemployment insurance benefits in a timely fashion; prepares clear, concise oral or written reports as needed. Professionally manage career assessment, vocational counseling, job placement, employment services and other social services offered at the local American Job Center in conformity to the Department of Labor's state and federal applicable laws and regulations with priority service to veterans and other special-needs applicants.

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

The Citizen Potawatomi Nation seeking Full-Time Emergency Dispatcher:

Location:

Guthrie, OK

Pay:

$16-$23

Position Summary:

- Answer all in-coming calls, welcome visitors and direct them to the appropriate personnel or department for assistance.

Responsibilities:

- Responsible for answering four 911 telephone lines and eight administration telephonelines. Ensuring that phone messages are taken accurately and are deliveredpromptly. Responsible for answering a 20-25 channel radio and dispatching calls to theappropriate agency. Responsible for logging all incoming and outgoing phone and radio calls. Responsible for greeting individuals who come into the office and directing themto the appropriate staff or agency. Assist in maintaining files and perform general clerical duties. Assist responders as needed. All other duties as assigned by the Chief of Police

Qualifications:

- Must have a High School diploma or GED equivalent. Computer skills, including Word, Excel and Access. Report writing and data entry skills. Must be able to type 50 wpm.
- Knowledge of other office equipment.Must have excellent written and verbal communication skills. Must be able to stay calm in emergency situations.
- Must be able to multitask.

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

Kendall Vegetation Services seeking Full-Time Climber:

Location:

Guthrie, OK

Pay:

$21-$23

Responsibilities:

- Always follow and help enforce safe practices and rules
- Climb, prune, and remove trees according to Foreperson's directives
- Load and unload trucks with logs, brush, and debris; lifts and feeds brush into brush chipper.
- Work from the ground using hand saws, pole saws, pruners, hand pruners, loppers, and gas-powered chain saws
- Inspect and ensure proper working condition of all assigned tools and equipment
- Safeguard employees and public from hazards in and around the work area by enforcing safe job practices, keeping work area clean and orderly, and staying in frequent voice communication with co-workers
- Perform duties for storm work as needed

Qualifications:

- Prior experience in electric utility vegetation management, construction, logging, landscaping, mechanical, or military industries preferred; previous climbing experience is preferred
- High School diploma or education equivalent preferred

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

Park Energy Services seeking Full-Time Field Technician II:

Location:

Guthrie, OK

Pay:

$21-$23

Responsibilities:

- Read gas meters and instrumentation recording the amounts of gas received/delivered/consumed and report any operational, temperature and pressure changes as needed in operating logs
- Watch gauges, dials or other indicators to make sure equipment is working properly
- Set units and perform start-up procedures on location
- Maintain replacement/repair parts for assigned units
- Assist with overhaul of engines, compressors and related components
- Assist in disassembly and removal of unit from location
- Use hand tools to clean, lubricate, adjust equipment, replace filters, gaskets and other items while identifying what kind of maintenance is needed
- Use electronic devices for troubleshooting, testing or commissioning equipment
- Coordinate and assist with scheduled and unscheduled equipment repair and maintenance
- Will have call-out rotation responsibilities and respond to unscheduled service calls
- Submit accurate maintenance reports and other necessary paperwork
- Maintain a current and valid driver's license

Qualifications:

- Prior experience in electric utility vegetation management, construction, logging, landscaping, mechanical, or military industries preferred; previous climbing experience is preferred
- High School diploma or education equivalent preferred

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

CLINTON
DENTAL GROUP

Clinton Dental Group seeking Full-Time Dental Assistant:

Location:

Clinton, OK

Position Summary:

A Dental Assistant plays a key role in supporting Dentists by preparing patients and equipment for clinical procedures and assisting throughout examinations and treatments.

Responsibilities:

- Under the supervision of a licensed Dentist, you will perform clinical and technical tasks that help ensure efficient, safe, and comfortable care.
- Your attentiveness to patient comfort and safety, combined with your professionalism and teamwork, creates a positive experience for both patients and the dental team.

Qualifications:

- High school diploma or equivalent (preferred)
- Minimum 1 year of dental assisting experience (preferred)
- Experience with dental software such as Dentrix, Eaglesoft, Fuse, Open Dental, or similar systems is a plus

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

CP Energy seeking Full-Time Crude Oil Driver:

Location:

Omega, OK

Position Summary:

A Dental Assistant plays a key role in supporting Dentists by preparing patients and equipment for clinical procedures and assisting throughout examinations and treatments.

Responsibilities:

- Under the supervision of a licensed Dentist, you will perform clinical and technical tasks that help ensure efficient, safe, and comfortable care.
- Your attentiveness to patient comfort and safety, combined with your professionalism and teamwork, creates a positive experience for both patients and the dental team.

Qualifications:

- High school diploma or equivalent (preferred)
- Minimum 1 year of dental assisting experience (preferred)
- Experience with dental software such as Dentrix, Eaglesoft, Fuse, Open Dental, or similar systems is a plus

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

USA Rare Earth seeking Full-Time Warehouse Operator:

Location:

Stillwater, OK

Position Summary:

The Warehouse Operator is responsible for supporting daily warehouse operations including receiving, material handling, inventory movement, staging of materials for production and inventory control. This role plays a critical part in maintaining accurate inventory, ensuring material availability for manufacturing, and sustaining a safe, organized warehouse environment. The Warehouse Operator works closely with warehouse leadership, production teams, and logistics partners to support efficient material flow throughout the facility.

Responsibilities:

- Receive, inspect, and verify incoming materials and components. Safely operate forklifts, pallet jacks, and other material-handling equipment. Move and store materials in designated warehouse locations according to inventory procedures. Pick, stage, and prepare materials for production and outbound shipments. Perform accurate data entry for inventory transactions in ERP/WMS systems. Assist with cycle counts, inventory reconciliation, and variance resolution.
  Maintain a clean, organized, and hazard-free warehouse environment. Conduct daily equipment and area inspections to ensure readiness and safety compliance. Follow all company safety policies, mandatory PPE requirements, and operational guidelines. Participate in 5S, Kaizen, and other continuous improvement initiatives. Support cross-functional tasks and provide production assistance as needed.

Qualifications:

- 1–3 years of warehouse, logistics, or material-handling experience (manufacturing environment preferred). Forklift experience required; forklift certification preferred. Strong attention to detail, accuracy, and organization. Basic computer skills (ERP systems, Excel, data entry).

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

The Toro Company Ditch Witch seeking Full-Time Production Scheduler:

Location:

Perry, OK

Pay:

$20.39-$23.00

Position Summary:

This employee is responsible for the planning of manufactured components and production scheduling to support the flow of parts to assembly and service parts.

Responsibilities:

- Plan manufactured parts components utilizing SAP driven tools. Ensure planned order quantities support production line planning. Must regularly exercise discretion and independent judgment. Often works without direct supervision, using discretion and independent judgment in the decision-making process. Plans daily activities that are within the department budget and goals as set by the department manager. Makes independent decisions that will directly impact the operation of the business. Monitor inventory of finished goods to maintain yearly targets. Scheduling of assembly trials, pre-series, etc. inventory levels. Regular maintenance of material master data. Develop and maintain the flexibility to cope with abrupt changes in schedule requirements. Review and monitor design changes, ECO's, planning changes and model discontinuance notices to minimize material surplus or obsolescence. Participate in monitoring/planning for timely and economical disposal of surplus, obsolete and rejected material. Assure on-time delivery of new components in support of new product introductions. Coordinate processing of service part requirements between production and materials departments to minimize customer backorders.

Qualifications:

- HS diploma or equivalent required.

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

Burns & McDonnell seeking Full-Time Helper:

Location:

Medford, OK

Position Summary:

Helpers will assist with constructing, fabricating, installing and dismantling form work of fixtures of metal, wood and other accessories. Helpers must be willing to learn from others. Must understand and potentially learn to identify and avoid all safety hazards related to the work and learn to safely and effectively use or operate work related tools and equipment.

Responsibilities:

- Assist specialty crew with preparing the layout of the project. Selects, loads, and hauls job material to different areas in work site Identify all tools required for tasks Perform setup and cleanup tasks at job site Provide support as needed for specialty crew Assist in the measurement, marking, and cutting Assist in positioning, joining, aligning, and sealing structural components Manages own time effectively, ensuring maximum amount of productivity
- Abide to all safety policies Identify safety risks and the precautions required to eliminate those risks Responsible for observing and complying with all safety and project rules.
- Responsible for all other assigned duties

Qualifications:

- Must have 12 months of experience working in construction as a carpenter helper
- Must have knowledge of materials, tools, and processes involved with building techniques and form construction. Must have reliable transportation. Must meet physical requirements.
- Must be able to work full work schedule and any additional overtime as needed
- Must be willing to work safely and follow all safety rules and regulations. Must follow all company and site rules and regulations. Must have required tools.
- Must pass in house helper test

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.

Agape Care Group

Agape seeking Full-Time Registered Nurse:

Location:

Ponca City, OK

Position Summary:

We are looking for registered nurses who are committed to creating meaningful patient experiences. As a registered nurse on our team, you'll evaluate patients and create care plans, all while communicating with everyone involved — the patient, the patient's family, and the care team. You'll serve as the driver of our care team to ensure every patient receives quality care.

Responsibilities:

- As a regional leader in hospice and palliative care, Agape Care Group proudly serves patients through its family of care providers — Agape Care South Carolina, Georgia Hospice Care, Hospice of the Carolina Foothills in North Carolina, and ACG Hospice in Alabama, Kansas, Louisiana, Missouri, Oklahoma, and Virginia. The company's employees are committed to serving with love those touched by an advanced illness, providing comfort and support through compassionate care and meaningful experiences. At any location within our company, you'll find a career that means something. You'll not only have the opportunity to use your skills to make a real difference, but you'll also be part of an inclusive, respectful work environment filled with peers who have answered the call to care for others. A heart to serve patients and families and a passion for providing the best possible care.

Qualifications:

- Graduate of an accredited school of nursing with a current state license as a registered nurse.
- 2+ years of nursing experience in a clinical care setting (hospice experience preferred)
- Reliable transportation.
- Ability to sit, stand, bend, move intermittently and lift at least 80-100 pounds and bear the weight of an average adult effectively.

Apply Here

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OKLAHOMA WORKS
A proud partner of the AmericanJobCenter network

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.



The Workforce Innovation and Opportunity Act

Apply for WIOA to access these Work Experience and On-the-Job Training opportunities:

Work Experience for WIOA participants:

Canadian

Intrada Apartments - 319 S Grand Ave - El Reno - Housekeeping -Leasing Professional
V31 Academy of Knowledge LLC - 1929 SW 30th St - Yukon - Primary Teacher - Teacher Assistant

Okfuskee

Cross Timbers Insurance Group, LLC - 316 W Broadway - Okemah - Customer Service Rep

Oklahoma

Alpha Community Foundation of Oklahoma, Inc - 3401 NE 16th St - Oklahoma City - General Office Intern
Building Roots Foundation, Inc - 1416 Devonshire Ct - Edmond - Welder
Bullseye Ventures LLC dba Parkhurst Ranch and Parkhurst Pumpkin Patch - 14816 E Second St - Arcadia - Grounds Crew- - Animal Care - Concessions- Admissions
Class Matters Inc. - 1025 NE 15th St - Oklahoma City - Administrative Coordinator- Instructional Assistant Site Coordinator - Food and Beverage Catering Coordinator - Peer Mentor - Student Success Coach - College to Careers Coach - Telecommunications Chairperson- Community Care Chairperson - Conference Planning Chairperson - Leadership & Enterprise Program Coordinator- Parent Liaison- Instructional Specialist- - Promotions Coordinator
Disciples First Christian OKC - 321 NW 36th St - Oklahoma City - Bicycle Mechanic
Duly Integrated Security – 230 W Wilshire Blvd - Oklahoma City – Security Installation Technician - Sales/Marketing -Administrative Assistant
Dynamic Workforce Solutions – 5005 N Lincoln Blvd- Oklahoma City – Administrative Assistant
Faithfully Fit OKC LLC - 4400 NW Expressway - Oklahoma City - Production Assistant
Hope for the Future - 4211 N. Barns Ave. - Oklahoma City - Creative Inventory Assistant - Receptionists/Front Desk- Janitorial - Family Engagement & Visitation Support Coordinator
IT Assets, Inc - 3844 NW 8th St - Oklahoma City - Auditing- eBay Lister - Prospector

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.



The Workforce Innovation and Opportunity Act

Oklahoma (continued)

Jesus House - 1335 Sheridan Ave - Oklahoma City - Warehouse Assistant
Life Changes and Wellness - 8815 NE 25th St - Spencer - Office Clerk - Front Door Monitor
Native Wings Like an Eagle Inc. - 1207 Sovereign Row, Ste B - Oklahoma City - Receptionist/Secretary
Off the Hook Eatery – 125 W Britton – Oklahoma City- Food Expeditor Front End Prep Station Front End Cashier
Oklahoma County Diversion Hub Inc - 220 NW 10th St - Oklahoma City - Programs Assistant Administrative Assistant
Oklahoma Employment Security Commission -5005 N Lincoln Blvd - Oklahoma City – Career Coordinator
OMPA - 2701 W I-35 Frontage Rd - Oklahoma City - Administrative Assistant
Opportunities Industrialization Center of OK County, Inc. - 3033 N Walnut Ave, Bldg East - Oklahoma City - Development Database Assistant
Paseo Avenues - 901 NW 25th - Oklahoma City - Residential Assistant- Cook-Kitchen Assistant Warehouse Assistant
Providence Family Practice - 1024 SW 44th St, Ste 800 - Oklahoma City - Clinical Coordinator - Administrative Coordinator
Reaching Our City Inc. - 7710 NW 10th St - Oklahoma City - Administrative Assistant - Certified Nursing Assistant- Facilities and Logistics Assistant Direct Support Professional Logistics Assistant
Sensational Substitutes – 93000 United Founders - Oklahoma City – Substitute Educator
SidexSide OKC - 900 N Broadway Ave - Oklahoma City - Marketing & Social Media Intern- Administrative and Employment Support Specialist
Stone Sisters Manufacturing - 2124 N Broadway Ave - Oklahoma City - Production Assistant
Teaching and Saving Kids (TASK) - 7401 NE 23rd St - Oklahoma City - Kitchen Helper - Task Intervention Specialist/Mentor

Pottawatomi

Bison Metals Technologies LLC - 41600 Wolverine Rd - Shawnee- Machine Operator
Dynamic Workforce Solutions – 2 John C Bruton- Shawnee– Administrative Assistant
Gateway to Prevention – 36609 W 45th- Shawnee – Receptionist
Dynamic Workforce Solutions – 229 N 2nd- Seminole– Administrative Assistant

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.



The Workforce Innovation and Opportunity Act

Pottawatomi (continued)

Restored by May Mays Homes Inc – 100 E Oak Seminole– Customer Service Representative – Donations Specialist – Advertisement Specialist – Maintenance

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.



The Workforce Innovation and Opportunity Act

On the Job Training (OJT) Opportunities for WIOA participants:

Logan

CBI Pipe & Supply - 7650 W. University Ave. - Guthrie - Shop Hand-Welding Assistant - $25 – Welder Manager - $25

Pintail Oil Services - 1015 E Warner Ave - Guthrie - General Laborer - $18

Tim's Body Worx, Inc. - 2319 S Division St - Guthrie - B-Level Auto Body Technician - $16- Tech Apprentice - $15

Oklahoma

America West Transportation – 721 NW 6th St - Oklahoma City – Transportation Driver - $17

Integrated HVAC LLC – 5600 Integrated - Edmond – Installer Level I- $14 – Installer Level II - $15 – Installer Level III $17

Reaching Our City – 7710 NW 10th - Oklahoma City – Certified Nursing Assistant $15 – DSP/CAN in Training

Southwest Logistics - 2124 N. Broadway Ave - Oklahoma City – Broker Sales Assistant $14

Stone Sisters Manufacturing – 5001 NE 23rd St - Oklahoma City - Production Assistant - $16

Pottawatomie

Bison Metals Technologies, LLC - 41600 Wolverine Road - Shawnee - Machine Operator - $16

Please contact Kim Jones, One Stop Operator, **for information only**. (Issued 1/8/2026) at Onestopop@cowib.org or by telephone: 405.506.5741, TTY: 711 or 800.722.0353.

OWB is an Equal Opportunity Employer/ Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Oklahoma's Workforce Board's Workforce Innovation and Opportunity Act Title, I program is 100 percent funded by the U.S. Department of Labor through awards totaling $4,057,723.78 for the previous Central local area and $1,250,745.19 for the previous Western local area for PY2025.