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WORKFORCE INNOVATION BOARD  
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**1-800-PLUMBER®**  
**+AIR**



## 1-800-Plumber +Air seeking full-time Journeyman Plumber:

### Position Summary:

Our licensed plumbers perform residential and commercial service and repair work, including basic residential and commercial plumbing repairs as well as water heater replacements, re-pipes, drain stoppages and sewer line replacements and other plumbing services as needed. Compensation: This role pays \$25/hour base salary with additional commission-based compensation.

### Qualifications:

- Must have a valid state plumbing license
- Must have experience in home and commercial services
- Knowledge of current regulations within the plumbing field
- Must pass background check
- Ability to use plumbing tools
- Good physical condition
- Must pass drug screen
- Must have a valid state driver's license

### Are You a Fit:

- You have a strong work ethic
- You enjoy being a team member
- You are a tech savvy problem solver – you can diagnose a problem and fix it
- You have a strong desire to serve others
- You are always learning and challenging yourself to be better
- You want to be the B.E.S.T.
  - Becoming Better: Based on the principle that we are to always be learning
  - Exceeding Expectations: Every time a customer has an encounter with you, your goal is to exceed their expectations
  - Superior Service: Your trade has a major impact on people's lives. Never lose sight of the value of quality work done right the first time, every time.
  - Teamwork: Based on the principle we are stronger together. Working to create an unforgettable experience for our customers.

### [Apply Here](#)

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Please contact Dana Campbell, Business Services & Communications Program Manager, for information only. (Issued 07/08/2025) at [DanaClark@cowib.org](mailto:DanaClark@cowib.org) or by telephone: 405.633.3785, TTY: 711 or 800.722.0353.



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BROOKDALE  
SENIOR LIVING



## Brookdale Senior Living seeking full-time Certified Nursing Assistant:

### Location:

Norman, OK

### Responsibilities:

- Our Certified Nursing Assistant – CNA (State Tested Nursing Assistant-STNA in Ohio) work with community management to provide seniors with personalized care and give resident status updates at the beginning and end of each shift.
- Nursing assistants check in with residents, assist with dining and personal care needs, and perform vital sign checks and clinical procedures according to community policy.
- Aid with activities of daily living (showers, bathroom assistance, dressing/grooming)
- Successful completion of the State CNA/STNA course is required. You must maintain a certification.

### Benefits:

- Medical, Dental, Vision insurance
- 401(k)
- Associate assistance program
- Employee discounts
- Referral program
- Early access to earned wages for hourly associates (outside of CA)
- Optional voluntary benefits including ID theft protection and pet insurance
- Paid Time Off
- Paid holidays
- Company provided life insurance
- Adoption benefit
- Disability (short and long term)
- Flexible Spending Accounts
- Health Savings Account
- Optional life and dependent life insurance
- Tuition reimbursement

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# Optum



## **Optum seeking a full-time HouseCalls Nurse Practitioner – Pontotoc, Seminole, & Hughes Counties:**

### **Responsibilities:**

- Conduct in-home assessments including an evaluation of past medical history, review of systems, medication reconciliation, vital signs, and comprehensive physical exam
- Perform evidence-based practice screenings including point of care testing (as appropriate)
- Identify diagnoses to be used in care management and active medical management in the furtherance of treatment
- Formulate a list of current and past medical conditions using clinical knowledge and judgment and the findings of your assessment
- Communicate findings in your assessment that will be used to inform member's PCP of potential gaps in care
- Identify urgent and emergent situations and intervene appropriately
- Educate members on topics such as disease process, medication, and compliance

### **Requirements:**

- Active NP license in Oklahoma or ability to obtain by start date. Licensure must be unencumbered, free of any open/unresolved disciplinary actions including probation or restrictions against privilege to practice
- Active ANCC or AANP national certification in Family, Geriatrics, Adult, Adult-Gerontology Primary Care, or Adult-Gerontology Acute Care certification, or the ability to obtain national certification and/or NP license in state of assignment by start date
- Reliable transportation to complete home visit assessments

### **Preferred Qualifications:**

- 1+ years of clinical experience in highest level of education, clinical setting
- Experience in gerontology, cardiology, internal medicine, or endocrinology
- Home Health care or home visit experience
- Proficient computer skills including the ability to document medical information with written and electronic medical records

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## Westech Logistics seeking a full-time CDL Driver:

### Location:

Prague, OK

### Summary:

We are a trucking company specializing in van, refrigerated, flatbed, and bulk commodities. We have spots open for Professional Owner Operators in Oklahoma and West Texas to haul frac sand with hopper bottoms! Please text Blane at 405-746-5354 for more details about this opportunity.

### Needed for the Application:

- Social Security Number
- Home address history for the past 3 years
- Current driver license number and driver license history for the past 3 years
- Employment history up to 10 years
- History of traffic accidents, violations and/or convictions from the last 3 years (including DUI or reckless driving conviction and license suspension)
- Military history (if applicable)

### Requirements:

- Must be 23 years of age or older
- Must meet all DOT requirements and qualifications
- Must possess valid Class A CDL
- Must have at least 2 years of verifiable commercial driving experience
- No trailer, no problem. We have hoppers available!

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## **Xpress Wellness seeking a full-time Patient Service Specialist:**

### **Location:**

Guthrie, OK

### **Duties and Responsibilities:**

- Greets patients in a polite, prompt, and helpful manner. Proactively keeps patients informed of delays and expected times to be seen by the provider. Consistently provide superior internal and external customer service. Ensures patient flow runs smoothly and efficiently.
- Obtains registration data, insurance information, and photo ID at each encounter.
- Promptly and accurately enter patient data into the computer system.
- Verifies patient's insurance. Accurately enter/update patient information and collect co-pays, co-insurance, and deductibles in accordance with the patient's insurance plan.
- Follows all HIPAA guidelines and rules and explains practices to patients. Maintain proper personnel conduct and confidentiality of patient, staff, and physician information.
- Balances daily charges. Ensures that any money received is safeguarded. Must have exceptional multi-tasking abilities
- Manages patient charts, arranges referrals when needed, and sends patient information and records as requested by other medical entities with a high level of initiative and integrity.
- Ensures lobby remains clean and stocked with necessary items.
- Contracts with auditing services to ensure proper financial monitoring and controls are compliant and up to date.

### **Qualifications:**

- High School Diploma or equivalent required; Associates preferred.
- Must obtain and maintain a current certification in BLS.
- 1-3 years prior medical office experience is preferred.
- Understanding medical coding and billing.
- Knowledge of state and federal regulations including OSHA, HIPAA, blood-borne pathogens, and others.

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## **BancFirst seeking a full-time Teller:**

### **Location:**

Okemah, OK

### **Position Summary:**

The ideal candidate is seeking long-term employment with room for advancement, is committed to excellent customer service while complying with policy and procedure and has an outstanding personality.

### **Primary Responsibilities:**

- Paying and Receiving Teller for retail and commercial businesses, knowledge of a Recycler useful
- Receives and processes multiple transactions with emphasis on accuracy
- Sells money orders and official checks
- Promotes BancFirst services through cross selling banking products to new and existing clientele, minimum goals and sales incentive will apply
- Extraordinary customer service will be required at all times
- Consistent execution of policies and procedures
- Perform other job-related duties or special projects as assigned
- Regular and consistent attendance and punctuality is an essential function of the job

### **Requirements:**

- High School Diploma/GED
- Strong customer service skills
- Knowledge of teller cash limits, teller machines, and preparation of teller work
- Ability to balance teller cash and maintain acceptable balancing percentages as defined by management
- Maintain Branch cash vault (if applicable)
- Knowledge of consignment items and their issuance
- Able to perform in a highly sensitive environment, deal with confidential matters and meet deadlines
- Work well individually and with a team while maintaining a positive attitude
- Must demonstrate a business professional image and demeanor

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**OKLAHOMA  
Employment Security  
Commission**



## Oklahoma Employment Security Commission seeking full-time Career Coordinator:

### Location:

Oklahoma City, OK

### Responsibilities:

- Manage & promotes career assessment/vocational counseling via applicant interview & qualification evaluation to determine needs for employment, job skills, placement, training, referral, etc. under a case management system ensuring the optimal delivery of the multiple employment services provided at the center within the business hours of operation focused on priority services to special-needs clients and ensuring required information is obtained and recorded into EmployOklahoma.
- Communicates with management, employers, applicants, claimants, and coworkers, concerning job orders, referrals, job developments, and unemployment insurance benefits in a timely fashion; prepares clear, concise oral or written reports as needed.
- Professionally manage career assessment, vocational counseling, job placement, employment services and other social services offered at the local American Job Center in conformity to the Department of Labor's state and federal applicable laws and regulations with priority service to veterans and other special-needs applicants.
- Utilize excellent customer-service skills to ensure optimal results for the many activities required of the workforce center staff, keeping the office appearance and atmosphere conducive to friendly customer service.
- Provide resource room assistance with unemployment insurance (UI) eligibility, filing UI claims, training on UI functions and UI compensation services in a professional and friendly manner under a case management system.

### Qualifications:

- 5 years of experience in employment services, career or vocational guidance and counseling, personnel, recruitment, training, customer services or social services related work; or
- An equivalent combination of education and experience substituting 30 semester hours from an accredited college or university for 3 years of the required work experience.

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## **Rush Enterprises seeking a full-time Warehouse Supervisor:**

### **Location:**

Oklahoma City, OK

### **Overview:**

Rush Truck Centers open the door to the world of opportunity. We are the largest network of commercial vehicle dealerships across the US representing truck and bus manufacturers. Our franchises include Peterbilt, International, Hino, Isuzu, Ford, IC Bus and Blue Bird. We offer a rewarding career as a leader in the transportation industry. Grow with us as we continue to expand our network of locations and services. Minimum Pay Rate: \$40,000.00/Yr. Maximum Pay Rate: \$70,000.00/Yr.

### **Responsibilities:**

- Establish operational procedures for activities such as verification of incoming and outgoing shipments, handling and disposition of materials, and keeping warehouse inventory current.
- Inspect the physical condition of the warehouse and equipment. Prepare work orders for repairs and requisitions for replacement of equipment.
- Confer with department heads to ensure coordination of warehouse activities with activities of other functions such as production, sales, records control, and purchasing.
- Direct salvage of damaged or used material.
- Participate in planning personnel safety and plant protection activities.
- Ability to operate and understand various PC based programs and invoicing systems.

### **Qualifications:**

- High school diploma or general education degree (GED).
- Six months' warehouse supervisory experience.
- Valid driver's license and good driving record.

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**West Tree Service**



## **West Tree Service seeking a full-time Climber:**

### **Location:**

Shawnee, OK

### **Responsibilities:**

- Enforce all safety rules and actively participate in the company safety program
- Ensure all work is performed safely
- Climb trees to cut limbs
- Cut limbs from a bucket
- Rig limbs after climbing a tree
- Safely use a chain saw and a hydraulic saw in a tree and in a bucket
- Perform proper cuts on trees
- Tie standard knots used in line clearing
- Safely work around energized power lines
- Work with bucket trucks and chippers
- Drive a medium-duty truck

### **Requirements:**

- One year of experience as a trimmer (new applicants)
- Open/available for 50% travel
- Valid driver's license
- Ability to pass a background check and drug screen
- Adequate training as a trimmer while employed by West Tree Service
- Expertise with knots used in line clearing
- Expertise with chain saws and hydraulic saws
- Expertise in working around energized power lines
- Ability to perform proper cuts
- Knowledge of the function of bucket trucks and chippers
- Ability to communicate with customers
- Ability to leave town for extended periods, often on short notice
- Ability to work 10-hour days and a minimum of 40 hours per week (storm-related jobs may require up to 16-hour days)

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## **TMC Transportation seeking a full-time Class A CDL Regional Driver - Flatbed:**

### **Location:**

Seminole, OK

### **Summary:**

TMC is the largest employee-owned flatbed freight carrier in the nation. We are looking for drivers who want to be home every weekend but still reap the rewards of an over-the-road driver. For those who love driving but don't like the sedentary lifestyle that often comes with trucking, a flatbed is a great solution.

TMC Transportation is growing and needs more Class A CDL Drivers! This is a regional position getting you home on the weekends.

- Paid Orientation and Training
- Up to \$5,000 Sign-On Bonus with Quicker Payout for Experienced Drivers
- Positions are open for experienced and non-experienced CDL drivers.

### **Top TMC Benefits**

- Health Insurance (Medical, Dental, Vision, and Prescription)
- Employee-ownership with TMC's Employee Stock Ownership Plan (ESOP)

Pay Range: \$1350.00-1600.00 per week

### **What makes us different?**

- Consistent Weekly Home Time
- Performance-Based Pay
- Employee Ownership

### **Requirements:**

- Valid Class A CDL
- No recent DOT-reportable accidents or DUIs
- Minimum 23 years of age
- Military experience equivalency may substitute for some requirements

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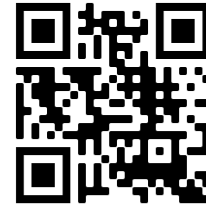
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# CENTRAL OKLAHOMA WORKFORCE INNOVATION BOARD

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The Workforce Innovation and Opportunity Act

## Apply for WIOA to access these Work Experience and On-the-Job Training opportunities:

### Work Experience for WIOA participants:

#### Canadian

**Intrada Apartments** - 319 S Grand Ave - El Reno - Housekeeping

#### Okfuskee

**Cross Timbers Insurance Group, LLC** - 316 W Broadway - Okemah - Customer Service Rep

#### Oklahoma

**Alpha Community Foundation of Oklahoma, Inc** - 3401 NE 16th St - Oklahoma City - General Office Intern

**Building Roots Foundation, Inc** - 14640 Bogert Parkway - Oklahoma City - Welder

**Class Matters Inc.** - 1025 NE 15th St - Oklahoma City - Administrative Coordinator, College to Careers Coach, Community Care Chairperson, Conference Planning Chairperson, Food and Beverage Catering Coordinator, Instructional Assistant, Instructional Specialist, Leadership & Enterprise Program Coordinator, Parent Liaison, Peer Mentor, Promotions Coordinator, Site Coordinator, Student Success Coach, Telecommunications Chairperson

**Disciples First Christian OKC** - 321 NW 36th St - Oklahoma City - Bicycle Mechanic

**Dynamic Workforce Solutions (DWFS) - OKC** - 5005 N Lincoln - Oklahoma City - Administrative Assistant

**IT Assets, Inc** - 3844 NW 8th St - Oklahoma City - Auditing, eBay Lister

**Jesus House** - 1335 Sheridan Ave - Oklahoma City - Warehouse Assistant

**Life Changes and Wellness** - 8815 NE 25th St - Spencer - Office Clerk

**Native Wings Like an Eagle Inc.** - 1207 Sovereign Row, Ste B - Oklahoma City - Receptionist/Secretary

**Oklahoma County Diversion Hub Inc** - 220 NW 10th St - Oklahoma City - Administrative Assistant, Programs Assistant

**Oklahoma Employment Security Commission** - 5005 N Lincoln Blvd - Oklahoma City - Career Coordinator

**Opportunities Industrialization Center of OK County, Inc.** - 3033 N Walnut Ave, Bldg East - Oklahoma City - Development Database Assistant

**Paseo Avenues** - 901 NW 25th - Oklahoma City - Residential Assistant

**Providence Family Practice** - 1024 SW 44th St, Ste 800 - Oklahoma City - Administrative Coordinator, Clinical Coordinator

**Reaching Our City Inc.** - 7710 NW 10th St - Oklahoma City - Certified Nursing Assistant

**Stone Sisters Manufacturing** - 2124 N Broadway Ave - Oklahoma City - Production Assistant

**Teaching and Saving Kids (TASK)** - 7401 NE 23rd St - Oklahoma City - Task Intervention Specialist/Mentor

#### Pottawatomie

**Bison Metals Technologies LLC** - 41600 Wolverine Rd - Shawnee - Machine Operator

**Dynamic Workforce Solutions (DWFS) - Shawnee** - 2 John C Bruton Blvd - Shawnee - Administrative Assistant

#### Seminole

**Dynamic Workforce Solutions (DWFS) - Seminole** - 229 N 2nd St - Seminole - Administrative Assistant

**Restored by May Mays Homes Inc.** - 100 E Oak - Seminole - Advertisement Specialist, Customer Service Representative, Donations Specialist, Maintenance

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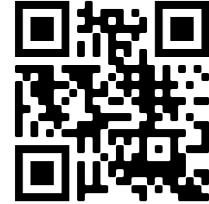
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## The Workforce Innovation and Opportunity Act

### On the Job Training (OJT) Opportunities for WIOA participants:

#### Logan

**Cyclone Septics** - 11600 W OK-33 - Guthrie - Shop Laborer - \$16

**Pintail Oil Services** - 1015 E Warner Ave - Guthrie - General Laborer - \$18

**Tim's Body Worx, Inc.** - 2319 S Division St - Guthrie - Tech Apprentice - \$15

#### Oklahoma

**Building Roots Foundation, LLC** - 14640 Bogert Parkway - Oklahoma City - Custom Homes Sales Agent - \$20, General Accountant and Office Assistant - \$20, General Salesperson - \$20, Welder - \$20, Welder I - \$20

**Integrated HVAC LLC** - 5600 Industrial Blvd - Edmond - Installer Level III - \$17

**Mosaic Centre LLC dba Mosaic Therapy** - 5350 S Western Ave, Ste 215 - Oklahoma City - Administrative Assistant - \$10

**Reaching Our City** - 7710 NW 10th St - Oklahoma City - Certified Nursing Assistant - \$15, Custodian/Maintenance - \$13, Food Resource Center & Office Assistant - \$13, Logistics Assistant - \$13, Hospitality Assistant - \$12

**Slack's HVAC & Construction, LLC** - 8908 Stanford Court - Oklahoma City - Shop Apprentice - \$15.50, Shop Hand - \$15

**Southwest Logistics** - 5001 NE 23rd St - Oklahoma City - Broker or Sales Assistant - \$14

**USIC, LLC** - 2501 S Purdue - Oklahoma City - Utility Locator - \$20

#### Pottawatomie

**Bison Metals Technologies, LLC** - 41600 Wolverine Road - Shawnee - Machine Operator - \$16

**Hardins Family Plumbing** - 903 W Highland St - Tecumseh - 2nd Year Apprentice - \$20

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