

Disaster Preparedness for Small Business

Be prepared and make a plan so that your business can continue to operate or reopen in case a disaster strikes.

The [Outsmart Disaster](#) campaign aims to equip California businesses with the tools they need to get back to business faster in the face of any disaster. Take the [Business Resilient Challenge](#) or review the [Resiliency Toolkit](#).



View the [Disaster Relief Resource Guide](#) to find additional state and federal resources.

Some of the recommended resources for making a plan:

FEMA

- [Every Business Should Have a Plan](#): 12-page booklet
Ready Business outlines commonsense measures business owners and managers can take to start getting ready.
- [Emergency Response Plan](#)
A 10-page document to help businesses identify the goals and objectives for the emergency response plan.
- [Insurance Coverage Discussion Form](#)
Use this form to discuss your insurance coverage with your agent.

American Red Cross

- [SMB Prepared Playbook](#)
Simple, practical guide to building your disaster response team from existing staff.
- [Dependency Mapping](#)
Identify what and whom your organization may rely on to perform essential processes.
- [Vital Records Classification Checklist](#)
Organize all significant records deserving to be rated Critical or Vital.
- [Process Recovery Form](#)
Document essential business processes, the resources they depend upon, and the steps for recovery those processes in the event of a disruption.
- [Hazard and Vulnerability Assessment](#)
Determine which hazards you should plan for and prioritize continuity planning for your organization.

Insurance Institute for Business & Home Safety (IBHS)

- [IBHS's OFB-EZ \(Open for Business-EZ\) Toolkit](#)
Build a business continuity plan so you can prepare, respond, and recover.
- [IBHS's EZ-PREP Toolkit](#)
Severe weather emergency preparedness and response planning toolkit.

Cal OES

- [Business Continuity Plan Template](#)
Coordinate the recovery of critical business functions in managing and supporting the business recovery in the event of a facilities disruption or disaster.