



# AFSS North Quarterly Meeting Agenda

June 18, 2020

**Host:** Lynda Vargas

**Location:** Via Zoom Conference Call – Meeting ID: **974 2406 0755** passcode: **716982**  
<https://zoom.us/j/97424060755?pwd=VFkxb25mUkR6LzV6ZVBpRDh5TTd6UT09>  
(or call in at: +1 669-900-6833, access code: 716982)

0900 Flag Salute and Welcome

## Business Meeting

- Call to Order
- Swearing in of 2020/2021 Executive Board by  
Jeff Meston – Past President, CalChiefs and  
Retired Fire Chief, South Lake Tahoe Fire Rescue
- Introductions
- Approval of 12.05.19 Meeting Minutes
- President's Report
- Treasurer's Reports
  - December 2019
  - January 2020
  - February 2020
  - March 2020
  - April 2020
- Old Business
  - Strategic Plan Update
- New Business
  - Budget for 2020/2021
  - Membership Campaign for 2020/21
  - Meeting Dates for 2020/2021
- Committee Reports
  - ByLaws and SOGs – Jodi Martin
  - Communications – vacant

- Education and Training - vacant
- Historical - vacant
- Legislation – vacant
- Meeting Host – Joyce Engler
- Membership – Lynda Vargas
- Sunshine – Aleta Cook
- Ways and Means – Lori Kicking
- Identification of Items for Next Meeting

0930                      TRAINING: *Behavioral Health During the COVID-19 Pandemic*  
Captain Leslie Asbury, Behavioral Health Program Officer  
for South Lake Tahoe Fire Rescue

1100                      Adjournment

Upcoming Meetings

07.10.20	E-Board Meeting	TBD / Conf Call
08.12.20	Joint E-Board Meeting	Conference Call (host: North)
09.17.20	Quarterly Training / Membership	Woodland Fire
10.09.20	E-Board Meeting	SRFECC / Conf Call
11.11.20	Joint E-Board Meeting	Conference Call (host: South)
12.03.20	Quarterly Training/Membership	West Sacramento Fire Museum



# AFSS North Quarterly Meeting Minutes

December 5, 2019

**LOCATION** El Dorado Hills Fire Department – Station 85 / Administration  
1050 Wilson Blvd., El Dorado Hills, CA 95762

**HOST** Christina Burroughs/El Dorado Hills Fire Department

## **ATTENDANCE**

Lynda Vargas	President / West Sacramento Fire
Janice Parker	1 <sup>st</sup> Vice President / Sac Regional Fire/EMS Comm Center
Sallie Ross	2 <sup>nd</sup> Vice President / South Lake Tahoe Fire Rescue
Dominique Maurer	Member-at-Large / Modesto Fire
Marisela Suarez	Recording Secretary / Cosumnes Fire
Christina Burroughs	El Dorado Hills Fire Department
Emily Cooper	Contra Costa County Fire
RaeAnn DeHart	Cosumnes Fire
Latonia Ellingberg	Contra Costa County Fire
Joyce Engler	Truckee Fire
Bev Fuchs	Life Member
Andrey George	Contra Costa County Fire
Robin Holcomb	Contra Costa County Fire
Lori Kicking	Sacramento Fire
Kileigh Labrado	Lake Valley Fire
Nicole Long	Nevada County Consolidated Fire
Jodi Martin	Rescue Fire (Retired)
Diana Sampson	Georgetown Fire
Meghan Scannell	UC Davis Fire Department
Kavita Takhar	Cosumnes Fire
Lisa Venturelli	Cosumnes Fire
Jennifer Weil	Folsom Fire

**WELCOME** Deputy Fire Chief Dustin Hall

**TRAINING** *Ethics and Culture in the Fire Service –  
What Every Admin Needs to Know*  
Presented by Chief Josh Freeman, Cosumnes Fire Department

## **BUSINESS MEETING**

The meeting was called to order by President Lynda Vargas at 1:16 PM.

- Approval of 06.21.19 and 09.19.19 Meeting Minutes - The June 21st minutes were amended to reflect Janice Parker was not present.  
Motion to approve the minutes by Robin Holcomb, seconded by Meghan Scannell;  
Vote: Unanimous, motion carried.

- President's Report – Lynda Vargas  
The CalChiefs Strategic Planning Session is coming up in January and will be held in San Diego this year. Lynda and Sallie will attend. Last year the focus was on the SWOT analysis and this year the group will follow up on those results.
- Treasurer's Report – Clara Turner  
Clara is sick and unable to attend. The Treasurer's Reports for September, October and November 2019 are attached. Membership is healthy, the scholarship fund is at \$400 as of November and today's raffle proceeds will be included.  
Motion to approve the Treasurer's Reports by Joyce Engler, seconded by Nicole Long;  
Vote: Unanimous, motion carried.
- Old Business
  - Strategic Plan Update  
Sallie Ross briefly discussed the Cal Chiefs Strategic Plan and what we want our strategic plan for AFSS to look like. What do we want? What are our priorities and how do we want to strategize our plan? One thing the membership agrees upon is the need for a more functional website. There is a website committee forming to make our website what we really need it to be. We are actively seeking volunteers to be part of the website committee. It won't be a long or in-depth commitment, mostly just updating on the front end and some ongoing maintenance. Last year Cal Chiefs did a SWOT analysis. This analysis compiled all the branches of Cal Chiefs answers of what the members believed are our Strengths, Weaknesses, Opportunities, and Threats. The discussions among all the branches seemed to line up. The AFSS Executive Board would like to renew our strategic plan for AFSS based on this analysis and this will be a standing agenda item on each meeting so we can all have input on our plan.  
Nicole Long asked for a copy of the Strategic Plan report. How do we increase membership? There is a new section recently added to Cal Chiefs...it will be the Metropolitan Fire Chiefs section. This addition is a positive move for our parent body. Let's take a closer look to figure out how we can increase our section membership. Educating Chiefs about who we are and why we exist is a good move to make for us. AFSS is struggling to begin our next fiscal year with a full board of officers. If there is anyone who might be interested in serving the membership in this capacity, please contact any current board member to inquire.
- New Business
  - Cal Chief's Planning Workshop  
(Already mentioned previously)
  - Nominations - Nominations are now open for the following positions:  
First Vice President  
Second Vice President  
Corresponding Secretary – leaving in June 2020  
Member-at-Large  
  
Nominations will be brought to the March quarterly meeting for a vote. The new board will be sworn in at Conference and be effective July 1.

- March meeting – the current meeting date is only a week and a half before the conference in Santa Cruz. For information only: in order to allow folks to attend both the quarterly and the Conference, the Executive Board will make discuss moving up the date of the quarterly at their next board meeting.
- Annual Awards
  - Conference Scholarships
    - ❖ Carol Abraham First Time Attendance Scholarship – Gina Eleccion, Benicia Fire
    - ❖ General Member Scholarship - Applications are due January 1st; name will be drawn by Executive Board in January
    - ❖ Meeting Attendee Drawing - Meghan Scannell, UC Davis Fire
  - Years of Service Awards  
The following were recognized for the Years of Service awards:
    - 5 YEARS  
RaeAnn DeHart, Cosumnes Fire  
Meaghan Pang, Central Marin Fire  
Nicole Lira, Cosumnes Fire  
Marisela Suarez, Cosumnes Fire  
Lynda Vargas, West Sacramento Fire  
Tossah Woodruff, Fairfield Fire
    - 10 YEARS  
Tracy Corris, North San Juan Fire  
Lori Tuthill, Diamond Springs / El Dorado Hills Fire
    - 25 YEARS  
JoAnne Lewis, Ross Valley Fire
  - Life Membership – Jodi Martin was nominated and selected to receive Life Membership.
  - Member of the Year - No nominations were received for this honor in 2019. Since she was unable to attend last year, Member of Year 2018 Lori Kicking was recognized and presented with her award.
- Committee Reports
  - ByLaws and SOGs – Jodi Martin  
Nothing to report.
  - Communications – vacant / Lynda Vargas (acting)  
Nothing to report.
  - Education and Training – Christina Burroughs  
Nothing to report.
  - Historical – Sallie Ross  
Updated the Facebook with pictures after approval from Chief Rodriguez.
  - Legislation – Meghan Scannell  
Meghan stated that the legislative session has closed for the holidays. She will have more information after tomorrow's meeting. She does have the copy of the full report if anyone would like to see it. 2019 was a busy year for bills –

there have been hundreds to review; bills related to wildfire cost recovery, EMS, dispatch, and fire prevention. You can find the current status of legislation on the CalChiefs website for review.

- Meeting Host – Joyce Engler  
Meeting locations are mostly set for 2020 and 2021:  
June 2020 – South Lake Tahoe  
September 2020 – Woodland Fire  
December 2020 – West Sacramento Fire Museum  
March 2021 – still available  
June 2021 – South Lake Tahoe
- Membership – Valerie Erwin  
Nothing to report
- Sunshine – Aleta Cook  
She needs stamps and birthday cards.
- Ways and Means – Lori Kicking  
Nothing to report
- Good of the Order  
There will be a memorial service for Sacramento Firefighter Tami Thatcher on Monday, December 9th at the Golden One Center in Sacramento and anyone is welcome to attend – it will be open to the public.
- Identification of Items for Next Meeting  
None requested.
- Meeting was adjourned at 2:07 PM.

Respectfully submitted,

Marisela Suarez  
Recording Secretary

Upcoming Meetings

01.10.20	E-Board Meeting	West Sacramento Fire / Conf Call
02.12.20	Joint E-Board Meeting	Conference Call – hosted by North
03.19.20*	Quarterly Training / Membership	Central FPD (Santa Cruz)
03.30 – 04.03.20	Annual AFSS Conference	Napa
04.10.20	E-Board Meeting	SRFECC / Conf Call
05.13.20	Joint E-Board Meeting	Conference Call – hosted by North
06.18.20	Quarterly Training / Membership	Turlock Fire

*\* This date may be moved up so it is not so close to the Conference dates.*



# Treasurer's Report

## AFSS Northern Division

12/1/19-12/31/19

<b>Main Checking Acct *8442 Beginning balance:</b>		<b>\$ 14,548.35</b>
<b>Income:</b>		
	December Quarterly Training	\$ 728.50
	December Raffle	\$ 190.00
	Memberships	\$ 583.20
	Misc Donation	\$ 2.00
	Total income for period:	<u><u>\$ 1,503.70</u></u>
<b>Expenses:</b>		
	Constant Contact Monthly Fee	\$ 45.00
	Check #1015 - Valerie Erwin - Mar Trng	\$ 200.41
	Check #1022 - Conference Ckg transfer	\$ 1,000.00
	Check #1023 - Christina Burroughs - Dec Trng	\$ 468.50
	Check #1023 - Christina Burroughs - Dec Raffle	\$ 48.50
	Paypal fees - December Quarterly Trng	\$ 23.36
	Paypal fees - Memberships	\$ 13.50
	Paypal fees - Misc Donation	\$ 0.40
	Total expenses for period:	<u><u>\$ 1,799.67</u></u>
	<b><u>Subledger: General Fund Ending Balance</u></b>	<u><u>\$ 14,252.38</u></u>
	<b><u>Subledger: Carol Abraham (non-budgeted) Scholarship</u></b>	<u><u>\$ 402.97</u></u>
<b>Income:</b>		
	Total income for period:	<u><u>                    </u></u>
<b>Expenses:</b>		
	Total expenses for period:	<u><u>\$ -</u></u>
	<b><u>Subledger: Carol Abraham (non-budgeted) Scholarship</u></b>	<u><u>\$ 402.97</u></u>
<b><u>Main Checking Acct *8442 Ending balance:</u></b>		<b><u><u>\$ 14,252.38</u></u></b>
<b><u>Conference Checking Acct *8371 Beginning balance:</u></b>		<b><u>\$ 184.90</u></b>
<b>Income:</b>		
	Main Checking transfer	\$ 1,000.00
	Interest	\$ 1.20
<b>Expenses:</b>		
	Total expenses for period:	<u><u>\$ -</u></u>
<b><u>Conference Checking Acct *8371 Ending balance:</u></b>		<b><u><u>\$ 1,186.10</u></u></b>

<b><u>Reserve Acct *8362 Beginning balance:</u></b>		<u>\$ 6,270.87</u>
<b>Income:</b>		
	Interest	\$ 1.33
	Total income for period:	<u>\$ 1.33</u>
<b>Expenses:</b>		
	Total expenses for period:	<u>\$ -</u>
<b><u>Reserve Acct *8362 Ending balance:</u></b>		<b><u>\$ 6,272.20</u></b>
<b><u>TOTAL AFSS NORTHERN FUNDS:</u></b>		<b><u>\$ 21,710.68</u></b>

Respectfully submitted by: AFSS ND Treasurer Clara Turner, [clarat@centralfpd.com](mailto:clarat@centralfpd.com), (831) 316-3627  
Bank Statements Available Upon Request





# Treasurer's Report

## AFSS Northern Division

1/1/20-1/31/20

<b>Main Checking Acct *8442 Beginning balance:</b>		\$ 14,252.38
<b>Income:</b>		
	Conference Registration:	\$ 6,535.50
	Total income for period:	<u>\$ 6,535.50</u>
<b>Expenses:</b>		
	Constant Contact	\$ 45.00
	Wix	\$ 199.00
	Check #1024 - Cal Chiefs membership	\$ 400.00
	Paypal fees - Conference Registration	\$ 195.15
	Total expenses for period:	<u>\$ 839.15</u>
	<b>Subledger: General Fund Ending Balance</b>	<u>\$ 19,948.73</u>
	<b>Subledger: Carol Abraham (non-budgeted) Scholarship</b>	<u>\$ 402.97</u>
<b>Income:</b>		
	Total income for period:	<u>\$ -</u>
<b>Expenses:</b>		
	Total expenses for period:	<u>\$ -</u>
	<b>Subledger: Carol Abraham (non-budgeted) Scholarship</b>	<u>\$ 402.97</u>
<b>Main Checking Acct *8442 Ending balance:</b>		<u><b>\$ 19,948.73</b></u>
<b>Conference Checking Acct *8371 Beginning balance:</b>		\$ 1,186.10
<b>Income:</b>		
	Total income for period:	\$ -
<b>Expenses:</b>		
	Total expenses for period:	<u>\$ -</u>
<b>Conference Checking Acct *8371 Ending balance:</b>		<u><b>\$ 1,186.10</b></u>
<b>Reserve Acct *8362 Beginning balance:</b>		\$ 6,272.20
<b>Income:</b>		
	Interest	\$ 1.33
	Total income for period:	<u>\$ 1.33</u>
<b>Expenses:</b>		
	Total expenses for period:	<u>\$ -</u>
<b>Reserve Acct *8362 Ending balance:</b>		<u><b>\$ 6,273.53</b></u>
<b>TOTAL AFSS NORTHERN FUNDS:</b>		<u><b>\$ 27,408.36</b></u>

Respectfully submitted by: AFSS ND Treasurer Clara Turner, clarat@centralfpd.com, (831) 316-3627  
Bank Statements Available Upon Request



# Treasurer's Report

## AFSS Northern Division

2/1/20-2/29/20

<b>Main Checking Acct *8442 Beginning balance:</b>		\$ 19,948.73
<b>Income:</b>		
	Conference Registration	\$ 1,000.00
	Memberships	\$ 130.00
	Quarterly Training	\$ 63.00
	Total income for period:	<u>\$ 1,193.00</u>
<b>Expenses:</b>		
	Constant Contact	\$ 45.00
	Paypal fees - Quarterly Training	\$ 2.42
	Total expenses for period:	<u>\$ 47.42</u>
<b>Transfers:</b>		
	Transfer to Checking:	\$ (6,340.35)
	<b><u>Subledger: General Fund Ending Balance</u></b>	<u>\$ 14,753.96</u>
	<b><u>Subledger: Carol Abraham (non-budgeted) Scholarship</u></b>	<u>\$ 402.97</u>
<b>Income:</b>		
	Total income for period:	<u>\$ -</u>
<b>Expenses:</b>		
	Total expenses for period:	<u>\$ -</u>
	<b><u>Subledger: Carol Abraham (non-budgeted) Scholarship</u></b>	<u>\$ 402.97</u>
<b>Main Checking Acct *8442 Ending balance:</b>		<u><u>\$ 14,753.96</u></u>
<b>Conference Checking Acct *8371 Beginning balance:</b>		\$ 1,186.10
<b>Income:</b>		
	Conference registration	\$ 7,570.00
	Total income for period:	<u>\$ 7,570.00</u>
<b>Expenses:</b>		
	Photo booth	\$ 499.00
	Paypal fees: Conference	\$ 224.00
	Total expenses for period:	<u>\$ 723.00</u>
<b>Transfers:</b>		
	Transfer from Checking:	\$ 6,340.35
<b>Conference Checking Acct *8371 Ending balance:</b>		<u><u>\$ 14,373.45</u></u>

<b><u>Reserve Acct *8362 Beginning balance:</u></b>		<u>\$ 6,273.53</u>
<b>Income:</b>		
	Interest	\$ 1.24
	Total income for period:	<u>\$ 1.24</u>
<b>Expenses:</b>		
	Total expenses for period:	<u>\$ -</u>
<b><u>Reserve Acct *8362 Ending balance:</u></b>		<u><b>\$ 6,274.77</b></u>
<b><u>TOTAL AFSS NORTHERN FUNDS:</u></b>		<u><b>\$ 35,402.18</b></u>

Respectfully submitted by: AFSS ND Treasurer Clara Turner, clarat@centralfpd.com, (831) 316-3627  
Bank Statements Available Upon Request



# Treasurer's Report

## AFSS Northern Division

3/1/20-3/31/20

**Main Checking Acct \*8442 Beginning balance:**

\$ 14,753.96

**Income:**

Conference Registration	\$ 2,306.00
Membership	\$ 152.50
Conference refund	\$ (360.50)
Quarterly Training refunds	\$ (63.00)
Total income for period:	<u>\$ 2,035.00</u>

**Expenses:**

Amazon - Happy Birthday cards	\$ 25.09
USPS - Stamps	\$ 56.80
Constant Contact	\$ 45.00
Paypal fees - Conference Registration	\$ 53.00
Paypal fees - Memberships	\$ 1.46
Total expenses for period:	<u>\$ 181.35</u>

**Transfers:**

Transfer from Conference Checking:	\$ 16,005.64
Transfer to Paypal:	\$ (1,756.00)
Transfer to Conference Checking:	\$ (1,550.00)

**Subledger: General Fund Ending Balance**

\$ 29,307.25

**Subledger: Carol Abraham (non-budgeted) Scholarship**

\$ 402.97

**Income:**

Total income for period:	<u>\$ -</u>
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**Expenses:**

Total expenses for period:	<u>\$ -</u>
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**Subledger: Carol Abraham (non-budgeted) Scholarship**

\$ 402.97

**Main Checking Acct \*8442 Ending balance:**

\$ 29,307.25

**Conference Checking Acct \*8371 Beginning balance:**

\$ 14,373.45

**Income:**

Conference registration	\$ 7,243.50
Total income for period:	<u>\$ 7,243.50</u>

**Expenses:**

Check #1016 - 2021 Conference Hotel deposit	\$ 500.00
Check #1017 - 2019 Conference Speakers	\$ 2,500.00
Paypal - 2019 Conference leather journals	\$ 220.70
Paypal fees - Conference	\$ 24.21

Total expenses for period:

\$ 3,244.91

**Transfers:**

Transfer from Checking:

\$ 1,550.00

Transfer to Checking:

\$ (16,005.64)

**Conference Checking Acct \*8371 Ending balance:**

**\$ 3,916.40**

**Reserve Acct \*8362 Beginning balance:**

\$ 6,274.77

**Income:**

Dividend credit

\$ 1.33

Total income for period:

\$ 1.33

**Expenses:**

Total expenses for period:

\$ -

**Reserve Acct \*8362 Ending balance:**

**\$ 6,276.10**

**TOTAL AFSS NORTHERN FUNDS:**

**\$ 39,499.75**

Respectfully submitted by: AFSS ND Treasurer Clara Turner, [clarat@centralfpd.com](mailto:clarat@centralfpd.com), (831) 316-3627

Bank Statements Available Upon Request



# Treasurer's Report

## AFSS Northern Division

4/1/20-4/30/20

<b>Main Checking Acct *8442 Beginning balance:</b>		\$ 29,307.25
<b>Income:</b>		
	Conference refunds	\$ (16,208.00)
	Membership	\$ 40.00
	Total income for period:	<u><u>\$ (16,168.00)</u></u>
<b>Expenses:</b>		
	Constant Contact	\$ 45.00
	Wild Apricot	\$ 439.50
	Total expenses for period:	<u><u>\$ 484.50</u></u>
<b>Transfers:</b>		
	Transfer to Conference Checking:	\$ (6,450.00)
	<b><u>Subledger: General Fund Ending Balance</u></b>	<u><u>\$ 6,204.75</u></u>
	<b><u>Subledger: Carol Abraham (non-budgeted) Scholarship</u></b>	<u><u>\$ 402.97</u></u>
<b>Income:</b>		
	Total income for period:	<u><u>\$ -</u></u>
<b>Expenses:</b>		
	Total expenses for period:	<u><u>\$ -</u></u>
	<b><u>Subledger: Carol Abraham (non-budgeted) Scholarship</u></b>	<u><u>\$ 402.97</u></u>
<b><u>Main Checking Acct *8442 Ending balance:</u></b>		<u><u>\$ 6,204.75</u></u>
<b><u>Conference Checking Acct *8371 Beginning balance:</u></b>		
<b>Income:</b>		
	Checks #1020,1021,1023,1024,1025,1026,1028 - Conference refunds	\$ (5,750.00)
	Total income for period:	<u><u>\$ (5,750.00)</u></u>
<b>Expenses:</b>		
	Check #1018 - C Burroughs - Clerup Revere	\$ 63.63
	Total expenses for period:	<u><u>\$ 63.63</u></u>
<b>Transfer:</b>	Transfer from Checking:	\$ 6,450.00
<b><u>Conference Checking Acct *8371 Ending balance:</u></b>		<u><u>\$ 4,552.77</u></u>

<b><u>Reserve Acct *8362 Beginning balance:</u></b>		\$ 6,276.10
<b>Income:</b>		
	Dividend credit	\$ 1.29
	Total income for period:	<u>\$ 1.29</u>
<b>Expenses:</b>		
	Total expenses for period:	<u>\$ -</u>
<b><u>Reserve Acct *8362 Ending balance:</u></b>		<u><u>\$ 6,277.39</u></u>
<b><u>TOTAL AFSS NORTHERN FUNDS:</u></b>		<u><u>\$ 17,034.91</u></u>

Respectfully submitted by: AFSS ND Treasurer Clara Turner, clarat@centralfpd.com, (831) 316-3627  
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**Administrative Fire Service Section - Northern Division**

**2020/2021 Draft Budget**





INCOME	
<b>INVESTMENT</b>	
General Fund - Rollover from 2019/20 (includes conference refunds & reimbursement)	\$ 12,461
Reserves	\$ 6,280
Carol Abraham Scholarship Fund Rollover Balance	403
<b>DUES</b>	
Annual Memberships 65 Renewal Members / 5 New Members (70 @ \$75.00)	\$ 5,250
Quarterly Meetings 15 participants x 4 mtgs @ \$30	\$ 1,800
<b>FUNDRAISING</b>	
Charitable Donation Raffle \$50.00 per meeting x 3 meetings	\$ 150
Carol Abraham Scholarship Raffle (December)	\$ 50
Ways & Means	\$ 1
<b>MISCELLANEOUS</b>	\$ 50
<b>REIMBURSEMENT INCOME</b>	
Operational Expense Reimbursement Website/Constant Contact (50%)	\$ 370
<b>TOTAL REVENUE</b>	<b>\$ 26,815</b>

EXPENSES	
<b>ADMINISTRATION</b>	
Quarterly Meetings 15 participants x 4 mtgs @ \$23 Host/Chiefs/Speaker - up to three (3) people \$23 ea.	\$ 1,656
Raffle Prizes for Charitable Donations \$50.00 per meeting x 4 Quarterly meetings	\$ 200
Tax Preparation CPA services and filing fees	\$ 350
Reserve (FY 2020/21 transfer)	\$ 12,359
Operational Expenses Bank checks, stamps, postage, shipping	\$ 150

Communication - Website	\$	200
Communication - Constant Contact	\$	540
Memorial Contribution/Flowers	\$	100
Charitable Donation	\$	150
Paypal Fees		
Memberships	\$	80
Quarterly Trainings	\$	30
Miscellaneous	\$	50
<b>LEADERSHIP</b>		
CFCA Dues	\$	400
CFCA Membership Dues for Section President		
CFCA Annual Conference	\$	-
- Expenses for 2 representatives (President, 1st VP or designees) to attend including travel, hotel (shared accommodations), meals, registration and expenses		
CFCA Strategic Planning / Presidents Forum Meeting	\$	1,000
Expenses for 2 representatives to attend including travel, hotel (shared accommodations), meals and expenses		
<b>COMMITTEES</b>		
Conference		
Conference Site Selection Visit	\$	-
Education & Training		
PRP - Level I & II	\$	-
Quarterly Meeting Training	\$	6,500
Speaker fee or Token of Appreciation, training fees, Certificates of Training, training supplies		
Historical		
Photography and data storage equipment/software/misc.	\$	-
Membership		
Membership Drive	\$	150
Marketing/Brochures/Supplies		
Sunshine	\$	100
Cards (including birthday cards) and Postage		
Ways & Means	\$	1,000
Promotional goods		

**MEMBER RECOGNITION**

## Awards

Executive Board members	\$	400
Term completion plaque - 5 @ \$80 each		
General Membership		
Years of Service Recognition gift	\$	300
Certificate of Appreciation Committee Coordinators	\$	-
Life Member - Badge	\$	30
2 @ \$15.00 each		
Member of the Year plaque/gift	\$	150
Certificate Frames	\$	120

## Donations

Member of the Year donation	\$	100
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## Annual Conference Scholarship

1-Carol Abraham Memorial Scholarship (attendance)	\$	350
1-Carol Abraham Memorial Scholarship (first-time attendee)	\$	350

<b>TOTAL EXPENSES:</b>	<b>\$</b>	<b>26,815</b>
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# AFSS Northern Division

## MEETING DATES

### 2020/2021

DATE	MEETING TYPE	LOCATION	TIME
07/10/20	E-Board Meeting	Location: South Lake Tahoe Conference Call	0900-1200
08/12/20	Joint E-Board (Host: North)	Conference Call	0900-1000
09/17/20	Quarterly Training Meeting AFSS Business Meeting	Location: Woodland Topic: TBD	0900-1500
09/09/20 – 09/11/20      CalChiefs Conference - CANCELLED			
10/09/20	E-Board Meeting	Location: South Lake Tahoe Conference Call	0900-1200
11/11/20	Joint E-Board (Host: South)	Conference Call	TBD
12/03/20	Quarterly Training Meeting AFSS Business Meeting	Location: W. Sac Fire Museum Topic: TBD	0900-1500
01/08/21	E-Board Meeting	Location: South Lake Tahoe Conference Call	0900-1200
02/10/21	Joint E-Board (Host: North)	Conference Call	TBD
03/18/21	Quarterly Training Meeting AFSS Business Meeting	Location: Cosumnes Fire Topic: TBD	0900-1500
04/09/21	E-Board Meeting	Location: South Lake Tahoe Conference Call	0900-1200
Date: TBA      2021 AFSS Annual Conference (Host: South)      Location: TBA			
TBD	Joint E-Board (Host: South)	At Conference	TBD
06/17/21	Quarterly Training Meeting AFSS Business Meeting	Location: South Lake Tahoe Fire Topic: TBD	0900-1500

**E-Board:** Quarterly Meetings/Calls in Jan, Apr, Jul, & Oct on the 2nd Friday of the month

**Joint E-Board:** Quarterly Conference Calls in Feb, May\*, Aug, & Nov on the 2<sup>nd</sup> Wednesday of the month (alternating North / South Hosts) \*held during AFSS Annual Conference when possible

**Quarterly Training & AFSS Business Meetings:** Quarterly Training in Mar, June, & Sep on the 3<sup>rd</sup> Thursday of the month and in Dec on the 1<sup>st</sup> Thursday of the month

**AFSS Annual Conference:** Held in March or April (alternating North / South Hosts)

## **AFSS Northern Division Executive Board – 2020/2021**

### **President**

Sallie Ross  
South Lake Tahoe Fire Rescue  
(530) 542-6160  
sross@cityofslt.us  
*Liaison to: Legislative and Nominating Committees*

### **1st Vice President**

Christina Burroughs  
El Dorado Hills Fire Department  
(916) 933-6623  
cburroughs@edhfire.com  
*Liaison to: Communications, Conference, Education & Training, and Membership Committees*

### **2nd Vice President**

Brittany Strohmayr  
CAL FIRE/Santa Cruz County Fire  
(831) 335-5353  
brittany.strohmayr@fire.ca.gov  
*Liaison to: Bylaws/SOGs and Historical Committees*

### **Recording Secretary**

Marisela Suarez  
Cosumnes Fire Department  
(916) 753-1952  
mariselasuarez@csdfire.com  
*Liaison to: Sunshine Committee*

### **Corresponding Secretary**

Janice Parker  
Sacramento Regional Fire/EMS Communications Center  
(916) 228-3070  
jparker@srfecc.ca.gov  
*Liaison to: Meeting Host Coordinator*

### **Treasurer**

Clara Turner  
Central Fire Protection District of Santa Cruz  
(831) 479-6842  
clarat@centralfpd.com  
*Liaison to: Budget and Ways & Means Committees*

### **Member-at-Large**

Dominique Mauer  
Modesto Fire Department  
(209) 572-9590  
dmaurer@modestofire.com

### **Section Chief**

Chief John Binaski  
Clovis Fire Department  
(559) 324-2200 office  
john.binaski@calchiefs.org  
*Liaison to: California Fire Chiefs Association*

## **AFSS Northern Division Committees**

### **Bylaws & SOGs**

Jodi Martin  
Retired  
530-677-6911  
rfjodi@gmail.com  
*Board Liaison: 2nd Vice President*

### **Communications**

This position is currently **vacant**.  
*Board Liaison: 1st Vice President*

### **Conference**

Valerie Erwin  
California Fire Chiefs Association  
(916) 217-2499  
Valerie.Erwin@calchiefs.org  
*and*  
Joyce Engler  
Truckee Fire Protection District  
(530) 582-7645  
joyceengler@truckeefire.org  
*Board Liaison: 1st Vice President*

### **Education & Training**

This position is currently **vacant**.  
*Board Liaison: 1st Vice President*

### **Historical**

This position is currently **vacant**.  
*Board Liaison: 2nd Vice President*

### **Legislative Task Force**

This position is currently **vacant**.  
*Board Liaison: President*

### **Meeting Host Coordinator**

Joyce Engler  
Truckee Fire Protection District  
(530) 582-7645  
joyceengler@truckeefire.org  
*Board Liaison: Corresponding Secretary*

### **Membership**

Lynda Vargas  
West Sacramento Fire Department  
(916) 617-4723  
Lyndav@cityofwestsacramento.org  
*Board Liaison: 1st Vice President*

### **Sunshine**

Aleta Cook  
San Mateo Fire Department  
(650) 522-7940  
acook@cityofsanmateo.org  
*Board Liaison: Recording Secretary*

### **Ways & Means**

Lori Kickinger  
Sacramento Fire Department  
(916) 808-1011  
lkickinger@sacfire.org  
*Board Liaison: Treasurer*



**AFSS NEEDS YOU!!!  
IF YOU ARE INTERESTED IN  
CHAIRING A VACANT  
COMMITTEE POSITION,  
PLEASE CONTACT SALLIE ROSS  
AT 530-542-6160**