18 May 2023

Dear Gateway/Careers Staff

**Change to Primary ITO Gateway Learning**

In the past, all learning resources and assessments have been sent to schools by the PITO Print store. I am aware that on occasion this has caused some significant delays for your students.

Commencing immediately, following the lodging of the enrolment, schools can now request the learning be made available as a PDF. The Learner Guide and Assessment will be sent through for printing by the school. Apart from a speedier start for the student, this will also negate the $6 courier charge.

Upon enrolment – **it will be assumed that schools will receive the materials through the Print Store**, unless a request for PDF is made, in which no resources will be couriered.

**Marking:**

All marking must be submitted in hard copy to

PO Box 15

Owaka 9535

Schools MUST ensure they retain a complete scanned copy of the assessment, including photographs.

Please don’t hesitate to make contact if there are any queries, Im always happy to assist.

Nga mihi

Suzanne Carruth