

AP Exam Packets

AP Exam Packets were distributed this Thursday and Friday by your student's Humanities teacher. These packets include AP ID labels and a handout with reminders similar to those listed below. You should have a handout for each AP exam you successfully registered for.

The most important item of your packet will be the AP ID labels which allows you to easily place your AP ID number on your exam materials – *be sure not to lose these!* These labels were created by College Board so a new sticker sheet will not be feasible and result in additional steps for students.

AP Exam Essentials

College Board has strict rules and guidelines to provide fair testing for all. Failure to follow the rules could result in a cancelled exam score or ban from future College Board testing so it is *highly essential* to follow their preparation guidance. Listed below, we have reminders from College Board and some guidance to help you have a more successful testing day:

1. Each test has [approved and unapproved items](#). Be sure that you have the right pencils, pens, and calculator (if applicable) for your exam(s). We cannot guarantee having enough extra materials for every student so plan accordingly.
2. Cell phones, smart watches, netbooks and other electronics ARE NOT allowed in testing rooms. **Leave them at home.** If you cannot, leave them in your car/locker.
 - a. Lost or stolen items are not the responsibility of LWSD or EHS so, again, please leave your valuables safe at home!
3. Do not bring backpacks.
4. Food and drink are not allowed in the testing room but you may bring these to enjoy on your breaks. All snacks must be stored outside of the gym in clear plastic bags.
5. Temperatures in gyms and classrooms vary greatly. Dress in layers.
6. Students **MUST** arrive on time for exams – late arrivals will not be allowed to test.
 - a. Check-in for morning exams is 7AM and check-in for afternoon exams is 11AM and will be hosted in the Main Gym or Cascade Gym unless otherwise posted at the front of the school on your testing day(s).
7. *Pre-exam items include knowing your home address, phone number, and other basic information. Be prepared to fill this out without the assistance of a device.*

AP Exam Refunds

If you are committed to not taking one or more AP exam and wish to pursue a refund, follow [THIS LINK](#) to fill out our school's AP Refund Form. To avoid duplicate entries, please have your student complete the Form with you. Deadline for completion is **June 1st, 2022.**

Parents – AP Exam Day Notices

Please review with your student that they have all the required materials they need for their test(s) and that they are approved by the College Board. Read the **AP Exam Essentials** posted above to review our guidance on how to help your student have a successful testing day.

A note specifically for parents: it is worth noting that testing timelines are approximate, no student will be dismissed from the testing room early, and students will not have the ability to speak with you while the exam is considered ongoing. While we do our best to prepare students adequately so tests can finish on time, do be prepared for afternoon exams, in particular, to run past the expected end time. We strongly encourage families to coordinate carpooling as well to avoid causing parking lot congestion, downtown traffic and help with a speedier pick up and drop off process.

Reminder About Photo IDs

Please remember that the information on your photo ID must match what is on your College Board account.

For example, if your College Board account has your birth name (Jane Doe) but your student ID shows your preferred name (April Doe), you will want to find a different form of photo ID that matches College Board such as a passport or driver's license.

If you wish to change your College Board account, you must call College Board Customer Support to make the change. Neither your teacher nor the AP Coordinator have the ability to change your personal information.