

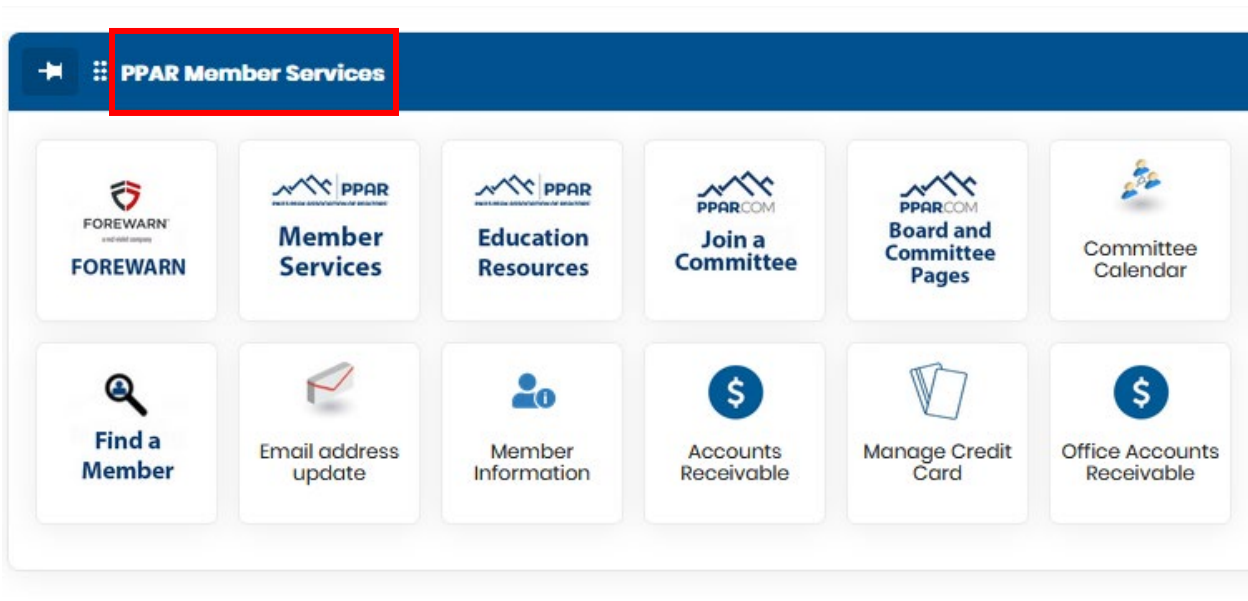


Credit Cards and AutoPay

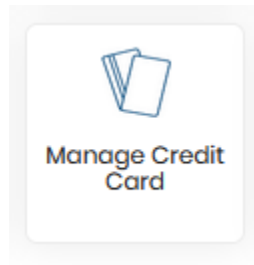
PPAR does not store your credit card info in their system. Once the migration to the new Association Management System and the Connect Dashboard is completed, **starting on June 19th**, you will need to reenter a credit card to be stored in e-commerce and reenroll into autopay. This will ensure timely payments and reduce the possibility of members missing a payment and incurring late fees or facing suspension.

How To Add A Credit Card To Your Account

On your Connect Dashboard, look for the PPAR Member Services Module.



Then Click on the Manage Credit Card link.



Click on the Add a new Credit Card button.


Add a new Credit Card

Manage Credit Cards

Fill out the information fields.

Credit Card Information

Please enter your credit card information below.

Card Information			
Name on Credit Card Michele Van Metre			
<small>Full name as displayed on card</small>			
Address 430 N Tejon St Ste 101			
City Colorado Springs	State/Province CO	Zip/Postal Code 80903	
Credit Card Type Choose...	Credit Card Number	Card Security ID	Expiration Month Choose...
			Expiration Year Choose...

Submit Cancel

In the Autopayment Choices window, check the box if you'd like the card to be charged for MLS & Misc Charges (such as classes and Annual Dues). Choose whether to keep your credit card on file.

Click on Submit.

Submit

Cancel

Autopayment Choices

Checking one or more items below will enable auto payment.

☒ Allow association to use this credit card for automated dues payments

Select All

Deselect All

☐ MLS & Misc Charges

Keep On File

Yes