

Upper New York United Methodist Historical Society Guidelines for Article Submission

Purpose of Society:

The Upper New York United Methodist Historical Society (Society) supports the Upper New York Conference Commission on Archives and History in the collection and preservation of materials related to the history of The United Methodist Church and its antecedents within the bounds of what is now Upper New York Conference.

Materials may include books, pamphlets, papers, relics, portraits, and interpretation of historic sites.

The antecedent groups include the religious groups that merged over time to form the Evangelical United Brethren Church - which itself merged in 1968 with the Methodist Church (itself a merger) to form the United Methodist Church.

The Society seeks to *promote in the conference* (including with local church historians and others) *knowledge of Methodist history and its preservation and dissemination along with appropriate skills* by such means as seems best adapted to that end.

The Society has a private Facebook page available to members of the UNY Historical Society and 2016 and later members of the UNY Commission on Archives and History. Starting 2018 it also has a newsletter emailed to its members.

Submissions:

The Society will consider articles that support the purpose noted above and are tied to Upper New York Methodist connections. The articles/items will be considered for inclusion on its Facebook page and for possible abridgement or excerpts to be published in its six-page newsletter.

Articles should not be scholarly with footnotes but instead should be designed to be accessible to the general educated public. To view the first issue and its style, use the link at <http://www.unyumc.org/news/article/whats-new-with-the-uny-historical-society>. (Since the first issue included a two-page membership form, there may be more room in other issues for other materials.)

Submissions may be edited. This can include: re-formatting, corrections of copy, revisions of style, and review/addition of illustrations. (For one listing of types of editing, see <http://www.mseditoronline.com/types.html>.)

Submission gives the Society permission to use the article on its Facebook group and in whole or part in its newsletter. (This is not an exclusion permission as the author still retains other rights.) The article, if posted, will appear with the author's name. The author may ask when submitting the article that the edited version be referred back to him/her before publishing on Facebook. If all or part of the writing is used in the Society newsletter, that newsletter issue will be emailed to the author at the provided email address.

Submissions may be made to the UNY's Facebook group administrator and newsletter editor at nancy_e_rutenber@yahoo.com. If questions, Nancy Rutenber's home phone is 518-456-0412.