

Form/Report:

Completed WHO/HOW:

The following reports are required by all churches:

[2026 Active Clergy Compensation Form with Excel worksheet](#)

OR

[2026 Retired/Lay Supply Clergy Compensation](#)

SPRC/Download, Complete, Upload

PRINT, sign and bring a signed copy to the Charge Conference

Church Outreach & VIM

Church/Complete Online

Report of the Pastor

Pastor/Complete Online

[Trustee Election Ballot](#)

Church/Download Template for Use

PRINT and bring copies to the Charge Conference

[Imagine No Racism \(complete online\)](#)

Church/Complete Online

Nominations/Personnel (Church's own form)

Church/Upload Own Document

Local Church Leadership

Church/Open module in left-hand column.

Click [here](#) for Help Document

VERY HELPFUL

Church's Safe Sanctuaries Policy

Church/Upload Own Document

[2025 UMC Annual Accessibility Audit](#)

(Due every year)

The following reports are to be completed, only if applicable to your church:

[ARP Resolution \(accountable reimbursement\)](#)

SPRC/Download, Complete, Upload

[Clergy Housing Exclusion Resolution](#)

SPRC/Download, Complete, Upload

[Parsonage Inspection & Committee Report](#)

Church/Download, Complete, Upload

[Declaration of Candidacy for Licensed/Ordained Ministry](#)

SPRC/Download, Complete, Upload

PRINT and bring a copy to the Charge Conference

[Bequest Resolution](#)

Church/Download, Complete, Upload

[Retired Clergy Report](#)

Retired Clergy in the church/Download, Complete, Upload

[Change of Treasurer/Billing Information Update](#)

Treasurer change/Download, Complete, Upload

Due at Charge Conference (Give to DS at Charge Conference):

[Church/Charge Conference Minutes \(and supplemental documents\)](#)

Bring a BLANK copy Don't forget to bring a copy of

[Sign-in Sheet](#)

[Certified Lay Minister Annual Report](#)

CLM/Download, Complete, and Submit 3 copies at Conference

[Certified Lay Servant Annual Report](#)

CLS/Download, Complete, and Submit 3 copies at Conference

[Lay Speaker Annual Report](#)

CLS/Download, Complete, and Submit 3 copies at Conference

CHANGED

Bring THREE copies to the Charge Conference

DUE February 15, 2026 (Required by all Churches)

Report of the Trustees

Church/Complete Online

Report of the Finance Committee

Church/Complete Online

NEW [2025 Year End Financial Report](#) (Helpful for AC Stats preparation)

Church/Download, Complete, Upload OR Upload your own format

2026 Church Budget (your church format)

Church/Upload Own Document

DUE March 15, 2026 (Required by all Churches)

[2025 Local Church Annual Financial Audit](#)

Church/Download, Complete, Upload



Now Editable after saved /completed!!

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NEW