

Epic ADVISOR

A Live-Site Newsletter for Clinical Care Teams / Ambulatory & Inpatient Staff

November 22, 2023



Epic Advisor Top Stories

Attn: Managers and Leaders!

These key items must be

addressed in your **Daily Huddles:**



Ambulatory and Inpatient Huddle Topics:

- Scanning Guidance for Practice/HOD Staff who Scan

Inpatient Huddle Topics:

- Documentation on Discharge a Deceased Patient

Ambulatory Huddle Topics

- Chart Abstraction Update: Intellis support ends November 30.

Inpatient Nursing and Allied Health Focus

Preview Next Week's Epic Enhancements!

- The following Epic enhancements will be in Production on Tuesday, November 28!
 - [Click here to review details about these Epic enhancements, including screenshots.](#)

- [Click here to learn more about the Epic Enhancement Process and how to submit an Epic Enhancement request!](#)

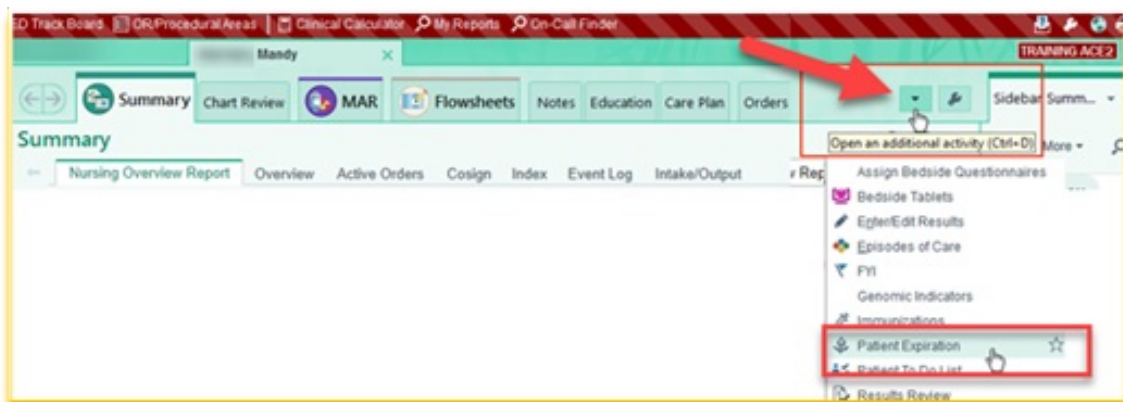


- Thank you to the Epic Together Project Team for these amazing enhancements!
- We appreciate you, Epic Together Team!

Inpatient Nursing and Allied Health Focus

Documentation for Discharging a Deceased Patient

- When a patient expires during admission, it is appropriate to complete the postmortem documentation in the Patient Expiration Activity.
- The provider will enter date and time of death in their Discharge Navigator.
 - [Click here to review the Discharge Navigator Tip Sheet.](#)
- The RN will open the patient's chart and complete post-mortem documentation in the **Patient Expiration** Activity.
 - To add the Patient Expiration activity, click the **More** button at the upper right corner of the activity tabs (next to the wrench icon) and select **Patient Expiration**.



- Follow the table of contents at the left side to complete the required information for a deceased patient.

NOTE: Donor Status sections for the NJ Sharing Network notification and Body Disposition section for the Communicable Disease are included in this navigator. The Communicable Disease form that goes with the patient to the morgue will remain on paper.

- When the patient is ready for pick up to the morgue, the RN or Unit Clerk will access the **Unit Manager** activity.
- Select the patient and right-click to select **Discharge**.
 - **IMPORTANT NOTE:** Do NOT discharge the expired patient until the body is leaving the room.
- Click the **Discharge** section header
 - Note the discharge disposition automatically populates as Expired from physician's documentation as well as the Date and Time of Death.
 - Enter the date and time of death, as noted by the provider, in the Discharge date and Discharge time fields.

[Please click here to review the Documentation Tip Sheet for Discharging Deceased Patient.](#)

The screenshot shows a software interface for a 'Discharge' form. At the top, there are tabs for 'Print Forms' and 'Discharge'. Below the tabs, there's a section titled 'Expected Discharge' with a green checkmark icon. It shows 'Expected Discharge: 4/3/2022' and 'Last reviewed on 3/31/2022 at 1444 by Emergency, Nurse Epic, RN'. Below this is the 'Discharge' section, which is highlighted with a blue header. It contains several fields: 'Date and Time' (with a calendar icon), 'Discharge Disposition' (set to 'Expired'), 'Destination Type', 'Preliminary Cause of Death', and 'Medical or Legal Status' (with an 'Add Status' button). A red arrow points from the 'Date and Time of Death' field (showing '6/18/2023 1051') to the 'Date and Time' field. At the bottom, there are 'Close' and 'Cancel' buttons, and 'Previous' and 'Next' navigation buttons.

IMPORTANT NOTE: The provider must document the time of death so the nurse can discharge the patient using that time as well. The date and time of discharge **must match** the actual date and time of death from the physician's documentation.



Wave 5 Chart Abstraction Update

- Abstraction assistance from Intellis, our third-party vendor, will end on Wednesday, December 6th for any departments who previously charted in one of the following EHRs:
 - Cerner Inpatient PowerChart, Cerner Outpatient PowerWorks, Wound Docs, and paper charts (Hospital outpatient departments).
 - For all date of service past December 6th the chart health and abstraction will be managed at practice level.

Ambulatory Nursing, Allied Health, and Access and Revenue Cycle Readiness (ARCR) Focus

Scanning Guidance for ALL

What Scanning Application Should I Use?



- **Medical Practice Group staff** will scan **clinical documentation** using **Solarity**.
- **Hospital Outpatient Department staff** with **Professional-Based Billing (PBB)** will scan clinical documentation using **Solarity**.
- **Hospital Outpatient Department staff** with **Hospital-Based Billing (HB)** will scan clinical documentation using **OnBase**.
 - Clinical documentation may include **previous provider notes**, **external lab results**, and **faxed orders**.
- **All staff** will scan **non-clinical documentation** using **Media Manager**.
 - **Non-Clinical** documentation includes **insurance cards** and **photo IDs**.

- **IMPORTANT NOTE:** DO NOT SCAN clinical documentation using **Media Manager** - The scanned document will not populate the correct places in the chart if Media Manager is used.

HOD Staff: For clarification on your HB or PBB status, please contact your Site Finance Officer.

The grid below provides guidance on what Scanning Application to utilize based upon your department and document type:

Medical Practice Group	Clinical Documentation: Solarity	Non-Clinical Documentation: Media Manager
Hospital Outpatient Department (PBB)	Clinical Documentation: Solarity	Non-Clinical Documentation: Media Manager
Hospital Outpatient Department (HB)	Clinical Documentation: OnBase	Non-Clinical Documentation: Media Manager

We are providing links to scanning tip sheets below. Please remember that all Tip Sheets are available on your Learning Home Dashboard. Press **F1!**

- [OnBase Tip Sheet](#)
- [Solarity Scanning - Physician Acknowledgement](#)
- [Solarity - Scanning](#)
- [Solarity - Batch Prep Process](#)
- [Solarity - Return to Customer Workbasket](#)
- [Solarity - Exception Workbasket Tip Sheet](#)

If you encounter hardware problems with scanning, please contact the Help

All Work and No Play Makes for a Dull Day!

Happy Thanksgiving!



Enjoy the Thanksgiving Word Scramble below during your next break!


- [Click here to review a Psychology Today article detailing the Seven Scientifically Proven Benefits of Gratitude!](#)
- [Click here to review Bon Appetite's 67 best Thanksgiving recipes \(There's something for everyone\)!](#)
- [Click here to listen to The Beatle's Hit song *In My Life* during your next break!](#)
- [Click here for printable, PDFs of the Word Scramble and Thanksgiving Trivia below to enjoy on your break.](#)

Thanksgiving

WORD SCRAMBLE


- | | |
|-----------------------|------------------------|
| 1. gaivhtnsnkig _____ | 14. vrtaehs _____ |
| 2. teruyk _____ | 15. ealsev _____ |
| 3. nisfgtuf _____ | 16. ysam _____ |
| 4. pmnupik _____ | 17. tlocabelht _____ |
| 5. oraemn zc _____ | 18. alrtev _____ |
| 6. elbdsse _____ | 19. aderpa _____ |
| 7. ntuhklfa _____ | 20. bnmroeev _____ |
| 8. gavyr _____ | 21. agernrtpsdna _____ |
| 9. ymilaf _____ | 22. secleasor _____ |
| 10. rocan _____ | 23. taseb _____ |
| 11. tfesa _____ | 24. dreba _____ |
| 12. ernayrrcb _____ | 25. lspgirim _____ |
| 13. rincocaoup _____ | 26. pnpceeia _____ |





Thanksgiving

TRIVIA



PICK THE ANSWER YOU THINK IS
CORRECT FOR EACH QUESTION

1. WHEN DOES THANKSGIVING OCCUR?
 A. 4TH THURSDAY IN NOVEMBER B. NOVEMBER 26TH
 C. 3RD THURSDAY IN NOVEMBER D. NOVEMBER 22ND
2. HOW LONG DID THE FIRST THANKSGIVING LAST?
 A. ONE DAY B. TWO DAYS
 C. ONE WEEK D. THREE DAYS
3. WHICH OF THESE WAS NOT SERVED AT THE FIRST THANKSGIVING?
 A. CRANBERRIES, CORN, MASHED POTATOES B. RABBIT, CHICKEN, WILD TURKEY
 C. DEER MEAT, FISH, GOOSE D. GOOSE, CHICKEN, WILD TURKEY
4. WHICH INDIAN TRIBE TAUGHT THE PILGRIMS HOW TO GROW CROPS?
 A. APACHE B. CHEROKEE
 C. WAMPANOAG D. ROANOKE
5. HOW MANY TURKEYS DO AMERICANS EAT EACH YEAR?
 A. 100 MILLION B. 280 MILLION
 C. A BILLION D. 500 MILLION
6. WHAT IS A SNOOD?
 A. LOOSE SKIN UNDER A TURKEY'S NECK B. A HOT CIDER DRINK
 C. A PILGRIM'S HAT D. SPANISH FOR GRAVY
7. WHERE IS THE BEST PLACE TO PUT A THERMOMETER IN A TURKEY?
 A. THE BREAST B. THE THIGH
 C. MIDDLE OF THE BACK D. THE CAVITY
8. WHICH PRESIDENT FIRST PARDONED A TURKEY STARTING TRADITION?
 A. LINCOLN IN 1863 B. TRUMAN IN 1947
 C. ROOSEVELT IN 1939 D. CLINTON IN 1994
9. WHICH UTENSIL WAS NOT USED BY THE PILGRIMS ON THANKSGIVING?
 A. KNIFE B. FORK
 C. SPOON D. HANDS
10. HOW MANY FEATHERS DOES A FULL GROWN TURKEY HAVE?
 A. 2,000 B. 3,500
 C. 500 D. A MILLION

NAME: _____ SCORE: _____

How to "Get Help" With Epic

For 24/7 inpatient assistance, please call informatics extensions from within the hospital on a hospital phone.

Vocera Geni Site Locations	Internal Ext.	External DID
RWJUH Somerset	62374	908-595-2374
RWJUH New Brunswick	38158	732-418-8158
RWJUH Rahway	76179	732-499-7618
Clara Maass Medical Center	44411	973-844-4410
Community Medical Center	12780	732-557-2780
Monmouth Medical Center	36001	732-923-6001
Monmouth Medical Center South	24800	732-886-4800
Barnabas Behavioral Health	24800	732-886-4800
Cooperman Medical Center	28100 or *18	973-322-8100
Newark Beth Israel Medical Center	67890 or *135	973-926-7890
Jersey City Medical Center	72240	201-915-2240
RWJUH Hamilton	8290	609-249-8290
Children's Specialized Hospital		

For immediate help with Epic issues/build-fix requests, call the Enterprise Service Desk at **855-453-1950**.

We have developed this handy "[Epic: How to Get Help](#)" flyer that will provide instructions on opening Help Desk Tickets and enhancement requests in Epic.



Good Humor



"you nurses are kind, caring & devoted to saving lives. If it's cool, I'm hangin' with you this Thanksgiving."

If you have a joke to include in a future Epic Advisor newsletter, please email [Epic Communications](#).

Print-Edition of Today's Epic Advisor!

- [Click here for a printable version of Tuesday's Epic Advisor Newsletter.](#)
- [Click here for a PDF, printable version of today's Epic Advisor Newsletter.](#)



For more information please
visit our website at
www.EpicTogetherNJ.org

[Unsubscribe jan.connolly@rwjbh.org](mailto:jan.connolly@rwjbh.org)

[Constant Contact Data Notice](#)

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