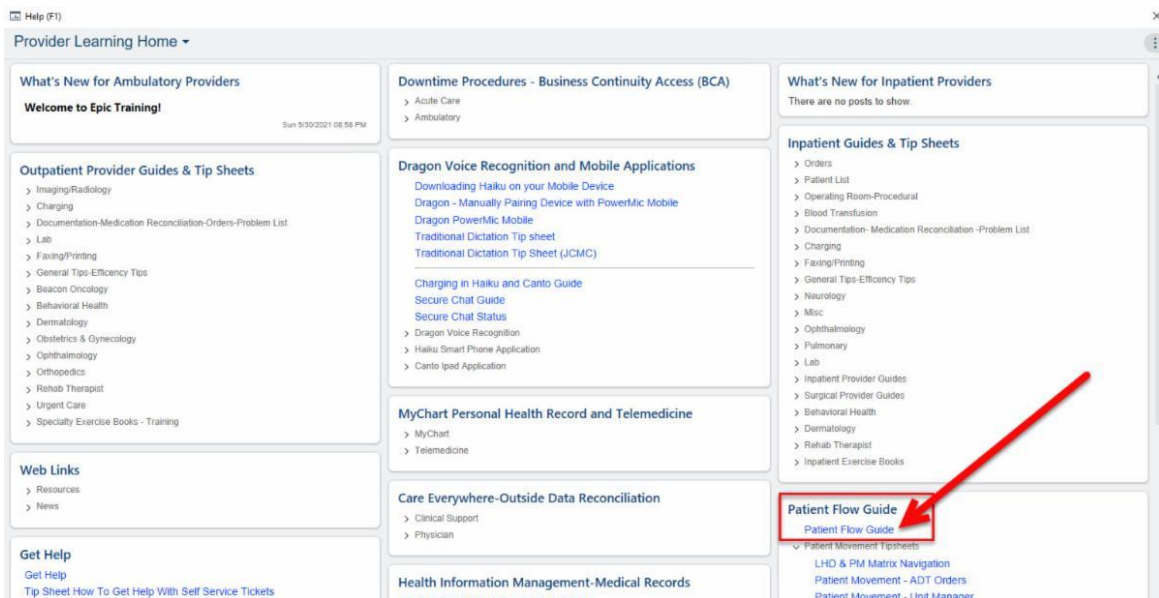


Patient Movement Reminder: Promptly Discharge Cath Lab/EP Patients at the Time they Depart!



- All patients being sent to another facility emergently must be discharged from the sending facility **in real time** so that the patient is available to have orders entered at the receiving facility.
 - Charting can be completed after the patient is discharged, but delays in discharge can lead to delays in prompt patient care.
- Press **F1** to access the Learning Home Dashboard.
- The **Patient Flow Guide**, which contains the steps to efficiently complete patient movement in Hyperspace, is available on your Learning Home Dashboard.



Cath/EP Lab to Other Hospital (Within Organization)

Cath Lab to Other Hospital (Within Organization)	
Who	Does What
Referring Provider	Contacts Transfer Center to request transfer of patient
If moving to another hospital's inpatient unit	
Acute Transfer Center Staff	Process request, receives acceptance of patient, and creates New Reservation and Bed Request for patient
Bed Planning	Assigns Unit/Room from Unassigned tab of Bed Planning
Cardiologist	Place order for discharge with status of Another Health Care Institution.
Cath Lab Staff	Discharges patient at the time the patient physically departs via Status Board with a Discharge Disposition of Another Health Care Institution
Receiving Nurse or Unit Clerk	In Unit Manager, right clicks on patient in incoming care area to complete move to bed
If admitted directly to another cath lab or Operating Room (OR)	
Acute Transfer Center Staff	Process request, receives acceptance of patient, and creates New Reservation with a unit of OR
Sending Cardiologist	Place order for discharge with status of Another Health Care Institution.
Sending Cath Lab Staff	Discharges patient at the time the patient physically departs via Status Board with a Discharge Disposition of Another Health Care Institution
OR or Cath Lab Scheduler	Schedules case request from the Case Depot
Admitting / Registration	Admits the patient to the surgical/procedural department
Receiving Cath Lab / OR	Finds patient on Status Board and begins charting on case

- Issues related to a patient not being available at the receiving facility should be called in to Informatics immediately so that immediate intervention can be coordinated.
 - Community Medical Center: **12780**
 - Jersey City Medical Center: **72240**
 - Monmouth Medical Center: **36001**
 - Monmouth Medical Center Southern Campus: **24800**
 - RWJHB Behavioral Health Center: **24800**
 - Hamilton: **8290**
 - New Brunswick: **33284**
 - Rahway: **77618**
 - Somerset: **62374**
- State that there is a critical patient safety issue, you have a patient who was recently transferred from another facility, and you cannot access the patient's chart.
- Informatics can provide guidance to clinicians at the sending facility on how to discharge the patient correctly. If necessary, Informatics can assist

with opening a high priority Service Now ticket to be assigned to an Epic analyst for additional assistance.

- Alternatively, you can call the Help Desk at **855-453-1948** and open an **urgent “patient safety”** [Help Desk ticket](#).
- [Click here to view the Epic: How to Get Help flyer!](#)

