

Ambulatory: Close Erroneous Encounters Quickly with Visit Information

When an encounter is documented or opened in error, there is a quick and convenient way to change it to an erroneous encounter.

How it Works



1. Refer to steps 1 thru 9 mentioned above to open your patient's erroneous encounter.
2. Go to the **Rooming Activity** tab and select the **Visit Information** section.
3. In the **Reason for Visit** search field, enter error and choose "Error (VOID this visit)".

The screenshot shows the 'Rooming' tab selected in the top navigation bar. Below it, the 'Visit Information' section is active. In the 'Reason for Visit' search field, the text 'error' is entered and highlighted with a red box. To the right of the search field is a blue 'Add' button. Below the search field is a table with columns for %, ID, Name, and Procedure. The first row shows '77' and 'Error (VOID this visit)'. The table also includes rows for 'Hernia', 'Mass', 'Pain', 'Rectal Bleeding', and 'Suture / Staple R'.

%	ID	Name	Procedure
	77	Error (VOID this visit)	Hernia
			Mass
			Pain
			Rectal Bleeding
			Suture / Staple R

Note:

- a. Entering "Error (VOID this visit)" will not require the following information for office visits:
 - i. Note
 - ii. Diagnosis
 - iii. Level of Service.
- b. Delete any other Reason for Visit listed in this section.

4. Select **Sign Visit**.

Version #	Purpose of Change	Author	Date of Change
1.0	Initial Creation	A.Byers/ T.Loulou	01/16/24