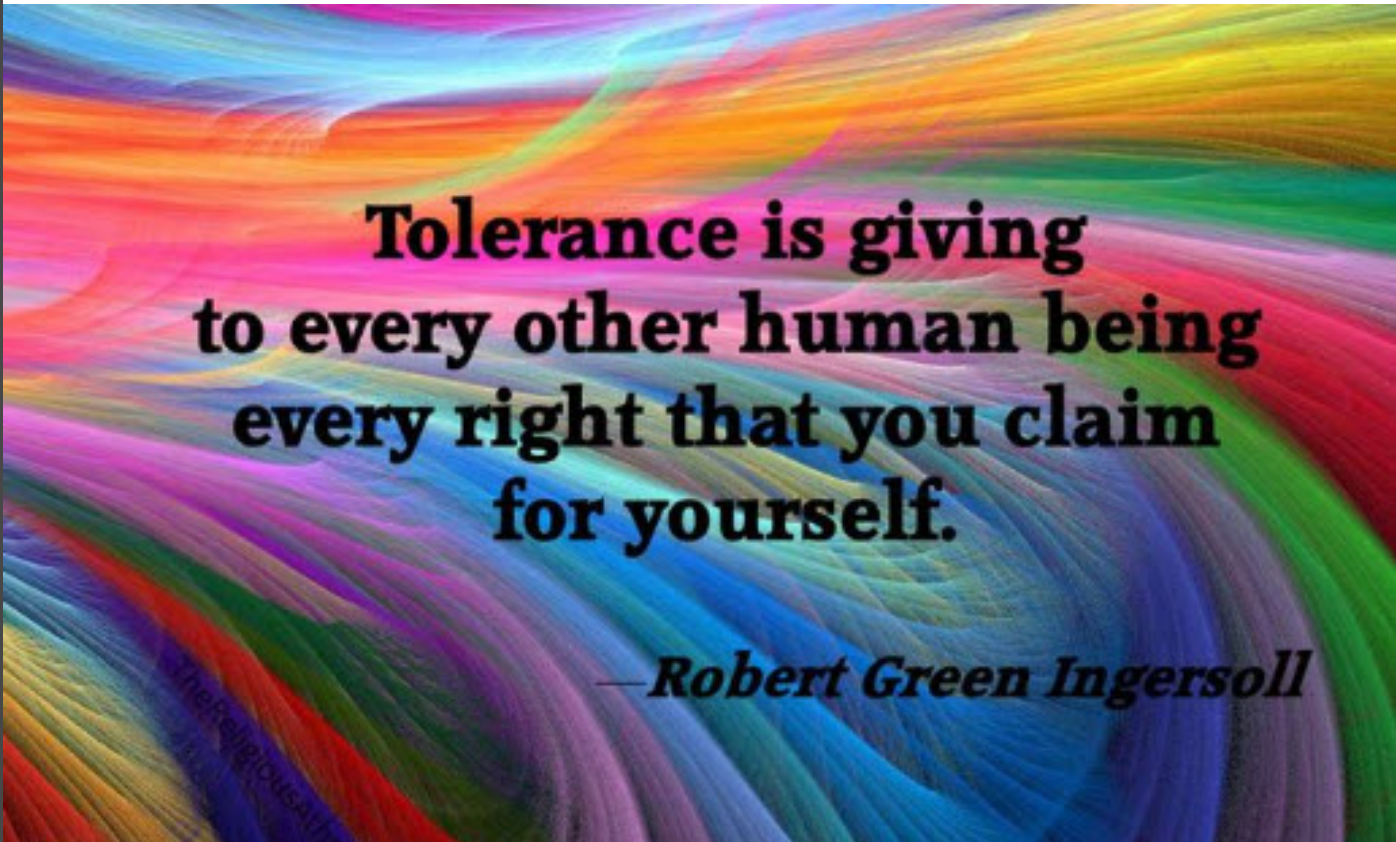


Epic PROVIDER

A Newsletter for Live Site Providers

*****For RWJBH and Rutgers Providers Live on Epic*****

November 16, 2023: Today Is International Day for Tolerance



**Tolerance is giving
to every other human being
every right that you claim
for yourself.**

—Robert Green Ingersoll

Provider Top Stories

Attn: Physician Leaders and Practice Managers! Share these key items in your meetings:

Ambulatory and Inpatient Providers:

- **Attn: All Providers** - Next week we will return to our normal, weekly Wednesday distribution for the Epic Provider Newsletter.
- **Congratulations, Wave 5 Providers, on a successful Epic Go-Live!**

Inpatient Providers:



- New Epic Functionality: Easily Assigning New Attending Provider in Epic
- Refresh: Provider Care Teams & Finding Patients in Epic

Ambulatory Providers:

- Immunizations and Medications in Epic
- Reminder: Close Encounters & Three-Day Encounter Closure Timelines Explained

Inpatient Providers:

New Functionality in Epic! Updating

Attending Provider for Multiple Patients:

It is essential that all know who the Attending Provider is in real-time.

However, we understand that this is new functionality. Below are simple and quick steps to update Attending in Epic.

- Go to Patient Lists.
- Hold the **Shift** or **Ctrl** key on your keyboard and highlight multiple patients on the Patient List.
- Right-click and select **Assign Others** from the menu.

☆ NBI C4 CTICU 42 Patients

Patient Photo	Bed	Patient Name ▲	MRN	CSN
	TRN PHX MED SURG	Acde, John-Lung	30122874	453370
	C402-A	Acde, John-PHXRN	30122543	447571
	TRN PHX MED SURG	Aerosmith, John-Lung	30122888	453702
		Aerosmith, John-PHXRN	30122888	453702
		Alicecooper, John-Lung	30122888	453702
	C404-A	Alicecooper, John-PHXRN	30122888	453702
	TRN PHX MED SURG	Alienantfarm, John-Lung	30122888	453702
	C405-A	Alienantfarm, John-PHXRN	30122888	453702

1 Hold the **Shift** or **Ctrl** key and select multiple patients on Patient Lists.

2 Right-click and select **Assign Others** from the menu.

Print List
Assign Me
Assign Me as 1st Contact
End My Assignments
Assign Others
End Others' Assignments
Assign Teams
Remove Teams
Copy Patient
Send To

- Select the Provider, Relationship, Start Date and Start Time.
- **Helpful Hint:** Select the Attending box to quickly update Attending

Provider.

- You may also update the End Date, End Time, and Override 1st Contact, if necessary!
- Click **Accept**.

Assign Others

Choose providers to add to treatment teams

Filter providers by: ☐ Schedulable Departments ☐ On-Shift Staff ☒ None

Provider	Relationship	Attending	Start Date	Start Time	End Date
STETHOSCOPE, SAM		☒	11/15/2023	3:34 PM	

- The new Attending Provider is now reflected for all highlighted patients on Patient Lists... So efficient to make this update!

Patient Name	MRN	CSN	Age/Gender	Service	Attending
Acdc, John-Lung	30122882	453578	68 y.o. / M	Transplant	Stethoscope, Sam, MD
Acdc, John-PHXRN	30122522	447257	68 y.o. / M	Transplant	Phoenix, Surgeon, MD
Aerosmith, John-Lung	30122897	453940	68 y.o. / M	Transplant	Stethoscope, Sam, MD
Aerosmith, John-PHXRN	30122540	447547	68 y.o. / M	Transplant	Stethoscope, Sam, MD
Alicecooper, John-Lung	30122906	454193	68 y.o. / M	Transplant	Stethoscope, Sam, MD
Alicecooper, John-PHXRN	30122582	448069	68 y.o. / M	Transplant	Stethoscope, Sam, MD
Alienantfarm, John-Lung	30122914	454397	68 y.o. / M	Transplant	Stethoscope, Sam, MD

Refresh: Provider Care Teams Refresh - Finding Your Patients in Epic

- In Epic, there are multiple ways to locate your patients.

If you are part of a Provider Care Team, it's easy to sign yourself into a Team during Sign-in:

- When you log into Epic with your unique Username and password, you will be prompted with a Sign In pop-up to assign yourself to the Provider Team.
 - Verify the following information when you complete Sign-In:
 - Your start and end time
 - Your role
 - Your Service

- Your Contact info
- Select your **Provider Team(s)**
 - This allows you to select Your Patients.
 - You can also click **Select All**.

Sign In

1

Start: 0658 11/08/2023

End: 1858 11/08/2023

8H 12H 1D

4

Phone Pager

Comment:

2

Role: Consulting Physician

3

Service: Intensive Care

Provider Teams (2)

Add teams +

☐ Resident Blue Team
 0 Patients Selected
 Select all
 X
 v

☒ NBI Hospitalist Admitter
 No patients to select
 Select all
 X
 v
 5

☒ SOM Family Medicine Red Admit Team
 0 Patients Selected
 Select all
 X
 v
 6

Patient	Department / Room-Bed	MRN	Consulting Physician	Previously Assigned	Override 1st Contact
☐ Achilles, Elsie-IPGY... Female, 30 y.o., 05/03/1993	SOM 1PAV ONCOLOGY TRN IP Oncology-TRN IP Onc...	30120966			
☐ Achilles, Eshan-END Male, 56 y.o., 11/07/1967	SOM 4E MED/SURG TRN IPORD Med Surg-TRN IP...	30118199			
☐ Achilles, Gerald-CVNI Male, 75 y.o., 02/09/1948	SOM 2E CARDIOLOGY TRN CV Med Surg-NONE	30114761			
☐ Achilles, Gerald-PAL Male, 75 y.o., 02/09/1948	SOM 4E MED/SURG TRN IPORD Med Surg-TRN IP...	30118356			
☐ Aegea, Elsie-IPGYN... Female, 30 y.o., 05/03/1993	SOM 1PAV ONCOLOGY TRN IP Oncology-TRN IP Onc...	30120971			

2 teams selected.
 Take over overlapping provider team assignments
 Sign In (0 Assignments)
 Cancel

Adding a Patient to the Provider Care Team:

- Go to Patient Lists.
- Search for and highlight the patient on the Patient List.
- Right-click on the patient and select **Treatment Team** from the menu.

Bed	Patient Location	Patient Name
472-A	472-A	Alban, Irene-LAB
Summary Problem List Orders Charges Create Progress Note		
472-B	472-B	Barolo, Doris-LAB
473-A	473-A	Albillo, Glen-LAB
474-A	474-A	Albillo, Irene-LAB

Print List

Assign Me

Assign Me as 1st Contact

End My Assignments

Assign Others

End Others' Assignments

Treatment Team

Assign Teams

- Search for and select the Provider Care Team or select Add Team and select

the Provider Care Team from the list.

- Click **Accept**.

Care Teams (Alban, Irene-LAB)

+ Care Coordination Note

Current Encounter Team

Add Attending: + Add Me

Add Team Member: + Add Me

Add Provider Team: **blue** +

%	Team	ID
☒	Resident Blue Team	1
☒	SOM Family Medicine Blue	60

Search Recent

and past team members by name, role, etc. Got It

Search by team member details

Team Member

Attending

View Secure Chat availability and start a conversation. Got It

11/08/2023 11:53 AM

Whitecoat, Walt, MD Attending

1st Contact

SOM General Cardiology

Specialty: Cardiology

No team member on this team

Remove Edit Set Primary

- [Click here to review the associated Provider Care Teams Tip Sheet.](#)
- We are providing the definitions below to further explain Epic Terms related to finding patients.

Treatment Team: All inpatient clinicians currently assigned to the patient.
Example: attending provider, consulting provider, RN, case manager

Practice Group: A group of providers that work for the same clinic or group.
Provider group lists contain all patients that have one of these providers on their Treatment Team.

Provider Care Team: A group of providers that are sharing a panel of admitted patients. The Provider "Care" Team list contains all patients that are assigned to the Provider "Care" Team.

Patient Care Team: Cross encounter ambulatory providers. Example: PCP, cardiologist

Ambulatory Providers:

Immunizations vs. Medications in Epic

- Immunizations, such as Flu or COVID Vaccines, are administered using the Immunization activity in Epic.



Chart Review **Immunizations** Synopsis Quality Gaps Wrap-Up Rooming Enter/Edit Results

Immunizations - All Types

All Admin Types Incomplete Admins Historical Admins Immunization Report Query Imm Registry Refresh Storage Unit

Administered Immunization

Name: Influenza, MDCK, Quadrivalent, with preservative [Given] [Defer] [Delete]

Date: 11/15/2023 Time: [] Given By: FAMILY MEDICINE, NURSE

Lot: 1234 Dose: 0.5 mL VIS Publish Date: 8/6/2021

NDC: 70461-423-10 [] All Site: Left deltoid

Manufacturer: Seqirus Route: Intramuscular

Product: Flucelvax Quad 2023-2024 External: []

Expiration Date: 11/15/2024 Next Due: []

Is this vaccine sponsored by the state as part of a VFC or VFA program? ☒ Not VFC/VFA eligible ☐ VFC eligible - Medicaid/Medicaid Managed Care ☐ VFC eligible - Uninsured ☐ VFC eligible - American Indian/Alaskan Native ☐ VFC eligible - Federally Qualified Health Center Patient (under-insured) ☐ VFA 317 - Uninsured

VIS Presented Date: []

[Accept as Incomplete] [Accept] [Cancel]

Incomplete Administrations

BCG [Administer] [Defer] [Delete] Ordered: 9/28/2022 Family Medicine, Nurse, RN

- Clinic Administered Medications, such as a B-12 injection, are administered in the Medication Administration Record (**MAR**).

MAR

Report MAR Note Messages Legend Show All Actions Select Medications

Schedule Date/Time: 11/15/2023 1500 Documented By: FAMILY MEDICINE, NURSE Document for Another User

Medication

cyanocobalamin (Vitamin B-12) injection 1,000 mcg Dose: 1,000 mcg intramuscular - Once

Order Information

Ordered Admin Dose: 1,000 mcg - 1 mL
Concentration: 1,000 mcg/mL
Frequency: Once
Route: Intramuscular
Ordered Dose: 1,000 mcg
Administration Window: 60 minutes from the due time
Priority: Routine
Order ID: 2307377
Order Start Time: Today 11/15/23 at 1500
Administrations Remaining: 0 (-1 in progress)
Expected Dispense Volume: 1 mL
References: Nofax Micromedex Pediatrx

Next Actions: 11/15 1500 Due

Administration Details

Action	Date	Time	Comment
Given	11/15/2023	1445	

Route: Intramuscular Site: Left Deltoid

Dose: 1,000 mcg

Order Concentration: 1,000 mcg/mL

Outpatient Billing

☐ Patient Supplied?

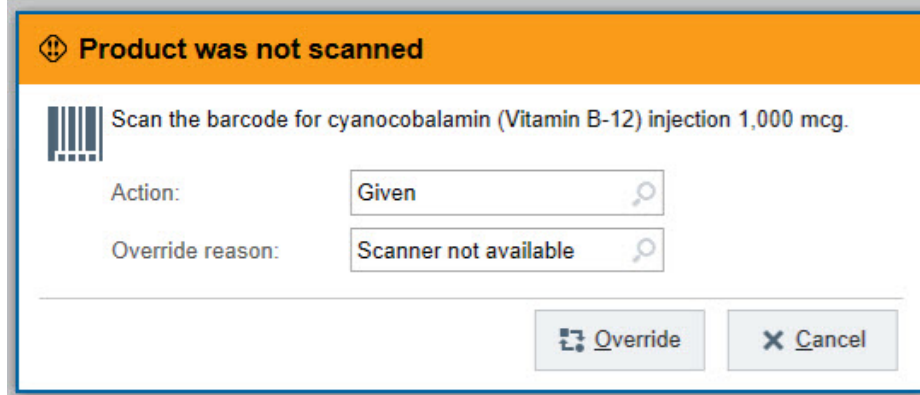
CYANOCOBALAMIN (VIT B-12) 1,000 MCG/ML INJECTION SOLUTION

NDC	Lot Number	Expiration Date	Billing Code
0517-0031-25	1234	11/15/2024	[J3420] VITAMIN B12 INJ...

+ Add Medication Component

Billing Provider: FAMILY MEDICINE, P...

- If your practice has barcode scanners, you will scan the barcode to complete medication administration.
- If your practice does not have barcode scanners, you should Override the scanning.



⚠ Product was not scanned

Scan the barcode for cyanocobalamin (Vitamin B-12) injection 1,000 mcg.

Action:

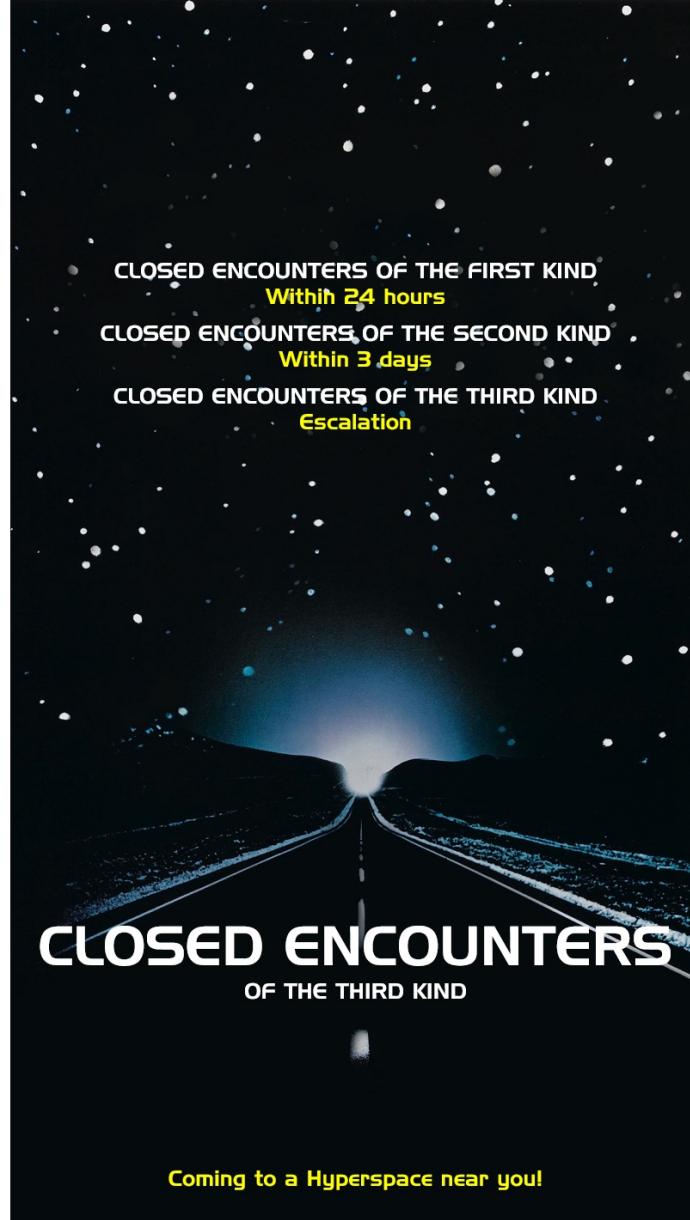
Override reason:

Reminder: Complete Your Encounters in a Timely Fashion

- **RWJBH's Chart Completion Standards Policy** reflects Joint Commission, CMS, and NJDOH patient safety best practices:
 - Ambulatory - A best practice is to close your encounters within **24-hours**.
 - **Encounter closure within 3-Days is mandatory.**

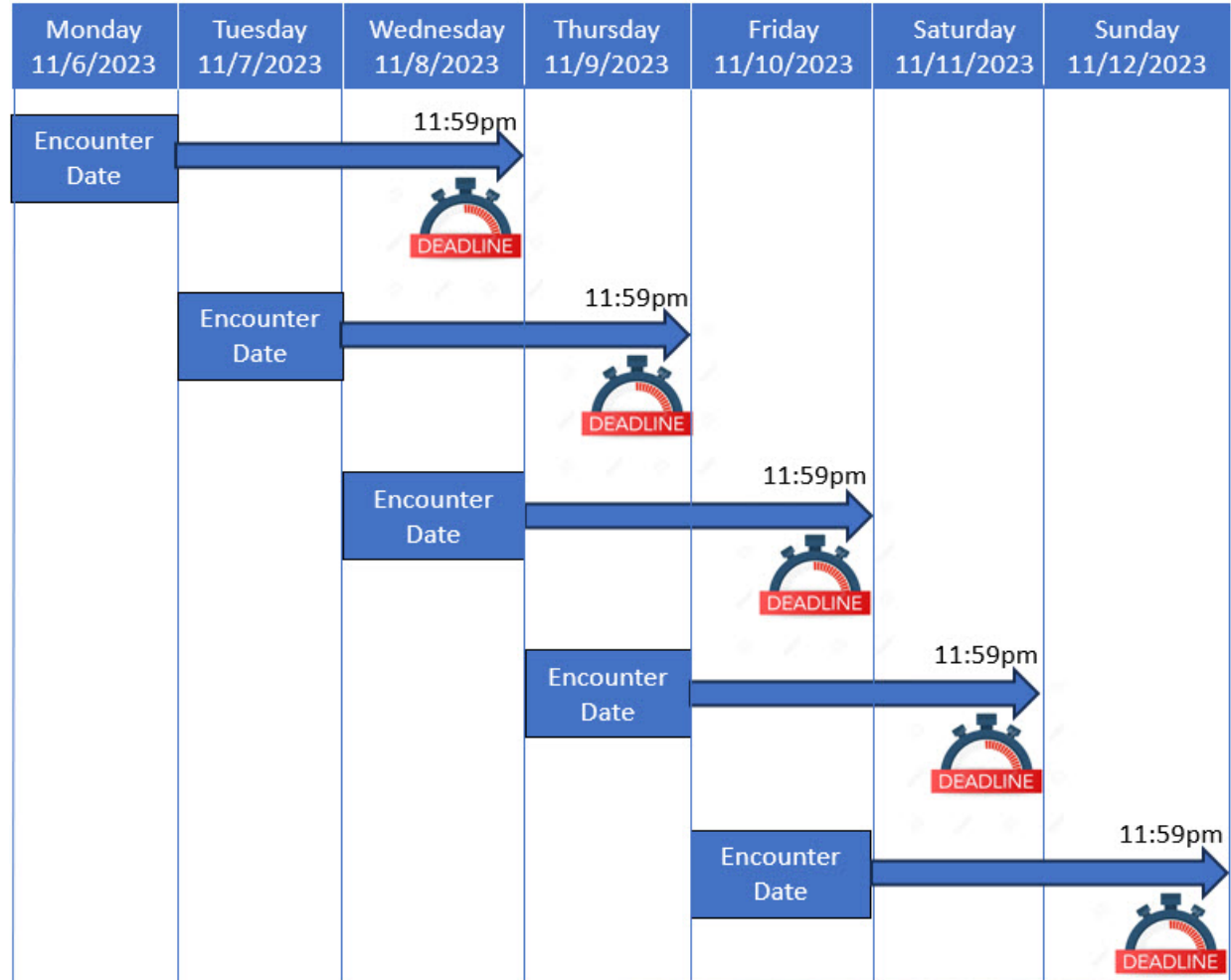
To avoid escalation, please close encounters within 3-days!

[Click here to review RWJBH's Chart Completion Standards Policy.](#)



Three-Day Encounter Closure Timeline Explained

- Whether your patient Encounter is at 9:30 AM or 4:30 PM today, the 3-Day Encounter Closure time frame will end at midnight two days later.
- Please see the image below for additional information about ensuring you are following RWJBH's 3-Day Encounter Closure Policy!



Recent Newsletter Content Reminders

Refresh on Recent Newsletter Stories:

reminder

If you missed an important communication in last week's newsletters, click the links below for an efficient review:

- [E-Consents](#)
- [Use Haiku and Secure Chat to Connect with Clinicians](#)
- [Discharge Medication Reconciliation Reminder: Updates Require Re-Reconciliation](#)
- [Level of Care Reminder](#)
- [Helpful Tips for Blood Transfusions/Ordering Blood](#)
- [Pre-Op Orders Required to Reserve OR Time \(including Tip Sheets!\)](#)
- [Reminder: Use QGenda/On Call Finder](#)
- [Ambulatory Providers - Select Bill Area](#)
- [Personalization remains a priority](#)

Dedicated Provider Support

Wave 5 Providers, please Save these Important Numbers:



- Dedicated Provider Help Desk: **855-453-1948**
- Epic Training Provider Hotline: **732-658-4820**
- **Inpatient Providers and Clinicians**, 24/7 support is available! Dial the numbers below from an inside Hospital line - Ask for "**Clinical Informatics!**"

Location	Internal Ext.	External DID
Clara Maass	44411	973-844-4410
Cooperman Barnabas	2100 or *18	973-322-8100
Newark Beth Israel	67890 or *135	973-926-7890

Wave 5 Providers, here are your Go-Live Support Resources:

To be viewed on your mobile device:

- [Wave 5 Provider Go-Live Pocket Guide](#)

To be printed and posted:

- [Wave 5 Go-Live Help at a Glance Flyer](#)
- [Epic: How to Get Help flyer](#)
- [Wave 5: Where to Locate Heritage Data Flyer](#)
- [Wave 5 QR Code Flyer](#)
- [Components of Hyperspace.](#)

To view the unit crosswalk documents, click the links below:

- [Clara Maass Medical Center Unit Crosswalk](#)
- [Cooperman Barnabas Medical Center Unit Crosswalk](#)
- [Newark Beth Israel Medical Center Unit Crosswalk](#)
- [Wave 5 Unit Crosswalk Master](#)



Provider Go-Live Pocket Guide
Wave 5



Nursing Go-Live Pocket Guide
Wave 5



Go-Live Help at a Glance
Wave 5



Clara Maass
Medical Center



Cooperman Barnabas
Medical Center



How to find Heritage Data
Wave 5



Epic "How to Get Help"
Flyer



EpicTogetherNJ.org



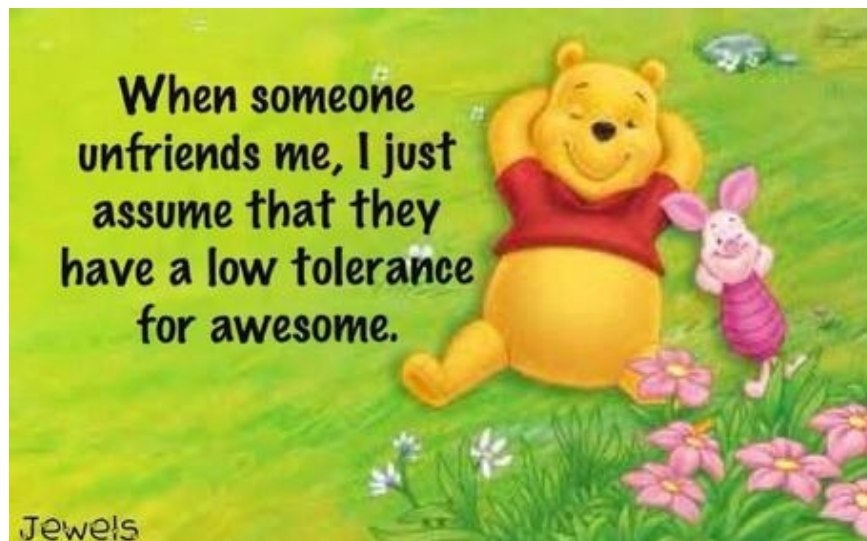
Newark Beth Israel
Medical Center



Wave 5 Unit Crosswalk Master
(Excel)

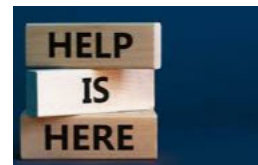
Good Humor

Heartfelt thanks to **Ronica Velardi, Epic Communications Team Lead**, for this week's Good Humor submission.



Epic: How to Get Help

Review the Epic How to Get Help Flyer!



- The "Epic How to Get Help" Flyer includes instructions to:
 - Open a Help Desk Ticket
 - Check The Status of an Open Ticket
 - Reopen a closed ticket
 - Enter an Epic Enhancement Request
- [Click here to view the Epic: How to Get Help flyer!](#)

Live Site Epic Provider Print Edition!

- [Click here for a printable PDF of this week's Live Site Epic](#)

[Provider Newsletter.](#)



Phone a friend:

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Please call with any questions or concerns.

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**RWJBarnabas
HEALTH**

Epic together.

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[Constant Contact Data Notice](#)

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