

Epic ADVISOR

A Live-Site Newsletter for Clinical Care Teams / Ambulatory & Inpatient Staff

January 24, 2024



Epic Advisor Top Stories

Attn: Managers and Leaders!

These key items must be

addressed in your **Daily Huddles:**



Ambulatory and Inpatient Huddle Topics:

- [SPAR](#) / [CAM](#) requests are required.
- For All Readers: [How to send scanned documents for correction.](#)

Inpatient Huddle Topics:

- Document patient expiration information in the Patient Expiration Navigator.
- [Infection Status/Isolation Status updates in Epic.](#)

Ambulatory Huddle Topics

- Selecting the correct login Department in Epic is important!

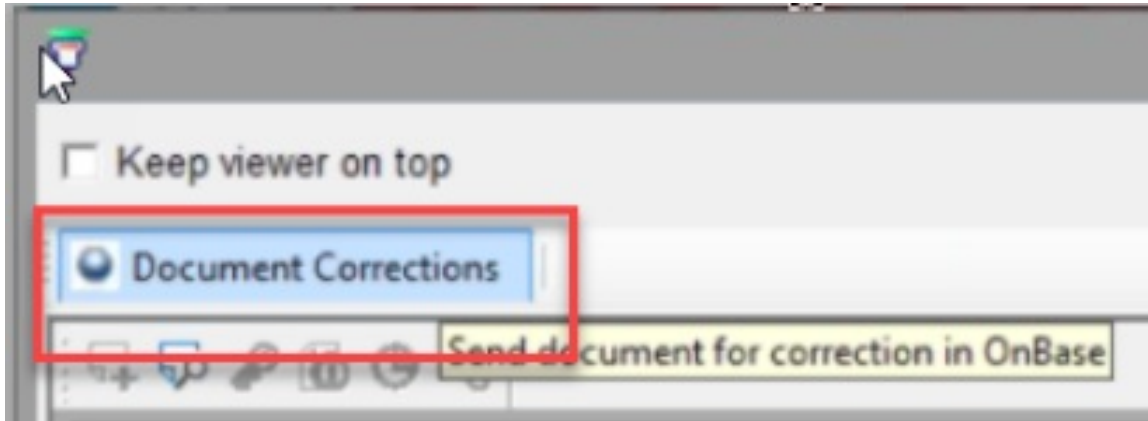
Epic News for ALL

Send Scanned Documents for

Correction

If you find a scanned document that needs correction of any type it can be sent for Document Corrections.

- Access the document requiring correction.
- Click **Document Corrections**.



- Clicking **Document Corrections** will launch an e-form to be completed, detailing the reasons the document requires correction.
 - **Requestor name** and **Requestor Phone #** are required fields.
 - You can mark the request as Urgent if priority corrections are needed.
 - **Requested Corrections** (Select the appropriate box):
 - **MRN**
 - **CSN**
 - **Order #**
 - Select the appropriate boxes to identify fixes for the document image or document type.
 - Use the free-text box to provide any additional information that will help with document correction.
 - Click **Save** to send your request to HIM for correction.

[Click here to review the Sending Scanned Documents to Document Corrections tip sheet, also available on your Learning Home Dashboard.](#)

Submission Information

You are required to enter your Full Name and direct Phone #.

Requestor

Phone #

Urgent ☐

Requested Corrections

Please indicate the correction required. You must select SAVE for the request to be submitted. If you did not intend to submit for correction, please press CANCEL.

Current MRN ☐ Fix MRN New MRN
 Current CSN ☐ Fix CSN New CSN
 Current Order # ☐ Fix Order # New Order #

☐ Fix Doc Type ☐ Fix Page Order
☐ Fix Orientation ☐ Split
☐ Delete Pages ☐ Other

Test

SPAR / CAM Requests are Required for Epic Access!

Please submit a SPAR for:

- All RWJBarnabas Health employees (excluding employed providers) for onboarding.

Please submit a CAM for:

- All non-employees (third party vendors, students, and residents) and credentialed providers (including employed) for onboarding and off-boarding processes.

Additional Support:

- To help you navigate through the access request submission process, click the [SPAR Demo](#) link to view at any time.
- If you are experiencing issues using SPAR or CAM, click the “Need IT

Help? button through [My Service Portal](#) or call the Enterprise Service Desk at 855-453-1950.

- Click for the full [IT&S SBAR regarding SPAR and CAM Training](#).

Coming Soon: Exciting Epic Enhancements

Preview Next Week's Epic Enhancements!

- The following Epic Enhancements will be in Production on Tuesday, January 30!



- [Click here to review details about these Epic Enhancements, including screenshots.](#)
- [Click here to learn more about the Epic Enhancement Process and how to submit an Epic Enhancement request!](#)



- Thank you to the Epic Together Project Team for these amazing enhancements!

Inpatient Nursing and Allied Health Focus

Document Patient Expiration Information in Epic

Epic has a Patient Expiration Navigator to document specifics of a patient's death.

- When a patient expires during admission, access the Patient Expiration Navigator to document the details.

Patient Expiration

NOTIFICATIONS

Date/Time of Death

Family/Next of Kin

Attending/Covering Physician/APP Notification Information

Clergy Notification Information

Donor Status

Medical Examiner Criteria

ED from 1/13/2024 in MMC EMERGENCY with Tjones, Harikos, DO

1/4/2024 0627

Autopsy

Is this a Medical Examiner case?

Name of Medical Examiner

Date Medical Examiner Notified

Time Medical Examiner Notified

Is the Body Released by the Medical Examiner?

Infection and Isolation Status in Epic

Infection Status - the "Reason for isolation" or "why:"

- Is not an order and may display automatically by abnormal lab results.
- Can be manually added by the Infection Preventionist (IPs) and Providers
 - Can be removed manually by Infection Preventionists (IPs), Nurse Managers, Nursing Supervisors, and Bed Control RNs.
- Click Infection Status from the Storyboard and click **Resolve**.
- Enter a comment and click **Resolve**.

Infection: MRSA

Isolation: None

COVID-19 Rule-Out

Comment: [enter comments here]

Specimen Type: Nasopharyngeal swab

Specimen Source: Nasopharyngeal

Onset: 6/16/2023

Review: []

Expires: []

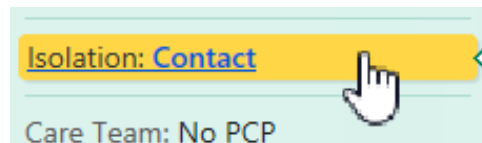
☐ Do not expire

Resolve **Cancel**

Isolation Status comes from the Order and is the "What:"

- Licensed Providers place the isolation status order, which drives the type of isolation room the patient requires and is based on the type of infection identified.
- Placing the correct isolation order in the Orders Activity ensures that the patient has the correct Isolation Status, which displays on Storyboard.
- Discontinuing the Isolation order will also update status in the Storyboard.
- Nurse Manager, Nursing Supervisor, Bed Control RNs, IPs, and Providers can add and remove Isolation Status.

- Click Isolation Status from the Storyboard and click **Remove**.
- Enter a comment and click **Remove**.



[Please click here to review the Infection Status and Isolation Status tip sheet.](#)

A screenshot of a web application interface for 'Patient Isolation Status'. At the top, there's a header with 'Patient Isolation Status' and an 'Add New' link. Below this is a table with columns: 'Isolation', 'Added', 'Added By', 'Removed', and 'Removed By'. The 'Isolation' column shows 'Contact'. The 'Added' column shows '01/16/24'. The 'Added By' column shows 'Inpatient, Attending Physician, MD'. The 'Removed' column has a red circle with the number '1' next to a 'Remove' button. The 'Removed By' column is empty. Below the table is a form for 'Zzhimaster, Clarissa - Isolations'. The form has a 'Contact' status and a 'Comment' field. The 'Comment' field has a red circle with the number '2' next to it. The 'Comment' field contains the text 'Removing Contact Isolation.' Below the comment field is a red circle with the number '3' next to a 'Remove' button. The 'Remove' button has a green checkmark icon.

You are not alone: Clinical Informatics is available for support 24 hours a day, 7 days a week!

For 24/7 inpatient assistance, please call informatics extensions from within the hospital on a hospital phone - Ask for "Clinical Informatics" to be transferred to 24/7 help.

[Click here to access the Nursing Pocket Guide for additional help.](#)

Vocera Geni Site Locations	Internal Ext. from a desk phone at the site	External DID
RWJUH Somerset	62374	908-595-2374
RWJUH New Brunswick	38158	732-418-8158
RWJUH Rahway	76179	732-499-7618
Clara Maass Medical Center	44411	973-844-4410
Community Medical Center	12780	732-557-2780
Monmouth Medical Center	36001	732-923-6001
Monmouth Medical Center South	24800	732-886-4800
Barnabas Behavioral Health	24800	732-886-4800
Cooperman Medical Center	28100 or *18	973-322-8100
Newark Beth Israel Medical Center	67890 or *135	973-926-7890
Jersey City Medical Center	72240	201-915-2240
RWJUH Hamilton	8290	609-249-8290

Ambulatory Nursing and Allied Health Focus

Log into the Correct Department



Selecting the correct department is so important in Hyperspace!

- In Epic, you must select a log-in department after entering your User ID and Password.
- **Important:** Logging into the *wrong department* may prevent access to needed documentation tools.
- Logging into the *right department* ensures access to specialty specific tools such as:
 - Flowsheets
 - Preference Lists (Orders, Medications, History, Problem List)
 - Navigators
- In addition, logging into the correct department positively affects accurate billing.
- Ensure you are selecting the correct department in this field:

doing it?

- Making your physical and mental health a priority is paramount for happiness and success.
- Consider what steps you can take to improve your health and well-being in the new year, whether exercising more, eating healthier, or talking to a professional to address mental health concerns.



- When considering exercise, [walking](#) is a great way to move your body and improve your mood.
- [Click here for benefits of walking.](#)
- Walking is not for everybody! Mobility stretching can be a wonderful alternative.
- [Click here to review some beginner mobility stretches.](#)
- [Click here to watch a beginner level 10-minute morning stretching routine.](#)

Prioritize Healthy Eating

- For healthy eating, the [Mediterranean diet](#) is a heart-healthy diet that also reduces cognitive decline.
- [Click here for 50 Mediterranean Diet Recipes.](#)
- If you struggle from allergies or arthritis, the [Anti-Inflammatory diet](#) may be right for you.
- [Click here for a listing of anti-inflammatory foods.](#)



Drink Lots of Water

- Staying hydrated, especially during these cold, dry winter months, is imperative to a healthy lifestyle.
- [Click here for some helpful tips on](#)

determining how much water you should drink every day.

- Set a goal, and ensure you are drinking lots of water throughout the day! If you can meet your water intake goal 5 out of 7 days, that is a big win!
- [Click here to review seven proven health benefits to drinking lots of H2O!](#)

Get Quality Sleep

- Now is not the time to stay up late!
- Avoid screen time one hour before you go to bed.
- Retire in a quiet, dark room that is conducive to REST.
- [For additional tips on establishing a healthy sleep routine, click here.](#)



We have said this before, but ***celebrate*** your successes, no matter how small they are. Focus on ***progress***, not ***perfection***. **You got this!**

Sources:

- <https://www.forbes.com/sites/rhettpower/2022/12/31/6-essential-questions-to-ask-yourself-in-the-new-year/?sh=4da1e3d85914>
- <https://www.mayoclinic.org/healthy-lifestyle/fitness/in-depth/walking/art-20046261>
- <https://www.health.harvard.edu/staying-healthy/5-surprising-benefits-of-walking>
- <https://www.livestrong.com/article/13768917-beginner-mobility-exercises/>
- <https://www.youtube.com/watch?v=ihba9Lw0tv4>
- <https://www.themediterraneandish.com/best-mediterranean-diet-recipes/>
- <https://www.hopkinsmedicine.org/health/wellness-and-prevention/anti-inflammatory-diet>
- <https://www.webmd.com/diet/anti-inflammatory-diet-road-to-good-health>
- <https://www.health.harvard.edu/staying-healthy/how-much-water-should-you-drink>
- <https://www.healthline.com/nutrition/7-health-benefits-of-water>
- <https://www.sleepfoundation.org/sleep-hygiene/bedtime-routine-for-adults>
- <https://www.cnet.com/health/sleep/ticks-to-help-you-sleep/>

How to "Get Help" With Epic

For 24/7 inpatient assistance, please call informatics extensions from within the hospital on a hospital phone - Ask for "Clinical Informatics."

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RWJUH Hamilton	8290	609-249-8290

For immediate help with Epic issues/build-fix requests, call the Enterprise Service Desk at **855-453-1950**.

We have developed a handy "[Epic: How to Get Help](#)" flyer that will provide instructions on opening Help Desk Tickets and enhancement requests in Epic.

Good Humor

Heartfelt thanks to **Dr. Frank Sonnenberg** for this week's Good Humor submission!



Print-Edition of Today's Epic Advisor!

- [Click here for a printable version of the last week's Epic Advisor Newsletter.](#)
- [Click here for a PDF, printable version of today's Epic Advisor Newsletter.](#)



**For more information please
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www.EpicTogetherNJ.org**

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