

IR, Rad Tech Workflows, Nursing Documentation for Invasive Procedures: Talking Points

Epic provides functionality, which is different than legacy/heritage system tools. This function in Epic allows a change in the workflows documented in this Talking Point documentation.

Objective:

Managers, Directors, Leads, and site leadership can, and should, use this tool in communicating with their teams. The document is not intended to replace, or enhance training. Instead, it is intended to be quick references to the changes as a reminder to the teams of the changes. It is the intention that the repetitious delivery of information will assist in the Go Live activity on the larger changes the staff will experience.

How it Works



Interventional Radiologist Workflow

- All radiology exams must be scheduled within Epic.
 - Add them onto the schedule for a specific modality for completion by the Rad Tech.
 - Inpatient Exams: Scheduled by the Techs/Radiology Staff
 - Outpatient Exams: Scheduled by Central Scheduling, except Interventional Radiology.
 - Outpatient MRI Exams with Anesthesia: Scheduled by Interventional Radiology.
 - Rahway and Hamilton: Inpatient and Outpatient MRI Exams with Anesthesia: Scheduled by Interventional Radiology.
- Epic requires the user to Verify Orders.
 - Verify Orders is an activity that helps ensure the procedure performed matches the procedure listed in the system.
 - Verify Orders provides users an opportunity to change the procedure or procedure information prior to finalizing the study associated with the order.
 - Users can use verify orders in many scenarios. For example, if additional procedure entered since the exam was scheduled and the user will perform some, or all, of the additional procedures during the current appointment. Or, an incorrect procedure was ordered. Or, an unnecessary procedure was ordered.
- Users will document IV for Med Administration in the LDA (Lines, Drains, and Airways) Assessment.
- Epic will not replace human to human communications, please continue the communications used today.
- Everything in Epic utilizes the Order to schedule the exam. Without the Order, the user will not be able to schedule the exam.

Interventional Charging

- Rad Code is a standalone application designed to help the IR Staff, Invasive Staff, Rad Techs, and Nurses determine the proper CPT to be added for charging. HIM will no longer code these charges. Technologist will manually enter the charges in the charge capture section at the completion of the End Exam Navigator.
- Some Interventional Radiology services (high volume/low complexity) have charges already linked.
- Prior to ending the workflow, the performing radiologist name must be entered into the case record.

IR Nursing Documentation

- Protocol Worklist is a tool (not mandatory) that will assist in communications between nurses and doctors. The worklist will show both inpatient and outpatient procedure information.
- The Status Board is the main page the nurses will work in and utilize for communications. Patients on the board have a nurse associated to the appointment.
- It is **critically** important that nurses use the proper events in **real time** when updating the status board. If an event is not documented correctly, it impacts the entire patient care for the stay. Documentation of the proper events in real time is necessary to avoid rework. It is the IR staff responsibility to fix errors when/if they occur.
 - **BOOKENDS:** If nursing does not document the start and end times (bookends) for each event, the procedure is not completed and will follow the patient through their care – causing significant issues with all subsequent activities.
- Some patient events will trigger charges automatically (sedation start time non-anesthesiologist, sedation end non-anesthesiologist, active recovery begin, and active recovery end). Nurses will need to select the start and end time for these charges to drop properly.
- If documentation is not filed, it impacts the remaining components of the patient care.

Learn More



Learning Home Dashboards:

RWJBH Radiology Manager
RWJBH Radiology Front Desk
RWJBH Radiology Tech Learning Home

Interventional Radiology:

RWJBH Radiology Nurse Learning Home
RWJBH Radiologist Learning Home
RWJBH Radiology Tech Learning Home

Breast Imaging

RWJBH Breast Imaging Coordinator Learning Home
RWJBH Breast Imaging Radiologist Learning Home
RWJBH Breast Imaging Tech Learning Home

Remember – Tip sheets and Guides on the Learning Home Dashboard.

The changes identified in this document are significant to your hospital. Please reference the following Tip Sheets / Guides, along with many others:

- Cancel & Reschedule Appts
- Interventional Technologist Companion
- Interventional Nurse Case Tracking Events - Important
- Rad Code & Invasive Charging
- Schedule Appts
- Snapboard: Schedule & Assign Resources
- Status Board
- Technologist Work List

Remember



Playground

Once you complete your training, and using the login information provided in the classroom via your workbook, you may access the Epic Playground environment. Use the general sign-on information (listed in the Training Companions and Exercise Booklets) to access this environment to continue your education, and practice the new Epic workflows.

Focusing on the changes identified in this document will help your hospital in the successful implementation.

As part of the Playground environment, you will have access to the Learning Home Dashboard and can access all Tip Sheets to learn about other changes.

You Can Also



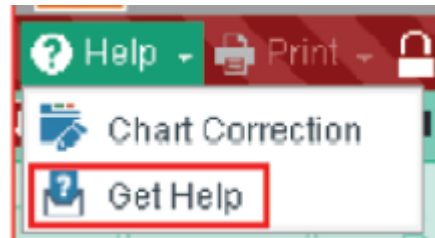
View the Demonstration

A demonstration was held and recorded for this workflow. The demonstration is loaded to NetLearning and the user can assign it to themselves. The name of the Demo is Change Management RAD1 IR, Rad Tech Workflows, Nursing Documentation for Invasive Procedures.

Questions can be sent to your site and department Leads. If they cannot answer the question, you may submit a question to the Training Team through the ServiceNow process.

How to:

- Pre-production: Contact the Service Desk and submit the question to the Training Team via ServiceNow ticket.
- In production: from the patient chart or the screen, you have a question on, submit a ticket via Get Help within Epic.



URGENT or immediate assistance should be requested via the Service Desk. They will assist you in triaging the issue and prioritize your ticket accordingly.

Version	Purpose of Change	Author	Date of Change
1.0	Initial Creation	M. Janikowski	04/28/2022
2.0	Approved by Committee		04/28/2022