

# Accessing PLY (Epic playground) via RWJBH Citrix – REMOTE AND ONSITE

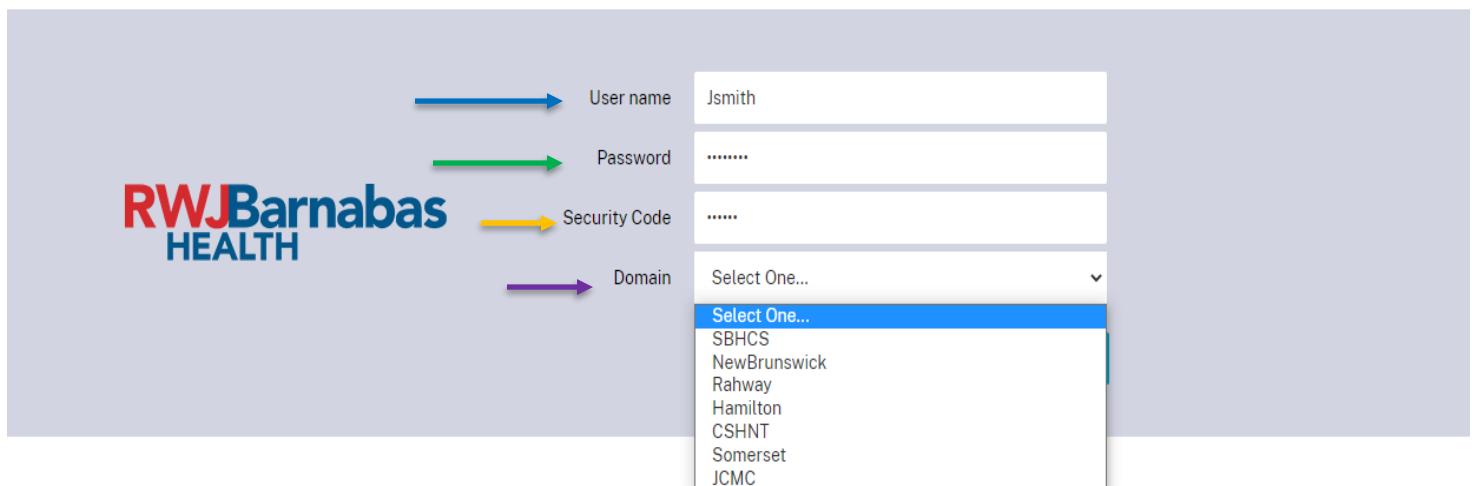
This guide will help you to access PLY (Playground) for practicing your EPIC workflows.

Log in to your Citrix as you normally would (through an icon on your desktop or the web)

- There are two ways to access Citrix.
  - Offsite – Using [VPN](#)
  - Onsite – While on the [RWJBH Network](#)

## Accessing Citrix Offsite(Not Connected to the RWJBH Network)

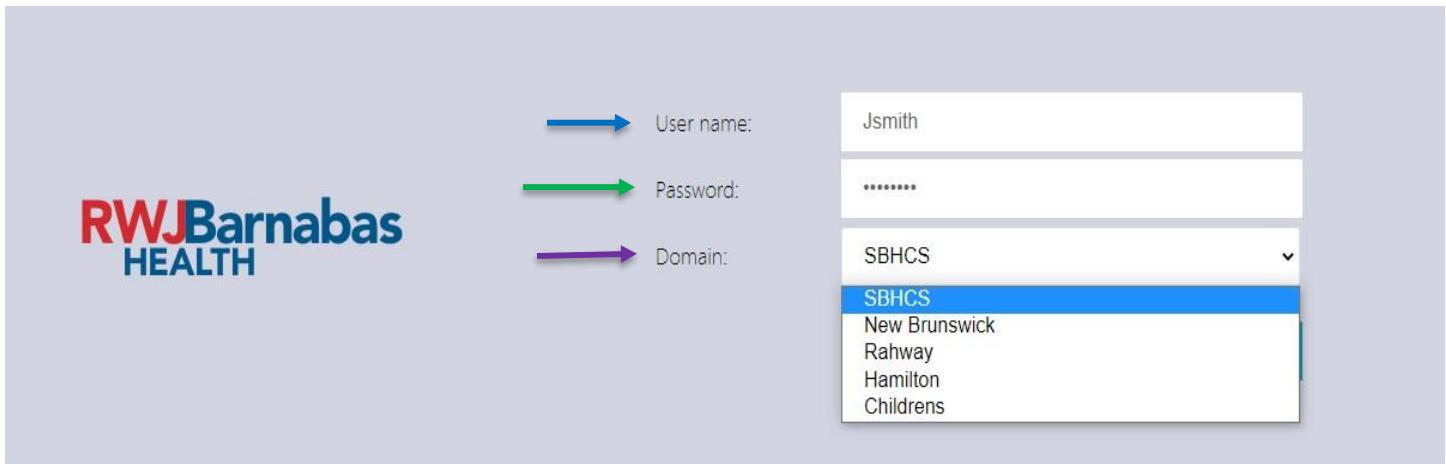
- Please use your internet browser to go to <https://remote.rwjbh.org>



- Username:** Your Network Username
- Password:** Your Network Password
- Security Code:** This code can be found in the DUO Access App on your phone  
 (You may receive an automatic pop up on your device to authorize the sign in)
- Domain:** <choose your correct domain> *Unsure of this? Contact the Enterprise Service Desk (ESD) at 855-453-1950 dedicated for non-providers; 855-453-1948 dedicated for providers*

## Accessing Citrix Onsite (Connected to the RWJBH Network)

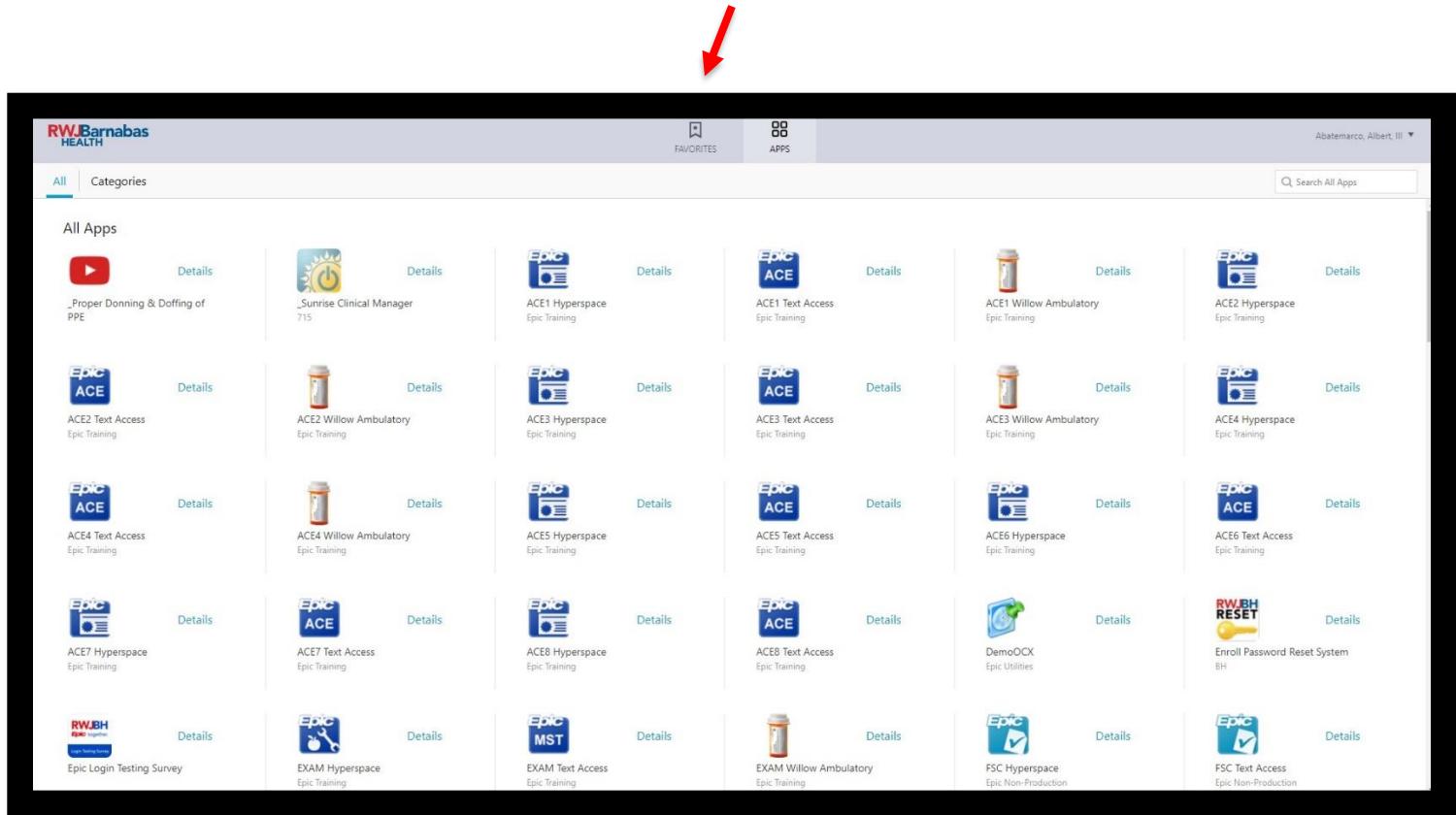
- >Please use your internet browser to go to <https://xi.rwjbh.org/Citrix/RWJBHWeb/>



- Please use your internet browser to go to <https://xi.rwjbh.org/Citrix/RWJBHWeb/>
  - **Username:** Your Network Username
  - **Password:** Your Network Password
  - **Domain:** <choose your correct domain> *Unsure of this? Contact the Enterprise Service Desk (ESD) at 855-453-1950 dedicated for non-providers; 855-453-1948 dedicated for providers.*

# CITRIX DESKTOP - PLY HYPERSPACE Icon

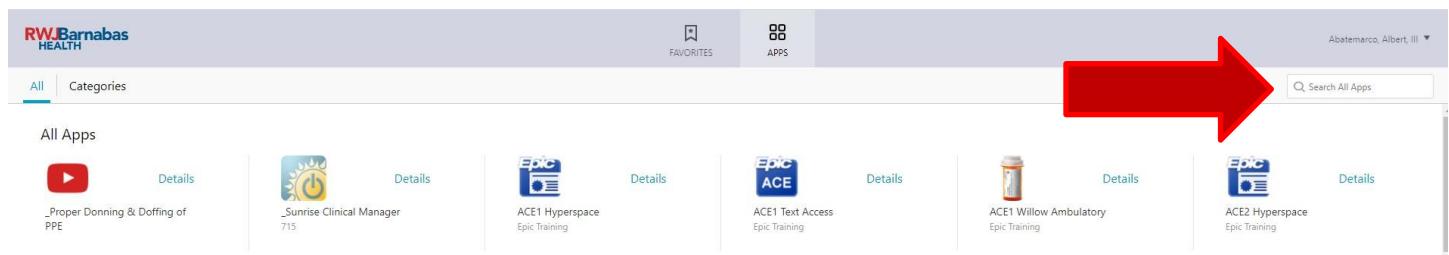
You will now have access to the CITRIX desktop. This displays the applications assigned to you. It may look similar to this.



The screenshot shows a grid of application icons on a desktop interface. The top navigation bar includes the RWJBarnabas Health logo, a 'FAVORITES' button, an 'APPS' button, and a user profile 'Abatemarco, Albert, III'. Below this is a search bar with the placeholder 'Search All Apps'. The main area is titled 'All Apps' and contains a 5x4 grid of icons. Each icon includes a small image, the application name, and a 'Details' link. The applications listed include various Epic training and hyperspace modules, a login survey, and a password reset system.

Icon	Application Name	Description
YouTube	_Proper Donning & Doffing of PPE	
Sunrise Clinical Manager	_Sunrise Clinical Manager	715
ACE1 Hyperspace	ACE1 Hyperspace	Epic Training
ACE1 Text Access	ACE1 Text Access	Epic Training
ACE1 Willow Ambulatory	ACE1 Willow Ambulatory	Epic Training
ACE2 Hyperspace	ACE2 Hyperspace	Epic Training
ACE2 Text Access	ACE2 Text Access	Epic Training
ACE2 Willow Ambulatory	ACE2 Willow Ambulatory	Epic Training
ACE3 Hyperspace	ACE3 Hyperspace	Epic Training
ACE3 Text Access	ACE3 Text Access	Epic Training
ACE3 Willow Ambulatory	ACE3 Willow Ambulatory	Epic Training
ACE4 Hyperspace	ACE4 Hyperspace	Epic Training
ACE4 Text Access	ACE4 Text Access	Epic Training
ACE4 Willow Ambulatory	ACE4 Willow Ambulatory	Epic Training
ACE5 Hyperspace	ACE5 Hyperspace	Epic Training
ACE5 Text Access	ACE5 Text Access	Epic Training
ACE6 Hyperspace	ACE6 Hyperspace	Epic Training
ACE6 Text Access	ACE6 Text Access	Epic Training
ACE7 Hyperspace	ACE7 Hyperspace	Epic Training
ACE7 Text Access	ACE7 Text Access	Epic Training
ACE8 Hyperspace	ACE8 Hyperspace	Epic Training
ACE8 Text Access	ACE8 Text Access	Epic Training
DemoOCK	DemoOCK	Epic Utilities
Epic Login Testing Survey	Epic Login Testing Survey	
EXAM Hyperspace	EXAM Hyperspace	Epic Training
EXAM Text Access	EXAM Text Access	Epic Training
EXAM Willow Ambulatory	EXAM Willow Ambulatory	Epic Training
FSC Hyperspace	FSC Hyperspace	Epic Non-Production
FSC Text Access	FSC Text Access	Epic Non-Production
RWJBH RESET	RWJBH RESET	Enroll Password Reset System BH

② The desktop has a search box in the upper right-hand corner under your name:



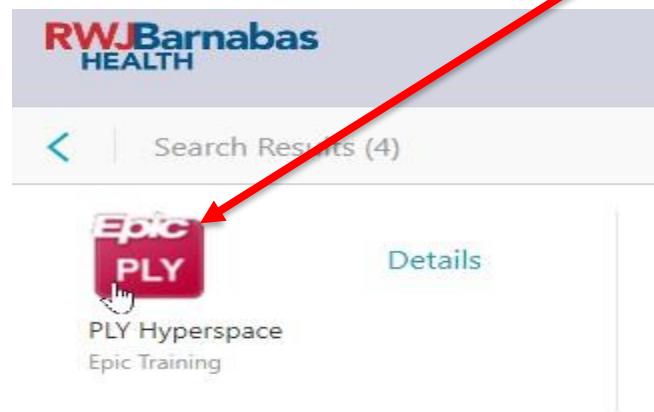
The screenshot shows a grid of application icons on a desktop interface. The top navigation bar includes the RWJBarnabas Health logo, a 'FAVORITES' button, an 'APPS' button, and a user profile 'Abatemarco, Albert, III'. Below this is a search bar with the placeholder 'Search All Apps'. The main area is titled 'All Apps' and contains a 5x2 grid of icons. Each icon includes a small image, the application name, and a 'Details' link. The applications listed include various Epic training and hyperspace modules.

Icon	Application Name	Description
YouTube	_Proper Donning & Doffing of PPE	
Sunrise Clinical Manager	_Sunrise Clinical Manager	715
ACE1 Hyperspace	ACE1 Hyperspace	Epic Training
ACE1 Text Access	ACE1 Text Access	Epic Training
ACE1 Willow Ambulatory	ACE1 Willow Ambulatory	Epic Training
ACE2 Hyperspace	ACE2 Hyperspace	Epic Training

② In the search box under your name, you should enter PLY for Playground.



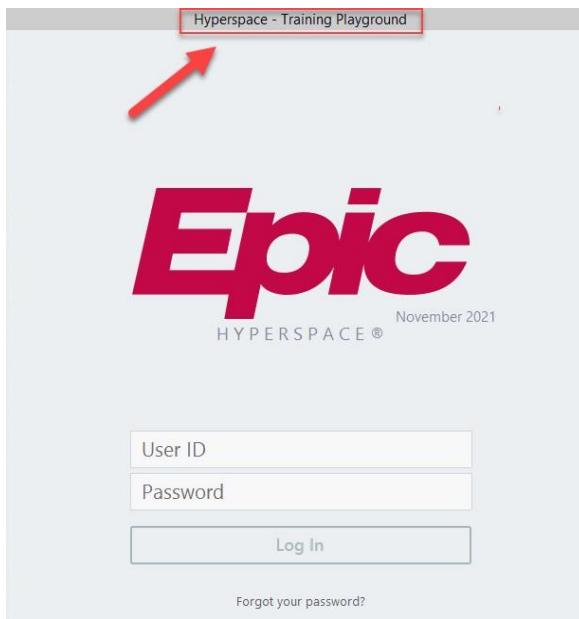
② After typing PLY, the red EPIC PLY Hyperspace icon will appear. This is the correct icon for the Playground.



! *If you are missing the Playground icon please contact the Enterprise Service Desk (855-453-1950 dedicated for non-providers; 855-453-1948 dedicated for providers) so that it can be added to CITRIX. Let them know that you are an Epic user attempting to access Playground via Citrix and indicate whether you are using offsite or onsite access.*

# Logging into PLY HYPERSPACE

- Double-click to open the Playground (PLY) Icon
- If Epic does not open, in the lower left corner there will be a download you will need to click on in order to open up the Playground.



- Enter a selected User Login from the Classroom Information Sheet included in your Training Companion. You will not be able to login to PLY with your own credentials.

**Welcome to Professional Billing Charge Capture**

**Generic User Login: PBAMBMG# /epic**

Number	Login Info (All passwords are epic)	Last Name
1	pbambmg1	ZzTRNRPB
2	pbambmg2	Aesop
3	pbambmg3	Alcott
4	pbambmg4	Applgate
5	pbambmg5	Arnosky
6	pbambmg6	Asch
7	pbambmg7	Avi
8	pbambmg8	Awdry
9	pbambmg9	Aylesworth
10	pbambmg10	Base

\*\* This is just an example of what a classroom information sheet will look, it may differ slightly based on the training you received. For example, the user name and password will be different. The classroom information sheet is located in the training companion.\*\*

2) Remember to **ONLY** use the patients with your assigned Login Last Name (found on the Classroom Information Sheet). Your companion will indicate what department to select after you enter the training login and credentials.

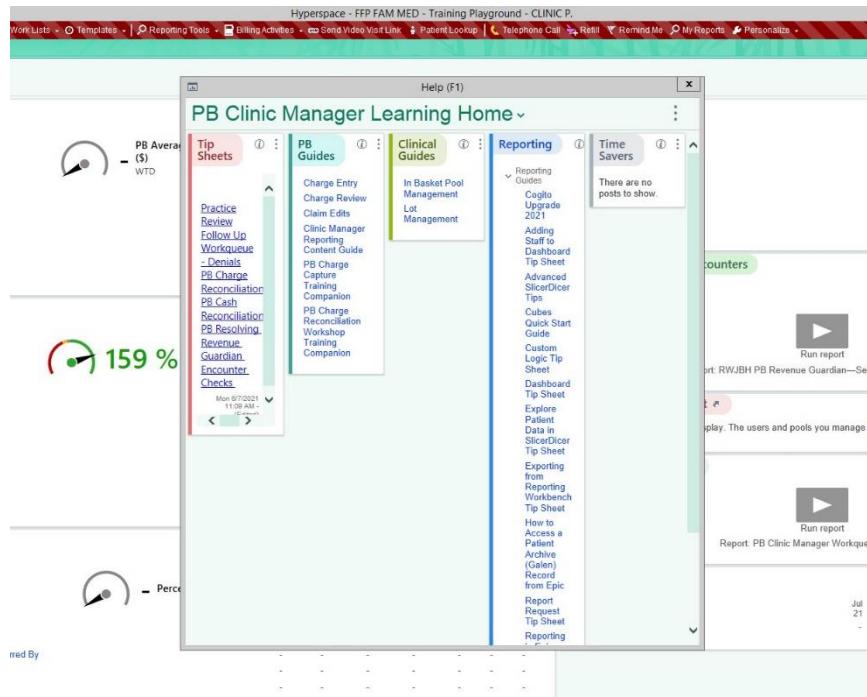
3) After you select your department, click **Okay**

4) Once you have successfully logged in, you will follow the instructions from your companion to go through the lessons and rework the exercises from training. \*\*You can also just click around and get used to the screens. The playground will refresh every night so you can go back in as much as you would like.\*\*

## Accessing LHD (Learning Home Dashboard)

Once you are logged into the Playground you can access the LHD from any screen within Epic by pressing the **F1** key on your keyboard (this also applies to the live Epic environment).

A separate window will appear with the LHD, which is an educational tool containing tip sheets and quick start guides to help navigate you through Hyperspace



\*\* This is just an example of what the LHD will look, the title and what is available will differ based on your job role and department\*

