

Accessing PLY (Epic playground) via RWJBH Citrix – REMOTE AND ONSITE

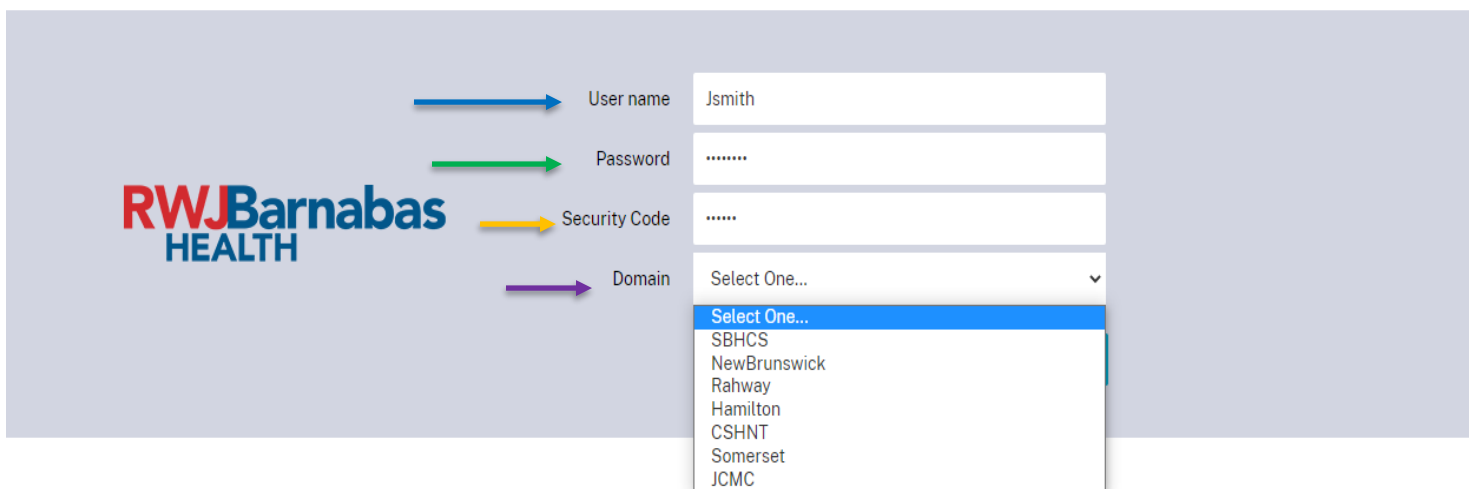
This guide will help you to access PLY (Playground) for practicing your EPIC workflows.

Log in to your Citrix as you normally would (through an icon on your desktop or the web)


- ? There are two ways to access Citrix.
- **Offsite** – Using VPN
 - **Onsite** – While on the RWJBH Network

Accessing Citrix Offsite(Not Connected to the RWJBH Network)

- Please use your internet browser to go to <https://remote.rwjbh.org>

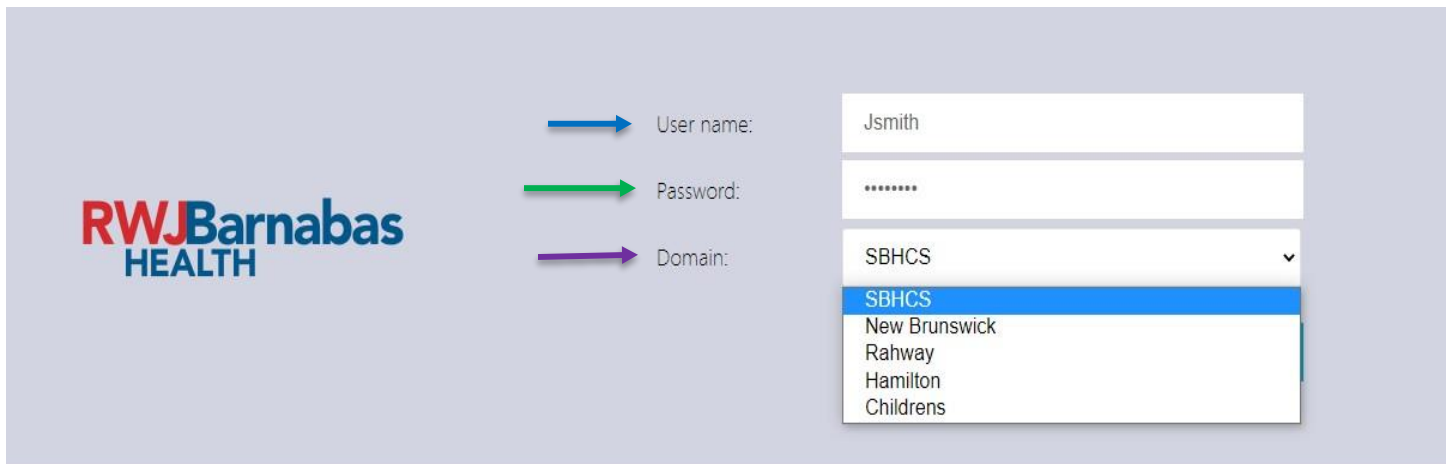


The screenshot shows the login interface for RWJBarnabas Health. On the left is the RWJBarnabas HEALTH logo. To its right is a login form with four fields: 'User name' (containing 'Jsmith'), 'Password' (masked with dots), 'Security Code' (masked with dots), and 'Domain' (a dropdown menu). Colored arrows point from the labels to the fields: blue for User name, green for Password, yellow for Security Code, and purple for Domain. The Domain dropdown is open, showing a list of domains: 'Select One...', 'SBHCS', 'NewBrunswick', 'Rahway', 'Hamilton', 'CSHNT', 'Somerset', and 'JCMC'.

- **Username:** Your Network Username
- **Password:** Your Network Password
- **Security Code:** This code can be found in the DUO Access App on your phone
 (You may receive an automatic pop up on your device to authorize the sign in)
- **Domain:** <choose your correct domain> *Unsure of this? Contact the Enterprise Service Desk (ESD) at 855-453-1950 dedicated for non-providers; 855-453-1948 dedicated for providers*

Accessing Citrix Onsite (Connected to the RWJBH Network)

❓ Please use your internet browser to go to <https://xi.rwjbh.org/Citrix/RWJBHWeb/>

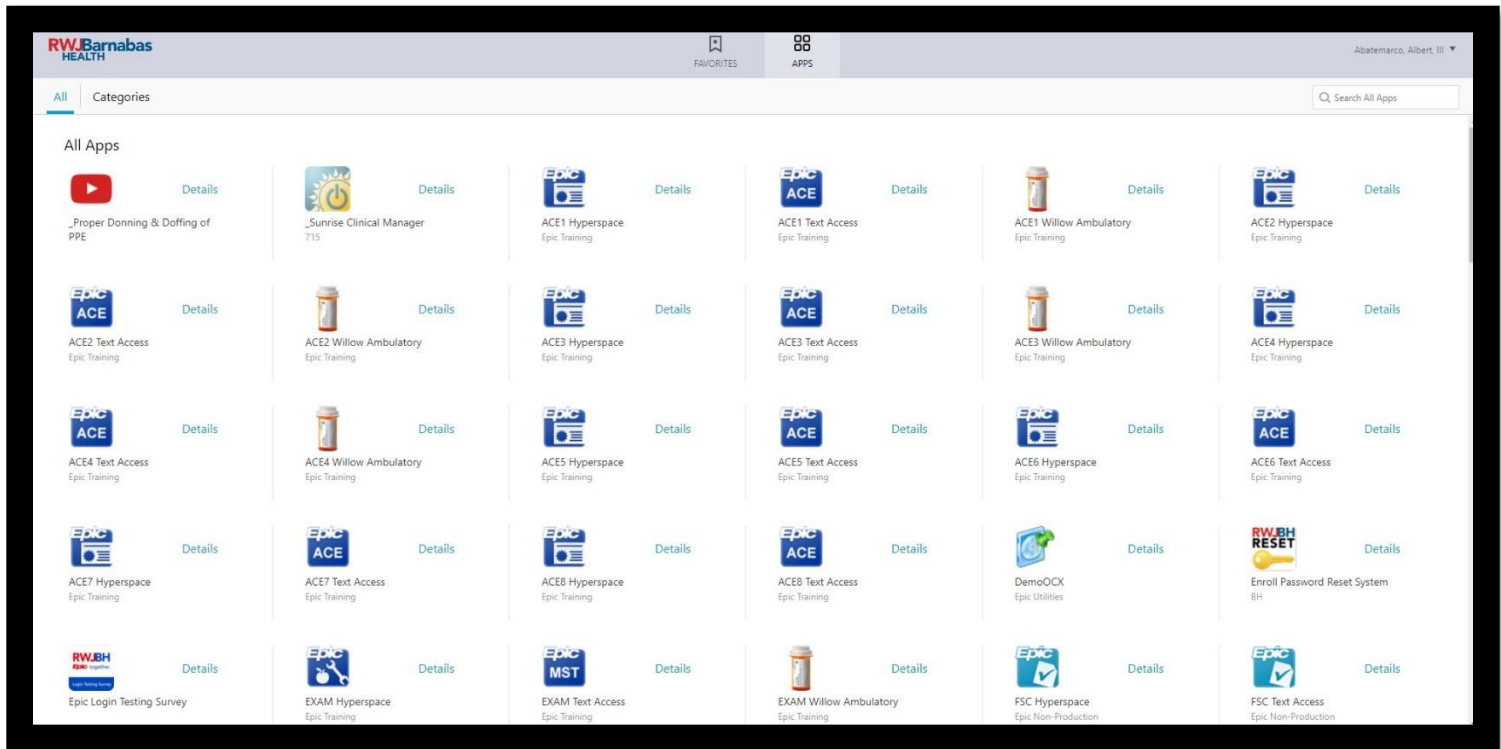


The screenshot shows the login interface for Citrix Onsite. On the left is the RWJBarnabas Health logo. To the right are three input fields. The 'User name:' field contains 'Jsmith'. The 'Password:' field is masked with '*****'. The 'Domain:' field has a dropdown menu open, showing 'SBHCS' as the selected option. Below the dropdown, the following domains are listed: 'New Brunswick', 'Rahway', 'Hamilton', and 'Childrens'. Colored arrows point from the labels to the input fields: a blue arrow for 'User name:', a green arrow for 'Password:', and a purple arrow for 'Domain:'.

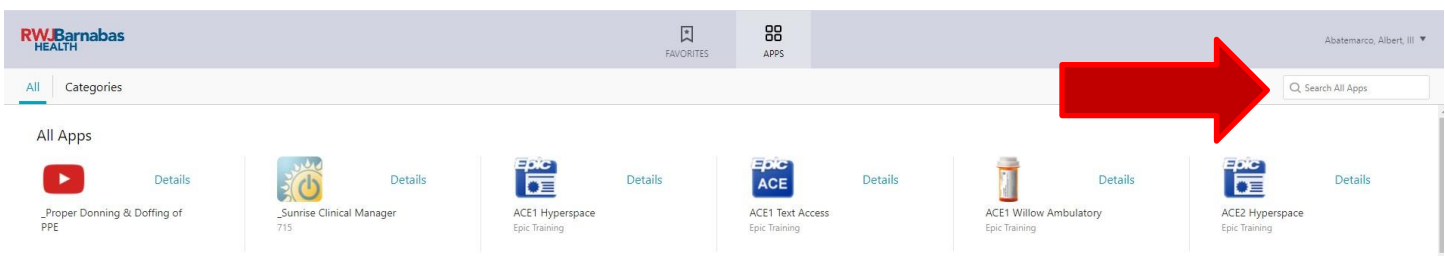
- Please use your internet browser to go to <https://xi.rwjbh.org/Citrix/RWJBHWeb/>
 - **Username:** Your Network Username
 - **Password:** Your Network Password
 - **Domain:** <choose your correct domain> *Unsure of this? Contact the Enterprise Service Desk (ESD) at 855-453-1950 dedicated for non-providers; 855-453-1948 dedicated for providers.*

CITRIX DESKTOP - PLY HYPERSPACE Icon

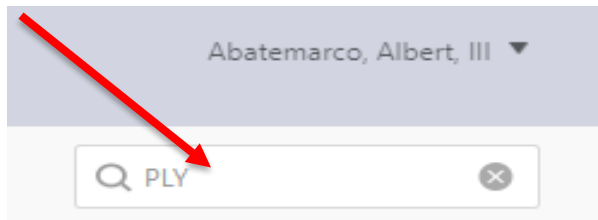
You will now have access to the CITRIX desktop. This displays the applications assigned to you. It may look similar to this.



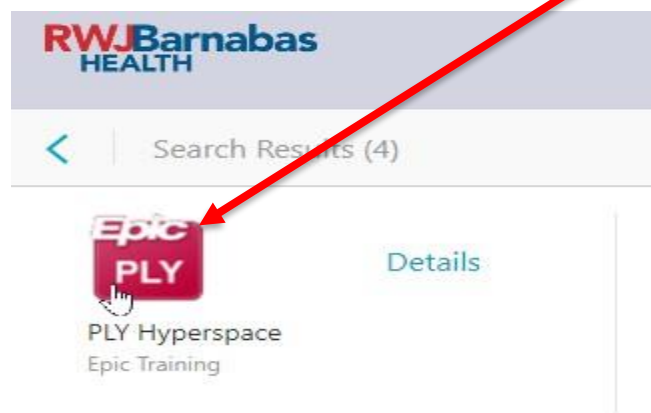
? The desktop has a search box in the upper right-hand corner under your name:



- ❓ In the search box under your name, you should enter PLY for Playground.



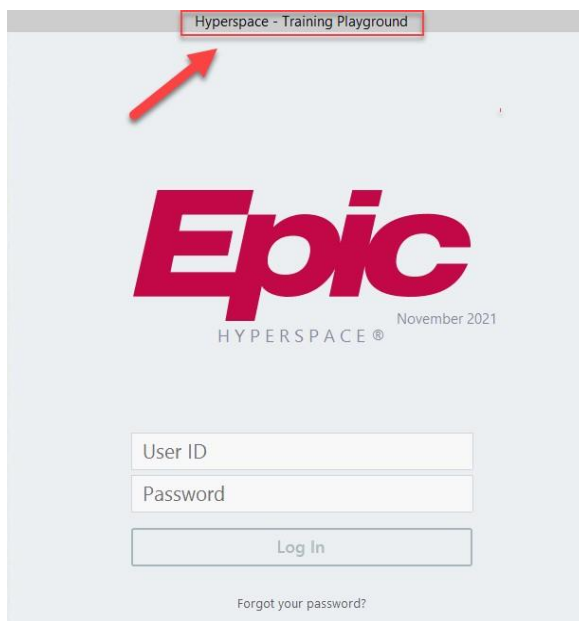
- ❓ After typing PLY, the red EPIC PLY Hyperspace icon will appear. This is the correct icon for the Playground.



! If you are missing the Playground icon please contact the Enterprise Service Desk (855-453-1950 dedicated for non-providers; 855-453-1948 dedicated for providers) so that it can be added to CITRIX. Let them know that you are an Epic user attempting to access Playground via Citrix and indicate whether you are using offsite or onsite access.

Logging into PLY HYPERSPACE

- ❓ Double-click to open the Playground (PLY) Icon
- ❓ If Epic does not open, in the lower left corner there will be a download you will need to click on in order to open up the Playground.



- 1) Enter a selected User Login from the Classroom Information Sheet included in your Training Companion. You will **not** be able to login to PLY with your own credentials.

Welcome to Professional Billing Charge Capture

Generic User Login: PBAMBMG# /epic

Number	Login Info (All passwords are epic)	Last Name
TRAINER CODE	pbambmg1	ZzTRNRPB
2	pbambmg2	Aesop
3	pbambmg3	Alcott
4	pbambmg4	Applgate
5	pbambmg5	Arnosky
6	pbambmg6	Asch
7	pbambmg7	Avi
8	pbambmg8	Awdry
9	pbambmg9	Aylesworth
10	pbambmg10	Base

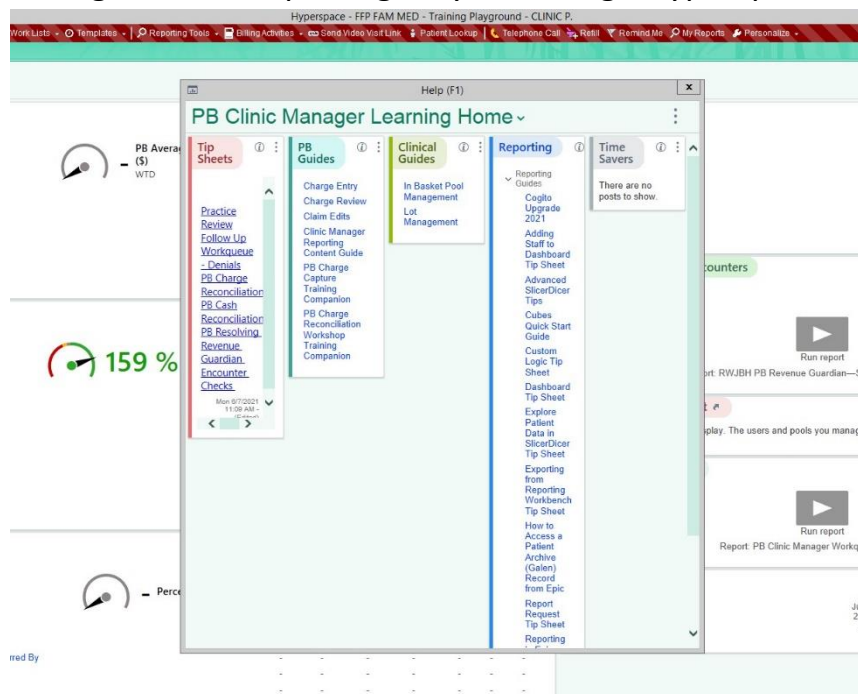
**** This is just an example** of what a classroom information sheet will look, it may differ slightly based on the training you received. For example, the user name and password will be different. The classroom information sheet is located in the training companion.**

- 2) Remember to **ONLY** use the patients with your assigned Login Last Name (found on the Classroom Information Sheet). Your companion will indicate what department to select after you enter the training login and credentials.
- 3) After you select your department, click **Okay**
- 4) Once you have successfully logged in, you will follow the instructions from your companion to go through the lessons and rework the exercises from training. **You can also just click around and get used to the screens. The playground will refresh every night so you can go back in as much as you would like.**

Accessing LHD (Learning Home Dashboard)

Once you are logged into the Playground you can access the LHD from any screen within Epic by pressing the **F1** key on your keyboard (this also applies to the live Epic environment).

A separate window will appear with the LHD, which is an educational tool containing tip sheets and quick start guides to help navigate you through Hyperspace



**** This is just an example** of what the LHD will look, the title and what is available will differ based on your job role and department*

