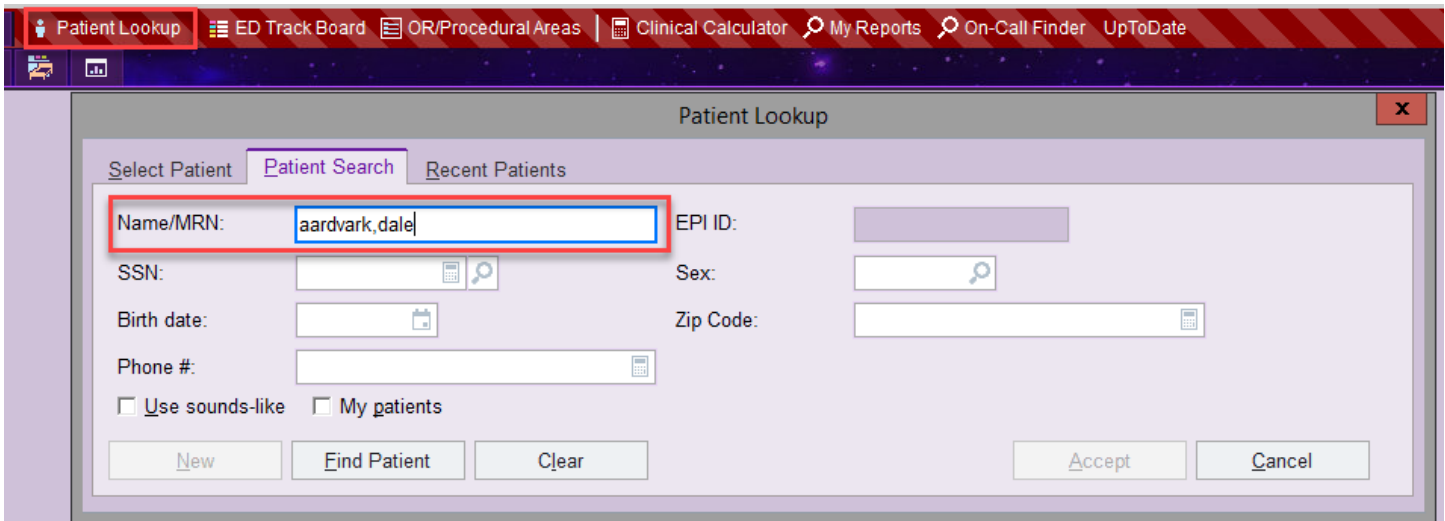


Application: Grand Central  
Role Affected: Nursing & Bed Planning

## Event Management – Undo Discharges

In the event a patient is discharged erroneously or prematurely, you are able to undo the discharge to place that patient back into the system.

- Using **Patient Lookup**, search up the patient that was discharged.



Patient Lookup

Select Patient Patient Search Recent Patients

Name/MRN: aardvark, dale EPI ID: [ ]

SSN: [ ] Sex: [ ]

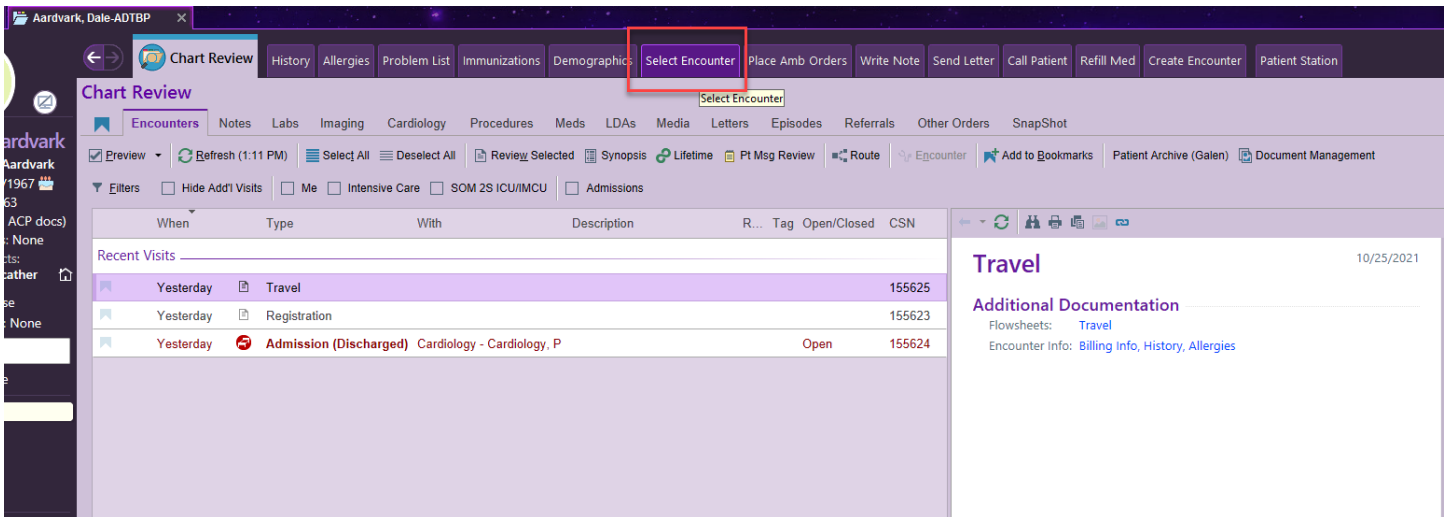
Birth date: [ ] Zip Code: [ ]

Phone #: [ ]

Use sounds-like  My patients

New Find Patient Clear Accept Cancel

- Click the **Select Encounter** tab to get to Patient Station.



Aardvark, Dale-ADTBP

Chart Review History Allergies Problem List Immunizations Demographics **Select Encounter** Place Amb Orders Write Note Send Letter Call Patient Refill Med Create Encounter Patient Station

Encounters Notes Labs Imaging Cardiology Procedures Meds LDAs Media Letters Episodes Referrals Other Orders Snapshot

Recent Visits

When	Type	With	Description	R...	Tag	Open/Closed	CSN
Yesterday	Travel						155625
Yesterday	Registration						155623
Yesterday	Admission (Discharged)	Cardiology - Cardiology, P			Open		155624

Travel 10/25/2021

Additional Documentation

Flowsheets: [Travel](#)

Encounter Info: [Billing Info](#), [History](#), [Allergies](#)

- Once in Patient Station, you can highlight the Discharged encounter and click **Event Management**.

Last refreshed: 10/26/2021 1:15:16 PM

Legend Filter Refresh New Encounter Appts

Some encounters may be hidden based on the applied filters.

Encounter	Hosp Acct	Episode							
Encounter	Status	Date	Time	Location	Provider	Reason	CSN		
Admission	Discharged	10/25/2021	0600	SOM 2W CARDIOLOGY	Physician One Cardiolog	Chest Pain	155624		

All encounters loaded

Open Chart **Event Mgmt** Print Forms Enc Summary

Demographics Selected Encounter

- You are now in the **Event Management** activity. Highlight the Discharge line and click **Cancel Last Event**.

Print Forms Event Management

Cancel Last Event Insert Update Patient Station Update Encounter Events

Event ID	Date	Time	Type	Unit	Room	Bed	Patient Class	Service	Level of Care
155399	10/25/2021	0600	Admission	SOM 2S ICU/IMCU	TRN ADT...	TRN AD...	Inpatient	Cardiology	Intensive Care
155401	10/25/2021	0846	Transfer	SOM 2S ICU/IMCU	TRN ADT...	TRN AD...	Inpatient	Cardiology	Intensive Care
220581	10/26/2021	1236	Transfer	SOM 2W CARDIOLOGY	287	287-B	Inpatient	Cardiology	Acute
220582	10/26/2021	1245	Discharge	SOM 2W CARDIOLOGY	287	287-B	Inpatient	Cardiology	Acute

- The Cancel Discharge window will open, allowing you to set the encounter to either Admitted or Leave of Absence, as well as the reason for the change.

Cancel Discharge x

---

**Discharge from SOM 2W CARDIOLOGY** On 10/26/2021 at 1245

	Before	After
Encounter Status	Confirmed Discharge	<b>Confirmed Admission</b>
Patient class	Inpatient	Inpatient
Accommodation code	Standard	Standard
Accommodation reason	—	—
Service	Cardiology	Cardiology
Level of care	Acute	Acute
Unit	SOM 2W CARDIOLOGY	SOM 2W CARDIOLOGY
Room	287	287
Bed	287-B	287-B

**Additional Event Information**

Attending Provider: Physician One Cardiology, MD [E1003]

Set encounter to: Admitted Leave of Absence

Reason for change:  ! 🔍 LOA reason: \_\_\_\_\_

Title	Number
Billing Necessity	1009
Case Management Review	1011
Coding & Abstraction Review	1006
ED Boarder Patient	1008
Entered in Error	1001
Max Leave of Absence Time Reached	1010
Order Canceled	1012
Patient Did Not Meet Criteria	1007
Patient Status/Service Changed	1004

- Once reason is selected, click Accept to restore the discharged patient.

Cancel Discharge x

---

**Discharge from SOM 2W CARDIOLOGY** On 10/26/2021 at 1245

	Before	After
Encounter Status	Confirmed Discharge	<b>Confirmed Admission</b>
Patient class	Inpatient	Inpatient
Accommodation code	Standard	Standard
Accommodation reason	—	—
Service	Cardiology	Cardiology
Level of care	Acute	Acute
Unit	SOM 2W CARDIOLOGY	SOM 2W CARDIOLOGY
Room	287	287
Bed	287-B	287-B

**Additional Event Information**

Attending Provider: Physician One Cardiology, MD [E1003]

Set encounter to: Admitted Leave of Absence

Reason for change:  🔍 LOA reason: \_\_\_\_\_

✓ Accept
✗ Cancel

- The patient will now appear on your Unit Manager back in their previous bed.

Unit Manager (SOM 2W PAV CARDIAC)

Refresh Switch Manager Manager Default Legend Open Chart Patient Station Print Forms Update Discharge Edit Recent Events Review Events Bed Request Request Bed Clean Patient Transport Service Task Upd

SOM 2W PAV CARDIAC (305)

Bed#	Pref	Out	Patient/Bed Status	Code	Mov	Destination	+	Transport	Appt	Iso	Tele	Sit	Res	RN	MD	Dx	Inc	Et	Cl	LOC	Accom	Exp	Disch	Hrs in
280-A			- Ready -																					
281-A			- Ready -																					
281-B...			Stanley, Interim (69yrs M)	○							♥		Linus L	Stitch, Martin, MD	Closed displaced frac...		Obs	Observat...	Sta...		None		1351	
282-A			- Ready -																					
282-B...			Interimfour, Scott (69yrs M)	○							♥		Linus L	Stitch, Martin, MD	Closed displaced frac...		Obs	Observat...	Sta...		None		1375	
283-A			- Ready -																					
283-B			- Ready -																					
284-A			- Ready -																					
284-B			- Ready -																					
285-A			- Ready -																					
286-A			- Ready -																					
286-B			- Ready -																					
287-A			- Ready -																					
287-B			Aardvark, Dale-ADTBP (54yrs M)					Delay (1h) - Rou...							Cardiology, Phy...			IP	Acute	Sta...		None		0
288-A			- Ready -																					
288-B			- Ready -																					
289-A			- Ready -																					
289-B			- Ready -																					