



P.O. Box 19645 Multnomah Stations, Portland, Or 97280-0645

**CFG Board Meeting Minutes
October 2, 2023
Via Zoom**

Meet and Greet: President Susan Allen started the meeting at 10:01 AM and greeted the attendees. Introduced our next president, Jane Wolfe, who will be co-chairing this meeting.

Present: Susan Allen, Jane Wolfe, Lottie Smith, Carolyn Walwyn, Laura Lehrhoff, Doug Garnett, Valerie Bledsoe, Karin Graves, Joyce Kelly, Jill Hoddick, Linda Hansen, Nanci Tangeman, Sue Redhead, Marnie Murray, Pat Fifer, Glenda Mah, Linda Dyer

Secretary's Report: Minutes from July Board meeting submitted for approval. Nine people had approved the minutes as submitted and were accepted.

Treasurer's Report: Beth had emailed the report earlier as she was not available for today's meeting. Motion to approve by Linda and seconded by Jane. Motion passed and report accepted.

OLD BUSINESS:

Rescheduling Paula Kovarik for 2025: Marnie will email Paula today to reschedule.

NEW BUSINESS:

Approval of Budget for 2023-2024

The proposed budget has a negative balance intentionally designed to offset the large bank balance. As a 501C3 (non-profit) organization we shouldn't have a large bank balance.

Discussed Zoom lectures (which we've added recently in addition to quarterly meeting lectures) and the need for written procedures as these lectures vary from the meeting lectures. Susan expressed the need for a committee member dedicated to setting up Zoom lectures. Valerie volunteered to take this over in addition to Program responsibilities. Contract was adjusted for Zoom (eliminating workshop language). Jane suggests adding a recording option to have it added to our website for a specific time for members who can't view it at the live session. Need to have new Zoom contract formalized and approved. Need to add Zoom meetings to web site. Our next Zoom lecturer is Ellen Lindner on Wednesday, October 11. In addition, member lead workshops are being developed but expect those to pay for themselves.

Expressed appreciation for Beth; she has made the budget procedure easy. Thanks Beth.

Motion to approve budget by Doug and seconded by Lottie. All approved. Motion passed.

Club Express Software: Jane presented this new software designed to eventually replace our current website. It is designed for clubs and organizations (guilds!) It is a comprehensive integrated cloud-based software for a custom public/private website, member database management, *club* and activities organization, communications. Each member would have access to update their own information, add their web page. Jill questioned if this would



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accommodate the online exhibits. We can do a 60-day test to see if it works for us. Fees are less than \$1,000 to move our data over. It may be able to replace the Google drive. Doug also suggests that we can link Wix with this program as well.

Recruiting New Committee Members: How can we attract new members – especially young people.

Shows where CFG is a part of:

Jane referenced the Vancouver Art and Music Festival and handing out cards and seeing and talking to a lot of young people who were already knitters, weavers who were attracted to our information and see what we were doing and especially handouts to help them motivated. Karin mentioned how they were enthusiastic looking at what we were doing and were enticed by our nickel giveaway bags.

Taking advantage of our membership

Glenda, as a new member, had no idea of the wealth of information and depth of the talent in the organization. Mine these people and use them to attract other people into the guild. Use them in Zoom “mini presentations”.

Member survey

Susan is pondering a survey to get this information from our members. What members might be interested in hosting presentations/classes. Venue is an issue; someone’s home is not always a solution.

Demo presentations – outside locations and Quarterly Membership meetings

Three day working show and tell program - Come see what Columbia Fiber Arts is about. Could we “piggy-back” on the Handweavers Guild show and set up demos in another room at the MAC? Or a working show and tell at our quarterly meetings. Joyce suggested doing 2 guild meetings, one in morning and one in the evening. Or record the meetings and make the recording available online. Recording meetings is an elaborate/expensive option. Jill talked about when she was president and they had an hour social before our quarterly meetings, someone was responsible to recruit 5-6 people for an hour sharing what they were doing with items for sale. What about demo presentations at PCC or even a high school

Other suggestions

Doug suggested some of these meetings be done on Saturday. Jane talked about PenWag Zoom that people can drop into and show what they’re working on. Why aren’t we part of Textile Month? We could do it every Saturday in October. Could “rent” an available retail location. Promote ourselves at locations, like BOLT, where young people go and get them interested.

COMMITTEE REPORTS:



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Newsletter: Sue announced that the newsletter goes out this weekend (always the weekend following the board meeting. Laura and Marnie to get sign up date and blurb for newsletter for workshops – photos are key!! Also add the signup date December 10th for workshops for 2024.

Membership: Web site is blocked for new member signup until November. 10/18 turnover meeting with Carolyn and Linda H. Add blurb to newsletter reminding people about 2-year deal and those that need to renew will get an email. 139 members. Member list was updated in January, if someone needs a list let Carolyn know what information you need, and she can run a report. Board members should have access to Money Minder.

Other business: Doug posted new Board members on website – check your information for accuracy. Joyce wants to update pictures on Creative Wearables, best way to do this? Doug advises posting picture on Google Drive and email Doug at CFGwebster@gmail.com

Upcoming Board Meetings: Next meeting Monday, November 6 at 10:00 AM via Zoom.

Quarterly Membership Meeting: December 13, 2023, 10:00 AM – 12:00 PM Congregation Neveh Shalom

Meeting adjourned at 11:16 AM

Respectfully submitted,

Linda Dyer, Secretary