



## **CFG Board Meeting Minutes**

November 1, 2021

Via Zoom

**Call to order:** President Cheri Jolivette started the meeting at 10:05 AM.

### **Present:**

- Cheri Jolivette, Susan Allen, Lottie Smith, Doug Garnett, Carolyn Walwyn, Karen Miller, Katie Walwyn, Peggy Ellis, Emily Stevens, Beth Wells, Linda Hansen, Jill Hoddick, Karen Miller.

### **Secretary's Report:**

Minutes from the October 11 Board meeting were distributed electronically to the Board for edits; they were approved as written then submitted to the Newsletter for publication.

### **Treasurer's Report:**

Beth Wells screen shared the most current report which is also CFG's year-end (October 31, 2021) report. CFG is under budget for the year. Jill moved we accept the report as presented, Doug seconded the motion. Motion passed.

### **Old Business:**

**Board member reports:** Cheri reminded us that all returning Board members are expected to prepare and deliver to her a report of our activities for the past year as related to our position. This helps determine necessary reassignments and position description updates. She has received only three reports to date.

**Standing Rules:** The committee (Marian Shimoda, Elizabeth Glazer, Linda Hansen, Cheri Jolivette) will be meeting and drafting an updated version of the "Rules" in January which Cheri will distribute electronically to all Board members, facilitating discussion and comments at the next Board meeting.

### **New Business:**

**2023 budget:** Beth presented the budget based on 110 memberships (124 members - 2021). As Surface Design group has been inactive for a year and a half and it has \$600 in its checking account, CFG will not fund it in 2022. Linda Hansen questioned the situation and will contact Karin Graves, its most recent leader, to send out info about interest. Linda will present findings at December Quarterly meeting. Jill offered photos to add to materials. Doug moved we accept the budget as presented. Jill seconded the motion. Motion passed.

**Additional monies:** After accounting for the required two years' operating costs (501-C3 corporation) we have extra funds available. It was suggested we have an additional Zoom lecture or in person presentation for the full membership. After discussion, it was determined that the programs committee will gather suggestions and research for potential event spring 2022. Karen is simplifying the contract extended to our zoom presenters: The contract presently used is designed for in-person, multi-day workshops with expenses of associated travel, lodging, & per diem.

**Storage Locker:** Beth offered space in the basement (clean, dry, heated) of her accounting office for storage of the contents of CFG's storage locker. Numerous "loose" items were gathered and moved to boxes. Cheri reminded us we have an inventory list of all contents of the storage area: If we are searching for something, please refer to that list. Move out of the former rented space will be complete by November 5.

**New calendar year begins November 1:** Dues (\$50) are payable online today. Feel free to make donation to CFG at same time. Doug asked that as we pay dues we check our personal email address listed in membership to make sure we receive pertinent notifications. Doug explained the two step setup process for signing up for classes. 1) Update CFG website. 2) Update Eventbrite.



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**Committee Reports**

**Member in the Spotlight:** Susan Allen presents her story and her work at the December quarterly meeting (10-15 minutes).

**Webmaster,** Doug Garnet: Jill and I will be reviewing how to make Google Drive more useful for board files. There are a few tricks. Doug will forward the Zoom link to all board members.

**Newsletter:** November newsletter articles due to Sue Redhead by Thursday, November 4 (info from Jill in Sue's absence)

**Online Exhibits:** Theme for Fourth quarter exhibit is Holiday Color (no specific holiday). Entries open now thru November 20. Available online December 15, remain online for a year.

This is link for entry form:

<https://docs.google.com/forms/d/e/1FAIpQLSeomLnxE7h7NLJYupZyKVxNI2TkCDEf-heiH7ymIR6OyE6LVQ/viewform>

**Membership,** Carolyn Walwyn: New members will receive the password to "members only" page on website. Updated & simplified new member letter is available to them for download there.

**Outreach,** Katie Walwyn: At this time, Exquisite Gorge II is the only project for next year.

**Publicity:** Susan Allen reported in Elizabeth's absence: Postcard is ready to print. Discussion followed about distribution and moved to importance of electronic data delivery.

**Programs,** Karen Miller: Collating materials for March & September workshops. Hasn't received materials for June event. Will elaborate on the programs for 2022 at December membership meeting. Sign up for classes will begin 12:00PM (Noon) on Friday, December 10. Karen initiated a discussion about need for someone to take charge of the Chromebook and projector intended for use in presentations. Peggy volunteered to assume such responsibility and will get the Chromebook from Cheri.

**Next Board meeting:** January 3, 2022 10:00 am via Zoom.

**Meeting adjourned** 11:39 am.

Respectfully submitted,

Lottie Smith, Secretary