



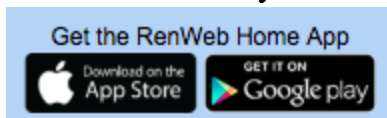
Accessing ParentsWeb

RenWeb School Management Software gives you, the busy parent, an opportunity to get more involved in your child's academic progress and future success – all via the Internet!

RenWeb's ParentsWeb is a private and secure parents' portal that will allow parents to view information specific to their children, while protecting their children's information from others. You may view the school calendar, school announcements, teacher email addresses, class information, as well as other useful school information. Starting in Middle School further academic information will be provided including grades, report cards, and homework. RenWeb is a great way to keep the lines of communication open between home and school. You can also connect with teachers and other school staff online through email whenever necessary. All you need is an Internet-capable computer.

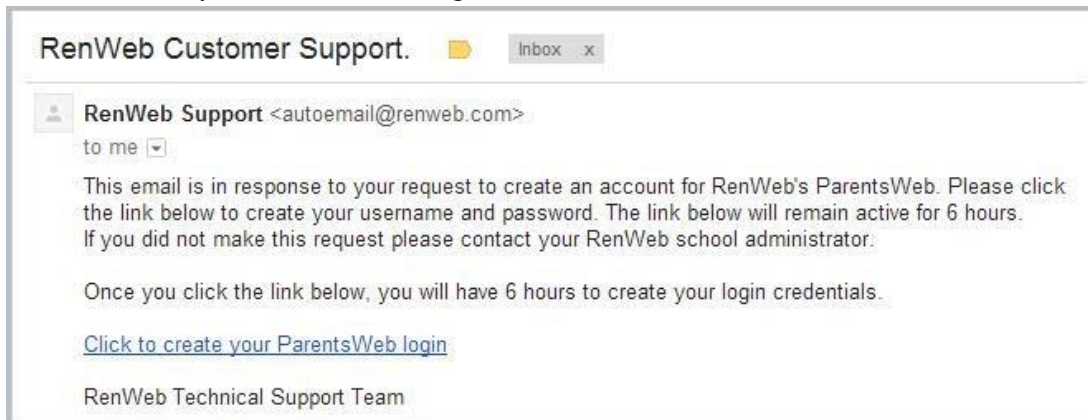
The World Academy teachers and administration look forward to your participation with RenWeb. Together we can improve our children's academic development and the communication between our school and your home. If you have any questions, please connect with your child's homeroom teacher.

RenWeb is portable. Once you have a RenWeb account you can stay connected easily through an app. Please visit the App Store or Google Play to download mobile access to your child's account.



Here's how to access our easy-to-use RenWeb ParentsWeb:

- Make sure that the school has your email address in RenWeb.
- In Internet Explorer, Firefox, or Safari, go to www.renweb.com and click **Logins**.
- Type the school's **District Code** wa-nh
- Click **Create New ParentsWeb Account**.
- Type your email address and click **Create Account**. An email will be sent which includes a link to create your ParentsWeb login. The link is active for 6 hours.



- Select the **Click to Create your ParentsWeb login** link.
- A web browser displays your **Name** and RenWeb **Person ID**.
- Type a **User Name**, **Password**, and **Confirm** the password.

Change/Create Password				
Name	Person ID	User Name	Password	Confirm
Callie Johnston	11519	<input type="text" value="cjohnston"/>	<input type="password" value="*****"/>	<input type="password" value="*****"/>
				<input type="button" value="Save User Name and/or Password"/>

- Click **Save User Name and/or Password**.
A message displays at the top of the browser, "**Username/Password successfully updated.**"

User Name/Password successfully updated.				
Change/Create Password				
Name	Person ID	User Name	Password	Confirm
Callie Johnston	11519	<input type="text" value="cjohnston"/>	<input type="password" value="*****"/>	<input type="password" value=""/>
				<input type="button" value="Save User Name and/or Password"/>

- You may now log in to ParentsWeb using your new Username and Password.

TROUBLESHOOTING QUESTIONS

Q: *Where on the Family Portal is my child's re-registration packet?*

A: In the menu on the left side of the browser window is an "Apply/Enroll" option. Select "Enrollment/Reenrollment" then select the link that says "Click here to open Enrollment". This will open up a window that lists your current enrolled child(ren). Click "Start Enrollment Packet" to begin the re-registration. If you are not planning to re-enroll for the 2021-2022 school year, please let us know by selecting "Will Not Enroll".

PLEASE NOTE: There is a link in the "Family" tab that ALSO says "Enrollment/Reenrollment". This is not the section that will allow you to access the re-registration.

Q: *My child's "For Grade" status says the wrong grade level. What do I do?*

A: This is not a problem for the re-registration process.

For our **ECE families**, RenWeb doesn't know which class your child is going into for the 2020-2021 school year until one is assigned in August. Filling out the enrollment packet lets us know that you are planning on continuing into the next school year and will secure your space. Your child's class assignment will be determined in the summer and you will be notified in our Back To School packet.

For **K-8 families**, this issue may just be a processing issue with what grade the system assigned to your child, but will not impact re-registration in any way. All class assignments are reviewed manually. The only difference in the packets is the time blocks for K-3 or 4-8, so if your child has been assigned the wrong packet, please still proceed with submitting the re-registration packet and email admissions@worldacademynh.com so the issue can be resolved.

Q: *What if I want to pay my re-registration fee via check or cash?*

A: Please contact admissions@worldacademynh.com to have your registration packet configured to submit payment in person. The re-registration process will not be complete until the payment has been received.

Q: *My child's packet is not showing up in the portal. What do I do?*

A: Please contact admissions@worldacademynh.com so we can look into this issue for you. If you are using a **mobile device** or the **RenWeb app**, the re-enrollment options may not show up. Another reason is sometimes an out-of-date browser, so if possible, try to switch to another platform (instead of Safari, try Google Chrome).

If you run into any problems, please contact admissions@worldacademynh.com. We are here to help!