



PRAIRIE VIEW

FOR OFFICE USE ONLY

Application Received _____

Date of Review _____

Notification Sent _____

ARCHITECTURAL REVIEW COMMITTEE APPLICATION

Prior to submission, please review the Governing Documents for your community.

PLEASE FILL OUT COMPLETELY. INCOMPLETE APPLICATIONS WILL BE RETURNED.

This application is in reference to the following property:

PROPERTY OWNER: _____ LOT#: _____

STREET ADDRESS: _____ PHONE #: _____

ALT PHONE #: _____ EMAIL: _____

This application and fee for the following: *Detailed descriptions page 2*

(Please circle all that apply)

Landscape Changes - \$25

Fence - \$25

Misc. Exterior Changes \$25

Structures - \$50

Addition- \$150

Pool - \$150

Other: (Fee TBD) _____

ANTICIPATED START DATE: _____ ANTICIPATED COMPLETION DATE: _____

Please provide a detailed description of the item(s) marked above. (Include, where applicable: material, color, size, height, type and location.) Attach additional documents, including photos and site plans, if needed.

* Work Hours are 7:00am - 6:00pm Monday through Friday and from 9:00am - 6:00pm on Saturdays. No work is permitted on Sundays or Holidays. The ARC reserves the right to halt your project if work hours are violated.

*Obtaining required city/county building permits or inspections are the responsibility of the homeowner.

The Architectural Review Committee reviews applications on the 1st of each month. The Committee will review and make a determination regarding your application within 30 days of receipt. You will receive email notification of the decision. Your fee payment and signature is required in order to process this application. By signing this application, you agree to follow the ARC guidelines and are responsible for the actions of your contractors. ARC application expires if work is not started within six months of ARC approval. Projects in violation of ARC approval may be fined up to \$1500 and may be required to remove any changes.

_____ Signature of Applicant _____ Date

Completed ARC applications must be submitted via one of the following methods:

Mail: CCMC
 c/o Prairie View
 7800 N. Dallas
 Parkway Suite 450
 Plano, TX 75024

Fax: (469) 246-3501

Email: jpatterson@ccmcnet.com

Approved ARC applications must be initiated within 6 months or resubmission is required. Fees apply. Projects extended more than 1 month after approved completion date will require an extension review.

Fences cannot obstruct the flow of surface water or water in any drainage easement. Maintenance of homeowner’s property outside the fence is the responsibility of the homeowner.

PLEASE NOTE: *The following required documents must be submitted for the timely processing of your application.*

<p style="text-align: center;"><u>Landscaping Changes - \$25</u></p> <ul style="list-style-type: none"> ✓ Site Plan w/desired location indicated ✓ Pictures of trees tagged for removal, if applicable ✓ Plant Types & Sizes 	<p style="text-align: center;"><u>Fences - \$25</u></p> <ul style="list-style-type: none"> ✓ Site Plan w/desired location indicated ✓ Fence Style w/picture ✓ Fence Description (material, color, height) 	<p style="text-align: center;"><u>Misc Exterior Changes - \$25</u></p> <p>(door, shutters, color changes, etc.)</p> <ul style="list-style-type: none"> ✓ Description of Item(s) (materials, color, size) ✓ Picture of Decorative Item(s)
<p style="text-align: center;"><u>Structures - \$50</u></p> <p>(outdoor grill, pergola, play equip, etc.)</p> <ul style="list-style-type: none"> ✓ Site Plan w/desired location indicated ✓ Picture of Equipment/Structure ✓ Landscape Plan, if applicable 	<p style="text-align: center;"><u>Additions - \$150</u></p> <ul style="list-style-type: none"> ✓ Site Plan w/desired location indicated ✓ Photos of All Side Elevations ✓ Floor Plan ✓ Materials (type, size, location) 	<p style="text-align: center;"><u>Pools - \$150</u></p> <ul style="list-style-type: none"> ✓ Site Plan w/desired location indicated ✓ Detailed Description of Pool Space ✓ Landscape Plan (type, size, location) ✓ Lighting Plan

PLEASE NOTE:

- ❖ All requests must include a site plan with the desired location of changes designated.
- ❖ All fence locations must be staked prior to submitting an application so that a visual survey can be conducted prior to approval.

Check enclosed check # _____
 Make checks payable to Prairie View Homeowners Association

Prairie View Homeowners Association

7800 N. Dallas Parkway, Suite 450
 Plano, TX 75024
 Phone: (469) 246-3505
 Fax: (469) 246-3507
 Email: jpatterson@ccmcnet.com