seattle youth symphony orchestra

Board of Directors Job Description

Mission: SYSO harnesses the power of music education to provide young people pathways to artistic excellence, intellectual development, and emotional growth.

Board Term: 3 year term. Board members are eligible for reappointment for two additional terms.

Board Meetings: Board meetings are held monthly with the annual retreat in October.

Position Description: The Board will support the work of SYSO and provide mission-based leadership and strategic governance. While day-to-day operations are led by SYSO leadership, in particular the Executive Director and Music Director, maintaining a good relationship and staying appropriately involved with the directors and other supporting staff is both critical and expected.

Specific Board Member responsibilities include:

- Serve as a trusted advisor to both the Executive Director and the Music Director, as they implement the SYSO strategic and artistic plans.
- Approve SYSO's annual budget and material business decisions. Stay informed of, and meet all, legal and fiduciary responsibilities. Accept the audit/financial review report and IRS form 990.
- Contribute to annual performance reviews for the Executive Director and Music Director and participate in the hiring of their replacements, should the need arise.
- Assist the Governance Committee and SYSO leadership in identifying and recruiting new directors for the Board.
- Assist in ensuring adequate resources by supporting the annual development plan, attending the annual fundraiser, and making a personal financial contribution.
- Regularly attend Board meetings (at least 75% or 9 meetings) and the annual Board retreat. Review the consent agenda and any supporting materials prior to meetings.
- Serve actively on at least one Board committee or task force and take on special assignments as needed and requested.
- Act as an ambassador for the organization and represent SYSO to the community.

Visit https://syso.org/ and contact Amanda Course Misbe, amanda.course@gmail.com and Kathleen Allen, kathleen.allen@syso.org to learn more.

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