SOUTH PARK
SeniorCenter

Supporting Seniors as they explore healthy and active lives

8201 10th Ave So, Suite 4, Seattle, WA 98108

(206) 767-2544 www.spseniors.org

Located in the South Park Neighborhood Center

Contact katherine Jordan, Executive Director

SPSC works to support seniors, and those living with disabilities, as they explore healthy and active lives. Our participants are primarily of Asian descent, many are navigating language and cultural barriers, and most are living at, or below, the poverty line.

SPSC is a vibrant place for community to gather, friends to be made, and culture to be celebrated. Our Seniors gather (outside of pandemic conditions) to enjoy homemade meals, singing, dancing, exercise classes, education and learning opportunities, and specialized programming. As many of our Seniors are living vulnerable lives, SPSC is also a place they can receive social service supports and resources.

SPSC partners with, and is funded by, King County and the City of Seattle as we work together to meet the needs of our community. SPSC has many affiliations and partnerships within the human services and non-profit sectors as we collaborate to bridge gaps in services, meet overlooked needs with the community, and grow aspects of equity and inclusion.

SPSC BOARD MEMBER JOB DESCRIPTION

Board member terms are 2 years, but renewable

- Embrace the mission of SPSC
- Learn and carry out the legal responsibilities of the Board
- Speak on behalf of, and portray SPSC mission and programming accurately
- Serve as an ambassador between SPSC and the neighborhood and beyond
- Attend all board meetings, retreats, and special events with full engagement and participation; fulfill commitments on time
- Play a leadership role in at least one committee or arena of concern to SPSC
- Communicate clearly and respectfully, and support the collaborative decisions of the Board; maintaining confidentiality at all times
- Make an annual personal financial gift according to your means
- Assist in fundraising efforts to ensure the financial viability of SPSC
- Keep the board informed about concerns pertinent to the senior center
- Promote volunteer opportunities; spread the word about upcoming events and volunteer positions among personal/professional/neighborhood contacts.
- Assist in finding a replacement when you retire.

ROLES AND RESPONSIBILITIES OF THE SPSC BOARD AS A WHOLE

1. Determine SPSC mission and purposes, including goals, means, and primary constituents served
2. Provide proper financial oversight, including developing an annual budget and ensuring proper financial controls are in place
3. Ensure adequate resources are available to conduct business
4. Ensure legal and ethical integrity while maintaining accountability; the Board is ultimately responsible for ensuring adherence to legal standards and ethical norms
5. Ensure organizational planning, participating in the overall planning process and assisting in implementation and monitoring
6. Recruit and orient new board members, and periodically assess the Board's performance
7. Enhance SPSC's public standing, clearly articulating the mission, accomplishments and goals to the public and garnering support for the Senior Center
8. Determine, monitor, and strengthen the SPSC programs and services, making sure they are consistent with the mission; monitoring for effectiveness