**The IF Project**

# Board of Directors Responsibilities

The IF Project Board of Directors is responsible for organizational governance, oversight of program strategy and financial health of the agency, and serves as ambassadors and fundraisers for The IF Project in support of its mission and needs.

**Meetings and Time Commitment:**

- The Board of Directors meets monthly and has an annual Board retreat.
  - Meetings are currently held on the Third Tuesday from 4:00 - 6:00 p.m., with the exception of the annual board retreat.
- Committees of the board meet 4 – 12 times per year, depending on their work agenda.
- Average time commitment is 4 – 8 hours per month.

**The IF Project Board Member Commitments:**

- Familiarize yourself with The IF Project history, strategic plan, programs, policies and budget in order to participate fully in Board discussions and decisions.
- Serve on and participate actively in at least one Board committee or function (Finance, Development, Board Development (board recruiting and development).
- Attend at least 75% of Board meetings
- Make a personally significant annual gift.
- Serve as an ambassador for The IF Project in your communities.
- If applicable, personally steward a relationship between your corporation and The IF Project.

**Length of term:** Three years, renewable pending approval of the full Board, three term maximum.