

Thrivent “Action Teams” Information and Guidelines - 3rd Edition

Description: The Thrivent “Action Teams” program is an opportunity for Thrivent members to lead projects that provide service and outreach to the community. Thrivent will provide \$250 of seed money for each project.

Requirements for Request:

- **Benefit members** are eligible to apply for two Action Team events per calendar year (every year).
- **Associate members** are eligible to apply for one Action Team event per calendar year (**every year**).
- **Requested project:** apply on-line (thrivent.com) and log-in with ID and Password or **call 1-800-847-4836**.

Guidelines for Application of Project Approval:

- **Requested project** and the \$250 seed money must support a Fundraiser, Service or Education event.
- **Requested project** should aid individuals, local, national or international non-profit organizations.
- **The \$250 seed money** is not to be used as a grant or gift to others. It is to be used for supplies, materials, goods (including food), advertising, transportation and other costs deemed necessary for your project.
- **The bottom line** is that the event is designed to benefit the community and the \$250 is spent accordingly.

Request for approval will require answering several questions outlined below:

- **Project Date:** At least 21 days prior to, and within 120 days of application date.
- **Project Name and Type:** Name of project and is it a Fundraiser, Service or Education event?
- **How did you learn** about Action Teams?
- **Seed Money:** How will you use the money? (**check out the lists of appropriate and inappropriate uses**).
- **Project Description and Details:** Give a brief explanation of your project and your goals.
- **Project Causes:** Check 1 or 2 choices of how your project will impact your cause.
- **Church Association?** Are you a member of a church? Yes - Joy Lutheran, Prescott, WI
- **Organization:** What organization will benefit from this project? (e.g. None, Joy Lutheran, Food Pantry, etc.)
- **Team Size:** How many volunteers are anticipated?
- **T-Shirts & Supplies:** Do you want T-shirts, pocketbooks, banners, invitations, cards, name tags, stickers?
- **Promo Code:** none
- **Email, Phone and Address:** If able, have Action Kit sent to your home (not to church).
- **Click the box** agreeing to all the conditions, **request an email copy** and then hit the **send button**.
- **Expect** an email approval in 2-3 days (or check on-line) and expect mail delivery of Action Kit in 10-17 days.
- **If your event is not approved**, not a problem, you will be able to apply for other events.

The above guidelines are based on current information concerning Thrivent “Action Teams” projects. The final decision to approve a request is strictly up to Thrivent. Requirements and conditions may change at any time.

After Receiving the Action Team Package:

- **Open and check** contents of the box or envelope and remove the Action Team Booklet.
- **The \$250 debit card** is in the booklet - follow the instructions to **activate the card** and then **sign the back**.
- **Keep records of the project** and volunteer activity - you will need this information for the follow-up report.
- **You are required to retain all receipts for up to one year.**

Follow-up of project:

- **Complete the Project Report** to Thrivent on-line or by phone before applying for your next project. The report will include several questions about the project and its success. Be ready to provide information about any date changes (no problem if date changed), the impact it made, how many hours were involved and how many volunteers participated (**additional names not needed**). If available and able, download photos.
- **Click the box** agreeing to all the conditions, **request an email copy** and then hit the **send button**.

Please send an email or call the church office when the project is accepted and when completed. We will use this information to track the use of Action Team events at Joy. office@joy-church.org 715-262-5800

For comments or questions, contact Bobbie or Jim Flatz at 715-262-5960 or email us at jflatz@centurytel.net