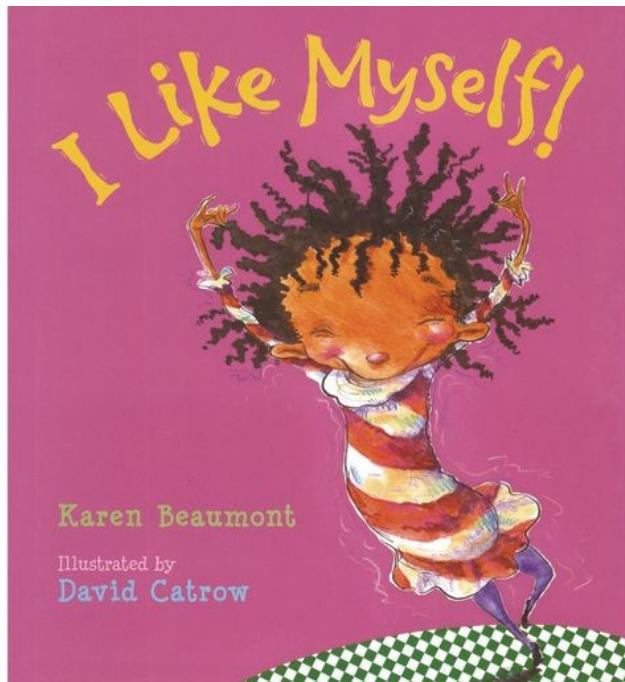




Professional Development Trainings

January - May 2020

***Growing
Happy & Confident
Children***



**New Trainings!
Entrenamientos en Español**

Why Train at the Council?

“Helpful, fun, and creative.”

“Refreshing!”

“Fun, exciting, hands-on!”

“Excellent! The trainer made it fun, and kept our attention.” “Excellent!”

“Interactive and eye-opening!” “Really good ideas to apply to my classroom.”

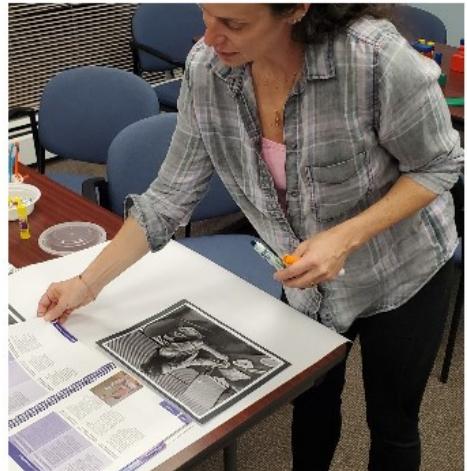


TABLE OF CONTENTS

Trainings	6 - 17
New Directors Health & Safety	6
Sexual Harassment Prevention	6
Prevención del acoso sexual	26
Directors, Administrators & Providers.....	7
On-Site Training Information.....	7
Regulations, Mandated Reporter, & Supervision of Children	8
All Modalities & Age Groups	9 - 10
Infant & Toddler	11
Preschool	11
Family & Group Family	12
School Age	13
Health & Wellness	13
Trainings in Northern Westchester.....	14
 Registration Form.....	21
El Formulario de Inscripción.....	30
 Entrainamientos en Español	25 - 28
 CPR with AED & First Aid Course.....	15
 Family & Group Family 15 Hour SUNY Health & Safety	15
 Medication Administration Training Course (MAT)	16
 Child & Adult Care Food Program (CACFP)	17
 Information Sessions.....	17
Family Child Care Start-Up	17
School Age Child Care Start-Up	17
 Child Care Council Services	18
 Registration & Payment Policies	19
 Council Membership Form.....	23
 Training Tracker Form	31

Training at the Child Care Council

(OCFS) Training Requirements

Each director, operator, and staff person must complete a minimum of thirty (30) hours of training every two years.

For new programs or newly hired staff, fifteen (15) of the required thirty (30) hours of training must be obtained during the person's first six months of employment by the program.

The 30 hours of training must address all 9 OCFS training topics -

1. Child Development
2. Nutrition & Health
3. Program Development
4. Safety & Security
5. Business
6. Child Abuse and Maltreatment Identification & Prevention
7. Statutes and Regulations Pertaining to Child Care
8. Statutes and Regulations Pertaining to Child Abuse
9. Shaken Baby Syndrome (not required for

Core Body of Knowledge Core Competency Areas

1. Child & Growth Development
2. Family & Community Relationships
3. Observation & Assessment
4. Environment & Curriculum
5. Health, Safety, & Nutrition
6. Professionalism & Leadership
7. Administration & Management

Training Certificates

Training certificates document that you attended a training. They are given only if you arrive on time, stay for the entire training, and if the Council has received and processed your registration and payment prior to the training.

If you register at the training, you will receive certificates after their payment has been processed.

Replacement certificates are available for \$5.00.

Finding Trainings That Meet Your Needs

Some trainings are for all types of programs and/or all ages of children. Some are for a specific age group or type of program. Use this key when reading the training description to decide if a training is for you:

Type of program -

C - Child Care Centers
FG - Family & Group Family
SA - School Age
P - Parents
All - All programs

Age of children -

IT - Infant-Toddler
PS - Preschool
SA - School Age
ALL - All Ages

Paying for Training - Tuition Support from EIP (Education Incentive Program)

The New York State Educational Incentive Program (EIP) supports the professional development of those working in the field of child care. Scholarships are awarded based on financial need. They can be used to pay for Council trainings, conferences, and the online CDA course.

For an application and further information, call (518) 443-5940 or go to <http://ecetp.pdp.albany.edu>.

Family & Group Family Providers

Attend one of our trainings at NO COST to you!

The CSEA/VOICE Professional Development Training Program will pay for scheduled trainings, CPR/FA courses, CDA, and CDA Renewal Courses

Attend one of our trainings at no cost to you from CSEA/Voice.

For more information, go to <http://voicecsea.org/professionaldevelopment>.

For more information contact Dana Doyle at danad@cccwny.org or (91) 761-3456, ext. 113.

Online Training

Online Training from the Child Care Council & Smart Horizons

Convenient and Affordable! 24 hours a day—365 days a year!

All courses meet OCFS requirements

Complete your OCFS training requirements!

Take training for CDA renewal!

For a complete list of trainings, fees and registration instructions,
go to <http://www.smarthorizons.org/landing/cccw/>



For more information, contact Dana Doyle at (914) 761-3456, ext. 113 or danad@cccwny.org.

CDA Programs at the Child Care Council

A CDA is a Child Development Associate - a person who has earned a CDA credential from the Council for Professional Recognition. The CDA is accepted by New York State licensing requirements and is a training standard for national organizations including the National Association of Family Child Care and the National Association for the Education of Young Children.



We offer –

CDA Classes – both in-person and online – for applying for the CDA credential

CDA Application support when applying for the credential

CDA Renewal support

For more information, contact Idie Benjamin at (914) 761-3456, ext. 113 or idieb@cccwny.org

Opportunities to Connect with Colleagues

Providers, Early Childhood Directors, and School Age Directors connect with each other to learn and share with each other. There are opportunities to share your experiences and questions and to increase your knowledge. Each meeting is a training that provides a certificate accepted by OCFS.

PROVIDERS NETWORK -

Connect with other Family and Group Family Providers. The Network meets 4 times a year for breakfast and a training. Contact Sarah Merrifield, CCCW Infant Toddler Specialist, at 914-761-3456 ext. 107 or srahm@cccwny.org.

WESTCHESTER EARLY CHILDHOOD DIRECTORS ASSOCIATION -

The Association meets the third Tuesday of the month from 1:00pm - 3:00pm. Contact Howard Milbert at Ossining Children's Center at (914) 941-0230 or Dawn Meyerski at Mt. Kisco Child Care Center at (914) 241-2135 or dmeyerski@mkccc.org for details.

SCHOOL AGE DIRECTORS NETWORK -

The Network meets the third Tuesday of the month from 10:00am - 12:00pm. Contact Kim De Salvo, Ardsley Children's Center at ardsleycc@aol.com or Joanne Saporta, Chappaqua Children's Workshop at general@ccwkids.org.

New Directors - Health & Safety Training

Competencies in Child Care for Day Care Centers, School Age Child Care, and Enrolled Legally Exempt Group Directors

Directors are responsible for hiring, training, and maintaining staff who provide healthy and safe environments for children. This course, required for all new directors, will help directors look at policies and procedures that reinforce high-quality health and safety practices.

Four different opportunities -

This is a TWO PART training. You must attend both dates of the training.

January 18 & 20, 9:00am-6:00pm	Code: 20120
February 22 & 29, 9:00am-6:00pm	Code: 20222
April 6 & 7, 9:00am-6:00pm	Code: 20406
May 30 & June 6, 9:00am-6:00pm	Code: 20530

Trainer: Elizabeth Rodano, Early Childhood Consultant

Location: Child Care Council of Westchester, 313 Central Park Ave., Scarsdale, NY 10583

Cost: \$270 - This course is eligible for EIP funding.

**You can register for this course by going to www.childcarewestchester.org
or faxing in a registration form to (914) 885-1110**

**For more information, contact Dana Doyle at
danad@cccwny.org or (914) 761-3456, ext. 113.**



Sexual Harassment Prevention Training

New York Labor Law - Effective October 9, 2018

Thursday, March 26, 6:30pm - 8:00pm Code: 20326

New York State requires that every year every employer is required to provide employees with a sexual harassment prevention training. This training is designed to teach employees how to identify, respond to, and report all forms of workplace harassment or discrimination.

Training Categories: (OCFS 5) (CBK 7)

Cost: \$20 CCCW members/\$30 non-members

Trainer: Juanita Pope, Office Manager/Community Events Coordinator

On-site training may be available.

**Contact Dana Doyle at (914) 761-3456, ext. 113 or danad@cccwny.org
for more information.**



Wednesday, January 22, 10:00am - 2:00pm

OCFS Regulations – What Directors Need to Know

This intensive 4-hour training will give directors a thorough understanding of the NYS Regulations for Child Care Centers. Regulations protect children and the program, the director, and the staff. Find out how to stay in compliance in all areas including safety, program requirements, supervision of children, staff requirements, and health and safety. We will review the most common violations and required paperwork. We will also go over the new background check procedure. Don't miss this opportunity to get answers for all of your regulations questions!

Modality - Age: C - IT, PS

Training Categories: (OCFS 2, 4, 5, 7) (CBK 5, 7)

Trainer: Idie Benjamin, Director of Professional Development, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20122

Monday, March 30, 1:00pm - 3:00pm

Supporting Staff Who Have Experienced Trauma or Loss

Some of the children for whom we care have experienced trauma - poverty, grief, family problems, racism, and drug abuse – and they bring this into care every day. You and your staff care deeply about children and want to help them. However, caring for traumatized children can affect teachers both emotionally and physically. It can bring up feelings from their own experiences. This training will provide guidance on how to identify signs of trauma and stress in children and your staff. We will also focus on strategies and techniques to support the resilience of the children, teachers, and caregivers at your program.

Modality - Age: ALL

Training Categories: (OCFS 3) (CBK 4, 6)

Trainers: Donna Morrison, Deputy Executive Director for Early Childhood Programs, TGCW & Janet Donat, Program Coordinator, Family Services of Westchester

Cost: \$20 CCCW members/\$30 non-members

Code: 20330

ON-SITE TRAININGS

LET THE COUNCIL BRING TRAININGS TO YOUR CENTER!

CONVENIENT & AFFORDABLE!

YOU CHOOSE THE TOPIC!

OCFS Regulations

Child Abuse Identification & Prevention

Behavior Management

Child Development

Curriculum Development

Art/Science/Literacy/Mathematics

Meeting State Standards

Kindergarten Readiness

Working with Children with Special Needs

Team Building/Professionalism

Dual Language Learners

OR

Choose your own topic from our On-Site Training Catalog.



**For more information,
contact Dana Doyle at
danad@cccwny.org or
(914) 761-3456, ext. 113**



Understanding the NY State OCFS Regulations for Child Care Centers

In September 2019, there were changes made in the regulations. In this lively and interactive training, learn the NY State Regulations - new and old - for your child care program. Find out how to stay in compliance in all areas including safety, program requirements, supervision of children, health and safety, and staff background checks. We will review the most common violations and ways to be in compliance at all times.

6:30pm - 9:00pm

Thursday, January 16 Code: 20116

or

Tuesday, April 21 Code: 20422

Modality - Age: C

Training Categories: (OCFS 2, 4, 5, 7) (CBK 5, 7)

Cost: \$20 CCCW members/\$30 non-members

Trainer: Laura Cleare,
Family Provider Network Coordinator, CCCW

TRAININGS ON
OCFS REGULATIONS FOR
FAMILY & GROUP FAMILY

[See page 12](#)

TRAINING ON
OCFS REGULATIONS FOR
FOR SCHOOL AGE PROGRAMS

[See page 13](#)

Child Abuse Identification & Prevention, Including Shaken Baby Syndrome

Protecting the children in your care is your most important responsibility. As a mandated reporter, you must know how, when, and why to report suspected child abuse or maltreatment to the State Central Register. You will learn the signs of child abuse and maltreatment and what you must do if you suspect abuse or maltreatment of a child. Preventing and identifying signs of Shaken Baby Syndrome will also be presented.

6:30pm - 9:00pm

Tuesday, February 4 Code: 20205

or

Wednesday, April 8 Code: 20408

Modality - Age: ALL

Training Categories: (OCFS 5, 6, 8, 9) (CBK 2, 5)

Cost: \$20 CCCW members/\$30 non-members

Trainer: Dana Doyle,
Professional Development Coordinator, CCCW

Thursday, March 19, 6:30pm - 8:30pm Competent Supervision of Children

In the blink of an eye, a child in your care could become injured or lost. Keeping children safe is your most important responsibility! How can you watch all these small children all of the time and still provide an exciting learning environment? What can you do to make sure all children are safe at all times? Come learn ways to provide children with competent supervision and changes that you can make to enhance your program's supervision of children. We will also examine the OCFS regulations on supervision. You will breathe easier and keep children safer.

Modality - Age: ALL

Training Categories: (OCFS 3, 4) (CBK 4, 5)

Cost: \$20 CCCW members/\$30 non-members

Trainer: Laura Cleare,
Family Provider Network Coordinator, CCCW
Code: 20319

IMPORTANT!

The online "5-hour Foundations in Health & Safety" training **DOES NOT** cover OCFS Training Topic 8 - Statutes & Regulations Pertaining to Child Abuse.
A full training on Child Abuse Identification and Prevention is required.

Saturday, January 25, 1:00pm - 3:00pm

Social Emotional Development Through the Early Years

How do we help children understand what they and others feel, want, and know? From making friends to dealing with disagreements, the ability to interact successfully with others is incredibly important. Learn how we can help children develop social and emotional skills by providing and fostering a responsive caregiving environment. Children with strong social skills find it easier to establish good relationships and this has a positive impact on their wellbeing. Learn ways to help children understand how to get along with others, express their feelings, and become positively engaged in a social group.

Modality - Age: C, FG - IT, PS

Training Categories: (OCFS 1, 3) (CBK 1, 4)

Trainer: Carmelita Bota, Infant Toddler Specialist, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20125



New

Thursday, February 27, 6:30pm - 8:30pm

Caring for Children Born Prematurely

Do you care for an infant or young child who was born prematurely? Come learn about the effect of prematurity on a child's health and development from infancy through the preschool years. We will discuss the reasons a child is born prematurely, the effects of intensive medical management of premature infants, disabilities and therapies common to premature children and the possible challenges that you may experience when providing daily care to a child born prematurely.

Modality - Age: C, FG - IT, PS

Training Categories: (OCFS 1, 2, 3) (CBK 1, 4, 5)

Trainer: Dr. Janet Stockheim, Medical Director, Pediatric Unit, WIHD

Cost: \$20 CCCW members/\$30 non-members

Code: 20227



New

Wednesday, March 11, 6:30pm - 8:30pm

Strengthening Relationships with Children on the Autism Spectrum

Engaging children on the Autism Spectrum can be difficult. Come learn how to use Dr. Stanley Greenspan's "DIR Floortime" model to engage children who are challenging to reach. You will come away with a toolbox full of specific strategies to strengthen a child's attention, engagement, and reciprocal interactions. Feel free to bring case examples.

Modality - Age: ALL

Training Categories: (OCFS 1, 3) (CBK 1, 4)

Trainer: Ellen Wolfson, LCSW

Cost: \$20 CCCW members/\$30 non-members

Code: 20311



New

Monday, April 27, 6:30pm - 8:30pm

Self-Esteem & A Growth Mindset

We all want children to feel good about themselves and have self-esteem, but what exactly is self-esteem? What can we do to ensure that children have what they need to be successful? How does a growth mindset affect how children feel about themselves? Let's explore what you can do and what you shouldn't do. Learn the ins and outs of helping children develop inner strength and a positive sense of themselves.

Modality - Age: ALL

Training Categories: (OCFS 1, 3, 4) (CBK 1, 2, 4)

Trainer: Idie Benjamin, Director of Professional Development, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20427



New

Wednesday, May 6, 6:30pm - 8:30pm

Art Experiences That Support Social Emotional Development



New

“Logic will get you from A to B. Imagination will take you anywhere” – Albert Einstein. There are so many ways that art experiences help children identify and connect with their emotions and the world around them. This training takes a look at incorporating art into your program in ways that are meaningful to children of all ages. Join us as we look at how a wide variety of art experiences helps children understand their experiences and feelings in fun and creative ways.

Modality - Age: C, FG - IT, PS

Training Categories: (OCFS 1, 3,) (CBK 1, 4)

Trainer: Sarah Merrifield, Infant Toddler Specialist, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20506

Thursday, May 21, 6:30pm - 8:30pm

Starting Young: Preventing Bully Behavior in the Early Years

Can young children display “bully” behavior? What should you do when children are teasing, name calling, and show a lack of concern for others? Children can begin to develop “bully” behaviors at a young age. Learn to recognize the early signs of “social cruelty”. You can foster empathy skills in the preschool years that will last a lifetime.

Modality - Age: C, FG - IT, PS

Training Categories: (OCFS 1, 3,) (CBK 1, 4)

Trainer: Dana Doyle, Professional Development Coordinator, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20521

SAVE THE DATE!

**Child Care Council of Westchester &
The Westchester Chapter of NYAEYC**

***2020 Spring
Early Childhood Conference***

Saturday, April 25, 2020

8:30am - 1:00pm

**Dobbs Ferry High School,
Dobbs Ferry, NY**



Wednesday, January 29, 6:30pm - 8:30pm

Trauma-Informed Care for Infants and Toddlers

Do you have infants or toddlers whose behaviors make them seem “difficult”? Infants and toddlers who have experienced trauma cannot easily react to the world around them. They are easily overwhelmed or frightened and can react in challenging ways. They need sensitive care and help with learning how to feel safe. Come learn the signs and symptoms of trauma and how you can support the infants and toddlers in your care who show signs of trauma.

Modality - Age: C, FG - IT

Training Categories: (OCFS 1, 3, 4) (CBK 1, 2, 4)

Trainer: Jami Flynn, Infant Toddler Regional Coordinator, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20124



New

Wednesday, March 4, 6:30pm - 8:30pm

Off to a Great Start!

Supporting the Social Emotional Development of Infants & Toddlers

Positive relationships are the foundation of children being able to learn and thrive. Caregivers who are responsive, nurturing, and understanding of children’s development give infants and toddlers the step up they need for later success. In this training, we will explore how infants and toddlers develop a sense of self and an understanding of the world around them through daily experiences with their caregivers.

Modality - Age: C, FG - IT

Training Categories: (OCFS 1, 3) (CBK 1, 4)

Trainer: Sarah Merrifield, Infant Toddler Specialist, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20304



New

Wednesday, January 29, 6:30pm - 8:30pm

Curriculum Can Support the Social Emotional Development of Preschoolers

What does curriculum have to do with social and emotional development? EVERYTHING! Children’s social and emotional lives are part of everything that happens in a classroom. You can support social emotional development in your curriculum planning and in what happens in your classroom. Come learn how to design a curriculum and spaces that will allow children to express what they are feeling in ways that are healthy and constructive. You will be supporting the foundations of learning that will last a lifetime.

Modality - Age: C, FG - PS

Training Categories: (OCFS 1, 3) (CBK 1, 4)

Trainer: Dana Doyle, Professional Development Coordinator, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20100



New

Wednesday, April 1, 6:30pm - 8:30pm

Supporting Social Emotional Development With Books

Literacy is much more than having fun reading books and learning the ABCs. Wonderful stories allow children to connect to their feelings and to talk about them in safe and healthy ways. Let’s investigate how children’s literature can support healthy social-emotional development. Learn about books that support social-emotional development and help children have a better understanding of their feelings. From our table discussions, group activities, and book reviews, you will learn strategies to include the social-emotional content of books into daily activities.

Modality - Age: C, FG - PS

Training Categories: (OCFS 1, 3) (CBK 1, 4)

Trainer: Michele Cianci, Early Childhood Quality Specialist, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20401



New

Saturday, January 25, 10:00am - 12:30pm

Understanding the OCFS Regulations for Family & Group Family Programs

In September 2019, there were changes made in the regulations. In this lively and interactive training, learn the NY State Regulations - new and old - for your child care program. Find out how to stay in compliance in all areas including safety, program requirements, supervision of children, health and safety, and staff background checks. We will review the most common violations and ways to be in compliance at all times.

Modality - Age: FG - ALL

Training Categories: (OCFS 2, 4, 5, 7) (CBK 5, 7)

Trainer: Jami Flynn, Infant Toddler Regional Coordinator, CCCW

Code: 20123

AND/OR

Saturday, January 25, 1:00pm - 3:00pm

Social Emotional Development Through the Early Years

How do we help children understand what they and others feel, want, and know? From making friends to dealing with disagreements, the ability to interact successfully with others is incredibly important. Learn how we can help children develop social and emotional skills by providing and fostering a responsive caregiving environment. Children with strong social skills find it easier to establish good relationships and this has a positive impact on their wellbeing. Learn ways to help children understand how to get along with others, express their feelings, and become positively engaged in a social group.

Modality - Age: C, FG - IT, PS

Training Categories: (OCFS 1, 3) (CBK 1, 4)

Trainer: Carmelita Bota, Infant Toddler Specialist, CCCW

Code: 20125

New

Register for one or both trainings!

Cost: \$20 CCCW members/\$30 non-members for ONE

OR

Register for both for \$30 CCCW members/\$50 non-members

Saturday, March 21, 10:00am - 12:00pm

Your Family Business – Writing Contracts, Policies, and Procedures

Child care is about caring for children and running a business. A successful provider has a well-written contract that tell parents what the policies and procedures are. Some providers find it very difficult to talk about money, rules, or expectations with their clients, but this can hurt your business. Come learn how to write a contract that explains your policies and procedures. We will also discuss what to do to get parents to follow those policies and procedures.

Modality - Age: FG - ALL

Training Categories: (OCFS 5) (CBK 7)

Trainer: Idie Benjamin, Director, Professional Development, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20321



Thursday, April 30, 6:30pm - 9:00pm

Understanding the OCFS Regulations for Family & Group Family Programs

In September 2019, there were changes made in the regulations. In this lively and interactive training, learn the NY State Regulations - new and old - for your child care program. Find out how to stay in compliance in all areas including safety, program requirements, supervision of children, health and safety, and staff background checks. We will review the most common violations and ways to be in compliance at all times.

Modality - Age: FG - ALL

Training Categories: (OCFS 2, 4, 5, 7) (CBK 5, 7)

Trainer: Sarah Merrifield, Infant Toddler Specialist, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20430

Thursday, January 16, 10:00am - 12:30pm

Understanding the NY State OCFS Regulations for School Age Programs

In September 2019, there were changes made in the regulations. In this lively and interactive training, learn the NY State Regulations - new and old - for your child care program. Find out how to stay in compliance in all areas including safety, program requirements, supervision of children, health and safety, and staff background checks. We will review the most common violations and ways to be in compliance at all times.

Modality - Age: SA

Training Categories: (OCFS 2, 4, 5, 7) (CBK 5, 7)

Trainer: Michele Sardullo, Registrar, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20117

Monday, April 27, 6:30pm - 8:30pm

Self-Esteem & A Growth Mindset for School Age Children

We all want children to feel good about themselves and have self-esteem, but what exactly is self-esteem? What can we do to ensure that children have what they need to be successful? How does a growth mindset affect how children feel about themselves? Let's explore what you can do and what you shouldn't do. Learn the ins and outs of helping children develop inner strength and a positive sense of themselves.

Modality - Age: ALL

Training Categories: (OCFS 1, 3, 4) (CBK 1, 4)

Trainer: Idie Benjamin, Director of Professional Development, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20427

Saturday, February 29, 10:00am - 12:00pm

Got Germs? Managing and Preventing Infectious Diseases in Early Care and Education Settings

Everyone in your program can be healthier. This training will provide resources and guidance on preventing infectious diseases that can be common in early care and education settings.

Modality - Age: ALL

Training Categories: (OCFS 2, 4) (CBK 5)

Trainer: Elissa Guzzardi, Director, Health Care Consultant Services, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20230

Wednesday, March 25, 9:30am - 12:00pm

OCFS Emergency Medication Administration, Including Stock Epinephrine Auto Injectors

Would you feel comfortable administering emergency medications to a child in your program? This training will teach you how. It is highly recommended for programs that administer Emergency Medications (Epinephrine auto-injectors, diphenhydramine in combination with the auto-injector, asthma inhalers & nebulizers).

Learn important information about asthma, anaphylaxis, and how to safely administer emergency medications. Each participant will be provided with the forms necessary to be in compliance with OCFS Child Care Regulations pertaining to the administration of emergency medication.

This training is required if your program wants to have stock epinephrine auto-injectors.

Modality - Age: ALL

Training Categories: (OCFS 2, 4) (CBK 5)

Trainer: Elissa Guzzardi, Director, Health Care Consultant Services, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20325



Conveniently located at the

**First Presbyterian Church of Yorktown
2880 Croompound Road, Yorktown Heights, NY 10598**

New

Wednesday, February 12, 6:30pm - 8:30pm

Social Emotional Development Through the Early Years

How do we help children understand what they and others feel, want, and know? From making friends to dealing with disagreements, the ability to interact successfully with others is incredibly important. Learn how we can help children develop social and emotional skills by providing and fostering a responsive caregiving environment. Children with strong social skills find it easier to establish good relationships and this has a positive impact on their wellbeing. Learn ways to help children understand how to get along with others, express their feelings, and become positively engaged in a social group.

Modality - Age: C, FG - IT, PS

Training Categories: (OCFS 1, 3) (CBK 1, 4)

Trainer: Carmelita Bota, Infant Toddler Specialist, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20212

New

Wednesday, March 25, 6:30pm - 8:30pm

Supporting Social Emotional Development With Books

Literacy is much more than having fun reading books and learning the ABCs. Wonderful stories allow children to connect to their feelings and to talk about them in safe and healthy ways. Let's investigate how children's literature can support healthy social-emotional development. Learn about books that support social-emotional development and help children have a better understanding of their feelings. From our table discussions, group activities, and book reviews, you will learn strategies to include the social-emotional content of books into daily activities.

Modality - Age: C, FG - PS

Training Categories: (OCFS 1, 3) (CBK 1, 4)

Trainer: Michele Cianci, Early Childhood Quality Specialist, CCCW

Cost: \$20 CCCW members/\$30 non-members

Code: 20327



CPR with AED & First Aid Course

Be ready for emergencies. Learn how to perform adult, child, and infant CPR skills and how to address common pediatric injuries. Students will also learn how to use an Automated External Defibrillator (AED).

This American Heart Association certification is valid for 2 years. Everyone who completes the course will also receive a training certificate from CCCW for 6 hours. This class meets OCFS requirements.

9:00am - 3:00pm

Saturday, January 4	Code: 20104
Saturday, February 1	Code: 20201
Saturday, March 7	Code: 20309
Saturday, April 4	Code: 20407
Saturday, May 2	Code: 20504



 American Heart Association

All CPR/First Aid trainings are eligible for EIP

Modality: ALL

Training Categories: (OCFS 2, 3, 4)

Trainer: Juanita Pope, Certified American Heart Association CPR & First Aid Instructor

Cost: \$95 CCCW members/\$105 non-members

IMPORTANT

The American Heart Association will only issue electronic CPR cards; printed cards will no longer be issued. So effective January 1st, 2019, the Council will only issue electronic cards. If you have any questions or concerns please contact Juanita Pope at (914)761-3456 x106 or juanitap@cccwny.org

SUNY Health & Safety Course For Family & Group Family Providers

(This is a TWO PART course held on Saturdays from 9:00am - 5:00pm)

This course is the two-day 15-hour NY State mandatory training required prior to registration or licensing for family or group-family child care providers.

Attend this 15-HOUR Health & Safety Training and **RECEIVE A FREE TRAINING COUPON** that can be used for any standard calendar training at the Council (not including MAT, CPR & First Aid, conferences, and special events). It is valid for 90 days from date of the Health & Safety Training.

Call (914) 761-3456, ext. 115, for information about this training.

9:00am - 5:00pm

Saturday, January 11 & 18	Code: 20111
Saturday, March 7 & 21	Code: 20307
Saturday, April 4 & 18	Code: 20404
Saturday, May 9 & 16	Code: 20502

Modality: F/FG ONLY
Training Categories: (OCFS: 2, 4, 5, 6, 7, 8, 9)
Cost: \$275

Trainers:

Elsa Sanchez, Bi-Lingual Registrar, Juanita Pope, Office Manager,
& Sarah Merrifield, Infant Toddler Specialist, CCCW

Medication Administration Trainings (MAT)

The Medication Administration Course (MAT) is required for child care providers who choose to administer medication to children in a child care setting. The MAT Course is highly recommended for child care programs that only administer emergency medication. The course covers all regulations for programs that administer medication, as well as programs that only administer emergency medication, which include Epi-Pen® and asthma medications.

Modality - Age: ALL

Training Categories: (OCFS: 2, 4, 7)

Training Hours: 8 hours of training

Trainer: Elissa Guzzardi, Director,
Health Care Consultant Services, CCCW

Cost: \$150

9:00am - 6:00pm

Saturday, January 11	Code: 20112
Saturday, February 8	Code: 20208
Saturday, March 7	Code: 20308
Saturday, April 4	Code: 20405
Saturday, May 2	Code: 20503

MAT RENEWALS

Skills Competency Testing for 3rd Online Renewal

Please be aware there is a new MAT curriculum and updated regulations.

If you are renewing your MAT Certificate online for the 3rd time, it is highly recommended that you take the course again.

Contact Elissa Guzzardi, Director, Health Care Consultant Services at (914) 761-3456, ext. 154 or elissag@cccwny.org for further information.

MAT COURSE REGISTRATION

To register for a MAT course, you can register on our website or send/fax in a MAT registration form. The MAT registration form has specific information and instructions for the MAT course.

Payment is due before the course.

For further information, contact Gabriella Montano Administrative Asst. at (914) 761-3456, ext. 161 or gabriellam@cccwny.org.

Download the MAT registration form with this link - <https://www.childcarewestchester.org/.images/2020 - Winter MAT Course Dates.pdf>.

MAT COURSE BENEFITS

- Increase your marketability
- Receive 8 hours of training
- MAT Certificate valid for 3 years
- MAT rebates available for \$100 per person (end cost is \$50)

SUNY Webcasts



PROFESSIONAL DEVELOPMENT PROGRAM
ROCKEFELLER COLLEGE UNIVERSITY AT ALBANY State University of New York

FREE SUNY Webcasts at the Child Care Council of Westchester

The New York State Office for Children and Family Services funds videoconference trainings, which are produced by the SUNY Early Childhood Education and Training Program.

To register go to visit www.ecetp.pdp.albany.edu. For more information, please call (518) 442 - 6575.

Videoconferences are held at the
Child Care Council of Westchester : Site 743

CACFP, FDC & SA Information Sessions

Child & Adult Care Food Program (CACFP) Information Sessions

Family and group-family child care providers: Are you interested in earning extra income for feeding the children in your care? Find out about enrolling in the Child and Adult Care Food Program (CACFP).

Attend a free information session and find out how to bring CACFP to your program.

Please call (914) 761-3456, ext. 138 or 118 to register.

10:00am - 12:00pm

Wednesday, January 8
Wednesday, February 19
Wednesday, March 11
Wednesday, April 8
Wednesday, May 13



Modality – FG

Training Category: (OCFS 2)

Trainers: Jury Martinez and Jessica Cardenas,
CACFP Case Managers, CCCW

Cost: FREE - A 2-hour training certificate is provided for this information session.

Child & Adult Care Food Program (CACFP) Classes

These sessions are open to child care providers who are enrolled in the Child and Adult Care Food Program (CACFP). Each enrolled provider must attend one session every year.

Please call (914) 761-3456, ext. 138 or 113 to register.

9:00am - 11:00am

Saturday, February 1
Saturday, May 2

Modality – Age: FG - ALL ages

Training Category: (OCFS 2)

Trainers: Jury Martinez and Jessica Cardenas,
CACFP Case Managers, CCCW

Cost: FREE but preregistration is required.
A 2-hour training certificate will be provided .

CACFP is an equal opportunity provider

Family & Group Family Day Care Start-Up Information Sessions

Are you interested in opening a child care program in your home? These free sessions provide the basics on child care, family child care state regulations, and the application process. A family child care program may care for up to 6 children and 2 school age children.

You are required to complete an information session in order to submit an application.

Please call (914) 761-3456, ext. 115 or 118 to register.

10:00am - 12:00pm

Wednesday, January 8
Wednesday, March 11
Wednesday, May 13

School Age Child Care Start-Up Information Sessions

Are you interested in opening a school age program that serves children ages 5-12? These free sessions provide the basics on school age care, school age state regulations, and the application process.

You are required to complete an information session in order to submit an application.

Please call (914) 761-3456, ext. 137 to register.

10:00am - 12:00pm

Thursday, January 16
Thursday, March 19
Thursday, May 21



Child Care Council Services

PROGRAM QUALITY IMPROVEMENT SERVICES

The quality of care that children receive between birth and age 5 sets the stage for the rest of their lives. With that in mind, we want to help Westchester's child care professionals provide the very best care possible. The Child Care Council provides a range of technical assistance services to current or prospective child care providers to help with a wide variety of topics.

We encourage you to take advantage of the [Intensive Technical Assistance](#) available from the Council's Professional Development Department.

We will help you provide infants, toddlers, preschoolers, and school age children with higher-quality care, through on-site observation and one-on-one support from a member of our trained and knowledgeable staff.

We work directly with child care center teachers and directors and home providers and their staff, on every aspect of caring for children and running a child care or after school business. We will:

- Work with you to enhance your program
- Assist in planning and arranging environments, implementing a curriculum, introducing new activities, managing children's behaviors, and more
- Inform you of best practices for the care and teaching of infants, toddlers, preschoolers and school age children
- Coach and mentor you and your staff
- Assist with a national accreditation process
- Assist your program in preparing for QUALITYstarsNY

Ready to get started? Contact Idie Benjamin at (914) 761-3456 x108 or idieb@cccwny.org.

CDA - Child Development Associate

The Child Development Associate (CDA) credential is a way for child care professionals to substantially increase your knowledge of the early care and education best practices, demonstrate a commitment to excellence in the area of early childhood care and education, and advance your career in a meaningful way. The Council offers in-person and online CDA courses for infant/toddler, preschool, and family care givers. The Council can assist with initial CDA applications and renewals.

Contact Idie Benjamin at (914) 761-3456 x108 or idieb@cccwny.org.

TECHNICAL ASSISTANCE FOR FAMILY, GROUP FAMILY, AND SCHOOL AGE PROGRAMS

We want you to succeed in providing high quality child care, and in running your business. When you have questions, we're here to answer them and assist in any way we can. Reach out to us for help with best practices for providing child care, regulations, child behavior, curriculum, quality indicators, business administration practices, marketing, family engagement, children's health, and more.

The Registration Department assists with the successful completion of the initial or renewal Family Day Care or School Age Child Care application for registration, and helps family child care providers and school age programs who are already registered with the OCFS improve regulatory compliance and promote quality regulated child care.

The Legally Exempt Department provides assistance to providers and parents receiving or applying for a child care subsidy, and to providers who want to complete the legally exempt enrollment application.

The Child and Adult Care Food Program (CACFP) Department helps Family Day Care and Group Family Day Care providers successfully plan nutritious meals and snacks, complete menus and attendance sheets, and remain in compliance with all aspects of CACFP.

For Registration, Legally Exempt, or CACFP, contact Lindsay Tiernan at (914) 761-3456 x115 or lindssay@cccwny.org.

Health Care Consultant Services

The Council offers Health Care Consultant Services for OCFS regulated early care and education programs that choose to administer medication.

Our Health Care Consultant Services includes:

- Developing a health care plan that reflects program specific needs and meets best practice standards
- Providing supplemental resource & reference materials
- Review and approval of the entire health care plan and other documents related to the program's medical policy
- Developing medication procedures for your site. At least one site visit with follow-up consultation

Contact Elissa Guzzardi, Director, Health Care Consultant Services at (914) 761-3456, ext. 154 or elissag@cccwny.org

Registration & Payment Policies

When you register for Council trainings, you agree to our registration and payment policies.

Please completely fill out a registration form for each person. Keep a copy for your records. An email address must be included to receive a confirmation notice.

We require registration and payment in advance for all scheduled trainings and classes. This guarantees you a space and helps us plan for attendance.

Walk-in registrants MUST pay an additional fee of \$5.00 and will be accommodated ONLY if there is space. Training certificates will be mailed after the training and when late fee payments have been received and processed.

Register early. A training can be cancelled if there are not a minimum number of participants.

REGISTRATION OPTIONS

ONLINE

Go to www.childcarewestchester.org. Scroll down to the "Quick Links" section on the bottom right corner of the home page. Click on the "Register Online for Training" link. Then click on the training you are interested in attending and follow the prompts. An email confirmation will be sent. Online payment is by credit card only.

MAIL OR FAX

Fax registration forms with payment information to (914) 885-1110 or mail them to the Child Care Council of Westchester, 313 Central Park Avenue, Scarsdale, NY 10583. An email address must be included to receive a confirmation notice. This is a secure fax line.

Online registration closes at 4 p.m. the day before the training.

Same day registration will be accommodated if there is space. You must register by fax or in person before 4 p.m. the day of the training.

PAYMENT

Payment may be by check, Visa/MasterCard, American Express, money order, or EIP award certificate. Online payment must be by credit card. There is a \$35 returned check fee.

REGISTER BEFORE THE TRAINING
Register online at
www.childcarewestchester.org

FEES FOR TRAININGS

Fees are listed with each training description. There is a Council member and non-member fee listed.

EIP TUITION SUPPORT

The Educational Incentive Program (EIP) supports career development for child care providers. Scholarships are awarded based on financial need and can be used for Council trainings and conferences. Please call (800) 295-9616 or for an application and information visit www.ecetp.pdp.albany.edu.

Proof of having applied for EIP is NOT considered payment. Only an EIP award certificate is accepted as payment. If you have applied for EIP but not received the award certificate, you are responsible for payment before the start of the training.

CREDITS, REFUNDS, AND CANCELLATIONS

There are NO refunds or rescheduling for missed trainings. If a training is cancelled, the participant may choose to have a refund or a credit towards another training.

To receive a refund for a training that you cannot attend, you must notify the Finance Department in writing. You must email or fax a signed request to make a change or to receive a refund for any training at least 48 hours before the scheduled class. Send your written request via e-mail to christinei@ccwny.org or via fax to (914) 885-1110 or by mail to Child Care Council of Westchester, Attn: Finance Dept., 313 Central Park Avenue, Scarsdale, NY 10583.

BECOME A MEMBER OF THE CHILD CARE COUNCIL

Council members receive a discount on fees for trainings, on-site trainings, and conferences. For membership information, go to childcarewestchester.org or call 914-761-3456 ext. 106.

CHILDREN

Children are not allowed at trainings or to stay in the lobby during the training. Please make other child care arrangements for your child(ren).

CANCELLATION DUE TO INCLEMENT WEATHER

Call (914) 761-3456, ext. 510.

SEATING

Seating for trainings begins 15 minutes before the training. No one will be admitted 15 minutes after the start of the training.



Training Registration Form

Please copy this form

Please complete a separate form for each person for each training or class.
OR REGISTER ONLINE at www.childcarewestchester.org

Title of Training _____	Code _____
Cost _____	Date of Training _____
Title of Training _____	
Cost _____	Date of Training _____
Title of Training _____	
Cost _____	Date of Training _____
TOTAL PAYMENT _____	

ATTENDEE INFORMATION:

Name _____

Address _____

City/State _____ Zip _____

Phone number _____ Email _____

Would you like to be a part of our email list? Y N If yes, Program Email Address Personal Email

PROGRAM INFORMATION: Program Name: _____

Director _____

Program Address _____

City/State _____ Zip _____

Program phone number _____ Program E-Mail _____

PAYMENT INFORMATION: All trainings must be paid for in advance.

Council 2020 Membership Number _____ (if applicable)

Payment options

Visa Master Card AMEX Personal Check Money Order Business Check EIP Voucher

Make checks payable to: Child Care Council of Westchester

Name as it appears on credit card _____

Credit Card # _____ CVV# _____ Expiration date _____

Billing Address _____

City/State _____ Zip _____

Signature _____

Mail registration form to Child Care Council of Westchester, Attn: Finance Dept.

313 Central Park Avenue, Scarsdale, NY 10583

Fax to (914) 885-1110 OR you can register online at www.childcarewestchester.org.



2020 Membership Form

Organization _____

Name _____

Title _____

Address _____

City _____

State _____ Zip Code _____

Phone _____

Email _____

Website _____

Please note: If this form is for a registered or licensed program the director or provider name should be listed above.

Membership Category

Group Family Child Care Provider
(One site up to 3 staff members)

\$50.00

1. _____
2. _____
3. _____

Center Based
(All employees in program)

- Early Childhood Center
- Nursery School
- Pre - K Program
- School Age Program

\$4.00 x # of Children _____
\$4 per child at licensed capacity up to \$500 max

Family Child Care Provider
(Applicant plus one staff member)

\$40.00

Individual _____

\$40.00

Non-Profit Employee **Other**
(parent, supporter, etc.)

Payment Options

Check/Money Order
(Payable to the Child Care Council of Westchester)

Billing Address _____

Credit Card

Mastercard **Visa** **Amex**

City _____

Card Number _____

Billing Address _____

Exp. Date / / _____

State _____ **Zip Code** _____

Amount _____

Signature _____

Mail completed form and payment to:



The Child Care Council of Westchester
313 Central Park Avenue, Suite 4
Scarsdale, New York 10583
or fax to: (914) 885 - 1110

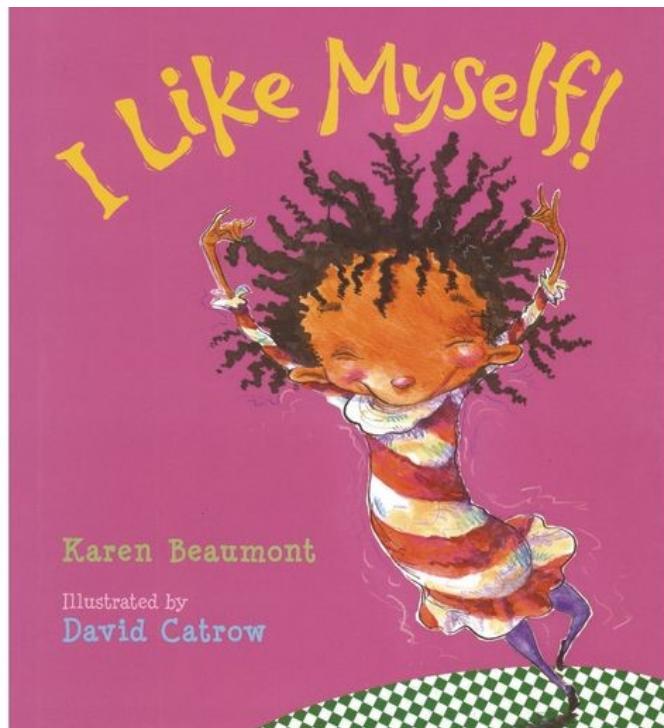
Register Online: www.childcarewestchester.org



Entrenamientos de Desarrollo Profesional

Enero - Mayo 2020

Creciendo Niños Felices y Seguros



¡Entrenamientos en Español!

Sábado, Enero 18, 10:00am - 12:00pm

Nuevo

Desarrollo social y emocional durante los primeros años

¿Cómo ayudamos a los niños a entender lo que ellos y los demás sienten, quieren y saben? Desde hacer amigos hasta lidiar con los desacuerdos, la capacidad de interactuar exitosamente con otros es increíblemente importante. Aprenda cómo proporcionarle un entorno receptivo y positivo el cual a la vez ayudara a los niños a desarrollar sus habilidades sociales y emocionales. Los niños con fuertes habilidades sociales les resulta más fácil establecer buenas relaciones y esto tiene un impacto positivo en su bienestar. Aprenda maneras para ayudar a los niños a comprender cómo llevarse bien con los demás, expresar sus sentimientos y participar positivamente en un grupo social.

Modalidad - Edad: TODAS**Tópicos:** (OCFS 1, 3) (CBK 1, 4)**Instructora:** Teresa Garcia, Bi-lingual Early Childhood Specilaist, CCCW**Código:** 20119**Y/O**

Sábado, Enero 18, 12:30pm - 2:30pm

Nuevo

Supervisión competente de niños

Cualquier cosa puede suceder en un abrir y cerrar de ojos, desde un niño herido hasta uno perdido. Los maestros tienen mucha responsabilidad, ipero mantener a los niños seguros es lo más importante! ¿Cómo puede usted observar a los niños todo el tiempo y al mismo tiempo proporcionar un entorno de aprendizaje emocionante? ¿Qué puede hacer para asegurarse de que todos los niños estén seguros en todo momento? Venga a aprender maneras de como proporcionar a los niños una supervisión competente y los cambios que puede hacer para mejorar la supervisión en su programa. También examinaremos las regulaciones de OCFS sobre supervisión competente. Se sentira mejor al saber que mantendrá a los niños más seguros.

Modalidad - Edad: TODAS**Tópicos:** (OCFS 3, 4) (CBK 4, 5)**Instructora:** Teresa Garcia, Bi-lingual Early Childhood Specilaist, CCCW**Código:** 20118**Seleccione UNO o elija AMBOS un precio REDUCIDO**

\$20 miembros CCCW/\$30 no- miembros por UN entrenamiento, O Registre en AMBOS por \$30 miembros CCCW/ \$50 no-miembros

Sábado, Febrero 29, 10:00am - 12:30pm

Observación y Comunicación Referente al Abuso Infantil/ Síndrome del Bebé Sacudido

Cuando observamos, comunicamos no sólo lo que vemos sino lo que pensamos, lo que sentimos y lo que suponemos. Miremos el proceso de la observación como un reporte imparcial, preciso, conciso y considerando lo que vemos. También miraremos el síndrome del bebé sacudido.

Modalidad - Edad: TODAS**Tópicos:** (OCFS 5, 6, 8, 9) (CBK 2, 5)**Instructora:** Teresa Garcia, Bi-lingual Early Childhood Quality Specialist, CCCW**Costo:** \$20 CCCW miembros/\$30 no-miembros**Código:** 20229**Entrenamientos de prevención del acoso sexual****Ley del Trabajo de Nueva York – Efectiva el 9 de octubre de 2018**

Sábado, Enero 25, 9:30am - 11:00am

Código: 20102

¿Sabía que, anualmente, se requiere que todos los empleadores proporcionen a los empleados una capacitación sobre prevención del acoso sexual? Esta capacitación está diseñada para enseñar a los empleados cómo identificar, responder e informar sobre todas las formas de acoso o discriminación en el lugar de trabajo.

Categorías de entrenamiento: (OCFS 5) (CBK 7)**Costo:** \$20 CCCW miembros CCCW /\$30 no—miembros**Entrenadores:** Alexandra Santana, Bi-Lingual Registrar, CCCW

Sábado, Marzo 28, 10:00am - 12:30pm

Entendiendo las Regulaciones:

Para Proveedores del Cuidado Infantil en el Hogar Familia/Grupo

Analizando diferentes situaciones miraremos algunas regulaciones. Cómo podríamos cumplir con lo mínimo que exige el Estado o mejor aún, cómo podríamos superar lo que es requerido?

Modalidad - Edad: : FG - TODAS

Tópicos: (OCFS 2, 4, 5, 7) (CBK 5, 7)

Instructora: Teresa Garcia, Especialista Bilingüe en la Mejora de la Calidad, CCCW

Código: 20328

Y/O

Sábado, Marzo 28, 1:00pm - 3:00pm

Cómo el arte apoya el desarrollo social y emocional

"La lógica te llevará de la A a la B. La imaginación te llevará a toda parte" - Albert Einstein. Hay muchas formas como el arte puede ayudar a los niños a identificarse y conectarse con el mundo que los rodea. Esta capacitación trata de incorporar el arte a su programa de manera significativa para los niños de todas las edades.

Modalidad - Edad: C, FG - IT, PS

Tópicos: (OCFS 1, 3) (CBK 1, 4)

Instructora: Teresa Garcia, Bi-lingual Early Childhood Specialist, CCCW

Código: 20329

Seleccione UNO o elija AMBOS un precio REDUCIDO

**\$20 miembros CCCW/\$30 no- miembros por UN entrenamiento, O Regístrate en AMBOS
por \$30 miembros CCCW/ \$50 no-miembros**

“CPR” Con AED & Primeros Auxilios

En ésta clase vamos a practicar como poner en acción nuestras habilidades de CPR. Los estudiantes también van a aprender cómo usar el AED (dispositivo automático externo). Los participantes aprenderán como manejar situaciones de emergencias mientras llega ayuda profesional.

La tarjeta de certificación es válida por dos años a través de la organización “American Heart Association”. Todos los estudiantes que completen este curso, recibirán un certificado de entrenamiento de sies horas dado por nuestra agencia “Child Care Council of Westchester”. La clase cumple con los requisitos de OCFS.

9:00am - 3:00pm

Sábado, Enero 4 **Código:** 20105

Sábado, Mayo 9 **Código:** 20509

Modalidad/Edad: TODAS

Categorías de entrenamiento: (OCFS 2, 3, 4)

Entrenador: Raquel Moran Vilorio,

Certificado Asociación Americana del Corazón y Instructor de “CPR & First Aid”

Costo: \$95 CCCW miembros/\$105 no-miembros



IMPORTANTE

La Asociación Americana del Corazón sólo emitirá tarjetas electrónicas del CPR; tarjetas impresas ya no será emitido. A partir de Enero 1 de 2019, el Consejo sólo emitirá tarjetas electrónicas. Si usted tiene alguna preguntas o dudas póngase en contacto con Juanita Pope en (914)761-3456 x 106 o juanitap@cccwny.org

Seleccione UNO o elija AMBOS un precio REDUCIDO

**\$20 miembros CCCW/\$30 no- miembros por UN entrenamiento, O Regístrate en AMBOS
por \$30 miembros CCCW/ \$50 no-miembros**

Podria utilizar la ayuda financiera “EIP”

CACFP & FDC Information Sessions

Sesión de Información: Cuidado Infantil Familiar

Para las personas que están interesadas en obtener su "Registro" como proveedoras de cuidado infantil, estaremos ofreciendo una sesión de información gratuita acerca de diferentes aspectos tales como regulaciones, espacio físico y aspectos financieros.

Por favor llame al (914) 761-3456 ext. 114 para registrarse.

10:00am - 12:00pm

Miércoles, Febrero 5

Miércoles, Abril 1

Modalidad - Edad: F, G

Instructoras: Elsa Sanchez & Alexandra Santana,
Bi-lingual Registrars, CCCW



Costo: Gratis - No se darán certificados de asistencia

Child & Adult Care Food Program (CACFP) Sesiones de Información

Para las proveedoras de cuidado infantil que están interesadas en participar en el programa de comida, estaremos ofreciendo una sesión de información sobre los diferentes aspectos del programa de comida para que puedan solicitar el reembolso de parte del dinero que utilizan en la alimentación de los niños(as) bajo su cuidado. Por favor llame al (914) 761-3456, ext. 138 para inscribirse.

10:00am - 12:00pm

Miércoles, Enero 8

Miércoles, Febrero 5

Miércoles, Marzo 4

Miércoles, Abril 1

Miércoles, Mayo 13



Trainer: Janet Romano-Fernandez,
CACFP Bi-lingual Case Manager, CCCW

Costo: Gratis - Se dará un certificado por 2 horas de clase en los temas de Salud y Nutrición

Child & Adult Care Food Program (CACFP) Clases

Programa de comida

Clases de CACFP – Gratis

Para proveedores de cuidado infantil que actualmente participan en el programa de comida (CACFP). Todo proveedor registrado en el programa de comida debe asistir a una clase cada año.

Para registrarse favor de llamar al
(914) 761-3456, ext. 138 or 203

10:00am - 12:00pm

Sábado, Febrero 8, 10:00am - 12:00pm

Sábado, Mayo 9, 10:00am - 12:00pm

Trainer: Janet Romano-Fernandez,
CACFP Bi-lingual Case Manager

Costo: Gratis - Se dará un certificado por 2 horas de clase en los temas de Salud y Nutrición



INSCRIPCIÓN Y PAGO

INSCRIPCIÓN Y PAGO

Cuando usted se inscribe para clases con el "Council", usted se compromete a seguir las políticas de inscripción y pago. Por favor complete la forma de inscripción para cada persona que atenderá a la clase. Guarde una copia para sus archivos. Su inscripción es aceptada a menos que empleados del "Council" se comuniquen con usted. Es mejor para usted inscribirse y pagar por adelantado por cada clase que vaya a tomar, pues de esta forma garantiza su cupo en la clase y así usted puede planear su asistencia en la fecha programada. Si no se inscribe por anticipado, inscribirse el dia de la clase tendrá un costo adicional de \$5.00. Esto será una opción solamente cupo disponible. Los certificados se enviarán por correo después de que tome la clase y cuando el recargo generado sea recibido y procesado por el Departamento de Finanzas. Inscríbase con anticipación. Las clases podrían ser canceladas si no hay un número mínimo de participantes.

INSCRIBASE 'ELECTRÓNICAMENTE'

Ir a www.childcarewestchester.org . Haga clic en la sección " Servicios " en la parte superior de la página principal . Luego haga clic en " Calendario de Capacitación ". Se enviará un correo electrónico de confirmación. Pagos electrónicos se aceptarán solamente por tarjeta de credito.

INSCRIBASE POR CORREO O POR FAX

Envie por Fax la forma de inscripción junto con la información de pago al fax: 914-885-1110 o envíe su inscripción por correo a: Child Care Council of Westchester, 313 Central Park Avenue, Scarsdale, NY 10583. Debe incluir su correo electrónico para que le envíemos la confirmación de su inscripción. La línea de FAX es segura.

La inscripción electrónica debe hacerse antes de las 4 de la tarde del día anterior a la fecha de la clase.

La inscripción realizada el mismo día de la clase se hará solo si hay cupo. Usted tiene que inscribirse por fax o en persona antes de las 4 de la tarde del día anterior a la clase.

El pago debe hacerse con cheque, Visa/Mastercard, "money order", o beca de "EIP". Pago electrónico se debe hacer con tarjeta de crédito. Habrá una penalidad de \$35 si el cheque no tienen fondos. Prueba de que se ha solicitado la beca de "EIP" NO se considera como pago. Solo la carta de otorgamiento de la beca será aceptada como pago. Si usted hace la solicitud para obtener la beca de 'EIP' pero no recibe el certificado de otorgamiento antes de la clase, usted será responsable por el pago de la clase.

COSTO

El costo de cada clase se encuentra en la descripción de cada clase.

EIP APOYO PARA CLASES:

El Programa de Incentivo Educativo (EIP) apoya el desarrollo educacional de las proveedoras de cuidado infantil. Las becas son otorgadas en base a la necesidad financiera de los participantes y pueden ser utilizadas para clases y conferencias con el "Council". Por favor llame al 1-800-295-9616 o visite www.ecetp.pdp.albany.edu para obtener la solicitud y mas información al respecto.

CRÉDITOS, REENBOLSOS, Y CANCELACIONES

Si usted no asiste a una clase que haya pagado, NO habrá reembolso del dinero como tampoco podrá reprogramar la clase. Si por el contrario, la clase es cancelada, el participante podrá pedir el reembolso del dinero o ponerlo como crédito para pagar otra clase. Para recibir un reembolso por entrenamiento que no puede asistir, debe notificar al Departamento de Finanzas por escrito. Puede enviar su solicitud por correo electrónico o por fax para hacer un cambio. Para recibir un reembolso de cualquier entrenamiento, debe cancelar por lo menos 48 horas antes de la clase programada. Envíe su solicitud por escrito a través de correo electrónico a christinei@cccwny.org o por fax al (914) 885-1110 o por correo a The Child Care Council of Westcheter, atención al: Departamento de Finanzas, 313 Central Park Avenue, Scarsdale, NY 10583.

SER MIEMBRO DE NUESTRA ORGANIZACIÓN "CHILD CARE COUNCIL"

Los miembros de nuestra organización reciben un descuento en los costos de talleres, clases o conferencias.

NIÑOS:

No es permitido traer niño(s) a la clase (tampoco se pueden quedar en la sala de espera). Por favor haga otros arreglos para el cuidado de sus hijos cuando tenga que tomar clases.

CANCELACION DEBIDO A INCLEMENCIAS DEL TIEMPO:

Llame al (914) 761-3456, ext. 510 para saber si su clase fue cancelada.

INICIO DE LA CLASE:

Los participantes deben tomar su lugar para iniciar la clase 15 minutos antes de que empiece. Nadie será admitido después de 15 minutos de haber comenzado la clase.



Inscripción Para Clases

Por favor copie este formulario.

Por favor utilice un hoja por persona.

Título de la Clase _____ Código: _____

Costo: _____ Fecha de la clase: _____

Título de la Clase _____ Código: _____

Costo: _____ Fecha de la clase: _____

Título de la Clase _____ Código: _____

Costo: _____ Fecha de la clase: _____ COSTO TOTAL _____

INFORMACION PERSONAL

Nombre: _____

Dirección _____

Ciudad/Estado _____ Código postal: _____

Número de teléfono de casa _____

Email/Correo electrónico _____

La gustaría estar en nuestra lista del correo electrónico? Correo electrónico del programa Correo electrónico personal

INFORMACION DEL PROGRAMA - Nombre del programa: _____

Director: _____

Dirección del programa: _____

Ciudad/Estado _____ Código postal: _____

Número de teléfono del programa: _____

Correo electrónico del programa: _____

INFORMACION DE PAGO - Todos los talleres y clases deberán pagarse por adelantado.

Número de membresía con el "Child Care Council" (2020): _____ (si es aplicable)

Hacer cheques a nombre de: Child Care Council of Westchester

Opciones de pago:

Visa Master Card AMEX Personal Check Money Order Business Check EIP Voucher

Nombre tal y como aparece en la tarjeta de crédito _____

Tarjeta de crédito #: _____ CVV# _____ Fecha de Expiración _____

Dirección tal y como aparece en tarjeta de crédito: _____

Ciudad/Estado _____ Código postal: _____

Firma: _____

Envíe la forma de inscripción al:

Child Care Council of Westchester, 313 Central Park Avenue, Scarsdale, NY 10583
o envíela por Fax al (914) 885-1110

