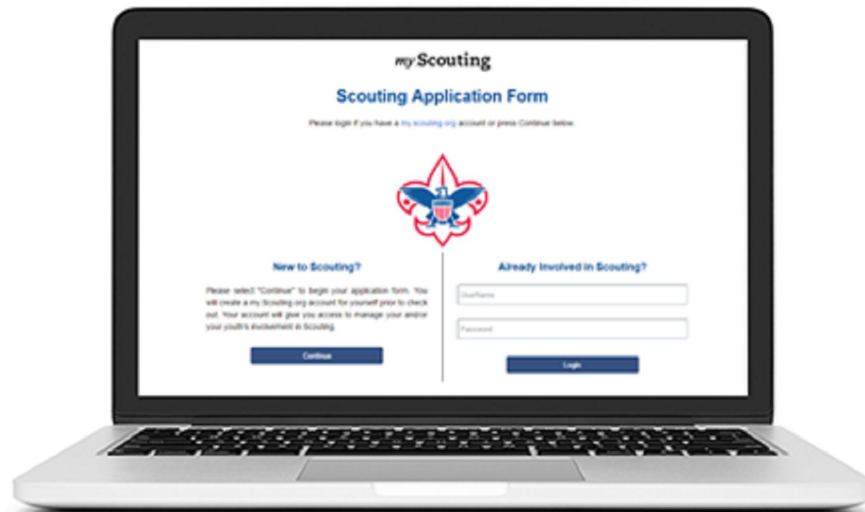


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BOY SCOUTS OF AMERICA®

## ONLINE REGISTRATION IS LIVE!



Online registration is now live in your council! We are excited to offer prospective members and leaders a more convenient and efficient way to join Scouting. But we can't do it without you...

Here are the final actions you should take to make sure your unit is ready for members to start registering online:



Online Registration  
UNIT GUIDEBOOK

### Configure the Online Registration Tool

Before your unit starts using the online registration system, there are some configuration decisions to make.

**REVIEW THE GUIDEBOOK (PG 8)**



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#### UNIT ONLINE REGISTRATION CHECKLIST

Key Unit Roles and Actions in Online Registration

INVITATION MANAGER ROLES	
Invitation Manager is a tool on <a href="https://my.scouting.org">my.scouting.org</a> allowing the following positions the ability to perform certain actions on leads:	
Positions	Responsibility
Charter organization representative (CIR) Committee chair (CC) Unit leader (unitmaster, scoutmaster, crew advisor, scoutmaster) Institutional head/chartered organization executive officer (IO)	Access their unit's dashboard to add leads, manage leads and send joining invitations with active link to the application form.

### Complete Your Preparation Checklist

To ensure your unit is prepared for online registration, use the checklist relevant to your Scouting role.



## FIND YOUR CHECKLIST



## Review the FAQ Document

For questions not answered in the FAQ, please reach out to your council online registration contact.

## READ THE FAQs

If you need assistance, please contact the Member Care Contact Center at [myscouting@scouting.org](mailto:myscouting@scouting.org) or call 972-580-2489, Monday through Friday, 7 a.m. to 7 p.m. Central time.

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### Additional Online Registration Resources:

- ✓ [Create or update your My.Scouting account](#)
  - ✓ [Update your "Contact Us" pin in BeAScout.org](#)
  - ✓ [Watch the Training Videos](#)
  - ✓ [Review and Bookmark the Guidebook](#)
- 



**Prepared. For Life.®**



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