

Community Grant Reviewer Opportunity

Role Description

Role Title: Community Grant Reviewer

Organizations: Public Health Fund of Ohio (PHFO) and HealthPath Foundation of Ohio (HealthPath)

Purpose of the Role

Community Grant Reviewers bring lived experience, community knowledge, and diverse perspectives to the grantmaking process. For this jointly funded opportunity, reviewers will participate in evaluating grant applications and providing community-informed recommendations as part of PHFO and HealthPath's funding review process.

Prior grant review experience is not required. Reviewers are selected based on the perspectives, experiences, and community knowledge they can contribute to the review process.

This is a one-time reviewer opportunity for this funding cycle and does not create an ongoing appointment or commitment to future review opportunities.

Key Responsibilities

Community Grant Reviewers will:

- Review assigned grant applications using established review criteria.
- Complete application reviews independently and within established deadlines.
- Participate in required reviewer training and facilitated group deliberations.
- Share thoughtful, constructive feedback and contribute their community perspective to funding discussions.
- Evaluate applications fairly and with an open mind, including proposals from organizations or approaches with which they may not personally agree.
- Disclose actual or potential conflicts of interest.
- Maintain confidentiality regarding applications, applicant information, reviewer discussions, and other materials.
- Participate respectfully and constructively with fellow reviewers and PHFO and HealthPath staff.

Time Commitment

- PHFO and HealthPath staff will provide reviewers with an anticipated time commitment once the number of applications and review assignments have been determined.
- Participation in one mandatory reviewer training on October 12 from 1:00–2:30 p.m.
- Completion of assigned application reviews during the designated review period (October 12–October 26).
- Participation in the final review meeting on November 3 from 1:00–2:30 p.m.

Compensation

Community Grant Reviewers will be compensated at a rate of **\$40 per hour** for approved reviewer activities.

Qualifications

Community Grant Reviewers should demonstrate:

- Lived experience, community knowledge, or a meaningful connection to communities relevant to the funding opportunity.
- An understanding of or connection to issues affecting maternal and infant health and/or healthcare access.
- Interest in community-informed decision-making and advancing equitable access to healthcare.
- Ability to review grant applications thoughtfully and meet established deadlines.
- Ability to participate in respectful group discussion and consider perspectives different from their own.
- Ability to maintain confidentiality and disclose potential conflicts of interest.

Professional credentials or prior grant review experience are not required.

Decision-making Authority

Community Reviewers provide community-informed input and funding recommendations based on established review criteria. The Public Health Fund of Ohio Board retains fiduciary oversight and final authority over funding decisions.

Reviewer Expectations

Selected reviewers will receive additional information and training regarding:

- The review criteria and scoring process
- The reviewer timeline and assignments
- Conflict of interest requirements



- Confidentiality expectations
- The facilitated deliberation process
- Compensation and documentation requirements

How to Apply

Interested and aligned candidates can apply here by Monday, September 14, 2026, at 5:00 p.m.: [Public Health Fund of Ohio and HealthPath Foundation of Ohio Collab Funding Opportunity – Fill out form](#)

Questions?

If you have any questions regarding this application, please email info@publichealthfundohio.org.