

## 2025 Kits for Conference Information

Thank you so much for partnering together in this vital ministry!  
We are so grateful and look forward to all that we can accomplish together!

### What Kind of Kits We Are Collecting

- Cleaning Kits (formerly known as Flood Buckets)
  - UMCOR Assembly Instructions for Cleaning Kits:  
<https://umcmmission.org/umcor-cleaning-kit/>
- Hygiene Kits
  - UMCOR Assembly Instructions for Hygiene Kits:  
<https://umcmmission.org/umcor-hygiene-kit/>
- Feminine Hygiene Kits
  - UMCOR Assembly Instructions for Menstrual Hygiene Kits (“Period Packs”)  
<https://umcmmission.org/umcor-menstrual-hygiene-kit/>

### How Should Local Churches and Individuals Cover the UMCOR Shipping Cost?

- Calculate Shipping Cost:
  - Hygiene Kits and Feminine Hygiene Kits
    - \$2.00 x Number of Kits Assembled = Total Amount in Shipping
  - Cleaning Kits (formerly Flood Buckets)
    - \$3.00 x Number of Kits Assembled = Total Amount in Shipping
  - If doing a mixture of kinds of kits, one payment is needed for the total of kits assembled
- Pay Online:
  - Pay online using [this link](#) and include “Kits for Conference” in the text box.
- Pay via Check:
  - Make checks payable to VAUMC with “Kits for Conference” in the memo line.  
Mail to: VA Annual Conference of the UMC Attn: Treasurer’s Office 10330  
Staples Mill Road Suite 100 Glen Allen, VA 23060
  - **Important Note:** the former PO Box address no longer exists
- If you are not able to make a kit, but would like to give financially to support this effort, you can give online or through check and designate “Kits for Conference” in the donation or memo line.

### Timeline of Kit Collection:

- Beginning the Week of April 21st: Begin receiving completed Kits for Conference
- End of May/Early June: District Wide Collection Days (to be scheduled by each District Drop Off Site)
- Saturday, June 7th: Last Day for District Drop Off Sites to Receive Kits for Conference
- Monday, June 16th through Monday, June 30th: Kits for Conference Team will coordinate with each site’s contact person to schedule pick up of kits from each district site to take to Mission Central in Pennsylvania, with all kits picked up and delivered by Monday, June 30th.

### **The Ask for Designated District Drop Off Sites:**

- Have a designated contact person who will be the primary point of contact for organizing who will oversee the following:
  - Select a weekend in May or early June to have a large Kits for Conference drop off day
  - Recruit volunteers to assist with receiving kits on the large drop off day
  - Coordinate drop off availability during the week/normal church operating hours and be available to help coordinate drop off outside of those hours if needed
  - Communicate consistently with Kits for Conference Team Lead Rev. Brian Posey
- Have space large enough to accommodate high volumes of kits in various sizes from smaller packs to five gallon buckets
- Send church name, point of contact name, phone number, and email to Rev. Brian Posey at [brianposey@vaumc.org](mailto:brianposey@vaumc.org)

### **The Ask for Local Churches Who Want to Build Kits:**

- Put kits together! Whether your youth group, children's Sunday school, weeknight Bible study, UWIF/UMM meetings, the work of UMCOR is for folks of all ages!
- Consider highlighting the work of UMCOR in your offering time during worship, in your church newsletter, as a youth group lesson, or wherever makes sense in the life of your church community leading up to the district drop off day.
- Offer a blessing over the materials and completed kits and pray for the communities that will receive them, for the hands that will deliver them, and for all who continue to heal from natural disasters.
- Identify a point of contact who will help lead Kits for Conference efforts at your local church and help coordinate completed kits from your local church to your district drop off site. **Please note: in the event that your church needs to rent a vehicle to help transport kits from your church to the district drop off site, financial support is available to help offset that cost through the Missional and Community Engagement Office. Please contact Rev. Jo Ann Batteiger at [joannbatteiger@vaumc.org](mailto:joannbatteiger@vaumc.org) with your request.**
- Celebrate what you've done! Take pictures, post about it on social media, and share in the excitement of serving together.