2019 UCSOP Pharmacy Summer Internship Program Overview
****Anticipated Positions****

Overview and Job Description

The UCSOP Pharmacy Summer Internship Program is an intensive 8-week summer program. Intern(s) will work on pharmacy related assigned projects and have the opportunity to shadow in a variety of pharmacy practice experiences. The assigned projects will vary from year-to-year. Program duties include, but are not limited to: developing, evaluating, and implementing pharmacy recruitment activities; coordinating summer programs; and assisting with UCSOP events. Opportunities for shadowing pharmacy practice or pharmaceutical science staff are available based on student interest. Interns will also complete the APHA Career Pathways Program as part of the experience in an effort to best determine potential career paths in the pharmacy profession.

Specific Program Projects for the Summer 2019 Program Include:

- Assistance in the development and/or enhancement of recruitment materials including, but not limited to:
  - Management of social media sites
  - Writing and managing UCSOP blog posts
  - Virtual campus visits
  - Recruitment publications
- Assistance in the coordination and delivery of the 2019 ExRx (Experience Pharmacy) Bootcamp (Summer Camp) scheduled for June 18-21, 2019 (evening hours required)
- Assistance in the coordination and delivery of the UCSOP Alumni Event Weekend (June 22, 2019)
- Assist in the development, review, and reflection of pharmacy career resource documents.
- Shadowing with Pharmacy Faculty at Clinical Sites.
- Hands-on Experience in our Compounding Laboratory.

Intern(s) normally work 20-30 hours per week and follow School of Pharmacy rules and regulations. Occasionally longer hours, weekends and/or nights may be required. Dress for the internship is business casual with appropriate laboratory/field apparel and footwear as necessary.

Dates and Duration

The UCSOP Pharmacy Summer Internship Program is an 8-week long, summer internship program.

Internship Session Date Range
Monday, June 3- Friday, July 26, 2019

Application Deadline
April 12, 2019

Notification Period
May 2019

Eligibility
The applicant must be, or have been, enrolled in an accredited university or college undergraduate biology, chemistry, or pre-pharmacy program. Students must have a minimum GPA of 3.0 on a 4.0 scale. The candidate must have strong organizational skills; the ability to effectively communicate with the public in both written and oral forms; and a basic familiarity with the field of pharmacy. Candidates must be able to maintain confidentiality as required by the University, FERPA, and HIPPA regulations and participate in scheduled staff meetings, trainings, and other duties as assigned.

Financial Support
Intern(s) will be compensated via a bi-weekly paycheck that will amount to $3,500 total for the summer. All wages will be taxed accordingly. The UCSOP Intern(s) can expect to work between 20-30 hours per week, with occasional evening and weekend responsibilities.

Housing and Transportation
Once a candidate has accepted an internship offer, the University of Charleston may be able to offer on-campus housing, depending upon availability. Housing and meals are the responsibility of the intern(s). Intern(s) are responsible for providing or making arrangements for daily transportation to the School of Pharmacy and any off campus worksites.

Application Procedure
Applicants must complete the application form listed below and submit a resume or CV, unofficial college transcript, and at least one letter of recommendation to be considered for the internship.

Contact Information
Contact Ms. Jamie Bero, Director of Student Affairs at: jamiebero@ucwv.edu or 304-720-6685 with additional questions regarding the UCSOP Pharmacy Summer Internship Program.

About the University of Charleston School of Pharmacy
The University of Charleston School of Pharmacy enrolled its first students in 2006, and received full accreditation when the first class graduated in May 2010. Each year, the school educates over 300 student pharmacists in a new, technology-filled building. The program is known for the close cooperation between students and faculty, an emphasis on professionalism and advocacy, and PharmUC, an on-campus provider of medication therapy management and chronic disease education services for patients.

For more information, visit: www.ucwv.edu/pharmacy.

UNIVERSITY OF CHARLESTON
SCHOOL OF PHARMACY

UCSOP Pharmacy Summer Internship Program Application

Contact Information

Last Name: First Name:

Address:

City: State: Zip:

Phone Number: Email Address:

Undergraduate Program

Primary Undergraduate Institution:

Major/Concentration:

Current Enrollment Status: ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Other

If you have attended more than one institution, please list the other institutions you have attended below:

Statement of Interest

Below please provide a summary of why you are interested in becoming a pharmacist and participating in this summer internship program. Please limit your response to no more than 500 words.