

# HIGH SCHOOL STUDENT POLL WORKER FAQs

## 1. What are the requirements I must meet in order to serve as a high school student poll worker?

- Be at least 16 years of age on or before Election Day.
- Be a U.S. citizen or a Legal Permanent Resident with a Social Security number.
- Able to speak, read, and write the English language.
- Must have a GPA of at least 2.5 on 4.0 scale.
- Complete required online and in-person trainings.
- Help set up the poll on Election Eve.
- Have transportation to/from assigned polling place.
- Be willing to work from 5:45 a.m. to approximately 10:00 p.m. on Election Day.
- Understand and be willing to perform the poll worker responsibilities outlined below.

## 2. What do high school student poll workers do on Election Day?

- Assist in the preparation of the polling place on the evening before Election Day.
- Set up, open and close the polling place on Election Day.
- Accurately assist all voters throughout the day.
- Serve as a community volunteer; poll workers are not employees of the County of San Diego.

## 3. I am bilingual; will I be able to utilize my language skills to assist voters?

High School Student Poll Workers who are fluent in English and one of the Federal or State required languages, and who are appointed to fill a language requirement receive an additional \$15 included in the stipend. Federal and State laws require that we provide language assistance in Arabic, Chinese, Filipino, Korean, Spanish and Vietnamese.

## 4. Are there additional responsibilities specific to high school student poll worker positions?

**A. Precinct Inspector (PI)** – High School Students are not assigned to serve as Precinct Inspectors.

**B. Technical Inspector (TI)**, Stipend \$125

- Pick up supplies on assigned date prior to the election and secure them in my home until Election Day.
- Set up, operate, and break down Ballot Marking Device (BMD) equipment; includes activate a ballot on the BMD.
- Ensure voters receive the correct ballot.
- Serve as the expert on operating and troubleshooting the ballot marking device.

**A. Assistant Inspector (AI)**, Stipend \$125

- Required to fill in for Precinct Inspector (PI) in the event of PI absence.
- Accurately perform responsibilities of PI and/or TI while they are on break, as required.
- Assist provisional voters and ensuring the ballot envelope is completed.
- Ensure signature and security seal requirements are met.
- Drive with Precinct Inspector to drop off supplies/equipment at Collection Center after closing of polls.

**B. Clerk**, Stipend \$100

- Ensure voter privacy as ballots are deposited in ballot box from secrecy sleeve.
- Check returned Mail Ballot Envelopes for proper signature and information.
- Assist with Conditional Voter Registration.
- Assist with line management.

## 5. Does the Registrar of Voters provide any resources to high school student poll workers in order to ensure confidence on Election Day?

- Requires that every poll worker must attend online and attend in-person training; therefore, all poll workers are able to serve as resources for each other.
- One-hour ballot marking device training provided at the end of in-person class.
- *Poll Worker Manual* for easy reference and a checklist outlining all duties of each poll worker.
- Poll Worker Hotline staffed with experts, available prior to and on Election Day.
- Workshops held Sunday/Monday before the election to provide additional opportunities to practice for Election Day.
- Field Support Representatives deployed to each polling place on Election Day to provide support or assist as needed.

## 6. What are the benefits of serving as a high school student poll worker?

- Learn about and gain first-hand civic engagement experience by participating in the electoral process.
- Receive a certificate signed by the Registrar of Voters for up to 21 hours of community service.
- Receive a set stipend of \$100 to \$145, depending upon position.

## 7. How do I apply to serve as a high school student poll worker?

See your high school ASB Advisor, government teacher or school counselor.

High school students must complete and submit the *High School Student Poll Worker Application* at their school.

**Students complete applications and return to the teacher. Teachers return applications to the ROV:**

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*Applying to serve as a poll worker does not necessarily guarantee a position. The Registrar of Voters may revise assignments as needed.*