

## MENTAL HEALTH AMERICA OF CALIFORNIA IS RECRUITING

<b>Position Title:</b>	President & CEO
<b>Employment Status:</b>	Full-Time/Exempt
<b>Reports to:</b>	MHAC Board of Directors
<b>Compensation:</b>	Salary depends on experience. Benefits included.
<b>Submission Deadline:</b>	Open until filled

### **PRIMARY ACCOUNTABILITIES:**

#### **Board Governance and Development:**

- In collaboration with the Board, is responsible for leading MHAC in a manner that supports and guides the organization's mission and ensures the organization reaches its strategic goals.
- Communicates effectively with the Board and supports the Board in fulfilling its governance functions and due diligence responsibilities.
- In partnership with the Board, actively recruits potential Board members, assists with onboarding new members and provides support to Board committees.

#### **Financial Performance, Management and Administration:**

- Responsible for the ongoing fiscal management and fiscal integrity of MHAC, including the submission to the Board of a proposed annual budget and monthly financial statements.
- Oversees and implements both human and financial resources to ensure that the operations of the organization are appropriate and that programmatic and contractual obligations are met.
- Works with the Board to fundraise and develop other resources necessary to support MHAC's mission.
- Assures the filing of all legal and regulatory documents and monitors compliance with relevant laws and regulations.

#### **Policy and Advocacy:**

- Responsible for the enhancement of MHAC's mission by being active and visible in the mental/behavioral health community and by working closely with other professional, civic and private organizations as well as diverse stakeholder communities.
- Educates state leaders, decision makers and stakeholders to positively influence public policy on those matters of strategic importance to the organization.

- Responsible for legislative bill tracking and letter writing, providing testimony and attending a variety of mental health and related policy meetings and events.
- Leads the Connection Coalition to achieve their stated mission and vision.
- Plans and delivers the annual Mental Health Matters Day and other special events as directed.

**PROFESSIONAL & PERSONAL QUALIFICATIONS:**

- **Education & Experience:** An advanced degree in Business Administration, Social Work or related field is preferred. A minimum of a Bachelor’s Degree in human services or related field is required along with 3 years of experience in a senior management position in a human services organization.
- **Competencies:** Demonstrated critical competencies in four broad categories: commitment to results, business savvy, leading change, and motivating. Excellent writing and public speaking skills are a must.
- **Personal Skills:** Be able to work effectively with people from all segments of the community. The successful candidate will be comfortable with diversity and respectful of a wide range of cultures, faiths, beliefs and experiences.

**How to Apply**

Please submit your cover letter and resume to [info@mhac.org](mailto:info@mhac.org) with “President & CEO” in the subject line.

Learn more about MHAC at [www.mhac.org](http://www.mhac.org).

*MHAC is committed to providing an environment of mutual respect where equal employment opportunities are available to all applicants and without regard to race, color, religion, sex, pregnancy (including childbirth, lactation and related medical conditions), national origin, age, physical and mental disability, marital status, sexual orientation, gender identity, gender expression, genetic information (including characteristics and testing), military and veteran status, and any other characteristic protected by applicable law. MHAC believes that diversity and inclusion among our staff is critical to our success, and we seek to recruit, develop and retain the most talented people from a diverse candidate pool.*