

Lake County Chamber of Commerce Volunteer/Intern Application

Please Print

Name _____ Date _____

Home Telephone _____ Business Telephone _____

Email address _____

Present Address _____

Volunteer Work Desired: (i.e. Office assistance, Special Events, etc.)

How many hours per week are you available? _____

Times of day are you available? _____

Days of the week available? _____

Are you available to volunteer on weekends? _____ Evenings? _____

Comments:

Please indicate events, tasks and activities that you are willing to perform or assist with:

Office

- Answering telephones
- Greeting visitors
- Responding to questions about Lake County
- Word Processing, (Word, Excel)
- Social Media (Facebook, Instagram, etc.)
- Other general Clerical Duties

Other: Please specify _____

Special Events

- Dinner Meetings
- Oktoberfest
- Memorial Day Parade
- Fourth of July Fireworks
- Seaplane Splash In
- Stars of Lake County

Other

Please describe experience, training skills, and qualifications you feel will be beneficial to the Lake County Chamber of Commerce in a volunteer capacity

Please list three references including name addresses and telephone numbers:

1.

2.

3.
