



## All Photos are DUE by Friday, September 22nd

Seniors will be allowed to have their headshot taken at any photography studio, however, they must follow the requirements as stated below and send a digital copy of the photo.

### Senior Headshot Requirements

If requirements are not followed for the headshot you submit, yearbook staff will reach out about using another photo.

- Picture must be a headshot only (from mid-chest or shoulders)
- All students must wear a solid colored top – no patterns or stripes
- Girls must wear modest, sleeved tops, blouses, or sweaters (no low-cut tops, tank tops, or strapless tops are allowed)
- Boys must wear a sweater and tie or a sport coat and tie
- Size: 2" x 3" COLOR photo (NO Black & White, Sepia, `etc.)
- Finish: A digital file at 300 dpi is preferred
- Pose: Head-and-shoulder shot looking at the camera
- Background: Traditional, neutral (blue, gray, brown), & solid background only
- Clothing: Both: Solid colored top (no strips, patterns, etc.)
  - Girls: Modest tops with sleeves. No tank tops.
  - Boys: Sweater and tie or sports coat and tie.
- Other: Absolutely no hands to face in pose, no fade or reflection effects, no extreme close ups, no "nature" shots

Your photographer is welcome to email the file directly to the yearbook staff at [kristenapoll@grcatholiccentral.org](mailto:kristenapoll@grcatholiccentral.org)

Below is a list of suggested local photographers you can contact to schedule your senior headshot:

Sarah Eyk Photography - [www.saraheykphotography.com](http://www.saraheykphotography.com)  
Studio 616 - <https://www.studio616photo.com/>  
OConnor Rice - [ocrstudio@att.net](mailto:ocrstudio@att.net)

## **FAQ about senior headshots:**

### **When are senior headshots due?**

Senior headshots are due on **Friday, September 22.**

### **What are the first steps of organizing a senior picture?**

Call a photographer immediately and get a sitting time scheduled. The whole portrait-taking process sometimes takes MONTHS through our local photographers, which means you should have your picture taken no later than mid-August! After that there is no assurance that the photographers can get us a copy of your photo in time. The yearbook staff must meet publishing deadlines which are not flexible!

### **What if I decide to take my own picture with my own camera?**

Any self-taken portraits must follow the guidelines above and be submitted digitally. Please be aware, however, that we reserve the right to refuse any pictures that do not look professional or appropriate for the yearbook.

### **What will happen if I do not turn in a senior picture at all?**

We will use your school picture from last year or your picture will not be included on the senior page.

### **When and where do I turn in my senior picture?**

Turn them in to Ms. Poll, yearbook adviser, at any time until the **Friday, September 22** deadline. You can email digital files to [kristenapoll@grcatholiccentral.org](mailto:kristenapoll@grcatholiccentral.org). Please include your first and last name in the subject line. Digital submission via email is required.

### **What if I can't afford the sitting fee or the picture packages?**

If you are unable to afford the sitting fee or the picture packages, please contact Ms. Poll at [kristenapoll@grcatholiccentral.org](mailto:kristenapoll@grcatholiccentral.org) and we will help you find a place for senior pictures! We want everyone to be included!

**Email Ms. Kristena Poll with any questions!**

**[kristenapoll@grcatholiccentral.org](mailto:kristenapoll@grcatholiccentral.org)**

## **Ordering your yearbook:**

Visit **jostens.com** and search for Grand Rapids Catholic Central.

Yearbook prices increase throughout the year. Orders begin in August with the cheapest price of \$73.

This year, we will be including the entire school year in our yearbook! Yearbooks will arrive at the end of July or beginning of August depending on printing times. Yearbook staff will communicate with seniors when they can pick up their yearbooks from school. Another option is to have your yearbook shipped. When ordering on jostens.com, there will be a package option to ship your book for an additional \$10. Underclassmen will be able to pick up their yearbook at the start of the next school year or during the summer pick up date!

## **FAQ:**

### **Why is the arrival date in the summer and not the spring?**

In order to include the whole school year in the book, yearbook staff needs time to take pictures at events and place them in the book at the end of the school year. This affects how soon the book can be submitted for printing and shipped to us.

### **Why was the decision made to stop using the spring supplement?**

Our goal is to be inclusive of all the amazing things that happen at CC! We want to be able to include spring sports, prom, honors convocation, and graduation in the yearbook so it represents our entire year instead of the first half.

### **Seniors traditionally sign yearbooks during lunch on the lawn. What is the plan to maintain this tradition?**

Even though yearbooks will not have arrived by the senior lunch, we still want our seniors to walk away with something tangible and spend time reminiscing with their classmates. We have a few ideas in the works for starting a new tradition!

## **Senior Recognition Ads:**

Visit **jostens.com** to purchase senior recognition ads. You can upload pictures and a message directly on the Jostens website. Recognition ads are due the **last day of school before Spring Break, Thursday March 28, 2024.**

