

Mrs. Jamela Lewis  
Principal



Dr. R. Stephen Green  
Superintendent

**Briarlake Elementary School**

Dear Prospective Career Day Participant,

**Career Day at Briarlake Elementary School will be held on Friday, May 12, 2017 from 9:00am to 12:00pm.** The goal of Career Day is to expose our students to the wide variety of career opportunities available to them, as well as, help our students realize that a solid educational foundation is a very important factor in preparing for their future.

We would be honored for you to speak to our students about your career, profession, or entrepreneurship. Any visual displays and/or hands-on materials are always welcome! Students in pre-kindergarten through fifth grade will participate in Career Day. We will contact you, closer to the date, to tell you more about the day and answer any questions that you may have. Please complete the bottom portion of this letter and return to the counseling department, to indicate your willingness to participate. **We also welcome any product donations your company would like to give to our students!**

With your help, "Career Day 2017" will be an extremely exciting, educational experience for all Briarlake Elementary students. We look forward to hearing from you soon!

Sincerely,

Ms. Thomas and Mrs. Lowe  
Briarlake - Counseling Department  
678-874-2516/678-874-2510 (fax)

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Parent's Name: \_\_\_\_\_ Profession: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Teacher: \_\_\_\_\_

Please indicate which time works best for you:

- \_\_\_\_\_ Entire Morning Session (9:00a.m. – 12:00p.m.)
- \_\_\_\_\_ 9:00a.m. – 9:30a.m.
- \_\_\_\_\_ 9:30a.m. – 10:00a.m.
- \_\_\_\_\_ 10:00a.m. –10:30a.m.
- \_\_\_\_\_ 10:30a.m. -11:00a.m.
- \_\_\_\_\_ 11:00a.m. –11:30a.m.
- \_\_\_\_\_ 11:30a.m. - 12:00p.m.

\_\_\_\_\_ No; however, I would like to donate items/products from my company for the students of Briarlake Elementary.