

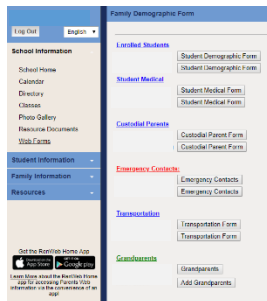


RENWEB: Updating Family Demographics

Renweb, the student information system implemented this summer throughout the Diocese of Orlando's K-8 schools, can now be accessed by all of our school families. Information was emailed home with instructions on how to set up your ParentsWeb accounts. It is imperative that all parents log in and verify all of their contact information. While the data migration performed by RenWeb is complete, there are always fields which may get incorrectly mapped. Below you will find the steps to update your information.



- On the main dashboard under **School Information**, click on **Web Forms** and then **Family Demographic Form**.
- Check each form carefully for current information and correct any mistakes, making sure to **SAVE** at the bottom of each form.
- **PLEASE** make sure to update the **Emergency Contacts** forms with individuals (other than the parents) who are authorized to pick up your students in an emergency if you are unavailable.
- Note that updates will not take effect until office personnel have reviewed and approved the submissions.



Should you need your login information resent, please email Cynthia Dades at cdades@smmschool.org. Other RenWeb questions may be sent to registrar@smmschool.org. We thank you all our families for your help and cooperation in implementing and using this integrated management tool.

Don't forget to download the RenWeb Home app!

