

**Portsmouth Metropolitan Housing Authority  
410 Court Street – Portsmouth, Ohio 45662  
Telephone: 740-354-4547  
Fax: 740-353-3677**

**Resident Custodian  
(Alexandria House)**

Portsmouth Metropolitan Housing Authority is seeking applicants for the position of Resident Custodian. The Resident Custodian is a live-in employee responsible for the safe, decent and sanitary upkeep of the buildings, grounds and equipment where assigned. Responds to call-outs for emergency repairs and notifies other emergency services if needed; “on-call” 24 hours per day except when on approved leave. Residency in the Alexandria House is an absolute condition of employment, amenities include: free rent and paid utilities (basic telephone service, heat, electricity and water) including an hourly wage. PMHA owns and operates 886 low-rent apartments and homes throughout Scioto County, including the Alexandria House located at 811 Findlay Street. PMHA conducts background checks on potential employees and the successful candidate will be required to submit to a pre-employment drug screen. A job description is available upon request. Applications are available at the PMHA administrative office located at 410 Court Street. Submit resumes/applications via regular mail; fax to the attention of Director of Administration or email: [stephanie@pmha.us](mailto:stephanie@pmha.us). Applications will be accepted through close of business Friday, April 7, 2017.