

## **Riverside Presbyterian Church and Riverside Presbyterian Day School Campus Policy defining the limited allowance of beer, champagne and wine on campus**

This policy is intended to be an addendum to the current Facility Usage Policy to address the inclusion of beer, champagne and wine for hosted events on the campus of Riverside Presbyterian Church and Riverside Presbyterian Day School.

This policy addresses occasions when an outside entity is renting the facility for a catered event as well as when Riverside Presbyterian Church or Riverside Presbyterian Day School hosts its own event.

### **General Rules:**

1. This policy limits alcohol to beer, champagne and wine.
2. If RPC/RPDS hosts its own event, it will utilize an outside caterer who is appropriately insured to manage the bar. RPC/RPDS will not charge a fee for any alcoholic beverages. A fee may be charged for the catered meal.
2. Any person served alcoholic beverages at the designated RPC/RPDS facility during the period used by the event sponsor must be a guest of the event sponsor or of RPC/RPDS. The event sponsor or RPC/RPDS and the designated caterer will be jointly responsible for the quantity of alcohol served to any person and for assuring the identity of the invited guests. Any person or entity that serves alcoholic beverages shall not be deemed to be an agent or employee of RPC/RPDS.
3. Deliveries of any item by event sponsor or caterer to RPC/RPDS' facilities must be made at times convenient for RPC/RPDS. Responsibility for any such item delivered to RPC/RPDS remains solely with the event sponsor or caterer and RPC/RPDS will not be liable or responsible for the loss or damage of any such item. Alcoholic beverages are never to be left unattended or stored overnight.
4. **Insurance:** Event sponsor or caterer must have comprehensive liability and property damage insurance covering acts or omissions by caterer in conjunction with its use of facilities. If event sponsor is an entity, association, or other organization, event sponsor must also have comprehensive liability and property damage insurance covering use of the facilities by event sponsor. A certificate or certificates of insurance evidencing such insurance must be furnished to the Church Business Director of RPC/RPDS in advance of the event.

Such insurance must include without limitation product liability and liability for damage to property and personal injury. Such insurance must also include liquor liability if alcoholic beverages will be served by such event sponsor or caterer. The insurance must be in an amount satisfactory to the Church Business Director of RPC/RPDS.
5. **Worker's Compensation:** Event sponsor or caterer, and/or other will maintain, at its expense, workmen's compensation insurance covering claims of its employees which may arise relating to the caterer's or other's use of the facilities. Upon request, caterer and/or other will provide evidence of such insurance to Church Business Director of RPC/RPDS.
6. **Indemnification:** Event sponsor shall indemnify and hold harmless RPC/RPDS, its employees, officers, trustees and agents from and against any liabilities, claims, damages, and expenses (Session approved XXXX XX, XXXX)

(including without limitation attorneys' fees, costs of investigation and settlement amounts) arising directly or indirectly out of the use of any of the facilities by Event sponsor, Caterer and/or other. Caterer and/or other shall indemnify and hold harmless RPC/RPDS, its employees. Officers, trustees and agents from and against any liabilities, claims, damages and expenses (including without limitation attorneys' fees costs of investigation and settlement amounts) arising directly or indirectly out of the use of any of the facilities by caterer and/or other.

**Miscellaneous:** Any notice given hereunder to a party must be in writing and is effective only when delivered to the party. This Agreement shall be governed by the laws of the State of Florida. This Agreement shall be binding upon and shall be for the benefit of the parties and their successors, personal representative and heirs. This Agreement may not be assigned by Event sponsor, Caterer, and/or Other. This agreement may be amended only in writing.

The parties agree to the terms and conditions stated above and have executed this agreement as of the Effective Date noted below.

Riverside Presbyterian Church and Riverside Presbyterian Day School

By: \_\_\_\_\_  
Church Business Director

Caterer

By: \_\_\_\_\_  
Date: \_\_\_\_\_

Event sponsor

By: \_\_\_\_\_  
Date: \_\_\_\_\_

Other

By: \_\_\_\_\_  
Date: \_\_\_\_\_